



COUNTY COMMISSIONERS

District 1 - Tommy Hamm
District 2 - Robert Carroll
District 3 - William T. Dozier, Chairman
District 4 - Guy M. Tunnell
District 5 - Philip Griff Griffiths, Vice
Chairman

September 19, 2017

REGULAR MEETING

9:00 AM - BAY COUNTY GOVERNMENT CENTER

840 WEST 11TH STREET

PANAMA CITY, FLORIDA

A. CALL TO ORDER

B. ROLL CALL

C. INVOCATION

D. PLEDGE OF ALLEGIANCE

E. ADDITION OF EMERGENCY ITEMS/DELETIONS

F. PRESENTATIONS

- Vickie Patterson, Bay County Library - 42 Years
- Ken Schnell, County Manager's Office - 21 Years

G. PUBLIC PARTICIPATION

H. CONSENT AGENDA

Budget Office

1. Budget Amendment FY 2017

Recommendation: Requesting that the Board adopt a resolution amending the Fiscal Year 2016-2017 Budget.

Clerks Report

2. Check Register, Inventory Deletions & Revenues and Expenditures

Recommendation: Board to acknowledge receipt of reports.

County Attorney

3. Bank of America Consent to Transfer Servicing Rights

Recommendation: Board to consent changing the transfer of mortgage loan servicing rights from Bank of America, NA to

Carrington Mortgage Services, LLC, and authorizing the Chair to sign the Consent and any other related documents.

County Manager's Office

4. **Code Enforcement Board Appointment**

Recommendation: Board to review and approve the letter submitted from Lindwell Bradley in filling the vacant District III seat for the Code Enforcement Board.

Public Works

5. **Grounds Maintenance Contract**

Recommendation: Board to approve and authorize the Chairman to execute a one (1) year contract, subject to three additional one-year renewals with Brandow's Lawn & Landscape LLC to provide grounds maintenance.

6. **McCall Everitt Park Submerged Lands Lease Renewal**

Recommendation: Board: 1) Approve the renewal of the McCall Everitt Park Submerged Lands Easement; and, 2) Authorize the Chairman to execute the legal instrument. **(District IV)**

Purchasing Office

7. **Trash Collection Services Contract**

Recommendation: Board approve and authorize the Chairman to execute a two (2) year contract, subject to three additional one-year renewals with Mr. Trash, LLC to provide trash collection services at various Bay County locations.

Risk Management

8. **Authorize Life Insurance Program**

Recommendation: Authorize issuance of life insurance program as negotiated with Reliance Life Insurance for Plan year, January 1, 2018 through December 31, 2018.

I. REGULAR AGENDA

Budget Office

9. **Fees & Fines FY 2018**

Recommendation: Requesting that the Board adopt a resolution of the Fiscal Year 2017-2018 Fees & Fines Schedule.

Community Development

10. **Non-Habitable Structures on Vacant Parcels in Residential Zone Districts**

Recommendation: Board to discuss and provide direction to staff regarding the allowing of non-habitable structures on vacant parcels in Residential zone districts.

County Attorney

11. CR 2321 & SR 390 Bypass Property

Recommendation: Board: 1) Approve the Conveyance Agreement between the Bay County Board of County Commissioners and The St. Joe Company; and 2) authorize the Chairman to sign all related legal documents.

J. PUBLIC HEARING

Community Development

12. PZ 17-107 Rezoning Public Hearing - "A" Street

Recommendation: The Board to conduct a quasi-judicial public hearing pursuant to Section 307 of the Land Development Regulations to consider a request to change the zoning of 6.0+/- acres from the "R-5A" Multi-Family Light zone district to the "R-1" Single Family zone district. Requires a Zone Change. Property is located on "A" Street at the northeast corner of the intersection of "A" and "E" Streets. (District I).

13. PZ 17-109 Rezoning Public Hearing - 16th Street

Recommendation: The Board to conduct a quasi-judicial public hearing pursuant to Section 307 of the Land Development Regulations to consider a request to change the zoning of 0.52+/- acres from the "R-2" Single-Family and Duplex Dwellings zone district to the "R-1" Single-Family zone district. Requires a Zone Change. Property is located on 16th Street approximately 120 feet northwest of the intersection of 16th Street and First Avenue (District V).

14. PZ 17-096 Rezoning Public Hearing - Pryor Avenue

Recommendation: Board to conduct a quasi-judicial public hearing pursuant to Section 307 of the Land Development Regulations and take action on a proposed zone change from "R-1" Single-Family to "R-3" Duplex, Triplex and Quadraplex, Application No. PZ 17-096. Located at 1906 Pryor Avenue, in the unincorporated Panama City Beach area. (District V)

K. PUBLIC PARTICIPATION

L. COUNTY ATTORNEY'S REPORT

M. COUNTY MANAGER'S REPORT

N. CHAIRMANS AND COMMISSIONERS COMMENTS

O. ADJOURN

BAY COUNTY BOARD OF COUNTY COMMISSIONERS

840 West 11th Street
Panama City, Florida 32401
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E-Mail Address: bocc@baycountyfl.gov

Commission Meeting Schedules and Agenda Items Available on our Home Page:
www.baycountyfl.gov

Contact County Commissioners:

Commissioner Tommy Hamm, District 1
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Commissioner Robert Carroll, District 2
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Commissioner William T. Dozier, District 3
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Commissioner Guy M. Tunnell, District 4
E-Mail Address: gtunnell@baycountyfl.gov

Commissioner Philip Griff Griffiths, District 5
E-Mail Address: pgriffitts@baycountyfl.gov

"Bay County adheres to the Americans with Disabilities Act and will make reasonable modifications for access to this meeting upon request. Please call the County Administration Office at (850) 248-8140 to make a request. For Hearing Impaired, Dial 1-800-955-8771 (TDD), and 1-800-955-8770 (Voice). Requests must be received at least 48 hours in advance of the meeting in order for Bay County to provide the requested service."



Bay County Board of County Commissioners Agenda Item Summary

Budget Amendment FY 2017

DEPARTMENT MAKING REQUEST/NAME:

Budget Office, Johnathan A. Stuke, Budget Officer

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Requesting that the Board adopt a resolution amending the Fiscal Year 2016-2017 Budget.

AGENDA

Budget Office - Consent

BUDGETED ITEM? No**BUDGET ACTION:**

Budget amendment required.

FINANCIAL IMPACT SUMMARY STATEMENT:

For fund impacts see attached exhibit A.

BACKGROUND:

Fund 001, General Fund, FY 2017 budget, will need to be amended to reverse prior budget amendment, May 16 2017, due to expenses being moved from Library Fund to General Fund as well as recognize restore act revenue into reserves and to transfer funds to the Intergovernmental Radio System 800MHz fund for the first payment of a project loan.

Fund 101 Transportation, FY 2017 budget, will need to be amended to transfer grant funds, revenues and expenditure budgets, for CR 2297 bridge project to correct fund.

Fund 102 Half Cent Surtax Fund, FY 2017 budget, will need to be amended to recognize CR 2297 bridge project grant funds as well as additional grant funds into revenues and expenditure accounts for related expenditures.

Fund 120, Library Services, FY 2017 budget, will need to be amended to recognize additional revenues from grants, charges for services and contributions as well as a reserve release from the balance sheet and place those funds into departments for related expenditures, and reverse prior budget amendment from May 16, 2017, due to expenses being moved to General Fund.

Fund 133, 800 MHz, FY 2017 budget, will need to be amended to recognize funds transferred from General Fund and place into department for first payment of project loan.

Summary:

The budget amendment resolution (**EXHIBIT 1**) is attached that includes the budget amendment detail and the budget amendment schedule (**EXHIBIT A**).

ATTACHMENTS:**Description****Type**

Budget Amendment Resolution Sept 19, 2017 Exhibit 1

Exhibit

Budget Amendment FY17 Exhibit A Sept 19, 2017

Exhibit

RESOLUTION NO.: _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BAY COUNTY FLORIDA AMENDING THE ADOPTED FINAL BUDGET OF FISCAL YEAR 2016-2017 PURSUANT TO RESOLUTION NO. 3406; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Fund 001, General Fund, FY 2017 budget, will need to be amended to reverse prior budget amendment, May 16 2017, due to expenses being moved from Library Fund to General Fund as well as recognize restore act revenue into reserves and to transfer funds to the Intergovernmental Radio System 800MHz fund for the first payment of a project loan.

WHEREAS, Fund 101 Transportation, FY 2017 budget, will need to be amended to transfer grant funds, revenues and expenditure budgets, for CR 2297 bridge project to correct fund.

WHEREAS, Fund 102 Half Cent Surtax Fund, FY 2017 budget, will need to be amended to recognize CR 2297 bridge project grant funds as well as additional grant funds into revenues and expenditure accounts for related expenditures.

WHEREAS, Fund 120, Library Services, FY 2017 budget, will need to be amended to recognize additional revenues from grants, charges for services and contributions as well as a reserve release from the balance sheet and place those funds into departments for related expenditures.

WHEREAS, Fund 133, 800 MHz, FY 2017 budget, will need to be amended to recognize the transfer of funds from the General Fund and place into the department for the first payment of a project loan.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Bay County, Florida, does hereby amend the fiscal year 2016-2017 budget as shown in EXHIBIT "A".

Section 1. The budget amendments are set forth in EXHIBIT "A", attached hereto and made a part thereof.

Section 2. This resolution shall become effective upon adoption.

DONE AND ADOPTED by the Board of County Commissioners of Bay County, Florida this the 19th day of September, 2017.

**BOARD OF COUNTY COMMISSIONERS OF
BAY COUNTY, FLORIDA**

William T. Dozier, Chairman

ATTEST:

APPROVED AS TO FORM:

Bill Kinsaul, Clerk

Office of the County Attorney

ACCOUNT NO.		ACCOUNT NAME	FY 2017 BUDGET	ADJUSTMENT	AMENDED BUDGET	EXPLANATION
<u>001 General Fund</u>						
<u>Revenues</u>						
001	3315010	Fed Grant-Restore Act	0	13,151	13,151	Recognize restore act revenues
<u>Expenditures</u>						
<u>Transfers</u>						
0970	5819104	TRNSF-INTGOV'T RADIO-133	84,299	1,248,746	1,333,045	Transfer funding to 800MHz for first payment of project loan.
0970	5819124	TRNSF-Library (120)	1,897,418	(12,000)	1,885,418	Reverse prior budget amendment from May 16,2017- Expenditures moved to General Fund
<u>Expenditures</u>						
<u>Reserve Cash Forward</u>						
0972	5909999	Reserve-Cash Forward	9,242,248	(1,223,595)	8,018,653	Reverse prior budget amendment from May 16,2017 (Expenditures moved to General Fund). Also place restore act funds into cash reserves and transfer funding to 800MHz for first payment of project loan.
<u>101 Transportation</u>						
<u>Revenues</u>						
101	3314901	FED GRANT-CR 2297 BRIDGE	8,045,385	(8,045,385)	0	Transfer project to correct fund
<u>Expenditures</u>						
<u>Capital Projects</u>						
0232	5606535	CIP-CR 2297 BRIDGE	8,045,385	(8,045,385)	0	Transfer project to correct fund
<u>102 Half Cent Surtax Fund</u>						
<u>Revenues</u>						
102	3314901	FED GRANT-CR 2297 BRIDGE	0	8,835,327	8,835,327	Transfer Project to correct fund as well as additional grant funding
<u>Expenditures</u>						
<u>Half Cent Surtax</u>						
0102	5606535	CIP-CR 2297 BRIDGE	0	8,835,327	8,835,327	Place transferred funds as well as additional revenues into department for related expenditures

ACCOUNT NO.			FY 2017 BUDGET	ADJUSTMENT	AMENDED BUDGET	EXPLANATION
<u>120 Library</u>						
<u>Revenue</u>						
120	3310001	Federal Grants	9,965	4,497	14,462	Recognize additional revenues and place into department for related expenditures
120	3347001	St Grant - Bay County	61,899	2,406	64,305	Recognize additional revenues and place into department for related expenditures
120	3347003	St Grant - Multicounty	350,000	66,566	416,566	Recognize additional revenues and place into department for related expenditures
120	3347006	St Grant - Gulf County	56,366	7,043	63,409	Recognize additional revenues and place into department for related expenditures
120	3347007	St Grant - Liberty County	57,593	15,873	73,466	Recognize additional revenues and place into department for related expenditures
120	3471002	Chrg for Svc - PC Beach	169,470	36,481	205,951	Recognize additional revenues and place into department for related expenditures
120	3471003	Chrg for Svc - Parker	37,543	1,950	39,493	Recognize additional revenues and place into department for related expenditures
120	3660001	Contributions - Private Sr	0	5,335	5,335	Recognize additional revenues and place into department for related expenditures
120	3660003	Contributions ... Friends	0	9,012	9,012	Recognize additional revenues and place into department for related expenditures
120	3660008	Contrib -Private Src-Gulf County	6,400	18,850	25,250	Recognize additional revenues and place into department for related expenditures
120	3660009	Contrib-Private Src-Liberty Co	0	150	150	Recognize additional revenues and place into department for related expenditures
120	3660010	Contrib - Other	0	13,186	13,186	Recognize additional revenues and place into department for related expenditures
120	3810001	TRNSF from General Fund (001)	1,897,418	(12,000)	1,885,418	Reverse prior budget amendment from May 16,2017- Expenditures moved to General Fund
120	3899996	Reserve Release	46,861	7,227	54,088	Recognize revenues released from balance sheet and place into department for related expenditures

			FY 2017		AMENDED	
ACCOUNT NO.		ACCOUNT NAME	BUDGET	ADJUSTMENT	BUDGET	EXPLANATION
<u>Expenditures</u>						
<u>Bay County Library</u>						
0360	5303401	Contracted Services	2,685	3,860	6,545	Place additional revenues into department for related expenditures
0360	5304101	Communications Services	14,890	433	15,323	Place additional revenues into department for related expenditures
						Reverse prior budget amendment from May 16,2017-
0360	5304605	Repair Maint. Bldg & Grnds	110,000	(12,000)	98,000	Expenditures moved to General Fund
0360	5305102	Program Supplies - Library	0	3,950	3,950	Place additional revenues into department for related expenditures
0360	5305406	Training & Tuition	0	300	300	Place additional revenues into department for related expenditures
0360	5606401	Equipment	0	3,954	3,954	Place additional revenues into department for related expenditures
0360	5606402	Equip less than \$1000	1,500	2,375	3,875	Place additional revenues into department for related expenditures
0360	5606620	Books - State Aid	61,899	2,406	64,305	Place additional revenues into department for related expenditures
0360	5606623	Books - Local	6,246	5,829	12,075	Place additional revenues into department for related expenditures
0360	5808121	Grant - Federal	9,965	2,200	12,165	Place additional revenues into department for related expenditures
<u>Expenditures</u>						
<u>Gulf County Library</u>						
0361	5102300	Life & Health Insurance	5,844	3,512	9,356	Place additional revenues into department for related expenditures
0361	5303401	Contracted Services	420	2,550	2,970	Place additional revenues into department for related expenditures
0361	5305102	Program Supplies - Library	0	1,200	1,200	Place additional revenues into department for related expenditures
0361	5606401	Equipment	0	2,669	2,669	Place additional revenues into department for related expenditures
0361	5606402	Equip less than \$1000	0	4,255	4,255	Place additional revenues into department for related expenditures
0361	5606623	Books - Local	0	13,500	13,500	Place additional revenues into department for related expenditures
0361	5808121	Grant - Federal	0	2,627	2,627	Place additional revenues into department for related expenditures
0361	5909910	Reserve for Contingencies	0	5,434	5,434	Place additional revenues into department for related expenditures
<u>Expenditures</u>						
<u>Liberty County Library</u>						
0362	5305102	Program Supplies - Library	0	200	200	Place additional revenues into department for related expenditures
0362	5606402	Equip less than \$1000	0	1,358	1,358	Place additional revenues into department for related expenditures
0362	5606623	Books - Local	0	50	50	Place additional revenues into department for related expenditures
0362	5909910	Reserve for Contingencies	0	14,415	14,415	Place additional revenues into department for related expenditures
<u>Expenditures</u>						
<u>PCB Library</u>						
0363	5303401	Contracted Services	0	2,450	2,450	Place additional revenues into department for related expenditures
0363	5305102	Program Supplies - Library	0	1,950	1,950	Place additional revenues into department for related expenditures
0363	5606402	Equip less than \$1000	0	6,350	6,350	Place additional revenues into department for related expenditures
0363	5606623	Books - Local	9,338	20,450	29,788	Place additional revenues into department for related expenditures
0363	5909910	Reserve for Contingencies	0	8,783	8,783	Place additional revenues into department for related expenditures
<u>Expenditures</u>						
<u>Parker Library</u>						
0364	5305102	Program Supplies - Library	0	150	150	Place additional revenues into department for related expenditures
0364	5909910	Reserve for Contingencies	0	1,800	1,800	Place additional revenues into department for related expenditures
<u>Expenditures</u>						
<u>Multi-County Library</u>						
0365	5303401	Contracted Services	0	750	750	Place additional revenues into department for related expenditures
0365	5304001	Travel/Training Non-Local	3,950	3,000	6,950	Place additional revenues into department for related expenditures
0365	5304005	Travel - Local	2,000	500	2,500	Place additional revenues into department for related expenditures
0365	5305102	Program Supplies - Library	0	500	500	Place additional revenues into department for related expenditures
0365	5606402	Equip less than \$1000	1,500	3,500	5,000	Place additional revenues into department for related expenditures
0365	5606450	Computer Software	38,644	6,700	45,344	Place additional revenues into department for related expenditures

ACCOUNT NO.		ACCOUNT NAME	<u>FY 2017</u>	ADJUSTMENT	<u>AMENDED</u>	EXPLANATION
			BUDGET		BUDGET	
0365	5606620	Books - State Aid	10,328	1,500	11,828	Place additional revenues into department for related expenditures
0365	5909910	Reserve for Contingencies	0	53,116	53,116	Place additional revenues into department for related expenditures

ACCOUNT NO.			FY 2017		AMENDED	
ACCOUNT NAME			BUDGET	ADJUSTMENT	BUDGET	EXPLANATION
<u>133 800MHz</u>						
<u>Revenues</u>						
133	3810001	TRNSF FRM GENERAL FD(001)	84,299	1,248,746	1,333,045	Transfer funding to 800MHz for first payment of project loan.
<u>Expenditures</u>						
<u>800MHz</u>						
0303	5909999	RESERVE-CASH FORWARD	270,945	1,248,746	1,519,691	Transfer funding to 800MHz for first payment of project loan.



Bay County Board of County Commissioners Agenda Item Summary

Check Register, Inventory Deletions & Revenues and Expenditures

DEPARTMENT MAKING REQUEST/NAME:

Clerk of Court and Comptroller Bill Kinsaul, Clerk of Court and Comptroller

MEETING

DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board to acknowledge receipt of reports.

AGENDA

Clerks Report - Consent

BUDGETED ITEM? N/A

BUDGET ACTION:

FINANCIAL IMPACT SUMMARY STATEMENT:

BACKGROUND:

Board to acknowledge receipt of the following reports.

- Check Register
- Inventory Deletions
- Revenues & Expenditures

ATTACHMENTS:**Description**

Check Register

Inventory Deletions

Revenues & Expenditures

Type

Exhibit

Exhibit

Exhibit

RECEIVED
BAY COUNTY COMMISSION
COUNTY MANAGERS OFFICE

SEP 05 2017

September 5, 2017


Board of County Commissioners
Bay County, Florida

Commissioners:

Attached please find Bay County's Check Register for the month of August 2017. This report reflects all disbursements of the Board of County Commissioners, Panama City Beach Convention and Visitors Bureau, Panama City Community Development Council and Mexico Beach Community Development Council for the month. I hope the Board and the citizens of Bay County find the information contained within the report to be informative, as well as, provide transparency of County transactions.

If I can be of further assistance to the Board, or should you wish to discuss this report further, please do not hesitate to give me a call.

Regards,



Bill Kinsaul
Clerk of Court & Comptroller



**BAY COUNTY BOARD OF COMMISSIONERS
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR	TOTAL
W001606	08/30/2017	JP MORGAN	\$ 2,403,002.50
W001609	08/30/2017	US BANK	\$ 2,178,075.00
W001607	08/30/2017	JP MORGAN	\$ 1,768,776.80
W001612	08/30/2017	HANCOCK BANK	\$ 1,141,409.38
W001603	08/30/2017	COMPASS BANK	\$ 1,136,530.00
W001604	08/30/2017	SUNTRUST BANK	\$ 1,012,704.50
W001608	08/30/2017	US BANK	\$ 857,725.01
239998	08/18/2017	WEEKS MARINE, INC.	\$ 695,003.86
239311	08/04/2017	FLORIDA BLUE	\$ 519,797.08
239361	08/04/2017	CITY OF PANAMA CITY BEACH	\$ 500,000.00
A004751	08/10/2017	PANAMA CITY BEACH CONVENT	\$ 471,641.41
E17214	08/04/2017	FLORIDA RETIREMENT SYSTEM	\$ 345,582.31
239800	08/11/2017	THE ST. JOE COMPANY	\$ 322,736.27
E37736	08/18/2017	INTERNAL REVENUE SERVICE-	\$ 287,315.97
E63226	08/31/2017	INTERNAL REVENUE SERVICE-	\$ 286,839.44
239438	08/04/2017	MILITARY POINT/AWTF - JOI	\$ 266,563.14
E92284	08/04/2017	INTERNAL REVENUE SERVICE-	\$ 255,082.90
A004764	08/17/2017	PANAMA CITY BEACH CONVENT	\$ 243,258.55
239717	08/11/2017	FIRST TRANSIT, INC	\$ 237,582.47
A004770	08/24/2017	PANAMA CITY BEACH CONVENT	\$ 235,820.84
239863	08/18/2017	CITY OF PANAMA CITY BEACH	\$ 210,000.00
A004743	08/02/2017	FLORIDA MEDICAID/COUNTY B	\$ 200,690.06
239825	08/14/2017	SUNTRUST BANK	\$ 187,399.63
W001605	08/30/2017	JP MORGAN	\$ 172,416.60
A004767	08/18/2017	PANAMA CITY BEACH CONVENT	\$ 150,000.00
A004765	08/18/2017	ENGEN, LLC	\$ 148,504.64
W001611	08/30/2017	HANCOCK BANK	\$ 147,920.90
239865	08/18/2017	COASTAL PARASAIL, INC.	\$ 137,080.10
239407	08/04/2017	GULF POWER COMPANY	\$ 125,719.84
TR5370	08/01/2017	CLERK OF CIRCUIT COURT	\$ 125,607.22
A004752	08/11/2017	ENGEN, LLC	\$ 122,163.10
TR5372	08/01/2017	CLERK OF CIRCUIT COURT	\$ 112,923.08
239732	08/11/2017	GAC CONTRACTORS, INC	\$ 108,872.14
TR5376	08/01/2017	BAY COUNTY SUPERVISOR OF	\$ 106,559.50
240046	08/25/2017	C.W. ROBERTS CONTRACTING,	\$ 104,874.58
A004747	08/04/2017	ENGEN, LLC	\$ 99,225.69
239757	08/11/2017	MARSHALL BROTHERS CONSTRU	\$ 97,470.00
239934	08/18/2017	MAUDLIN TRUCKS, LLC	\$ 96,770.00
A004748	08/04/2017	PANAMA CITY BEACH CONVENT	\$ 94,279.48
A004745	08/03/2017	PANAMA CITY BEACH CONVENT	\$ 93,844.50
239680	08/11/2017	C.W. ROBERTS CONTRACTING,	\$ 84,662.46
239720	08/11/2017	FL DEPT OF JUVENILE JUSTI	\$ 77,924.68
239673	08/11/2017	BCL CIVIL CONTRACTORS, IN	\$ 73,503.00
239866	08/18/2017	COASTAL PLANNING & ENGINE	\$ 68,591.90

**BAY COUNTY BOARD OF COMMISSIONERS
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR		TOTAL
239326	08/04/2017	ANDERSON CONSTRUCTION CO.	\$	66,188.70
239346	08/04/2017	BAY CO. ARTIFICIAL REEF A	\$	65,000.00
A004762	08/17/2017	PANAMA CITY COMMUNITY DEV	\$	62,587.75
239357	08/04/2017	CENTENNIAL ROOFING CORP.	\$	60,165.00
239737	08/11/2017	GULF POWER COMPANY	\$	59,191.83
239379	08/04/2017	DEWBERRY ENGINEERS INC	\$	56,768.75
240184	08/25/2017	RADTKE, M.D., P.A., JAY M	\$	53,350.24
A004784	08/31/2017	PANAMA CITY BEACH CONVENT	\$	52,231.42
239905	08/18/2017	GULF POWER COMPANY	\$	51,326.20
A004772	08/24/2017	PANAMA CITY COMMUNITY DEV	\$	49,532.09
239408	08/04/2017	GULF POWER COMPANY	\$	48,415.83
239760	08/11/2017	MATRIX POWER SERVICES, IN	\$	47,575.68
239904	08/18/2017	GULF COAST ELECTRIC COOP.	\$	44,699.33
239880	08/18/2017	DEWBERRY ENGINEERS INC	\$	41,572.50
239744	08/11/2017	J.V. GANDER DISTRIBUTORS	\$	38,763.74
239761	08/11/2017	MCCORMICK INC	\$	37,695.70
240104	08/25/2017	BAY COUNTY SHERIFF	\$	35,883.57
239965	08/18/2017	SIKES CONCRETE, INC.	\$	35,280.00
239418	08/04/2017	J.V. GANDER DISTRIBUTORS	\$	34,088.35
A004750	08/10/2017	PANAMA CITY COMMUNITY DEV	\$	33,933.14
239662	08/11/2017	ADVANCED DATA PROCESSING,	\$	33,449.35
T4595	08/04/2017	KEMIRA WATER SOLUTIONS, I	\$	33,424.92
T4612	08/11/2017	SMITH INDUSTRIAL SERVICE	\$	32,025.40
240081	08/25/2017	DAVISON FUELS INC	\$	31,502.13
239920	08/18/2017	J.V. GANDER DISTRIBUTORS	\$	30,299.80
A004746	08/03/2017	PANAMA CITY COMMUNITY DEV	\$	30,054.26
240082	08/25/2017	DEWBERRY ENGINEERS INC	\$	28,805.00
239384	08/04/2017	DUVAL FORD	\$	28,021.00
239928	08/18/2017	LIFE MANAGEMENT CENTER	\$	27,858.86
239696	08/11/2017	CITY OF PANAMA CITY BEACH	\$	27,685.41
A004766	08/18/2017	PANAMA CITY BEACH CONVENT	\$	27,537.74
A004783	08/31/2017	PANAMA CITY COMMUNITY DEV	\$	25,532.85
239791	08/11/2017	ST ANDREW BAY RESOURCE	\$	25,392.91
T4615	08/11/2017	THOMPSON TRACTOR CO INC	\$	24,994.94
T4634	08/25/2017	KEMIRA WATER SOLUTIONS, I	\$	24,136.98
240039	08/25/2017	BOUND TREE MEDICAL, LLC	\$	23,238.00
240147	08/25/2017	MAINSTREET PROPERTY SERVI	\$	22,470.06
W001610	08/30/2017	HANCOCK BANK	\$	21,517.50
239772	08/11/2017	OMNI MATERIALS, INC.	\$	19,820.00
E080317	08/03/2017	HSA BANK	\$	19,770.12
240227	08/25/2017	WORLD FIBER TECHNOLOGIES,	\$	18,517.10
E081717	08/17/2017	HSA BANK	\$	18,172.82
E083117	08/31/2017	HSA BANK	\$	18,172.82
239377	08/04/2017	DELL FINANCIAL SERVICES	\$	18,136.15

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239492	08/04/2017	VERIZON WIRELESS	\$	18,007.08
239690	08/11/2017	CITY OF PANAMA CITY	\$	18,000.00
239881	08/18/2017	DEWBERRY ENGINEERS INC	\$	17,500.00
239735	08/11/2017	GULF COAST ELECTRIC COOP.	\$	17,155.13
A004782	08/31/2017	MEXICO BEACH COMM DEV COU	\$	16,797.71
239702	08/11/2017	CRH AUTO REPAIR INC	\$	16,005.18
239707	08/11/2017	DAG ARCHITECTS INC	\$	15,900.00
239834	08/18/2017	ANDERSON CONSTRUCTION CO.	\$	15,880.77
240054	08/25/2017	CHENEY LIME & CEMENT CO.	\$	15,744.84
239685	08/11/2017	CITY OF PANAMA CITY	\$	15,677.29
239963	08/18/2017	SHANNON CHEMICAL CORPORAT	\$	15,670.82
240130	08/25/2017	J.V. GANDER DISTRIBUTORS	\$	15,636.67
239312	08/04/2017	FLORIDA COMBINED LIFE INS	\$	15,504.47
239756	08/11/2017	MARSH USA INC	\$	15,219.72
239810	08/11/2017	VOLKERT, INC	\$	15,011.80
T4623	08/18/2017	KEMIRA WATER SOLUTIONS, I	\$	14,557.18
239719	08/11/2017	FL DEPT OF CORRECTIONS	\$	14,374.25
T4609	08/11/2017	KEMIRA WATER SOLUTIONS, I	\$	14,332.84
239901	08/18/2017	GREENSOUTH SOLUTIONS, LLC	\$	13,669.61
239770	08/11/2017	ODYSSEY MANUFACTURING CO.	\$	13,448.70
A004773	08/24/2017	UNITED SELF INSURED SERVI	\$	13,228.01
T4598	08/04/2017	SOUTHERN TIRE MART LLC	\$	13,161.00
239359	08/04/2017	CHENEY LIME & CEMENT CO.	\$	12,863.05
239391	08/04/2017	BAY COUNTY SHERIFF	\$	12,647.12
T4607	08/11/2017	BURKE, BLUE, HUTCHISON &	\$	12,474.00
239957	08/18/2017	ROBERTS AND ROBERTS, INC.	\$	12,422.03
239718	08/11/2017	FL ASSN OF COUNTIES TRUST	\$	12,404.38
239718	08/15/2017	FL ASSN OF COUNTIES TRUST	\$	(12,404.38)
A004754	08/04/2017	UNITED SELF INSURED SERVI	\$	12,002.13
239803	08/11/2017	U.S. POSTAL SERVICE (HASL	\$	12,000.00
239889	08/18/2017	FL ASSN OF COUNTIES TRUST	\$	11,936.38
239378	08/04/2017	DELL MARKETING, L.P.	\$	11,899.18
239710	08/11/2017	DRMP, INC	\$	11,886.40
239894	08/18/2017	FLORIDA BLUE	\$	11,689.30
239864	08/18/2017	CITY OF PANAMA CITY UTILI	\$	11,520.91
A004753	08/10/2017	UNITED SELF INSURED SERVI	\$	11,508.72
E170818	08/21/2017	FL DEPT OF REVENUE	\$	11,355.80
T4589	08/04/2017	AAG ELECTRIC MOTORS & PUM	\$	11,217.09
240020	08/25/2017	BAY COUNTY ECONOMIC DEV A	\$	11,193.00
239807	08/11/2017	UNIVAR USA, INC.	\$	11,095.52
239383	08/04/2017	DREDGING SUPPLY COMPANY,	\$	10,954.88
A004768	08/21/2017	UNITED SELF INSURED SERVI	\$	10,676.04
240055	08/25/2017	CITY OF CALLAWAY	\$	10,566.21
239671	08/11/2017	BACKWOODS BUILDINGS & TRU	\$	10,371.80

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239797	08/11/2017	TARPON DOCK AIR CONDITION	\$	10,122.00
239906	08/18/2017	GULF POWER COMPANY	\$	9,645.65
239985	08/18/2017	NORTON, WILLIAM J.	\$	9,583.80
T4635	08/25/2017	NAFECO, INC.	\$	9,489.63
T4640	08/25/2017	THOMPSON TRACTOR CO INC	\$	9,362.07
T4640	08/29/2017	THOMPSON TRACTOR CO INC	\$	(9,362.07)
239381	08/04/2017	DMS-BUREAU OF FINANCIAL M	\$	9,298.30
239944	08/18/2017	OFFICE OF PUBLIC DEFENDER	\$	9,248.14
239833	08/18/2017	ADECCO EMPLOYMENT SERVICE	\$	9,144.18
239395	08/04/2017	GENERAL KINEMATICS CORPOR	\$	9,101.95
239402	08/04/2017	GSC SYSTEMS, INC.	\$	9,015.00
239404	08/04/2017	GULF COAST CHILDREN'S ADV	\$	9,002.38
239432	08/04/2017	MCNICHOLS COMPANY	\$	8,927.43
239399	08/04/2017	GOVERNMENTJOBS.COM, INC.	\$	8,768.00
240197	08/25/2017	SIKES CONCRETE, INC.	\$	8,640.00
240203	08/25/2017	SP CONTROLS, INC	\$	8,581.00
240064	08/25/2017	COFFMAN INTERNATIONAL, IN	\$	8,570.29
239733	08/11/2017	GULF COAST CHILDREN'S ADV	\$	8,552.38
240116	08/25/2017	GULF POWER COMPANY	\$	8,516.06
239887	08/18/2017	FERGUSON ENTERPRISES, INC	\$	8,366.40
240017	08/25/2017	BAY CO COUNCIL ON AGING,	\$	8,291.74
240124	08/25/2017	HERITAGE FUNERAL HOME	\$	8,250.00
240129	08/25/2017	INSOURCE SOFTWARE SOLUTIO	\$	8,180.00
240192	08/25/2017	S.C. ROWE, INC.	\$	8,092.36
239485	08/04/2017	TOSHIBA AMERICA BUS. SOLU	\$	8,089.81
239729	08/11/2017	GORTMOLLER ENGINEERING,	\$	8,009.25
T4600	08/04/2017	THYSSENKRUPP ELEVATOR	\$	7,963.20
T4606	08/11/2017	AT&T	\$	7,871.00
239351	08/04/2017	BOUND TREE MEDICAL, LLC	\$	7,690.73
T4641	08/25/2017	THYSSENKRUPP ELEVATOR	\$	7,644.34
T4604	08/11/2017	AAG ELECTRIC MOTORS & PUM	\$	7,584.33
239860	08/18/2017	CHENEY LIME & CEMENT CO.	\$	7,477.47
239471	08/04/2017	SOUTHERN LIGHT, L.L.C.	\$	7,255.00
239798	08/11/2017	TECO PEOPLES GAS	\$	7,235.81
T4602	08/04/2017	TRANE U.S. INC.	\$	7,200.20
A004749	08/10/2017	MEXICO BEACH COMM DEV COU	\$	7,184.73
239867	08/18/2017	COFFMAN INTERNATIONAL, IN	\$	7,104.36
239867	08/21/2017	COFFMAN INTERNATIONAL, IN	\$	(7,104.36)
239339	08/04/2017	BAY MEDICAL CNTR SACRED H	\$	7,104.08
239723	08/11/2017	BAY COUNTY SHERIFF	\$	7,076.50
239688	08/11/2017	CITY OF PANAMA CITY	\$	7,013.47
239972	08/18/2017	SUNBELT FIRE, INC.	\$	6,971.00
239445	08/04/2017	OFFICE OF THE STATE ATTOR	\$	6,814.08
239330	08/04/2017	AQUA PRODUCTS, INC.	\$	6,791.62

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239666	08/11/2017	AQUA PRODUCTS, INC.	\$	6,791.62
240128	08/25/2017	INGRAM LIBRARY SERVICES	\$	6,721.11
239686	08/11/2017	CITY OF PANAMA CITY	\$	6,400.00
239966	08/18/2017	SMILEY'S LAWN & TRACTOR L	\$	6,380.00
239677	08/11/2017	BOUND TREE MEDICAL, LLC	\$	6,354.46
239464	08/04/2017	SANGAREE OIL COMPANY, INC	\$	6,324.00
240115	08/25/2017	GULF COAST ELECTRIC COOP.	\$	6,179.27
239417	08/04/2017	INGRAM LIBRARY SERVICES	\$	5,860.89
T4622	08/18/2017	EPM POWER & WATER Solutio	\$	5,650.40
239774	08/11/2017	PARKER CONSTRUCTION, INC.	\$	5,620.00
240171	08/25/2017	NORTH FLORIDA FENCE & SUP	\$	5,585.44
240050	08/25/2017	CARPET ONE FLOOR AND HOME	\$	5,546.00
239973	08/18/2017	SUNBELT RENTALS, INC.	\$	5,376.60
239859	08/18/2017	CATO ENTERPRISES INC	\$	5,326.86
240199	08/25/2017	SKILL SURVEY, INC.	\$	5,175.00
239724	08/11/2017	FOUR SEASONS LANDSCAPING,	\$	5,090.00
239321	08/04/2017	ADECCO EMPLOYMENT SERVICE	\$	5,050.14
239373	08/04/2017	DANA TRANSPORT, INC	\$	5,021.22
239331	08/04/2017	ARBOC SPECIALTY VEHICLES	\$	5,000.00
239836	08/18/2017	ARBOC SPECIALTY VEHICLES	\$	5,000.00
239856	08/18/2017	BURKE, BLUE, HUTCHISON &	\$	5,000.00
239946	08/18/2017	PACE ANALYTICAL SERVICES,	\$	4,984.00
239701	08/11/2017	COQUI DISPOSAL SERVICES,	\$	4,922.30
240119	08/25/2017	HALL CONTRACTING & CONSTR	\$	4,900.00
240202	08/25/2017	SON CO INC.	\$	4,895.00
239385	08/04/2017	FEDERAL EASTERN INTERNATI	\$	4,894.08
239980	08/18/2017	TECHNICAL DIFFERENCE, INC	\$	4,807.62
239870	08/18/2017	CRH AUTO REPAIR INC	\$	4,760.92
240059	08/25/2017	CITY OF PANAMA CITY BEACH	\$	4,753.42
A004744	08/03/2017	MEXICO BEACH COMM DEV COU	\$	4,609.50
240181	08/25/2017	BRANDON PEARCE TREE SURGE	\$	4,575.00
T4631	08/25/2017	BOYD CONSTRUCTION SPECIAL	\$	4,495.69
239932	08/18/2017	MAIN STREET CONSTRUCTION	\$	4,480.00
239939	08/18/2017	MONTROSE ENVIRONMENTAL GR	\$	4,335.00
240053	08/25/2017	CHEMICAL ADDICTIONS RECOV	\$	4,315.00
239942	08/18/2017	ODYSSEY MANUFACTURING CO.	\$	4,163.40
239316	08/04/2017	NATIONAL INSURANCE SERVIC	\$	4,149.73
T4617	08/11/2017	TRACTOR & EQUIPMENT CO	\$	4,100.00
239439	08/04/2017	MINUTEMAN SECURITY AGENCY	\$	4,068.00
240051	08/25/2017	CATO ENTERPRISES INC	\$	4,055.47
239882	08/18/2017	DEWBERRY ENGINEERS INC	\$	4,055.00
240196	08/25/2017	SHRIEVE CHEMICAL COMPANY,	\$	4,054.08
239854	08/18/2017	BRANDOW'S LAWN & LANDSCAP	\$	4,030.00
239978	08/18/2017	SYSTEM SERVICE & ENGINEER	\$	3,954.00

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240049	08/25/2017	CAROLLO ENGINEERS, INC	\$	3,937.15
239759	08/11/2017	MATHEWS M.D., MARION J.	\$	3,850.00
T4620	08/18/2017	BEARD EQUIPMENT CO.	\$	3,815.99
240188	08/25/2017	ROSEMOUNT ANALYTICAL, INC	\$	3,681.67
240011	08/25/2017	ALTEC INDUSTRIES, INC.	\$	3,678.70
T4624	08/18/2017	NAFECO, INC.	\$	3,661.64
239725	08/11/2017	FREEMAN ELECTRIC COMPANY,	\$	3,625.00
240007	08/25/2017	ADECCO EMPLOYMENT SERVICE	\$	3,522.00
239799	08/11/2017	TEK DISTRIBUTORS, INC.	\$	3,511.83
239848	08/18/2017	BAYSOLUTIONS, INC.	\$	3,500.00
240208	08/25/2017	SUNBELT RENTALS, INC.	\$	3,490.83
239454	08/04/2017	PRESIDIO NETWORKED SOLUTI	\$	3,460.00
239687	08/11/2017	CITY OF PANAMA CITY	\$	3,450.00
240200	08/25/2017	SMILEY'S LAWN & TRACTOR L	\$	3,450.00
239681	08/11/2017	CHENEY LIME & CEMENT CO.	\$	3,445.10
T4633	08/25/2017	GHX INDUSTRIAL, LLC	\$	3,347.10
A004763	08/17/2017	MEXICO BEACH COMM DEV COU	\$	3,289.70
239494	08/04/2017	VOLKERT, INC	\$	3,260.00
239389	08/04/2017	FLACK & ASSOCIATES	\$	3,250.00
239924	08/18/2017	L & R TRACTOR INC.	\$	3,250.00
240138	08/25/2017	L & R TRACTOR INC.	\$	3,250.00
240014	08/25/2017	AMERIS BANK	\$	3,193.00
239663	08/11/2017	ALADTEC INCORPORATED	\$	3,181.00
240097	08/25/2017	FERGUSON ENTERPRISES, INC	\$	3,162.86
239691	08/11/2017	CITY OF PANAMA CITY	\$	3,140.00
T4593	08/04/2017	CINTAS CORPORATION #646	\$	3,138.89
239409	08/04/2017	HANDI-HUT, INC	\$	3,116.00
240172	08/25/2017	ODYSSEY MANUFACTURING CO.	\$	3,051.00
240099	08/25/2017	FIRST AMERICAN TITLE INSU	\$	3,050.00
239787	08/11/2017	SEAGO FIRE PROTECTION, LL	\$	3,006.00
240113	08/25/2017	GULF CO BOARD OF CO COMMI	\$	3,000.00
240219	08/25/2017	VBA DESIGN, INC.	\$	3,000.00
239318	08/04/2017	STANDARD INSURANCE COMPAN	\$	2,974.18
239877	08/18/2017	DAVISON FUELS INC	\$	2,966.75
239314	08/04/2017	HY HOLDINGS INC	\$	2,964.00
239879	08/18/2017	DETROIT STOKER COMPANY, L	\$	2,927.32
239837	08/18/2017	ARCADIS US INC	\$	2,876.50
239907	08/18/2017	HALL SEPTIC TANK SERVICE,	\$	2,870.00
239478	08/04/2017	SYNOVIA SOLUTIONS LLC	\$	2,855.70
T4618	08/11/2017	UNIVERSAL ENGINEERING SCI	\$	2,842.50
239883	08/18/2017	DMS-BUREAU OF FINANCIAL M	\$	2,831.87
240222	08/25/2017	WADE, MICHELLE	\$	2,813.00
239956	08/18/2017	RELIABLE COPY PRODUCTS, I	\$	2,785.78
240217	08/25/2017	THOMSON REUTERS-WEST PAYM	\$	2,779.44

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240106	08/25/2017	GALE/CENGAGE LEARNING	\$	2,741.85
240106	08/29/2017	GALE/CENGAGE LEARNING	\$	(2,741.85)
239812	08/11/2017	WATER WERKS, INC.	\$	2,739.00
A004740	08/03/2017	PEBSCO PAYROLL PROCESSING	\$	2,728.00
A004759	08/17/2017	PEBSCO PAYROLL PROCESSING	\$	2,728.00
A004779	08/31/2017	PEBSCO PAYROLL PROCESSING	\$	2,728.00
239500	08/04/2017	XEROX CORPORATION	\$	2,716.00
239504	08/11/2017	ADECCO EMPLOYMENT SERVICE	\$	2,710.50
239504	08/15/2017	ADECCO EMPLOYMENT SERVICE	\$	(2,710.50)
239792	08/11/2017	SUNBELT FIRE, INC.	\$	2,654.58
T4614	08/11/2017	STEWART & STEVENSON LLC	\$	2,598.41
239499	08/04/2017	WOW!	\$	2,597.25
239446	08/04/2017	ONE BEAT CPR LEARNING CEN	\$	2,572.00
T4632	08/25/2017	CINTAS CORPORATION #646	\$	2,560.43
240001	08/18/2017	ZOETIS HOLDINGS LLC	\$	2,532.52
239892	08/18/2017	FLORIDA BLUE	\$	2,529.64
239338	08/04/2017	BAY COUNTY CHAMBER OF COM	\$	2,500.00
239392	08/04/2017	FREEMAN ELECTRIC COMPANY,	\$	2,500.00
239448	08/04/2017	PEADEN, LLC	\$	2,480.04
239692	08/11/2017	CITY OF PANAMA CITY	\$	2,435.00
T4628	08/18/2017	YESCO SCAFFOLDING LLC	\$	2,420.00
239670	08/11/2017	AXIS FORENSIC TOXICOLOGY,	\$	2,390.00
T4642	08/25/2017	TRACTOR & EQUIPMENT CO	\$	2,380.14
239895	08/18/2017	FLORIDA COMBINED LIFE INS	\$	2,365.22
239678	08/11/2017	BOWSTERN LLC	\$	2,350.00
239893	08/18/2017	FLORIDA BLUE	\$	2,312.80
239773	08/11/2017	OPERATION SPAY BAY, INC.	\$	2,310.00
239403	08/04/2017	GULF ATLANTIC CULVERT COM	\$	2,293.08
239398	08/04/2017	GLORIOUS CLEANING SERVICE	\$	2,290.00
239984	08/18/2017	THAT BOOT STORE	\$	2,257.46
240133	08/25/2017	KENT FOREST LAWN FUNERAL	\$	2,250.00
240177	08/25/2017	OVERDRIVE, INC	\$	2,212.26
239911	08/18/2017	BUTLER ANIMAL HEALTH HOLD	\$	2,204.79
239364	08/04/2017	COFFMAN INTERNATIONAL, IN	\$	2,178.80
240086	08/25/2017	EASTERN INDUSTRIAL STEEL	\$	2,107.50
239853	08/18/2017	BOUND TREE MEDICAL, LLC	\$	2,100.39
239397	08/04/2017	GLOBAL EQUIPMENT COMPANY	\$	2,099.00
239899	08/18/2017	GLOBAL EQUIPMENT COMPANY	\$	2,088.45
239362	08/04/2017	CLYDE BERGEMANN POWER GRO	\$	2,078.53
239695	08/11/2017	CITY OF PANAMA CITY BEACH	\$	2,067.59
240175	08/25/2017	OPERATION SPAY BAY, INC.	\$	2,045.00
239715	08/11/2017	FEDERAL EXPRESS CORPORATI	\$	2,039.19
239700	08/11/2017	COLLECTION BUREAU OF FT.	\$	2,017.86
239459	08/04/2017	RESERVE ACCOUNT	\$	2,000.00

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239421	08/04/2017	KEY ELECTRICAL SUPPLIES I	\$	1,967.44
239712	08/11/2017	EMERGENCY MEDICAL SERVICE	\$	1,950.00
T4613	08/11/2017	SOUTHERN TIRE MART LLC	\$	1,906.15
239931	08/18/2017	MAILFINANCE INC	\$	1,905.00
E49683	08/03/2017	FLSDU	\$	1,872.58
T4597	08/04/2017	SONITROL OF TALLAHASSEE,	\$	1,870.25
239841	08/18/2017	AVID IDENTIFICATION SYSTE	\$	1,856.25
239365	08/04/2017	COMCAST CABLEVISION	\$	1,832.32
240117	08/25/2017	GULF POWER COMPANY	\$	1,823.78
240140	08/25/2017	LOCKARD & WILLIAMS INSURA	\$	1,792.99
239763	08/11/2017	MIKE'S AUTO COLLISION, LL	\$	1,778.90
E47118	08/31/2017	FLSDU	\$	1,778.78
E51101	08/17/2017	FLSDU	\$	1,778.78
240078	08/25/2017	DAVIS OIL CO., INC	\$	1,776.23
T4626	08/18/2017	SMITH INDUSTRIAL SERVICE	\$	1,760.00
239716	08/11/2017	MOBILE COMMUNICATIONS OF	\$	1,757.85
240207	08/25/2017	SUNBELT FIRE, INC.	\$	1,753.79
239479	08/04/2017	TAYLOR POWER SYSTEMS	\$	1,744.50
A004741	08/03/2017	VALIC	\$	1,717.00
A004760	08/17/2017	VALIC	\$	1,717.00
A004780	08/31/2017	VALIC	\$	1,717.00
240063	08/25/2017	COASTLINE ENGINEERING & C	\$	1,700.00
239992	08/18/2017	VBA DESIGN, INC.	\$	1,687.00
239422	08/04/2017	LEAF CAPITAL FUNDING	\$	1,655.32
239921	08/18/2017	KECKLER, DEIDRE	\$	1,650.00
T4605	08/11/2017	AIRGAS USA, INC.	\$	1,619.24
239933	08/18/2017	MARITECH MACHINE, INC.	\$	1,615.00
240057	08/25/2017	CITY OF LYNN HAVEN	\$	1,608.05
239487	08/04/2017	TRILLIUM SOLUTIONS INC	\$	1,600.00
240139	08/25/2017	LEITZ OFFICE PRODUCTS, IN	\$	1,599.96
239738	08/11/2017	GULF POWER COMPANY	\$	1,599.95
239437	08/04/2017	MIKE'S AUTO COLLISION, LL	\$	1,595.00
239416	08/04/2017	INDUSTRIAL CHEMICALS, INC	\$	1,593.61
239777	08/11/2017	BAY COUNTY TAX COLLECTOR	\$	1,593.01
239420	08/04/2017	KECKLER, DEIDRE	\$	1,575.00
T4621	08/18/2017	CINTAS CORPORATION #646	\$	1,523.55
239731	08/11/2017	GSC SYSTEMS, INC.	\$	1,500.00
239741	08/11/2017	HERITAGE FUNERAL HOME	\$	1,500.00
240206	08/25/2017	STEARNS, CONRAD & SCHMIDI	\$	1,500.00
239430	08/04/2017	POWERMAX360 LLC	\$	1,487.27
239927	08/18/2017	LEWIS, DEAN	\$	1,481.00
239406	08/04/2017	GULF COAST TREE SPECIALIS	\$	1,455.00
239767	08/11/2017	NABORS GIBLIN & NICKERSON	\$	1,443.75
240132	08/25/2017	KELLER, MEGAN	\$	1,415.25

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239979	08/18/2017	TAYLOR POWER SYSTEMS	\$	1,412.40
239467	08/04/2017	SHI INTERNATIONAL CORP	\$	1,411.50
T4627	08/18/2017	SOUTHERN TIRE MART LLC	\$	1,405.94
T4592	08/04/2017	CARTEGRAPH SYSTEMS, INC.	\$	1,400.00
240170	08/25/2017	NIMASHK PROPERTIES, LLC	\$	1,400.00
239332	08/04/2017	ARCHIVESOCIAL INC	\$	1,387.02
239711	08/11/2017	DRUG FREE WORKPLACES, INC	\$	1,369.00
239960	08/18/2017	SAFETY PRODUCTS, INC.	\$	1,345.57
239371	08/04/2017	FOXSTER SOLUTIONS, INC	\$	1,325.00
239460	08/04/2017	RESTORE PLUS LLC	\$	1,300.00
239884	08/18/2017	DUKE ENERGY	\$	1,295.02
239722	08/11/2017	FORD & HARRISON LLP	\$	1,292.50
240041	08/25/2017	BRANDOW'S LAWN & LANDSCAP	\$	1,250.00
240058	08/25/2017	CITY OF MEXICO BEACH	\$	1,250.00
239786	08/11/2017	SAFETY ZONE SPECIALISTS,	\$	1,229.25
240194	08/25/2017	SEAGO FIRE PROTECTION, LL	\$	1,223.18
239491	08/04/2017	UNITED RENTALS	\$	1,220.66
240003	08/25/2017	A & D REPAIRS LLC	\$	1,211.36
239469	08/04/2017	SNOWDEN, ALICIA	\$	1,200.00
239769	08/11/2017	NORTH FLORIDA SAFETY COUN	\$	1,200.00
239739	08/11/2017	CA FLORIDA HOLDINGS INC.	\$	1,197.76
T4608	08/11/2017	CINTAS CORPORATION #646	\$	1,194.50
239793	08/11/2017	SYN-TECH SYSTEMS, INC.	\$	1,175.00
240068	08/25/2017	CRH AUTO REPAIR INC	\$	1,167.98
239915	08/18/2017	IDEXX DISTRIBUTION INC.	\$	1,145.10
239750	08/11/2017	LEAF CAPITAL FUNDING	\$	1,141.00
239967	08/18/2017	SOUTHEASTERN OUTDOOR MANA	\$	1,137.00
239916	08/18/2017	INDUSTRIAL CHEMICALS, INC	\$	1,118.58
239682	08/11/2017	CINCH UNDERGROUND INC	\$	1,100.00
239861	08/18/2017	CINCH UNDERGROUND INC	\$	1,100.00
239440	08/04/2017	MOTION INDUSTRIES INC	\$	1,091.32
239794	08/11/2017	SYSTEM SCALE CORP	\$	1,075.00
240019	08/25/2017	BAY COUNTY CHAMBER OF COM	\$	1,070.00
239703	08/11/2017	THE CROM CORPORATION	\$	1,045.00
239912	08/18/2017	HOLLEY INC PANAMA CITY	\$	1,041.54
239964	08/18/2017	SIGHTLINE CREATIVE, INC.	\$	1,038.00
239929	08/18/2017	LOOMIS, FARGO & CO.	\$	1,036.26
239474	08/04/2017	STANDARD PRECAST, INC.	\$	1,011.00
239360	08/04/2017	CITY OF LYNN HAVEN	\$	1,009.92
239952	08/18/2017	PITNEY BOWES PURCHASE POW	\$	1,005.00
239375	08/04/2017	DAVIS OIL CO., INC	\$	997.28
239451	08/04/2017	PHYSIO-CONTROL, INC	\$	993.95
240127	08/25/2017	INFINITE ENERGY	\$	962.24
T4611	08/11/2017	PREFERRED MATERIALS, INC	\$	961.33

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239814	08/11/2017	WHITTAKER ELECTRIC INC	\$	950.00
239764	08/11/2017	MILITARY POINT/AWTF - JOI	\$	947.10
239896	08/18/2017	FLORIDA HOSE & RUBBER, LL	\$	941.42
T4637	08/25/2017	SONITROL OF TALLAHASSEE,	\$	939.36
240033	08/25/2017	BAY MEDICAL SACRED HEART	\$	917.37
239945	08/18/2017	OFFICE OF THE STATE ATTOR	\$	900.00
239400	08/04/2017	GRAINGER	\$	899.94
239795	08/11/2017	TAILING LOOPS, INC	\$	896.56
239758	08/11/2017	MARVIN HUDSON BUSINESS PR	\$	890.00
239694	08/11/2017	CITY OF PANAMA CITY	\$	880.00
240010	08/25/2017	ALLON SERVICES LLC	\$	875.00
239429	08/04/2017	MATTHEW BENDER & COMPANY	\$	860.82
240215	08/25/2017	STEWART, ANN H	\$	853.33
239783	08/11/2017	RELIABLE COPY PRODUCTS, I	\$	850.56
239488	08/04/2017	UNDERWOOD, JOHN	\$	850.00
239394	08/04/2017	GALLS, LLC	\$	847.72
239886	08/18/2017	FAIRPOINT COMMUNICATIONS	\$	841.11
240012	08/25/2017	AMERICAN ALLOY STEEL INC	\$	834.40
239776	08/11/2017	PENN VETERINARY SUPPLY, I	\$	834.38
239444	08/04/2017	OFFICE DEPOT, INC.	\$	832.33
239730	08/11/2017	GOVCONNECTION, INC.	\$	829.59
239806	08/11/2017	UNITED SELF INSURED SERVI	\$	812.50
239765	08/11/2017	MILLER MARINE YACHT SERVI	\$	800.00
239476	08/04/2017	SUNBELT RENTALS, INC.	\$	798.80
239340	08/04/2017	BAY MEDICAL PHYSICIAN GRO	\$	798.67
239898	08/18/2017	GENERAL KINEMATICS CORPOR	\$	791.90
239754	08/11/2017	LOOMIS, FARGO & CO.	\$	790.83
240214	08/25/2017	TEN-8 FIRE EQUIPMENT, INC	\$	779.51
239329	08/04/2017	APPLIED INDUSTRIAL TECH-D	\$	779.04
239369	08/04/2017	COPY PRODUCTS COMPANY	\$	754.51
239747	08/11/2017	KENT FOREST LAWN FUNERAL	\$	750.00
240142	08/25/2017	MEER, KENNETH L.	\$	750.00
240144	08/25/2017	MACHRISTE, INC	\$	750.00
E172300	08/21/2017	FL DEPT OF REVENUE	\$	749.50
239802	08/11/2017	TOSHIBA AMERICA BUS. SOLU	\$	743.95
239816	08/11/2017	WIRRICK ELECTRICAL CONTRA	\$	736.00
239804	08/11/2017	ULINE	\$	735.20
239969	08/18/2017	SOUTHERN PIPE & SUPPLY CO	\$	732.86
239943	08/18/2017	OFFICE DEPOT, INC.	\$	732.16
EIB0055	08/31/2017	MASS MUTUAL	\$	730.00
EIB3140	08/03/2017	MASS MUTUAL	\$	730.00
EIB5721	08/17/2017	MASS MUTUAL	\$	730.00
239667	08/11/2017	ASTRO OPTICS, LLC	\$	729.52
T4590	08/04/2017	AIRGAS USA, INC.	\$	729.12

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239472	08/04/2017	SPRINT	\$	724.75
239414	08/04/2017	HOLLEY INC PANAMA CITY	\$	716.60
T4639	08/25/2017	STEWART & STEVENSON LLC	\$	711.59
T4630	08/25/2017	AIRGAS USA, INC.	\$	706.28
239919	08/18/2017	STUART C. IRBY COMPANY	\$	704.70
239480	08/04/2017	TECO PEOPLES GAS	\$	690.46
239335	08/04/2017	AUTONATION	\$	687.78
239324	08/04/2017	ALTEC INDUSTRIES, INC.	\$	680.93
239450	08/04/2017	BAY COUNTY TAX COLLECTOR	\$	680.75
239348	08/04/2017	BEL-MAC ROOFING INC	\$	679.00
239334	08/04/2017	AT&T	\$	674.41
240090	08/25/2017	ESD WASTE2WATER, INC	\$	660.08
239918	08/18/2017	INTERVET, INC	\$	645.00
239987	08/18/2017	THOMAS, DANE	\$	644.83
239977	08/18/2017	SYSTEM SCALE CORP	\$	643.70
239785	08/11/2017	REPORTING SYSTEMS, INC	\$	637.66
240111	08/25/2017	GRAINGER	\$	635.72
T4638	08/25/2017	SOUTHERN TIRE MART LLC	\$	632.50
239699	08/11/2017	CLEARSTAR, INC.	\$	632.10
240228	08/25/2017	WOW!	\$	631.07
240151	08/25/2017	MATTHEWS INTERNATIONAL CO	\$	630.46
240015	08/25/2017	AXIS FORENSIC TOXICOLOGY,	\$	630.00
239909	08/18/2017	HBM INC.	\$	629.18
239413	08/04/2017	BUTLER ANIMAL HEALTH HOLD	\$	625.90
240093	08/25/2017	F.C. MCCOLM CONSULTING LL	\$	621.00
239665	08/11/2017	APPLIED INDUSTRIAL TECH-D	\$	619.27
239981	08/18/2017	TECO PEOPLES GAS	\$	618.94
239858	08/18/2017	C.W. ROBERTS CONTRACTING,	\$	616.08
239482	08/04/2017	T&R INVESTMENTS, INC	\$	602.59
239496	08/04/2017	WELLS FARGO VENDOR FIN SE	\$	601.44
239926	08/18/2017	LEWIS, BEVERLY D	\$	600.00
239986	08/18/2017	T&R INVESTMENTS, INC	\$	600.00
239412	08/04/2017	HD SUPPLY WHITE CAP CONST	\$	599.98
240102	08/25/2017	FLORIDA PUBLIC UTILITIES	\$	589.67
239900	08/18/2017	GRAINGER	\$	587.31
240031	08/25/2017	BAY COUNTY SCHOOL BOARD	\$	569.52
239768	08/11/2017	NAVISPRO, LLC	\$	562.50
239751	08/11/2017	LEE, BILL	\$	560.00
240154	08/25/2017	MCCALL SOD FARM	\$	555.00
239425	08/04/2017	MEER, KENNETH L.	\$	550.00
239971	08/18/2017	CHRISTOPHER KAY INC	\$	550.00
239950	08/18/2017	PENN VETERINARY SUPPLY, I	\$	545.30
239684	08/11/2017	CITY OF PANAMA CITY	\$	545.00
240190	08/25/2017	ROTO-ROOTER PLUMBERS	\$	543.75

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239366	08/04/2017	COQUI DISPOSAL SERVICES,	\$	540.32
239914	08/18/2017	IBS OF TALLAHASSEE	\$	533.25
239423	08/04/2017	LEITZ OFFICE PRODUCTS, IN	\$	528.00
T4625	08/18/2017	PREFERRED MATERIALS, INC	\$	522.45
240189	08/25/2017	ROSEN PUBLISHING	\$	519.80
239935	08/18/2017	MCCALL SOD FARM	\$	508.50
240157	08/25/2017	MCQUAIG'S CONSTRUCTION, I	\$	504.99
239435	08/04/2017	MERRICK INDUSTRIES, INC.	\$	504.00
239470	08/04/2017	SOUTHERN CLEANING SUPPLY	\$	496.79
239477	08/04/2017	SWAGIT PRODUCTIONS, LLC	\$	495.00
240018	08/25/2017	PCB PELICAN CORP	\$	494.80
240173	08/25/2017	OFFICE DEPOT, INC.	\$	492.02
T4601	08/04/2017	TRACTOR & EQUIPMENT CO	\$	491.97
239743	08/11/2017	INFINITE ENERGY	\$	488.64
240209	08/25/2017	SUNSHINE STATE ONE CALL O	\$	486.23
240077	08/25/2017	D R HORTON INC	\$	483.30
239938	08/18/2017	PIERCE, JOSEPH	\$	480.00
239784	08/11/2017	RELX INC DBA LEXISNEXIS	\$	479.98
239367	08/04/2017	CORNER TIRE STORE, INC.	\$	478.00
240069	08/25/2017	CRIMSON TIDE 1, LLC	\$	474.56
239888	08/18/2017	FL ASSN OF COUNTIES TRUST	\$	468.00
240060	08/25/2017	CITY OF PANAMA CITY UTILI	\$	465.65
240094	08/25/2017	FAIRPOINT COMMUNICATIONS	\$	462.73
239393	08/04/2017	GALE/CENGAGE LEARNING	\$	460.86
239849	08/18/2017	BENNETT P.A., DERRICK	\$	460.00
239453	08/04/2017	PREMIER BIOTECH, INC	\$	458.57
239336	08/04/2017	AUTOZONE INC	\$	453.98
239948	08/18/2017	PDQ.COM CORPORATION	\$	450.00
239961	08/18/2017	SAFETY-KLEEN SYSTEMS, INC	\$	445.10
T4619	08/18/2017	AIRGAS USA, INC.	\$	442.23
239968	08/18/2017	SOUTHERN CLEANING SUPPLY	\$	438.73
239442	08/04/2017	NAVISPRO, LLC	\$	437.50
240168	08/25/2017	NAVISPRO, LLC	\$	437.50
239415	08/04/2017	IBS OF TALLAHASSEE	\$	435.74
239959	08/18/2017	S.C. ROWE, INC.	\$	429.54
239315	08/04/2017	KENTUCKY CHILD SUPPORT EN	\$	427.25
239828	08/18/2017	KENTUCKY CHILD SUPPORT EN	\$	427.25
240074	08/25/2017	WATERCO OF THE CENTRAL ST	\$	425.81
240095	08/25/2017	FALK, DAVID	\$	424.26
T4599	08/04/2017	STEWART & STEVENSON LLC	\$	420.02
240006	08/25/2017	ACTION FIRE & SAFETY EQUI	\$	420.00
239705	08/11/2017	WATERCO OF THE CENTRAL ST	\$	407.89
239466	08/04/2017	SHARP ELECTRONICS CORPORA	\$	405.31
239410	08/04/2017	HANNAH, SAMUEL	\$	402.73

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239664	08/11/2017	ALERE TOXICOLOGY SERVICES	\$	402.20
239813	08/11/2017	WHITE'S WRECKER SERVICE,	\$	400.00
239910	08/18/2017	HEDDEN, JASON D.	\$	400.00
239363	08/04/2017	COASTLINE ENGINEERING & C	\$	396.00
239313	08/04/2017	HART, LEIGH D - ESQUIRE	\$	390.00
239827	08/18/2017	HART, LEIGH D - ESQUIRE	\$	390.00
239746	08/11/2017	KEEFE & SONS ELECTRIC, IN	\$	387.19
239840	08/18/2017	AUTOZONE INC	\$	380.62
239497	08/04/2017	WHITE'S WRECKER SERVICE,	\$	380.00
239838	08/18/2017	FOSTER LABS LLC	\$	380.00
240100	08/25/2017	FIRST TRANSIT, INC	\$	377.76
239368	08/04/2017	COVINGTON HEAVY DUTY PART	\$	377.16
239874	08/18/2017	DANA SAFETY SUPPLY, INC	\$	370.80
240134	08/25/2017	KEY ELECTRICAL SUPPLIES I	\$	363.49
239462	08/04/2017	ROTO-ROOTER PLUMBERS	\$	362.50
239817	08/11/2017	XEROX CORPORATION	\$	361.19
239674	08/11/2017	BEL-MAC ROOFING INC	\$	360.00
239388	08/04/2017	FIRST TRANSIT, INC	\$	359.10
239818	08/11/2017	ZOETIS HOLDINGS LLC	\$	356.84
A004771	08/24/2017	MEXICO BEACH COMM DEV COU	\$	356.75
239727	08/11/2017	GALLS, LLC	\$	353.08
239328	08/04/2017	ANIMAL TALES, LLC	\$	350.00
240178	08/25/2017	PANAMA ALTERNATOR & START	\$	350.00
239975	08/18/2017	SUNSHINE STATE ONE CALL O	\$	348.12
T4616	08/11/2017	THYSSENKRUPP ELEVATOR	\$	347.90
239706	08/11/2017	CULLIGAN WATER SERVICES	\$	345.00
240071	08/25/2017	CRITTER CARE LLC	\$	343.80
239475	08/04/2017	SUCHECKI, GEORGE E.	\$	340.15
T4596	08/04/2017	PREFERRED MATERIALS, INC	\$	334.75
239953	08/18/2017	PRECISION COMMUNICATIONS	\$	331.90
239808	08/11/2017	UPTON REFRIGERATION SALES	\$	325.00
239449	08/04/2017	PENN VETERINARY SUPPLY, I	\$	319.22
240112	08/25/2017	GREASE PRO	\$	309.41
239947	08/18/2017	PANAMA GLASS COMPANY	\$	305.20
239434	08/04/2017	MELLON	\$	303.30
239922	08/18/2017	CLERK OF CIRCUIT COURT	\$	303.18
239917	08/18/2017	INGRAM LIBRARY SERVICES	\$	302.26
239427	08/04/2017	MARITECH MACHINE, INC.	\$	300.00
239374	08/04/2017	DAVIDSON, CHARLES B.	\$	294.59
239872	08/18/2017	WATERCO OF THE CENTRAL ST	\$	288.74
240005	08/25/2017	SMITH REFRIGERATION, INC	\$	288.00
239322	08/04/2017	ADVANCED HOME LLC	\$	285.00
240066	08/25/2017	COQUI DISPOSAL SERVICES,	\$	284.72
239354	08/04/2017	CANON FINANCIAL SVCS, INC	\$	283.40

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239782	08/11/2017	RAY GLASS BATTERIES, INC.	\$	281.90
239958	08/18/2017	ROWAN SUPPLIES LLC	\$	281.49
239405	08/04/2017	GULF COAST ELECTRIC COOP.	\$	280.21
240103	08/25/2017	FORD, CONSSANDRA GAIL	\$	280.00
239847	08/18/2017	BAY RADIOLOGY WOMENS IMAG	\$	275.00
240048	08/25/2017	INDEPENDENT CLINICAL LAB.	\$	273.00
239970	08/18/2017	SPRINT	\$	272.11
239873	08/18/2017	WORKING PARTNERS, LLC	\$	270.00
T4594	08/04/2017	GE BETZ, INC.	\$	269.08
239458	08/04/2017	RELIABLE COPY PRODUCTS, I	\$	265.07
239809	08/11/2017	VERIZON WIRELESS	\$	264.59
239693	08/11/2017	CITY OF PANAMA CITY	\$	260.00
239990	08/18/2017	ULINE	\$	258.65
T4591	08/04/2017	BOYD CONSTRUCTION SPECIAL	\$	250.15
239390	08/04/2017	JUDICIAL & ADMIN RESEARCH	\$	250.00
239411	08/04/2017	HARRIS SECURITY SYSTEMS,	\$	247.00
240016	08/25/2017	BAY AREA PRINTING &	\$	244.80
239447	08/04/2017	PARKWAY STORAGE INC.	\$	244.00
240036	08/25/2017	BLACKSTONE AUDIO, INC	\$	238.77
240013	08/25/2017	AMERIGAS - PANAMA CITY	\$	237.00
239788	08/11/2017	SOUTHERN SUPPLY & SAFETY	\$	235.69
239503	08/04/2017	ZIMMERMAN, HILDA	\$	234.71
240008	08/25/2017	ADVANCED FIRE PROTECTION	\$	233.75
239766	08/11/2017	MOWREY ELEVATOR CO OF FLA	\$	232.86
239370	08/04/2017	CROWN HEALTH CARE LAUNDRY	\$	232.40
239878	08/18/2017	DEMCO, INC.	\$	227.95
239951	08/18/2017	PITNEY BOWES	\$	225.70
239994	08/18/2017	VISION SERVICE PLAN INSUR	\$	225.00
239925	08/18/2017	LEAF CAPITAL FUNDING	\$	218.46
240043	08/25/2017	BROCK LAWN AND PEST CONTR	\$	218.00
239327	08/04/2017	ANIMAL CARE EQUIPMENT & S	\$	217.48
239433	08/04/2017	MEDIACOM	\$	215.49
239748	08/11/2017	CLERK OF CIRCUIT COURT	\$	213.50
239704	08/11/2017	CROWN HEALTH CARE LAUNDRY	\$	213.40
240072	08/25/2017	CROWN HEALTH CARE LAUNDRY	\$	213.40
239709	08/11/2017	DEADY P.A., ERIN L.	\$	212.00
239310	08/04/2017	CLERK OF COURT-ANDERSON C	\$	210.00
239826	08/18/2017	CLERK OF COURT-ANDERSON C	\$	210.00
240183	08/25/2017	QUARLES, JODY JAMES	\$	210.00
239908	08/18/2017	HAMM, TOMMY	\$	209.50
239871	08/18/2017	CROWN HEALTH CARE LAUNDRY	\$	207.90
239337	08/04/2017	PCB PELICAN CORP	\$	204.00
240146	08/25/2017	MAD HATTER TOTAL CAR CARE	\$	201.56
239501	08/04/2017	YAWN, COURTNEY	\$	201.05

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239962	08/18/2017	SCOTT, JASON M.	\$	200.00
239996	08/18/2017	WALTERS, GLENDA J	\$	200.00
239862	08/18/2017	CITY OF PANAMA CITY BEACH	\$	199.64
240004	08/25/2017	A. PHELPS PETROLEUM OF NW	\$	198.22
239341	08/04/2017	BAY MEDICAL SACRED HEART	\$	196.53
239897	08/18/2017	GALE/CENGAGE LEARNING	\$	195.92
239323	08/04/2017	ALEXANDER SHUNNARAH GULF	\$	192.39
239455	08/04/2017	PRESTIGE HEALTH CHOICE	\$	190.00
239668	08/11/2017	AT&T	\$	190.00
239844	08/18/2017	BAY COUNTY HEALTH DEPARTM	\$	190.00
239845	08/18/2017	BAY COUNTY HEALTH DEPARTM	\$	190.00
240002	08/25/2017	7G ENVIRONMENTAL COMPLIAN	\$	190.00
240021	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	190.00
240022	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	190.00
240023	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	190.00
239382	08/04/2017	DOOR CONTROL, INC.	\$	180.00
239851	08/18/2017	TAYLOR III, WILLIAM BEN	\$	180.00
239419	08/04/2017	JUNCO EMERGENCY PHYSICIAN	\$	178.90
239742	08/11/2017	HOLMES, REX E.	\$	178.50
239679	08/11/2017	BROCK LAWN AND PEST CONTR	\$	177.00
239876	08/18/2017	DAVIS OIL CO., INC	\$	175.91
240135	08/25/2017	KLAVA, KEVIN	\$	170.00
240211	08/25/2017	SZYDLOWSKI, SHERRI	\$	170.00
239319	08/04/2017	US DEPT OF EDUCATION	\$	167.70
239830	08/18/2017	US DEPT OF EDUCATION	\$	167.70
239350	08/04/2017	NORTHERN TOOL & EQUIPMENT	\$	166.92
240212	08/25/2017	T SQUARED CONSTRUCTION SE	\$	166.31
239940	08/18/2017	MOTION INDUSTRIES INC	\$	165.00
239923	08/18/2017	CLERK OF CIRCUIT COURT	\$	162.90
240061	08/25/2017	CITY OF PORT ST. JOE	\$	162.43
239672	08/11/2017	BAY PEST CONTROL, INC.	\$	160.78
240110	08/25/2017	GOODWIN, JOHN F	\$	160.00
240159	08/25/2017	METCALF, DAVID	\$	160.00
240045	08/25/2017	BUTLER, EILEEN	\$	159.00
240213	08/25/2017	TECO PEOPLES GAS	\$	156.03
239452	08/04/2017	PPG ARCHITECTURAL COATING	\$	155.36
240118	08/25/2017	GUYSON CONSTRUCTION INC	\$	154.61
239424	08/04/2017	LIVE OAK MEDIA	\$	153.67
240193	08/25/2017	SCHRIEVER, JOURDAN	\$	151.56
240136	08/25/2017	KOEHNEMANN CONSTRUCTION	\$	150.94
239831	08/18/2017	ACTION FIRE & SAFETY EQUI	\$	150.00
239902	08/18/2017	GREY HOUSE PUBLISHING	\$	148.50
239869	08/18/2017	COQUI DISPOSAL SERVICES,	\$	147.36
240201	08/25/2017	SMITH & ASSOCIATES	\$	146.80

**BAY COUNTY BOARD OF COMMISSIONERS
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR		TOTAL
240056	08/25/2017	CITY OF LYNN HAVEN	\$	145.70
239320	08/04/2017	ACTION FIRE & SAFETY EQUI	\$	145.50
239839	08/18/2017	AT&T	\$	144.89
239989	08/18/2017	TRAVELERS CASUALTY & SURE	\$	144.24
240141	08/25/2017	LOGISTIC SERVICES OF ALAB	\$	144.11
239835	08/18/2017	ANIMAL CARE EQUIPMENT & S	\$	142.72
239697	08/11/2017	CITY OF PANAMA CITY UTILI	\$	142.07
T4603	08/04/2017	UNITED LIGHTING & SUPPLY	\$	140.34
239714	08/11/2017	ENVIROMED OF BAY COUNTY,	\$	140.00
239775	08/11/2017	PEADEN, LLC	\$	140.00
239937	08/18/2017	MIDWEST TAPE	\$	138.35
240108	08/25/2017	GIBBENS, JOHN	\$	137.09
239708	08/11/2017	DAVIS EXTERMINATORS, INC.	\$	135.00
240009	08/25/2017	ALLISON, WAYNE	\$	133.12
240160	08/25/2017	MIDWEST TAPE	\$	131.95
240148	08/25/2017	MALLOY, DAVID LARRY	\$	130.75
239713	08/11/2017	ENVELOC, INC.	\$	130.00
240120	08/25/2017	HALL SEPTIC TANK SERVICE,	\$	130.00
239493	08/04/2017	VICKERY, EDWARD	\$	128.77
239493	08/23/2017	VICKERY, EDWARD	\$	(128.77)
240221	08/25/2017	VICKERY, EDWARD	\$	128.77
T4636	08/25/2017	PREFERRED MATERIALS, INC	\$	127.80
239317	08/04/2017	ROLFE & LOBELLO, P.A.	\$	125.00
239829	08/18/2017	ROLFE & LOBELLO, P.A.	\$	125.00
239999	08/18/2017	WHITE'S WRECKER SERVICE,	\$	125.00
240131	08/25/2017	JUSTICE, BRETT	\$	125.00
239463	08/04/2017	SAM'S CLUB DIRECT	\$	124.70
239832	08/18/2017	ADAMS EQUIPMENT CO., INC.	\$	124.57
239930	08/18/2017	MAD HATTER TOTAL CAR CARE	\$	124.25
239669	08/11/2017	AUTOZONE INC	\$	122.99
240040	08/25/2017	BOWDEN, WALTER LEE JR	\$	120.21
239988	08/18/2017	TISSUE TECHNIQUES PATHOLO	\$	120.00
239355	08/04/2017	CANON SOLUTIONS AMERICA,	\$	119.72
239857	08/18/2017	BURRIS, SARAH	\$	119.05
239486	08/04/2017	TRICARE SOUTH REGION	\$	118.56
240165	08/25/2017	NATIONSTAR MORTGAGE LLC	\$	118.37
240153	08/25/2017	MCAVOY, JOHN	\$	117.77
T4610	08/11/2017	NAFECO, INC.	\$	114.00
239954	08/18/2017	QUILL CORPORATION	\$	113.69
239461	08/04/2017	ROBARTS, GREGORY A.	\$	112.00
239752	08/11/2017	LEXISNEXIS RISK SOLUTIONS	\$	110.64
240067	08/25/2017	COUNTS OAK RESORT PROPERT	\$	109.88
239356	08/04/2017	CAPITAL COMMUNICATIONS IN	\$	109.35
239347	08/04/2017	BEATSON, KATHERINE M	\$	108.87

**BAY COUNTY BOARD OF COMMISSIONERS
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CHECK NUMBER	ISSUE DATE	VENDOR		TOTAL
240125	08/25/2017	HERSRUD, MELISSA	\$	107.78
239745	08/11/2017	JOHNSON, LARRY	\$	107.30
240182	08/25/2017	PRIMAVERA, GEORGE	\$	106.82
239428	08/04/2017	MARTIR, KENIA	\$	105.00
239481	08/04/2017	THE HOFFMAN COMPANY	\$	105.00
240121	08/25/2017	HARGER, JOSPEH T	\$	103.61
239465	08/04/2017	SEBASCO, CATHERINE A.	\$	101.30
239698	08/11/2017	CITY OF WEWAHITCHKA	\$	100.94
239842	08/18/2017	B&C TECHNOLOGIES	\$	100.00
240088	08/25/2017	EGGLESTON, ANTHONY	\$	100.00
240047	08/25/2017	CAMERON SKINNER DEVELOPME	\$	99.31
240156	08/25/2017	MCMULLON, WANDA	\$	99.29
239949	08/18/2017	PEADEN, LLC	\$	99.00
240225	08/25/2017	WHITFIELD, JORDAN STARR	\$	98.88
239726	08/11/2017	GALE/CENGAGE LEARNING	\$	97.98
T4629	08/25/2017	AAG ELECTRIC MOTORS & PUM	\$	96.80
239683	08/11/2017	CITY OF CALLAWAY	\$	95.31
240187	08/25/2017	ROMERO, CINDY	\$	95.27
239875	08/18/2017	DAVIS EXTERMINATORS, INC.	\$	95.00
240080	08/25/2017	DAVIS, SERENA	\$	92.71
239811	08/11/2017	WARREN, EDDIE	\$	92.30
239997	08/18/2017	WARREN, EDDIE	\$	92.30
239689	08/11/2017	CITY OF PANAMA CITY	\$	91.05
240073	08/25/2017	CRUZ, WHITNEY	\$	90.06
240000	08/18/2017	WIMER, REBECCA J	\$	90.00
240155	08/25/2017	MCLEOD, CHERYL LYNN	\$	89.25
239502	08/04/2017	YOUNG, CORKY	\$	88.50
239456	08/04/2017	PRESTIGE HEALTH CHOICE	\$	87.45
239843	08/18/2017	PCB PELICAN CORP	\$	87.00
240226	08/25/2017	WILLIAMS, GAIL	\$	86.81
240198	08/25/2017	SIKES, JENNIFER	\$	86.49
240052	08/25/2017	CENTER POINT LARGE PRINT	\$	86.28
240195	08/25/2017	SHOTTS, CHRISTINE	\$	85.47
240024	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	85.00
240025	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	85.00
240026	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	85.00
240027	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	85.00
240028	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	85.00
240029	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	85.00
240030	08/25/2017	BAY COUNTY HEALTH DEPARTM	\$	85.00
239495	08/04/2017	WALKER REED, LISA	\$	83.89
240180	08/25/2017	PAUL SIMS CONSTRUCTION	\$	83.66
239762	08/11/2017	MIDWEST TAPE	\$	81.96
239426	08/04/2017	MAD HATTER TOTAL CAR CARE	\$	81.05

**BAY COUNTY BOARD OF COMMISSIONERS
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
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CHECK NUMBER	ISSUE DATE	VENDOR		TOTAL
239431	08/04/2017	MCCALL SOD FARM	\$	80.00
240083	08/25/2017	DEXTER, MARC	\$	80.00
240109	08/25/2017	GIBBS JR, RICHARD L.	\$	80.00
239801	08/11/2017	THREADED FASTENERS, INC.	\$	79.75
239333	08/04/2017	FOSTER LABS LLC	\$	75.00
239846	08/18/2017	BAY PEST CONTROL, INC.	\$	75.00
239885	08/18/2017	EGGLESTON, ANTHONY	\$	75.00
239936	08/18/2017	MCGEE, RICHARD	\$	75.00
240034	08/25/2017	BAY PEST CONTROL, INC.	\$	75.00
240101	08/25/2017	FL DEPT OF ENVIRONMENTAL	\$	75.00
240179	08/25/2017	PANAMA CITY JAYCEES	\$	75.00
240162	08/25/2017	MONTGOMERY, MICHELLE	\$	74.77
240169	08/25/2017	NI GOVERNMENT SERVICES IN	\$	73.73
240210	08/25/2017	SWEET, BETH	\$	73.33
240091	08/25/2017	ESPINOSA, CYNTHIA	\$	73.11
239401	08/04/2017	GRAY, JOHN	\$	70.00
240176	08/25/2017	OSBURN, GAILE	\$	69.22
240137	08/25/2017	KUHNS, JUDY	\$	67.72
239468	08/04/2017	SHRED-IT US JV LLC	\$	65.34
240186	08/25/2017	REIG, CHARLES	\$	64.68
239868	08/18/2017	COMPBENEFITS	\$	64.58
240122	08/25/2017	HD SUPPLY WHITE CAP CONST	\$	64.00
239441	08/04/2017	NATIONAL BOOK NETWORK	\$	63.92
239358	08/04/2017	CENTER POINT LARGE PRINT	\$	63.51
239721	08/11/2017	FLORIDA 4-H FOUNDATION, I	\$	63.00
239676	08/11/2017	BLACKSTONE AUDIO, INC	\$	62.90
239489	08/04/2017	UNITED HEALTHCARE INSURAN	\$	61.69
239755	08/11/2017	MAD HATTER TOTAL CAR CARE	\$	61.66
240098	08/25/2017	FERGUSON, LAURA	\$	60.90
239850	08/18/2017	BENNETT P.A., DERRICK	\$	60.00
240164	08/25/2017	MYERS, MATTHEW	\$	59.29
240185	08/25/2017	REED, CASEY	\$	58.40
240044	08/25/2017	BRYANT, EMILY	\$	57.96
240065	08/25/2017	CONRAD, PATRICIA	\$	57.78
240087	08/25/2017	EBERHART-KAISER, DENISE	\$	57.78
239740	08/11/2017	HARRISON SALE MCCLOY	\$	56.25
240032	08/25/2017	BAY LIVING INC.	\$	55.32
239974	08/18/2017	SUNCOAST AQUARIUMS	\$	55.00
239344	08/04/2017	BAY RADIOLOGY WOMENS IMAG	\$	51.46
239345	08/04/2017	BAY RADIOLOGY WOMENS IMAG	\$	51.46
239771	08/11/2017	OFFICE DEPOT, INC.	\$	51.27
239815	08/11/2017	WILLIAMS, DOUGLAS	\$	50.82
239728	08/11/2017	GEORGIA PETROLEUM, INC	\$	50.00
239778	08/11/2017	PERKINELMER GENETICS, INC	\$	50.00

**BAY COUNTY BOARD OF COMMISSIONERS
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR		TOTAL
240166	08/25/2017	NATIONSTAR MORTGAGE, LLC	\$	48.62
240123	08/25/2017	HELLARD, BRETT	\$	46.92
240218	08/25/2017	UNITED PARCEL SERVICE	\$	46.46
239982	08/18/2017	TERMINIX	\$	46.00
240070	08/25/2017	CRITES, RICHARD	\$	45.94
240161	08/25/2017	MILLER, JOANIE	\$	43.94
239342	08/04/2017	BAY RADIOLOGY WOMENS IMAG	\$	43.88
239343	08/04/2017	BAY RADIOLOGY WOMENS IMAG	\$	43.88
239991	08/18/2017	ULVERSCROFT LARGE PRINT B	\$	43.33
240216	08/25/2017	THOMAS, PRICILA	\$	41.66
240223	08/25/2017	WHITE, JACK	\$	40.40
239983	08/18/2017	INSIGHT SERVICES, INC	\$	40.00
240079	08/25/2017	DAVIS, KIMBERLEY	\$	40.00
240163	08/25/2017	MORRIS, ANTHONY	\$	40.00
240220	08/25/2017	VERIZON WIRELESS	\$	38.50
239749	08/11/2017	LANGUAGE LINE SERVICES, I	\$	38.48
239387	08/04/2017	FENDLEY, DALE EMORY	\$	38.25
240167	08/25/2017	NAUTILUS REALTY	\$	38.20
239736	08/11/2017	GULF COAST PEST CONTROL,	\$	38.00
239436	08/04/2017	MIDWEST TAPE	\$	37.36
239353	08/04/2017	BROGDON, SHARON	\$	35.00
239396	08/04/2017	GIBSON, NANCY L.	\$	35.00
239675	08/11/2017	BEST, BRIAN	\$	35.00
239789	08/11/2017	SOUTHWIND PEST AND TERMIT	\$	35.00
239796	08/11/2017	TARPLEY, TIM	\$	35.00
240158	08/25/2017	MCREA, KRISTINA	\$	34.65
240150	08/25/2017	MARTINEZ-GARCIA, LUIS	\$	34.53
240092	08/25/2017	EUBANKS, TEDDY E.	\$	33.63
240062	08/25/2017	CLYDE BERGEMANN POWER GRO	\$	33.15
240042	08/25/2017	BRILLIANCE PUBLISHING INC	\$	32.96
240038	08/25/2017	BOLTON, RICHARD	\$	31.79
240085	08/25/2017	DONALDSON, ALBERT	\$	31.58
239955	08/18/2017	RECORDED BOOKS INC.	\$	31.49
240096	08/25/2017	FARWICK, SARAH	\$	30.50
240075	08/25/2017	CULLIGAN WATER SERVICES	\$	30.00
239852	08/18/2017	BLACKSTONE AUDIO, INC	\$	28.99
239913	08/18/2017	HUCKABY, ELIZABETH	\$	28.72
240105	08/25/2017	FRANCO, JOANNE	\$	28.68
240191	08/25/2017	RUPERT'S CLEANERS, INC.	\$	28.50
240076	08/25/2017	CUSTOM HOMES BY GARY MORG	\$	28.38
239498	08/04/2017	WILLIAMS, DARVIS	\$	27.84
239386	08/04/2017	FEDERAL EXPRESS CORPORATI	\$	26.47
239443	08/04/2017	NORTH FLORIDA MEDICAL GRO	\$	25.00
239890	08/18/2017	FLA DEPT OF AGRICULTURE &	\$	25.00

**BAY COUNTY BOARD OF COMMISSIONERS
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
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CHECK NUMBER	ISSUE DATE	VENDOR		TOTAL
239891	08/18/2017	FLA DEPT OF AGRICULTURE &	\$	25.00
239779	08/11/2017	PRECISION COMMUNICATIONS	\$	24.00
239855	08/18/2017	BRILLIANCE PUBLISHING INC	\$	23.97
239349	08/04/2017	BLACKSTONE AUDIO, INC	\$	23.96
239372	08/04/2017	WATERCO OF THE CENTRAL ST	\$	23.70
239473	08/04/2017	ST JOE NATURAL GAS	\$	22.00
239941	08/18/2017	NATIONAL INSURANCE SERVIC	\$	21.85
239781	08/11/2017	QUILL CORPORATION	\$	21.63
240089	08/25/2017	ERA NEUBAUER REAL ESTATE	\$	21.54
240224	08/25/2017	WHITE, MICHAEL	\$	21.26
239976	08/18/2017	SUPREME ENERGY INC.	\$	20.42
239376	08/04/2017	DEAN, FELIX J.	\$	20.00
240143	08/25/2017	LUCAS, JANIE	\$	20.00
240152	08/25/2017	MCALLISTER, JOEL J.	\$	20.00
240174	08/25/2017	ONEIL, JAMES	\$	19.25
239805	08/11/2017	UNITED PARCEL SERVICE	\$	18.01
240107	08/25/2017	GARL, SUE K	\$	17.89
239753	08/11/2017	LIBERTY COUNTY WATER & GA	\$	16.00
240126	08/25/2017	HIDDEN RIDGE GROUP LLC	\$	12.78
239490	08/04/2017	UNITED PARCEL SERVICE	\$	11.62
240145	08/25/2017	MACK, DENISA	\$	11.59
239780	08/11/2017	PREMIER BIOTECH, INC	\$	11.21
240205	08/25/2017	SPRINT	\$	10.40
239352	08/04/2017	BRILLIANCE PUBLISHING INC	\$	8.99
240037	08/25/2017	BLAIR, ROBERT	\$	8.48
239790	08/11/2017	SPRINT	\$	7.91
239993	08/18/2017	VERIZON WIRELESS	\$	7.82
240204	08/25/2017	SPRINGER, JASMINE	\$	7.68
239457	08/04/2017	RECORDED BOOKS INC.	\$	6.95
240084	08/25/2017	DIPASQUA, MATTHEW	\$	6.23
240149	08/25/2017	MARQUEZ, ELIAS	\$	4.94
240035	08/25/2017	BEVIS, HUNTER	\$	3.54
239325	08/04/2017	AMERICAN MESSAGING	\$	3.01
239995	08/18/2017	WAGeworks INC	\$	3.00
230806	08/19/2016	HIDDEN RIDGE GROUP LLC	\$	(12.78)
239193	07/28/2017	FOSTER LABS LLC	\$	(15.00)
239263	07/28/2017	LUCAS, JANIE	\$	(20.00)
238873	07/14/2017	QUILL CORPORATION	\$	(21.63)
236582	08/29/2017	GULF COAST MEDICAL CENTER	\$	(24.00)
236996	08/29/2017	GULF COAST MEDICAL CENTER	\$	(24.00)
239053	07/21/2017	HUCKABY, ELIZABETH	\$	(28.72)
228656	05/20/2016	DOH-BUREAU OF RADIATION C	\$	(30.00)
231988	08/29/2017	VICKERY, SCOTT	\$	(43.21)
236428	08/29/2017	GULF COAST MEDICAL CENTER	\$	(72.00)

**BAY COUNTY BOARD OF COMMISSIONERS
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AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR		TOTAL
227836	08/29/2017	MERRICK, SABASTIAN LEE	\$	(81.25)
239093	07/21/2017	MCLEOD, CHERYL LYNN	\$	(89.25)
233514	12/09/2016	EGGLESTON, ANTHONY	\$	(100.00)
239061	07/21/2017	JOHNSON, LARRY	\$	(107.30)
239304	07/28/2017	TISSUE TECHNIQUES PATHOLO	\$	(120.00)
233203	08/29/2017	LESLIE, CARSON	\$	(126.51)
227312	08/29/2017	MORRISETT, TIMOTHY	\$	(170.00)
227488	08/29/2017	PIERCE, TERRI L.	\$	(195.50)
TOTAL BOARD OF COMMISSIONERS			\$	21,313,272.00

**PANAMA CITY BEACH CONVENTION
AND VISITORS BUREAU**

PANAMA CITY BEACH CONVENTION AND VISITORS BUREAU
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017

CHECK NUMBER	ISSUE DATE	VENDOR	TOTAL
18857	8/10/2017	Facebook, Inc.	\$113,458.96
18931	8/31/2017	Luckie & Company, LLC	\$101,225.65
18868	8/10/2017	NCC	\$61,835.80
18860	8/10/2017	Garden & Gun Magazine LLC	\$61,660.00
18905	8/17/2017	Luckie & Company, LLC	\$59,600.00
18928	8/31/2017	Hulu, LLC	\$43,951.22
18935	8/31/2017	Rowland Publishing, Inc.	\$40,210.00
DAJ000003832	8/31/2017	Paychex	\$35,262.89
DAJ000003826	8/17/2017	Paychex	\$33,720.90
DAJ000003808	8/3/2017	Paychex	\$32,951.57
18854	8/10/2017	Comcast Spotlight	\$30,911.95
18910	8/17/2017	Sports Fields, Inc.	\$30,412.00
18907	8/17/2017	Publishers Press	\$28,855.79
18932	8/31/2017	Mardi Gras Imports	\$28,041.50
18849	8/10/2017	Anchor CEI, Inc.	\$27,528.95
18882	8/10/2017	Total Traffic and Weather	\$23,480.40
18906	8/17/2017	Panama City Beach Parks & Re	\$20,917.52
18867	8/10/2017	Lou Hammond Group	\$19,565.00
18839	8/3/2017	Hall Septic Tank Service, In	\$19,500.00
18908	8/17/2017	Simpleview	\$16,000.00
18851	8/10/2017	Florida Blue	\$15,599.44
DAJ000003836	8/11/2017	American Express	\$15,390.04
18886	8/10/2017	Viant US, LLC	\$15,118.16
18870	8/10/2017	Pandora Media, Inc.	\$14,605.69
18911	8/17/2017	Visit Florida	\$13,560.00
18896	8/10/2017	YuMe Inc.	\$12,452.86
18852	8/10/2017	Brand Networks, LLC	\$11,343.95
18926	8/31/2017	Grand Slam Sports Tournament	\$10,000.00
18866	8/10/2017	Lisa Armbruster	\$9,150.75
18880	8/10/2017	The Lamar Companies	\$7,420.00
18894	8/10/2017	Yahoo Holdings, Inc.	\$7,419.20
WIRE	8/14/2017	Gosh PR	\$7,040.00
WIRE	8/14/2017	Gosh PR	\$7,040.00
18840	8/3/2017	Hellcat Media	\$6,905.32
18865	8/10/2017	Katz Radio Group Network	\$6,677.60
18904	8/17/2017	J. F. Griffin Publishing	\$6,250.00
18877	8/10/2017	Sports Events Magazine	\$5,290.00
18872	8/10/2017	Purchase Power	\$5,044.21

**PANAMA CITY BEACH CONVENTION AND VISITORS BUREAU
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
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18902	8/17/2017	Gatehouse Media Northwest Fl	\$5,025.00
18838	8/3/2017	Boomer Aviation, Inc.	\$4,890.00
18883	8/10/2017	TripAdvisor, LLC	\$4,640.10
18901	8/17/2017	Curry Print	\$4,269.30
DAJ000003833	8/31/2017	John Hancock USA	\$4,150.68
DAJ000003827	8/17/2017	John Hancock USA	\$4,124.50
DAJ000003809	8/3/2017	John Hancock USA	\$4,026.58
18855	8/10/2017	Curry Print	\$3,928.52
18842	8/3/2017	Panama City Beach Parks & Re	\$3,685.50
18933	8/31/2017	Northstar Travel Group	\$3,295.00
18876	8/10/2017	Spectrum Reach	\$3,272.50
18925	8/31/2017	Festive Floats of Florida, I	\$3,000.00
18897	8/17/2017	Anchor CEI, Inc.	\$2,600.00
18873	8/10/2017	Simpleview	\$2,500.00
18895	8/10/2017	Yahoo, Inc.	\$2,333.74
18843	8/3/2017	Simpleview	\$2,000.00
18936	8/31/2017	Simpleview	\$2,000.00
18861	8/10/2017	Harrison, Sale, McCloy	\$1,975.00
18938	8/31/2017	STR, Inc.	\$1,700.00
18863	8/10/2017	Hulu, LLC	\$1,669.95
18885	8/10/2017	US Relay Corp	\$1,609.00
18844	8/3/2017	Sports Facilities Management	\$1,594.56
18912	8/17/2017	WCTV-TV	\$1,530.00
18841	8/3/2017	KLW Enterprises, Inc.	\$1,504.69
18845	8/3/2017	STR, Inc.	\$1,500.00
18848	8/10/2017	Al.Abama Media Group	\$1,500.00
18850	8/10/2017	Beach TV Cable Company, Inc.	\$1,494.50
18881	8/10/2017	Tipton, Marler, Garner & Cha	\$1,490.00
18900	8/17/2017	Credit Card Center	\$1,385.23
18934	8/31/2017	Resort Collection of Panama	\$1,348.98
18869	8/10/2017	Panama City Beach Parks & Re	\$1,300.00
18891	8/10/2017	WRBL-TV	\$1,037.00
18884	8/10/2017	United States Postal Service	\$1,000.00
18856	8/10/2017	Destination Travel Network	\$995.00
18847	8/10/2017	Adswerve, Inc.	\$943.28
18846	8/3/2017	Who Dey Prints & Embroidery	\$843.68
18859	8/10/2017	Florida Blue Group Ancillary	\$841.18
18879	8/10/2017	Teresa Tuno	\$802.50

**PANAMA CITY BEACH CONVENTION AND VISITORS BUREAU
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR	TOTAL
18874	8/10/2017	Sinclair Broadcast Group c/o	\$786.25
WIRE	8/14/2017	Gosh PR	\$702.00
18875	8/10/2017	Snelling Personnel-Panama Ci	\$584.00
18899	8/17/2017	Convention South	\$505.00
18927	8/31/2017	Gulf Glo Banners	\$461.76
18878	8/10/2017	STR, Inc.	\$450.00
18871	8/10/2017	Principal Financial Group	\$411.42
18916	8/17/2017	City of Panama City Beach	\$350.00
WIRE	8/3/2017	Gosh PR	\$330.00
18892	8/10/2017	WTVM-TV	\$306.00
18890	8/10/2017	WNCF	\$255.00
18903	8/17/2017	Gulf Glo Banners	\$238.08
18858	8/10/2017	Farmer's Marketing	\$221.04
18937	8/31/2017	Snelling Personnel-Panama Ci	\$208.00
DAJ000003810	8/3/2017	HSA Bank	\$200.00
DAJ000003828	8/17/2017	HSA Bank	\$200.00
DAJ000003834	8/31/2017	HSA Bank	\$200.00
DAJ000003823	8/10/2017	UPS	\$194.95
DAJ000003831	8/31/2017	Paychex	\$175.77
DAJ000003807	8/3/2017	Paychex	\$168.64
DAJ000003822	8/17/2017	Paychex	\$168.64
18888	8/10/2017	WDFX-TV	\$136.00
18889	8/10/2017	WDHN	\$119.00
18893	8/10/2017	WTXL	\$106.25
18909	8/17/2017	Snelling Personnel-Panama Ci	\$105.00
18862	8/10/2017	HealthiestYou	\$96.00
18930	8/31/2017	Lockard & Williams Insurance	\$94.00
18864	8/10/2017	James M. Brown	\$89.85
DAJ000003829	8/17/2017	UPS	\$87.58
18837	8/3/2017	Billy Poteet	\$79.18
18929	8/31/2017	Living Interiors of Bay Coun	\$79.00
18887	8/10/2017	WAKA-TV	\$76.50
18898	8/17/2017	Community Coffee	\$69.85
18939	8/31/2017	VSP Insurance Co. (MO)	\$50.49
18914	8/17/2017	City of Panama City Beach	\$50.00
18915	8/17/2017	City of Panama City Beach	\$50.00
DAJ000003830	8/24/2017	UPS	\$46.49
18853	8/10/2017	Chris O'Brien	\$43.34

**PANAMA CITY BEACH CONVENTION AND VISITORS BUREAU
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR	TOTAL
DAJ000003835	8/31/2017	UPS	\$36.16
DAJ000003811	8/3/2017	UPS	\$25.80
18913	8/17/2017	West Unified Communications	\$2.13
TOTAL PANAMA CITY BEACH CVB			\$1,101,762.46

**PANAMA CITY COMMUNITY
DEVELOPMENT COUNCIL**

**PANAMA CITY COMMUNITY DEVELOPMENT COUNCIL
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR	TOTAL
1795	08/16/2017	ROBIN MALPASS & ASSOCIATES INC	\$32,868.02
1779	08/10/2017	ROBIN MALPASS & ASSOCIATES INC	\$31,444.81
1812	08/24/2017	VISA	\$8,239.25
1774	08/10/2017	NATIONAL EVENT RENTAL	\$6,332.18
1766	08/03/2017	ROBIN MALPASS & ASSOCIATES INC	\$5,791.04
1793	08/16/2017	PCB MAP COMPANY LLC	\$5,205.00
1761	08/03/2017	LOU HAMMOND & ASSOC	\$5,000.00
1777	08/10/2017	PYRO SHOWS INC	\$4,500.00
1767	08/03/2017	SIGNATURE EVENTS INC.	\$3,896.00
1785	08/16/2017	ACENTRIA INC	\$3,762.00
1765	08/03/2017	RICHARD T GROSS DBA 144 ENTERTAINMENT	\$3,500.00
1762	08/03/2017	MATTHEW PARRAMORE	\$3,360.00
1752	08/03/2017	CITY OF PANAMA CITY	\$3,037.00
1772	08/10/2017	ENNEAD HARMONICS LLC	\$2,655.00
1763	08/03/2017	MULLIGAN BROTHERS MUSIC LLC	\$2,500.00
1811	08/24/2017	SUMMIT BANK	\$2,319.74
1780	08/10/2017	SUMMIT BANK	\$2,279.93
1776	08/10/2017	PYRO SHOWS INC	\$2,250.00
1784	08/10/2017	PYRO SHOWS INC	\$2,250.00
1796	08/16/2017	THE WINE DOG	\$2,138.91
1802	08/24/2017	BLASTED SCREEN PRINT LLC	\$2,108.11
1804	08/24/2017	CITY OF PANAMA CITY	\$1,626.60
1771	08/10/2017	CITY OF PANAMA CITY	\$1,625.76
1789	08/16/2017	GOLDRING GULF DISTRIBUTING INC	\$1,353.85
1754	08/03/2017	ELIZABETH BEIGHEY	\$1,250.00
1760	08/03/2017	LAMAR COMPANIES	\$1,250.00
1791	08/16/2017	LEWIS BEAR CO	\$1,101.40
1788	08/16/2017	DIBACCO IMPORTS LLC	\$947.39
1807	08/24/2017	JENNIFER VIGIL	\$869.11
1773	08/10/2017	GRAND LODGE KNIGHT OF PYTHIAS INC	\$850.00
1808	08/24/2017	LONE WOLF INVESTIGATION & SECURITY INC	\$819.52
1801	08/24/2017	BAY COUNTY BULLET INC	\$800.00
1792	08/16/2017	NATIONAL EVENT RENTAL	\$773.48
1806	08/24/2017	IHEART MEDIA INC	\$750.00
1768	08/03/2017	THE LITTLE MUSTARD SEED LLC	\$700.00
1755	08/03/2017	FLORIDA FREEDOM NEWSPAPERS INC. dba NEWS HERALD	\$664.50
1810	08/24/2017	SIGNATURE EVENTS INC	\$619.00
1764	08/03/2017	PITNEY BOWES	\$604.50
1769	08/03/2017	VERIZON WIRELESS	\$508.21
1790	08/16/2017	INLAND CHARTERS LLC CAPT MATT SMITH	\$500.00
1756	08/03/2017	GULF POWER CO	\$464.75

PANAMA CITY COMMUNITY DEVELOPMENT COUNCIL
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017

CHECK NUMBER	ISSUE DATE	VENDOR	TOTAL
1803	08/24/2017	CAVALIER DISTRIBUTING FLORIDA	\$445.60
1778	08/10/2017	RAYMOND JAMES & ASSOC INC	\$363.47
1809	08/24/2017	RAYMOND JAMES & ASSOC INC	\$363.47
1770	08/03/2017	WOW	\$334.55
1758	08/03/2017	KONICA MINOLTA INC	\$329.58
1753	08/03/2017	EARTHSHINE CLEANING	\$328.84
1799	08/24/2017	FRANCO, ALEXIS, OWEN	\$285.55
1800	08/24/2017	ALYSIA WHITEHEAD	\$256.00
1782	08/10/2017	WES CATRETT	\$250.00
1781	08/10/2017	VISA	\$225.05
1798	08/17/2017	SUMMIT BANK	\$220.32
1775	08/10/2017	PANAMA CITY GOLF CARTS LLC	\$214.00
1805	08/24/2017	CITY OF PANAMA CITY	\$159.73
1757	08/03/2017	JACE SMITH	\$150.00
1794	08/16/2017	PITNEY BOWES	\$142.29
1786	08/16/2017	CITY OF PC-WATER DEPT	\$125.28
1750	08/03/2017	AFPS-ADVANCED FIRE PROTECTION SRV INC	\$102.50
1751	08/03/2017	BROCK PEST CONTROL INC	\$86.67
1759	08/03/2017	KRISTA PHELPS	\$75.00
1797	08/17/2017	RAYMOND JAMES & ASSOC INC	\$50.00
1787	08/16/2017	CULLIGAN BY WATERCO INC	\$26.21
TOTAL PANAMA CITY CDC			\$158,049.17

MEXICO BEACH COMMUNITY DEVELOPMENT COUNCIL

**MEXICO BEACH COMMUNITY DEVELOPMENT COUNCIL
CHECK REGISTER - SORTED BY DOLLAR AMOUNT
AUGUST 1, 2017 THROUGH AUGUST 31, 2017**

CHECK NUMBER	ISSUE DATE	VENDOR	TOTAL
6444	08/31/2017	Cornerstone Marketing & Advertising	11,930.00
6432	08/10/2017	Florida Blue	2,279.10
EFT	08/15/2017	United States Treasury	1,820.10
6443	08/31/2017	Purchase Power	1,500.00
6425	08/03/2017	Chase Card Services	1,343.49
6430	08/10/2017	Burke Blue	1,125.00
6431	08/10/2017	Lisa Armbruster	950.00
6429	08/10/2017	US relay	745.90
6438	08/17/2017	Fairpoint Communications	176.84
6426	08/10/2017	Duke Energy	139.97
6445	08/31/2017	Toshiba American Business Solutions	139.52
6436	08/17/2017	Verizon Wireless	115.94
6441	08/24/2017	Mediacom	75.90
6424	08/03/2017	Ramsey's Printing and Office	72.00
6434	08/10/2017	Florida Combined Life	71.48
6440	08/24/2017	MCI	61.15
6439	08/24/2017	Graba Java	30.00
6437	08/17/2017	Safetouch Security Systems	29.32
6423	08/03/2017	Melissa A. Williams	20.33
6428	08/10/2017	Cathey's Ace Hardware	19.99
6427	08/10/2017	Culligan Water Service	14.75
6433	08/10/2017	HY Holdings INC	12.00
		TOTAL MEXICO BEACH CDC	\$ 22,672.78

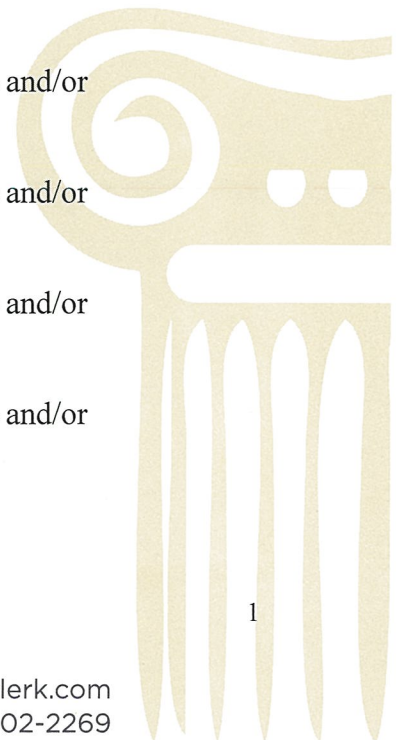
SEP 08 2017

TO: Board of County Commissioners
FROM: Bill Kinsaul, Clerk of Court & Comptroller
DATE: September 7, 2017
RE: Inventory Deletions



The Property Inventory Clerk has been requested to delete the following items from the County's inventory records:

<u>Inventory Item</u>	<u>Explanation</u>
<u>Water Department</u> Analyzer Property No. 20273-0	Item is obsolete and/or non-functional.
Reagent Pump Property No. 20274-0	Item is obsolete and/or non-functional.
Lachat Sampler Property No. 16752-0	Item is obsolete and/or non-functional.
Valva Exerciser/Trailer Mount Property No. 17540-0	Item is obsolete and/or non-functional.
Laptop Property No. 17171-0	Item is obsolete and/or non-functional.
Chart Recorder Property No. 18547-0	Item is obsolete and/or non-functional.
Handheld Radio Property No. 18999-0	Item is obsolete and/or non-functional.



<u>Inventory Item</u>	<u>Explanation</u>
<u>Parks & Recreation</u>	
Computer Property No. 54029	Item is obsolete and/or non-functional.
<u>Solid Waste</u>	
Laptop Property No. 18514-1	Item is obsolete and/or non-functional.
<u>Fire Services</u>	
AED Property No. 16715-0	Item is obsolete and/or non-functional.
Hydraulic Rescue Pump Property No. 16573-0	Item is obsolete and/or non-functional.
AED Property No. 13975-0	Item is obsolete and/or non-functional.
Pump Test Flow Kit Property No. 14489-0	Item is obsolete and/or non-functional.
Pneumaic Catapult Gum Property No. 18233-0	Item is obsolete and/or non-functional.
Generator Property No. 13484-0	Item is obsolete and/or non-functional.
HVAC System Property No. 55439	Item is obsolete and/or non-functional.
Ice Machine Property No. 55319	Item is obsolete and/or non-functional.
Mobile Radio Property No. 18092-0	Item is obsolete and/or non-functional.
AED Property No. 16719-0	Item is obsolete and/or non-functional.
SCBA Property No. 16150-0	Item is obsolete and/or non-functional.
Mobile Radio Property No. 10550-0	Item is obsolete and/or non-functional.

<u>Inventory Item</u>	<u>Explanation</u>
<u>Fire Services con't.</u>	
SCBA Property No. 16180-0	Item is obsolete and/or non-functional.
Mobile Radio Property No. 12423-0	Item is obsolete and/or non-functional.
SCBA Property No. 16126-0	Item is obsolete and/or non-functional.
SCBA Property No. 16623-0	Item is obsolete and/or non-functional.
SCBA Property No. 16612-0	Item is obsolete and/or non-functional.
SCBA Property No. 16626-0	Item is obsolete and/or non-functional.
SCBA Property No. 16625-0	Item is obsolete and/or non-functional.
SCBA Property No. 16131-0	Item is obsolete and/or non-functional.
SCBA Property No. 16127-0	Item is obsolete and/or non-functional.
SCBA Property No. 16171-0	Item is obsolete and/or non-functional.
SCBA Property No. 16617-0	Item is obsolete and/or non-functional.
SCBA Property No. 16122-0	Item is obsolete and/or non-functional.
SCBA Property No. 16620-0	Item is obsolete and/or non-functional.
SCBA Property No. 16610-0	Item is obsolete and/or non-functional.

<u>Inventory Item</u>	<u>Explanation</u>
<u>Fire Services con't.</u>	
SCBA Property No. 16169-0	Item is obsolete and/or non-functional.
SCBA Property No. 16290-0	Item is obsolete and/or non-functional.
SCBA Property No. 16129-0	Item is obsolete and/or non-functional.
SCBA Property No. 16177-0	Item is obsolete and/or non-functional.
SCBA Property No. 16276-0	Item is obsolete and/or non-functional.
SCBA Property No. 16288-0	Item is obsolete and/or non-functional.
SCBA Property No. 16607-0	Item is obsolete and/or non-functional.
SCBA Property No. 16136-0	Item is obsolete and/or non-functional.
SCBA Property No. 16143-0	Item is obsolete and/or non-functional.
SCBA Property No. 16292-0	Item is obsolete and/or non-functional.
SCBA Property No. 16603-0	Item is obsolete and/or non-functional.
SCBA Property No. 16281-0	Item is obsolete and/or non-functional.
SCBA Property No. 16284-0	Item is obsolete and/or non-functional
SCBA Property No. 16280-0	Item is obsolete and/or non-functional

<u>Inventory Item</u>	<u>Explanation</u>
<u>Fire Services con't.</u>	
SCBA Property No. 16300-0	Item is obsolete and/or non-functional.
SCBA Property No. 16157-0	Item is obsolete and/or non-functional.

The requested action is for the Board to authorize removal of these items from the County's inventory.

BK/dlfowler

MEMO

TO: Ben Blitch
Water Department


FROM: Phillip Money, Board Finance Clerk

DATE: August 25, 2017

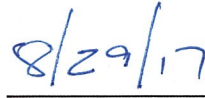
SUBJ: Fixed Asset Inventory

Per Florida Statutes, each governmental unit is responsible for a periodic review of county property for inventory purposes. The review of your location's assets was recently completed. You will find attached a list of assets that have been determined to be obsolete and/or non-functional and should be retired. If you concur with the attached list, please sign below and return to the Finance Office.

The removal of all assets from inventory must be approved by the Board of County Commissioners. A board memo will be prepared by the Clerk's office requesting the Board's authorization to officially remove the assets from your location. If you have any questions, please do not hesitate to call Phillip Money at 747-5219.



Signature



Date

WATER DEPARTMENT
RETIRE LIST

<u>ASSET #</u>	<u>ASSET INFORMATION</u>
20273-0/51844	ANALYZER
20274-0/51845	REAGENT PUMP
16752-0/51851	LACHAT SAMPLER
17540-0/51895	VALVA EXERCISER/TRAILER MOUNT
17171-0/51928	LAPTOP COMPUTER
18547-0/52056	CHART RECORDER
18999-0/55659	HANDHELD RADIO

MEMO

TO: Derick Thomas
Parks & Recreation

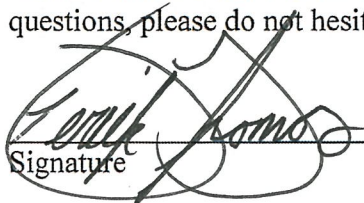
FROM: Phillip Money, Board Finance Clerk

DATE: August 25, 2017

SUBJ: Fixed Asset Inventory

Per Florida Statutes, each governmental unit is responsible for a periodic review of county property for inventory purposes. The review of your location's assets was recently completed. You will find attached a list of assets that have been determined to be obsolete and/or non-functional and should be retired. If you concur with the attached list, please sign below and return to the Finance Office.

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Signature

8/28/17
Date

PARKS & RECREATION
RETIRE LIST

<u>ASSET #</u>	<u>ASSET INFORMATION</u>
54029	COMPUTER

MEMO

TO: Glenn Ogborn
Solid Waste

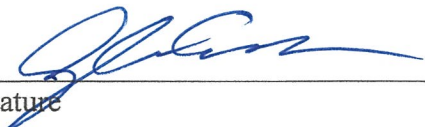
FROM: Phillip Money, Board Finance Clerk

DATE: August 25, 2017

SUBJ: Fixed Asset Inventory

Per Florida Statutes, each governmental unit is responsible for a periodic review of county property for inventory purposes. The review of your location's assets was recently completed. You will find attached a list of assets that have been determined to be obsolete and/or non-functional and should be retired. If you concur with the attached list, please sign below and return to the Finance Office.

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Signature

8.28.17

Date

SOLID WASTE
RETIRE LIST

<u>ASSET #</u>	<u>ASSET INFORMATION</u>
18514-1/55643	LAPTOP DOCKING STATION



BILL KINSAUL
CLERK OF COURT
& COMPTROLLER
BAY COUNTY

MEMO

TO: Mark Bowen
Fire Services

FROM: Phillip Money, Board Finance Clerk

DATE: September 7, 2017

SUBJ: Fixed Asset Inventory

Per Florida Statutes, each governmental unit is responsible for a periodic review of county property for inventory purposes. The review of your location's assets was recently completed. You will find attached a list of assets that have been determined to be obsolete and/or non-functional and should be retired. If you concur with the attached list, please sign below and return to the Finance Office.

The removal of all assets from inventory must be approved by the Board of County Commissioners. A board memo will be prepared by the Clerk's office requesting the Board's authorization to officially remove the assets from your location. If you have any questions, please do not hesitate to call Phillip Money at 747-5219.



Signature

9/7/17

Date



FIRE SERVICES
RETIRE LIST

<u>ASSET #</u>	<u>ASSET INFORMATION</u>
16715-0/54668	AED
16573-0/53720	HYDRAULIC RESCUE PUMP
13975-0/53482	DEFIBRILLATOR
14489-0/55008	PUMP TEST FLOW KIT
18233-0/55936	PNEUMAIC CATAPULT GUN
13484-0/53748	GENERATOR
55439	5 TON A/C SYSTEM
55319	ICE MACHINE
18092-0/53481	MOBILE RADIO
16719-0/53494	AED
16150-0/53528	SCBA
10550-0/53545	MOBILE RADIO
16180-0/53554	SCBA
12423-0/53563	MOBILE RADIO
16126-0/53565	SCBA
16623-0/53700	SCBA
16612-0/53701	SCBA
16626-0/53709	SCBA
16625-0/53719	SCBA
16131-0/53756	SCBA
16127-0/53758	SCBA
16171-0/53961	SCBA
16617-0/54553	SCBA
16122-0/54554	SCBA
16620-0/54555	SCBA
16610-0/54611	SCBA
16169-0/54622	SCBA
16290-0/54641	SCBA
16129-0/54718	SCBA
16177-0/54729	SCBA
16276-0/55013	SCBA
16288-0/55025	SCBA
16607-0/55060	SCBA
16136-0/55064	SCBA
16143-0/55103	SCBA
16292-0/55104	SCBA
16603-0/55553	SCBA
16281-0/55554	SCBA
16284-0/55564	SCBA
16280-0/55565	SCBA
16300-0/55569	SCBA
16157-0/55573	SCBA

RECEIVED
BAY COUNTY COMMISSION
COUNTY MANAGERS OFFICE

SEP 05 2017

September 1, 2017

Board of County Commissioners
Bay County, Florida

Commissioners:


Attached you will find a summary of 2016/2017 Revenues and Expenditures through August 31, 2017. The attached Revenue and Expenditure format categorizes by fund, Department and Major Financial Statement Category. The information is summarized at the end of each fund and gives the net change to the fund's balance resulting from the current year's activity.

Please be advised that this report has inherent limitations such as:

- 1). Actual YTD revenues and expenditures are unaudited figures. Timing differences, such as unrecorded liabilities and revenues, may exist which could cause these numbers to be misleading.
- 2). Cash Carry forwards, budgeted non-revenue items, have not been posted. These items represent monies earned in prior fiscal years' that may be utilized to assist its fund with current deficient cash flows.

If I can be of further assistance to the Board, or should you wish to discuss this report further, please let me know.

Sincerely,



Bill Kinsaul
Clerk of Court & Comptroller

Bay County Board of County Commissioners
Revenue & Expenditure Summary FY 2017
As of August 31, 2017

Fund #	Fund	REVENUES		%	NON-REVENUES		%	EXPENDITURES		%	INCR (DECR)
		Budget	Actual		Budget	Actual		Budget	Actual		
001	General Fund	98,669,877	93,463,736	95%	14,882,700	118,127	1%	113,552,577	96,985,015	85%	(3,403,152)
101	Transportation	31,196,387	13,427,912	43%	19,162,280	12,594,496	66%	50,358,667	29,998,610	60%	(3,976,202)
102	5% Infrastructure Surtax	8,407,525	6,063,133	72%	-	-	0%	8,407,525	1,012,667	12%	5,050,466
111	Road Impact-Beach/Airport	-	1,047	0%	190,521	-	0%	190,521	-	0%	1,047
112	Road Impact-East Bay County	-	1,706	0%	310,608	-	0%	310,608	-	0%	1,706
113	Road Impact-Panama City	-	146	0%	26,592	-	0%	26,592	-	0%	146
114	Road Impact-Southport/Sandhills	-	1,182	0%	215,234	-	0%	215,234	-	0%	1,182
118	Transit	4,970,434	3,167,060	64%	-	-	0%	4,970,434	3,299,896	66%	(132,835)
120	Library	1,044,653	1,181,807	113%	2,170,377	1,885,418	87%	3,215,030	2,801,497	87%	265,728
122	Restore Act	-	13,151	0%	-	-	0%	-	-	0%	13,151
125	Tourist Development	10,050,000	9,868,031	98%	4,703,754	-	0%	14,753,754	13,274,991	90%	(3,406,960)
126	Mexico Beach - TDC	549,350	598,117	109%	26,523	-	0%	575,873	561,477	98%	36,640
127	Beach Nourishment - TDC	3,447,395	3,457,114	100%	32,360,910	-	0%	35,808,305	15,082,477	42%	(11,625,363)
128	TDC - 5th Cent	3,350,000	3,312,519	99%	4,469,803	-	0%	7,819,803	1,106,179	14%	2,206,340
129	Panama City - TDT	1,500,000	1,277,257	85%	1,261,911	-	0%	2,761,911	1,817,472	66%	(540,216)
130	Public Safety E911	815,215	604,068	74%	1,000,000	-	0%	1,815,215	616,144	34%	(12,077)
133	Intergov't Radio Communication	465,790	431,545	93%	484,299	63,225	13%	950,089	384,095	40%	110,675
140	District Mosquito Control	1,285,791	1,286,485	100%	136,273	-	0%	1,422,064	1,249,776	88%	36,710
145	MSTU-Fire Protection	8,066,919	7,876,476	98%	1,000,000	-	0%	9,066,919	7,618,691	84%	257,785
167	MSBU Fund	44,840	16,210	36%	25,000	-	0%	69,840	54,992	79%	(38,783)
401	Water Sys Revenue Fund	16,135,442	14,244,290	88%	21,014,015	-	0%	37,149,457	13,461,256	36%	783,034
420	Retail Water & Wastewater	12,927,002	11,562,723	89%	2,197,542	-	0%	15,124,544	9,408,680	62%	2,154,043
430	Solid Waste Fund	12,120,317	11,373,922	94%	3,089,430	-	0%	15,209,747	14,431,436	95%	(3,057,514)
440	Builders' Services	981,400	1,065,743	109%	3,800,000	-	0%	4,781,400	1,382,861	29%	(317,118)
450	Emerg Medical Svcs	6,840,892	11,957,711	175%	814,462	-	0%	7,655,354	6,750,294	88%	5,207,417
501	Internal Service Fund	4,404,028	3,167,727	72%	204,607	-	0%	4,608,635	3,635,028	79%	(467,301)
505	Workers' Compensation	1,204,381	901,416	75%	30,529	-	0%	1,234,910	973,352	79%	(71,936)
506	Insurance Fund	3,092,491	2,321,597	75%	47,890	-	0%	3,140,381	3,193,640	102%	(872,044)
510	Utilities	1,518,531	1,185,152	78%	-	-	0%	1,518,531	1,172,314	77%	12,838
	Revenue Sub Total	233,088,660	203,828,982	87%	113,625,260	14,661,266	13%				
	Combined Revenue & Expenditures	346,713,920	218,490,248	63%				346,713,920	230,272,843	66%	(11,782,595)

Notes:
Fund 450 does not include allowance for doubtful accounts.



Bay County Board of County Commissioners Agenda Item Summary

Bank of America Consent to Transfer Servicing Rights

DEPARTMENT MAKING REQUEST/NAME:

Office of County Attorney Don Banks, County Attorney

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board to consent changing the transfer of mortgage loan servicing rights from Bank of America, NA to Carrington Mortgage Services, LLC, and authorizing the Chair to sign the Consent and any other related documents.

AGENDA

County Attorney

BUDGETED ITEM? N/A**BUDGET ACTION:**

None needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

No impacts foreseeable.

BACKGROUND:

In 2002, an Origination, Sale and Servicing Agreement was entered into by and among the Participants, Countrywide Home Loans, Inc. and the Housing Authority of Bay County, Florida. Bank of America, NA ("BANA") currently is the servicer for the mortgage loans under the aforementioned Servicing Agreement. BANA is now requesting the Board's consent to transfer its servicing rights to Carrington Mortgage Services, LLC ("CMS"). A request, consent and schedule of the loans are identified in the letter attached hereto as **Exhibit 1**.

The letter states that CMS is an approved servicer of HUD/FHA, Ginnie Mae, Freddie Mac and Fannie Mae and services loans in all fifty states.

Staff recommends the Board consent to the transfer of mortgage loan servicing rights from Bank of America, NA to Carrington Mortgage Services, LLC, and authorizing the Chair to sign the Consent and any other related documents.

ATTACHMENTS:

Description

Exhibit 1

Type

Cover Memo

Bank of America, N.A.
225 W. Hillcrest Drive
Mail Stop: CA6-918-03-18
Thousand Oaks, CA 91360

Carrington Mortgage Services, LLC
1600 South Douglass Road
Suites 110 & 200-A
Anaheim, CA 92806

August 18, 2017

Housing Finance Authority of Bay County, Florida
c/o Clerk of the Court
300 East Fourth Street
Panama City, Florida 32401

Re: Origination, Sale and Servicing Agreement dated as of June 1, 2002, by and among the
Participants, Countrywide Home Loans, Inc., and the Housing Finance Authority of Bay
County, Florida (the "Servicing Agreement")
Transfer of Servicing Rights

Ladies and Gentlemen:

We are writing to you in furtherance of our letter to you of August 4, 2017 (the "August 4 Letter"). As you are aware, Bank of America, N.A. ("BANA") currently acts as servicer for the mortgage loans identified on the schedule attached to this letter (the "Mortgage Loans") under the above-captioned Servicing Agreement. As we previously informed you, BANA has arranged the sale of the servicing rights for the Mortgage Loans to Carrington Mortgage Services, LLC ("CMS") and requests your consent to the transfer of servicing to CMS. Since we have not yet received your response, we are again respectfully requesting your consent to the transfer of servicing to CMS.

BANA has signed a letter of intent with CMS and we are currently in the process of negotiating definitive deal documentation. In connection with the sale, BANA will assign with respect to each Mortgage Loan all of its rights and responsibilities under the Servicing Agreement to CMS, and CMS will assume all of BANA's rights and obligations under the Servicing Agreement from and after the date of the transfer of servicing for such Mortgage Loan (each such date, an "Effective Date"). CMS will not assume liability for any actions or omissions of BANA under the Servicing Agreement with respect to any Mortgage Loan prior to the related Effective Date. Following the Effective Date for a Mortgage Loan, BANA will be released from any responsibility (except as provided above) for the servicing of such Mortgage Loan pursuant to the terms of the Servicing Agreement or otherwise. We expect the Effective Date will occur on or before October 31, 2017, provided, however, that the Effective Date with respect to some or all of the Mortgage Loans may be thereafter as long as we provide you with notice of the new Effective Date.

As of year-end 2014, 2015 and 2016, CMS reported a total servicing portfolio with an outstanding principal balance of approximately \$23,872,797,000, \$44,848,720,000 and \$51,321,481,000, respectively. CMS is a high-touch residential servicer and special servicer led by a seasoned team of financial services industry professionals who have decades of experience in working with customers and investors on a national scale. CMS is based in Orange County, California with additional operations in Westfield, Indiana and Plano, Texas. CMS is an approved servicer for HUD/FHA, Ginnie Mae, Freddie

Mac and Fannie Mae, and is also licensed to service loans in all fifty states, Puerto Rico and the District of Columbia. As of December 2016, CMS had a Fitch Ratings primary servicer rating of "RPS3," Outlook Stable and special servicer rating of "RSS3," Outlook Stable.

If you have any questions in connection with the assignment or the request for consent, please feel free to contact Brian Porter, a Senior Vice President at BANA. He can be reached by telephone at (805) 577-3900 or by e-mail at brian.r.porter@bankofamerica.com. You can also contact our attorney Amy Sunshine at Sidley Austin LLP with any questions in connection with the assignment or the request for consent. She can be reached by telephone at (212) 839-8514 or by e-mail at asunshine@sidley.com.

With respect to CMS, please feel free to contact Victor Rivas, Vice President, Client Relations regarding the transfer of servicing or if you have any other questions or concerns. He can be reached by telephone at (949) 517-5512 or by email at Victor.Rivas@carringtonms.com.

As required by Section 8.05 of the Servicing Agreement, we hereby request that you consent to the transfer of servicing to CMS by executing the attached consent and returning it to BANA at the above address, Attn: Brian Porter.

[signature page follows]

Thank you, in advance, for your prompt attention to this matter.

Very truly yours,

Bank of America, N.A.

By: 

Name: *Brian Porter*

Title: *Senior Vice President*

Carrington Mortgage Services, LLC

By: 

Name:

Title:

Enclosure: Mortgage Loan Schedule
Consent

ACCT#

57604315
29768043
23961220
21570697
20716639
20638776
20499311
8540638
6971869
6949438
6939160
6938367
6834481
4158394
3764244
798476
787766

CONSENT TO TRANSFER OF SERVICING

Reference is made to the letter (the "Letter") dated August 4, 2017 addressed to the Housing Finance Authority of Bay County, Florida from Bank of America, N.A. ("BANA") and Carrington Mortgage Servicers, LLC ("CMS"). Capitalized terms used herein and not otherwise defined have the meaning set forth in the Letter. We, the Board of County Commissioners of Bay County, Florida, as successor to the Housing Finance Authority of Bay County, Florida, hereby consent to the transfer of servicing rights from BANA to CMS under the Servicing Agreement, as described in the Letter.

This consent is conditioned upon receipt of the assignment of servicing rights referenced in the Letter and the assumption by CMS of all of the servicer's obligations under the Servicing Agreement as described in the Letter, including the representations and warranties set forth in Section 2.04 thereof.

BAY COUNTY, FLORIDA

By: _____
William T. Dozier
Chairman, Board of County Commissioners

Date: _____, 2017



Bay County Board of County Commissioners Agenda Item Summary

Code Enforcement Board Appointment

DEPARTMENT MAKING REQUEST/NAME:

County Manager's Office Robert J. Majka Jr., County Manager

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board to review and approve the letter submitted from Lindwell Bradley in filling the vacant District III seat for the Code Enforcement Board.

AGENDA

County Manager's Office - Consent

BUDGETED ITEM? N/A

BUDGET ACTION:

None needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

N/A

BACKGROUND:

The Bay County Board of County Commissioners appoint individuals to serve on boards/committees which have varied functions, power and responsibilities as well as term lengths. A vacancy has occurred on the Code Enforcement Board with the District III seat that was set to expire December 31, 2018.

Staff has received a letter of interest (**Exhibit 1**) from Lindwell Bradley who would like to be considered in filling this vacant role.

Board to approve the applicant to the District III set to expire December 31, 2018.

ATTACHMENTS:

Description

Code Board Appointment Exhibit 1

Type

Exhibit

Lindwell L. Bradley
427-A South Palo Alto Ave.
Panama City, FL 32401
Lindwell@msn.com

954-594-4444

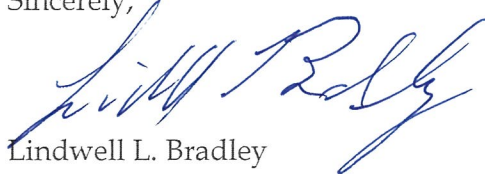
8/31/17

Bay County Board of County Commissioners
840 W. 11th Street
Panama City, FL 32401

Dear Chairman William Dozier,

I am interested in serving on the Bay County Code Enforcement Board. I bring with me 19 years of experience in the Code Enforcement and Business Licensing fields. I was a code enforcement officer for 9 years with Bay County BOCC and 10 years as a code enforcement supervisor for the City of Fort Lauderdale. I also served in various capacities as a Code Enforcement professional instructor for 15 years. I instructed Code Levels I & II for Florida State University and Florida Atlantic University. I am also retired from the U.S. Air Force after serving 20 years. Now I am now fully retired; and, I have time I would like to dedicate to serving my community.

Sincerely,



Lindwell L. Bradley



Bay County Board of County Commissioners Agenda Item Summary

Grounds Maintenance Contract

DEPARTMENT MAKING REQUEST/NAME:

Public Works Department Keith Bryant, P.E., PTOE, Director

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board to approve and authorize the Chairman to execute a one (1) year contract, subject to three additional one-year renewals with Brandow's Lawn & Landscape LLC to provide grounds maintenance.

AGENDA

Public Works - Consent

BUDGETED ITEM? Yes

BUDGET ACTION:

None needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

The financial impact is among various funds depending on the location of work.

BACKGROUND:

The objective of this solicitation is to acquire services of a contractor to provide grounds maintenance services at twenty-four (24) various County sites.

ITB 17-39 Grounds Maintenance was advertised on July 28, 2017 and a pre-bid meeting was held August 9, 2017. Two (2) responses were received and opened on August 24, 2017. The site locations and associated costs per site are delineated in the contract. **(Exhibit 1)**

BIDDERS	Annual Cost
Brandow's Lawn & Landscape, LLC	\$69,130.00
Herbafex, Inc.	\$75,490.00

Staff has evaluated the bids and Brandow's Lawn & Landscape, LLC was the lowest, responsive, responsible bidder.

ATTACHMENTS:

Description

Grounds Maintenance Contract Exhibit 1

Type

Exhibit

CONTRACT 17-39 GROUNDS MAINTENANCE

This Contract, dated September 19, 2017 is between the Bay County Board of County Commissioners, located at 840 West 11th Street, Panama City, FL 32401 ("County"), and Brandow's Lawn & Landscape, LLC located at 9222 James Way, Panama City, FL 32404 ("Contractor").

1. Scope of Work

The County desires to hire Contractor to provide all necessary labor, supervision, equipment, and supplies to provide grounds maintenance services at various County locations.

The Contractor will perform grounds maintenance services as stated in the attached Scope of Work **Exhibit 1**. The Contractor hereby agrees to provide the services to the County according to ITB17-39 said documents being incorporated into this agreement as if fully set out herein, and the Contractor's response thereto, said documents being attached as **Exhibit 2**, to the extent they are not inconsistent with this Agreement.

2. Term

This Contract shall commence October 1, 2017 and continue in effect through September 30, 2018. Upon mutual agreement between the County and Contractor, the Contract may be renewed for three (3) additional one-year periods under the same terms and conditions.

No price adjustments may be allowed during the first twelve (12) months of the contract. Price increases will be considered after the first 12 months if substantiated by the producer price index. Written notice of a request for pricing changes and proof to substantiate must be submitted to the Bay County Purchasing Department at no less than 90 days prior to the anniversary date of this contract.

3. Contract Price

The Contractor agrees that for the performance of the Services as outlined in Section 1 above, it shall be remunerated by the County according to the unit prices contained in the Contractor's price proposal contained in Exhibit 2.

4. Payments

The County shall pay the Contractor for services provided in accordance with the Florida Prompt Payment Act of the Florida Statutes, Chapter 218.70, upon receipt of the Contractor's invoice and written approval of same by the County's Designated Representative indicating that services have been delivered in conformity with this Agreement.

5. Independent Contractor

The Contractor shall at all times, relevant to this contract, be an independent contractor and in no event shall the Contractor, nor any employees or sub-contractors under it, be considered to be employees of Bay County.

6. Contractor's Personnel

Contractor has the exclusive right to hire and terminate its employees and may transfer or reassign any of its employees to other work of the Contractor. The direction of the work of Contractor's employees shall be under the exclusive control of Contractor. If the County objects to the presence or performance of any employee of Contractor, Contractor shall remove such employee from County premises.

7. Cooperation

Contractor agrees to perform each phase of the work at the scheduled time and in the scheduled sequence. Contractor will cooperate with the Facilities Manager or their designee as requested and specifically to allow the County to inspect the performance of work of this Contract.

8. Materials, Supplies, Etc.

Contractor shall furnish and supply all tools, materials, consumable supplies and equipment, safety devices and equipment, and any special clothing that are required to perform the work of this Contract and consistent with the requirements of the ITB.

9. Records / Audits

The County is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

a. Keep and maintain public records required by the County in order to perform the service;

b. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S. or as otherwise provided by law.

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.

d. Upon completion of the contract, transfer, at no cost to the County, all public records in possession of the Contractor, or keep and maintain public records required by the County to perform the service. If the Contractor transfers all public records to the County upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of

the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records in a format that is compatible with the information technology systems of the County.

e. The Contractor shall maintain books, records and documents directly pertinent to performance under this Contract in accordance with generally accepted accounting principles consistently applied. The County, the State of Florida, or their authorized representatives shall have access to such records for audit purposes during the term of this Contract and for five (5) years following Contract completion.

10. Public Records Custodian

If the Contractor has questions regarding the application of Chapter 119, Florida Statutes, to the Contractor's duty to provide public records relating to this contract contact Bob Majka, Custodian of Public Records, at (850) 248-8145, publicrecords@baycountyfl.gov or 840 W. 11th Street, Panama City, Florida 32401.

11. County Representative

The Facilities Manager or a designee has authority to designate the work to be done by Contractor, to inspect such work, and to resolve questions which arise between the parties. The Contractor or the Contractor's designee will deal with the County's representative on matters relating to the performance of the work. The County shall have the authority to stop the work whenever it deems such action necessary to secure the safe and proper performance of the work assignment.

12. Laws, Rules and Regulations

a. General Laws: Contractor shall give all notices required of it by law and shall comply with all Federal, State and local laws, ordinances, rules and regulations governing Contractor's performance of this Contract and the preservation of public health and safety. Upon request by the County, Contractor shall provide proof of such compliance to the County.

b. Illegal Alien Labor: Contractor shall comply with all provisions state and federal law regarding the hiring and continued employment of aliens not authorized to work in the United States. Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor is in compliance with such laws. Contractor agrees that it shall confirm the employment eligibility of all employees through participation in E-Verify or an employment eligibility program approved by the Social Security Administration and will require the same of any subcontractors. Contractor shall pay all cost incurred to initiate and sustain the verification programs.

13. Insurance

During the term of this Contract, Contractor will purchase and maintain insurance and comply with the Bay County Insurance Requirements which are attached as **Exhibit 3** to this Contract and incorporated by reference.

14. Hold Harmless and Indemnification

a. The Contractor shall indemnify and hold harmless the County, and its officers and employees, from any and all claims, suits, actions, damages, liabilities, expenditures, or causes of action of any kind, losses, penalties, interest, demands, judgments, and costs of suit, including attorneys' fees and paralegals' fees, for any expense, damage, or liability incurred by any of them, whether for bodily or personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly, on account of or in connection with Contractor's performance of the contract or by any person, firm, or corporation to whom any portion of the performance of this Agreement is subcontracted to or used by the Contractor, or by any other person.

b. The parties understand and agree that such indemnification by the Contractor relating to any matter which is the subject of this Agreement shall extend throughout the term of this Contract and any statutes of limitations thereafter.

c. The Contractor's obligation shall not be limited by or in any way to any insurance coverage or by any provision in or exclusion or omission from any policy of insurance.

d. This section survives termination or expiration of this Contract.

15. Duty to Pay Defense Cost and Expenses

a. The Contractor agrees to reimburse and pay on behalf of the County the cost of the County's legal defense, through and including all appeals, and to include all attorneys' fees, costs, and expenses of any kind for any and all 1) claims described in the Hold Harmless and Indemnification paragraph or 2) other claims arising out of the Contractor's performance of the Contract and in which the County has prevailed.

b. The County shall choose its legal defense team, experts, and consultants and invoice the Contractor accordingly for all fees, costs and expenses upon the conclusion of the claim.

c. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

d. This section survives termination or expiration of this Contract.

16. Notices

Any notice to be given by the parties shall be in writing and deemed to have been duly given if and when deposited in the United States registered mail, return receipt requested, properly stamped and addressed to:

For the County:
Bay County Facilities Management
Attn: Jason Jowers

For the Contractor:
Brandow's Lawn & Landscape, LLC
Attn: Gene Brandow

840 W. 11th Street
Panama City, FL 32401

9222 James Way
Panama City, FL 32404

The Contractor shall notify the Bay County Purchasing Department of any change to its address. The Purchasing Department will disseminate the address change to all applicable departments and agencies including Finance. The Contractor's notification of address change is sufficient if sent by email or facsimile.

17. Assignment

Contractor shall not assign in whole or in part any part of the work of this Contract except with prior written consent of the County.

18. Entire Agreement

All proposals, negotiations and representations regarding the work of this Contract are merged in this instrument. Any amendment or modification of this Contract shall be in writing and signed by the duly authorized representatives of the parties.

19. Termination for Convenience

The County may terminate this Contract at any time for any reason by giving at least thirty (30) days' notice in writing to the Contractor. If the Contract is terminated by the County as provided herein, the Contractor will be entitled to receive payment for those services reasonably performed to the date of termination.

20. Termination for Cause

a. If the Contractor fails to comply with any of the terms and conditions of this Contract, Bay County may give notice, in writing, to the Contractor of any or all deficiencies claimed. The notice will be sufficient for all purposes if it describes the default in general terms. If all defaults are not cured and corrected within a reasonable period as specified in the notice, Bay County may, with no further notice, declare this Contract to be terminated. The Contractor will thereafter be entitled to receive payment for those services reasonably performed to the date of termination, less the amount of reasonable damages suffered by Bay County by reason of the Contractor's failure to comply with this contract.

b. Notwithstanding the above, the Contractor is not relieved of liability to Bay County for damages sustained by Bay County by virtue of any breach of this Contract by the Contractor and Bay County may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due Bay County from the Contractor is determined.

c. Failure of the Contractor to comply with the provision of Section 12 Laws, Rules, and Regulations shall constitute grounds for the County to immediately terminate this Contract for cause and declare the Contractor to be non-responsible for bidding or proposing on future contracts for one year from the date the County notifies the Contractor of such non-compliance.

d. This Contract may be terminated by the County if the successful bidder is found to have submitted a false certification as required under section 215.471 (5), Florida Statutes, been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria.

21. Conflicts

In the case of any conflict between the provisions of this Contract and other contract documents, the following priority for interpretation of those document provisions shall be followed:

- a. The provisions of this contract prevail first.
- b. The bid form and attachments are next.
- c. The initial bid provisions are final priority.

22. Severability

The invalidity, in whole or in part, of any section or part of any section of this Contract shall not affect the validity of the remainder of such section or the Contract.

23. Governing Law & Venue

This Contract is governed by the laws of the State of Florida. The proper venue for any action regarding this contract is in the appropriate Court in Bay County, Florida.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed this Contract as of the day and year first written above.

Executed by:

**BOARD OF COUNTY COMMISSIONERS
BAY COUNTY FLORIDA**

By: _____
William T. Dozier, Chairman

Attest:

Bill Kinsaul, Clerk of Court

Approved as to form

Office of Bay County Attorney

**BRANDOW'S LAWN &
LANDSCAPE, LLC**

By: _____
(Authorized Representative)

Its: _____

State of _____
County of _____

This Contract was acknowledged and subscribed before me the undersigned notary this _
day of _____, 2017, by _____, as _____
_____ of _____ and with proper
authority, and who is personally known by me or produced identification of
_____.

Notary Public

EXHIBITS:

1. Scope of Work
2. Contractor's Response to ITB 17-39
3. Insurance Requirements

EXHIBIT 1

SCOPE OF WORK

SCOPE OF WORK:

The Contractor is responsible for performing ground maintenance and landscaping services at various Bay County locations to include grass cutting, weeding, edging, and trimming; pruning of trees, shrubs, ground cover plantings and flower beds; removal of debris, leaves, and trash from all areas; blow sidewalks and parking lots; and weed control.

TRASH REMOVAL: remove all trash from listed facilities. All debris shall be disposed of off-site by the contractor and shall not be allowed to remain overnight.

GRASS CUTTING: Prior to mowing, any debris that would detract from the finished appearance of the mowed area or present a safety hazard shall be removed. Grass shall not be cut closer than 1" nor shall it be longer than 1½" in height after each cutting. Mowers shall have sharp cutting edges; uneven cutting, plowing, or gouging of the soil shall not be permitted. Trimming around mowing obstructions shall be considered part of the grass cutting operation. The awarded bidder shall dispose of cuttings off-site the day of the mowing operation.

All mowers will have closed shoots to prevent flying debris around vehicles and people in surrounding areas.

EDGING: All sidewalks, driveways, street edge, curbs, other paved areas and shrubbery areas shall be edged. The use of herbicides shall not be allowed for the purpose of eliminating or reducing normal edging along paved edges.

RAKING: Leaves, pine straw and other debris shall be removed from grassed areas, sidewalks, streets, shrub and flowerbeds except where such has been intentionally placed as mulch.

PRUNING AND TRIMMING: All pruning and trimming of trees and shrubs shall be done in the spring (March), twice during the summer (May, August), and in the fall (October). Trees, shrubs and ground cover must be kept off fire hydrants, signs, fences, walls, sitting areas, walkways, and driveways. Trees and shrubs will be pruned to avoid conflict with vehicular or pedestrian traffic and will not be allowed to interfere with site lighting or security cameras.

SHRUBS: Shrubs around buildings will be pruned to no higher than the building windowsills and not touching building walls.

AUTUMN: The Contractor shall pick up and remove all leaves and debris in bedded/landscaped areas, sidewalks, and parking lots starting when leaves on surrounding trees start to fall and perform this service once a week until leaves cease falling.

The Contractor shall dispose of all debris off-site in a proper manner. Debris shall not be allowed to remain overnight.

The Contractor shall furnish all personnel, parts, materials, equipment, tools, and services in conformance with the terms and conditions of this bid.

CONTROL OF THE WORK:

In the event Facilities Management finds unsuitable materials or the work not in conformity with the specifications and the result, as determined by Facilities Management, be inferior or unsatisfactory, the work or materials shall be removed or replaced by and at the expense of the awarded bidder.

The Contractor shall give the work constant attention necessary to assure the progress and shall cooperate fully with Facilities Management.

The Contractor shall not perform work beyond the scope of this bid nor use materials without the necessary approval of Facilities Management. The Contractor shall furnish Facilities Management every reasonable facility to determine whether the work performed and the materials used are in accordance with the requirements and description of work.

Failure or refusal by the Contractor to remove defective materials, correct work, or make necessary repairs to damaged work shall be cause for Facilities Management to make the necessary corrections at the expense of the Contractor with such monies being deducted from the contract amount or charged to the awarded bidder.

When the Contractor deems that extra compensation is due for work not covered in the contract, or not ordered by Facilities Management as "extra work", the Contractor shall notify Facilities Management in writing of his intention to make claim prior to the awarded bidder starting the subject work. If the Contractor does not give notice or sufficient time is not allowed to Facilities Management to review the claim, the Contractor shall waive the claim for compensation.

The County reserves the right to negotiate with the Contractor for a fair and reasonable price on any additional work sites if added to this scope of work.

Facilities Management shall have the right to make alterations in the specifications as considered necessary or desirable during the progress of the work for satisfactory completion of the work. No alterations shall be made which will result in a substantial change in the general plan, character, or basic scope of the work.

Whenever unanticipated work not covered by the description of work in the propose request or specifications is found and is considered essential to satisfactory completion of the work within intended scope, the Contractor shall perform such work under a supplemental agreement prepared in advance of the performance of the extra work.

The County may at any time, as the need arises, order changes within the scope of the work without invalidating the agreement. If such changes increase or decrease the

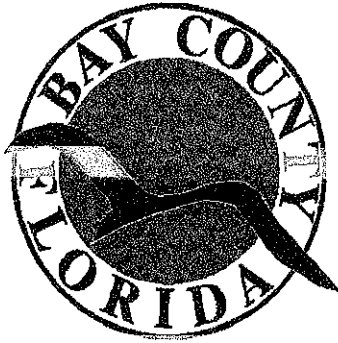
amount due under the Contract Documents, or in the time required for performance of the work, an equitable adjustment shall be authorized by a written Change Order.

MATERIAL CONTROL:

Only materials conforming to the requirements and intent of the specifications will be used.

Any materials found to be defective by the Contractor or Facilities Maintenance shall be removed from the work or place of storage at the Contractor's expense and replaced at the Contractor's expense. Failure or refusal by the Contractor to accomplish the removal and replacement of defective materials from the work or place of storage shall be grounds for Facilities Maintenance to do it at the expense of the Contractor and such expense deducted from the contract amount.

EXHIBIT 2
CONTRACTOR'S RESPONSE TO ITB 17-39



BAY COUNTY BOARD OF COUNTY COMMISSIONERS

**PURCHASING DEPARTMENT
840 WEST 11th STREET
SUITE 2500
PANAMA CITY, FLORIDA 32401**

INVITATION TO BID

GROUNDS MAINTENANCE

SUBMITTED BY:

Gene Bradow
Brandons Lawn & Landscape
850-596-7422

ITB No. 17-39

BID FORM
ITB NO: 17-39
Rev 1

This proposal of Brandows Lawn & Landscape LLC, hereinafter called "BIDDER," organized and existing under the laws of the State of Florida doing business as Limited Liability Company (Insert "a corporation", "a partnership" or "an individual" as applicable), is hereby submitted to the Board of County Commissioners, Bay County, hereinafter called "OWNER."

In compliance with the Advertisement for Bids, BIDDER hereby proposes to perform all work, as detailed in this bid. By submission of this BID, BIDDER understands and will adhere to all requirements of any applicable Federal and State safety laws governing the conduct of the type of work described herein.

By submission of this BID, each Bidder certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any other competitor.

Contractor agrees to perform the entire work as indicated on the drawings and in compliance with the Contract Documents and Specifications, complete in every detail.

Submitted By: Brandows Lawn & Landscape LLC
Name of Firm/Contractor Submitting This Bid

Bid Prepared By: Gene Brandow
Name of Individual Who Prepared This Bid

Contact Email: geneb@brandowslawn.com

Address: 9222 James Way, Panama City, FL 32404-5673

Phone: 850-596-2222



Signature of Authorized Representative of Firm/Contractor

8/14/2017

Date

SEAL: (If bid is by Corporation)

BID FORM (Continued)

17-39

Rev 1

Facility Name	Service Location	Price Per Cut	# Annual Cuts	Annual Price
Government Center	840 W. 11 th Street, Panama City, FL 32401	\$ 275.00	52	\$ 14300.00
Public Library	898 W. 11 th Street, Panama City, FL 32401	\$ 150.00	52	\$ 7800.00
Health Department	597 W. 11 th Street, Panama City, FL 32401	\$ 325.00	26	\$ 8450.00
State Attorney/Public Defender	421 Magnolia Avenue Panama City, FL 32401	\$ 150.00	52	\$ 7800.00
Court Storage Building	700 Oak Avenue Panama City, FL 32401	\$ 80.00	24	\$ 1920.00
Sand Hills Fire Department	13010 Hwy 77 Southport, FL 32409	\$ 130.00	24	\$ 3120.00
Bear Creek/Youngstown Fire Department	11711 Hwy 231 Youngstown, FL 32466	\$ 130.00	24	\$ 3120.00
Thomas Drive Fire Department	2913 Thomas Drive Panama City Beach, FL 32408	\$ 175.00	24	\$ 4200.00
West End Fire Department	20800 Panama City Beach Parkway, Panama City Beach, FL 32413	\$ 150.00	24	\$ 3600.00
Michigan Ave Fire Department	2366 Michigan Avenue Panama City, FL 32405	\$ 50.00	12	\$ 600.00
Beach EMS Station	10005 Middle Beach Road Panama City Beach, FL 32408	\$ 125.00	24	\$ 3000.00
Callaway Tax Collector Parker Storage Facility (Old Parker Tax Collector Office)	805 S. Tyndall Parkway Callaway, FL 32404	\$ 135.00	24	\$ 3240.00
	5424 Lakewood Drive, Panama City, FL 32404	\$ 60.00	12	\$ 720.00
Total Annual Price Page 1				\$ 61870.00

BID FORM (Continued)

17-39
Rev 1

Facility Name	Service Location	Price Per Cut	# Annual Cuts	Annual Price
Hwy 22 Welcome to Bay County Sign	Hwy 22 County Line	\$ 40.00	6	\$ 240.00
Hwy 20 Welcome to Bay County Sign	Hwy 20 County Line	\$ 50.00	6	\$ 300.00
Hwy 231 Welcome to Bay County Sign	Hwy 231 County Line	\$ 50.00	6	\$ 300.00
Hwy 77 Welcome to Bay County Sign	Hwy 77 County Line	\$ 50.00	6	\$ 300.00
Hwy 98 Welcome to Bay County Sign	Hwy 98 County Line	\$ 60.00	6	\$ 360.00
Hwy 388 (West) Welcome to Bay County Sign	Hwy 388/Hwy 79 (Don Johnson Memorial)	\$ 35.00	6	\$ 210.00
Hwy 388 (East) Welcome to Bay County Sign	Hwy 388/Hwy 77 (Don Johnson Memorial)	\$ 25.00	6	\$ 150.00
Hwy 22 Tower	9609 SR22	\$ 175.00	4	\$ 700.00
Hwy 20 Tower	7320 E. Hwy 20	\$ 175.00	4	\$ 700.00
Beach Tower (Gulf Power)	12425 Hutchinson Blvd., Panama City Beach, FL	\$ 100.00	4	\$ 400.00
Hwy 231 Corridor	From Hwy 77 to 100 yards past 23 rd Street on Railroad side of Hwy 231	\$ 150.00	24	\$ 3600.00
Total Annual Price Page 2				\$ 7260.00
Total Annual Price Page 1				\$ 61870.00
Total Extended Price: (for bid evaluation purposes only)				\$ 69130.00

All sites are separate departments and will require individual billing

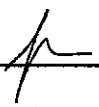
The County reserves the right to negotiate with the awarded bidder for a fair and reasonable price on any additional work sites.

ADDENDUM ACKNOWLEDGEMENT

I acknowledge receipt of the following addenda:

ADDENDUM NO. <u>1</u>	DATED <u>8/10/17</u>
ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____
ADDENDUM NO. _____	DATED _____

Name of Firm: Brandows Lawn & Landscape LLC

Authorized Signature: 

Printed Name: Gene Brandow

Title: Owner

Date: 8/14/2017

It is the responsibility of the firm to ensure that they have received addendums if issued.

Call (850) 248-8270 or email Purchasing@baycountyfl.gov prior to submitting your bid to ensure that you have received addendums.

CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all firms, must disclose if any Bay County Board of County Commissioner(s), employee(s), elected officials(s), or any of its agencies is also an owner, corporate officer, agency, employee, etc., of their firm.

Indicate either "yes" (a county employee, elected official, or agency is also associated with your firm), or "no". If yes, give person(s) name(s) and position(s) with your firm.

YES _____

NO X _____

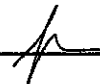
NAME(S)

POSITION(S)

Name of Firm:

Brandows Lawn & Landscape LLC

Authorized Signature:

 _____

Printed Name:

Gene Brandow

Title:

Owner

Date:

8/14/2017

EXPERIENCE RECORD

In order to satisfy the County regarding the Bidder's qualifications, the Bidder shall provide in the space below information regarding previous work comparable with the proposed work in size, capacity, and complexity. **List three (3) projects similar in size and nature which were completed during the past five (5) years.** The County may also consider any previous County projects. Following receipt of bids, each Bidder shall be prepared to furnish such additional information as the County may reasonably request regarding Bidder's equipment and personnel. The information provided on this form shall constitute an integral part of the bid.

Name, Address, Phone #	Services Provided
Harley Davidson of Panama City Beach	Pre and Post Clean Up
14700 Panama City Beach Parkway	Mow, Edge, Weedeat, Trim Shrubs, Palm Trees
Panama City Beach, FL 32413	Clean Flower Beds, Blow Parking Lot, Debris Removal
Sonny / 828-400-4980	
The Eye Center of North Florida	Pre and Post Clean Up
2500 Martin Luther King Jr Blvd	Mow, Edge, Weedeat, Trim Shrubs, Palm Trees
Panama City, FL 32405	Clean Flower Beds, Blow Parking Lot, Debris Removal
Donnie Waters / 850-832-5227	
Charlie Corams Place	Pre and Post Clean Up
2729 W 23rd Street	Mow, Edge, Weedeat, Trim Shrubs, Palm Trees
Panama City, FL 32405	Clean Flower Beds, Blow Parking Lot, Debris Removal
Charlie Coram / 866-3447	

Attach additional sheets if more space is required.

IDENTICAL TIE BIDS/DRUG FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more submittals, which are equal with respect to price, quality, and service, are received by the County for the procurement of commodities or contractual services, a submittal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied firms have a drug-free workplace program. To have a drug-free workplace program, a business shall:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).

In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.


Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify the following:

(Check one and sign in the space provided.)

 X This firm complies fully with the above requirements.

 This firm does not have a drug free work place program at this time.

Name of Firm:	<u>Brandows Lawn and Landscape LLC</u>
Authorized Signature:	<u></u>
Printed Name:	<u>Gene Brandow</u>
Title:	<u>Owner</u>

**QUESTIONNAIRE TO ACCOMPANY BID
(TO BE COMPLETED BY THE BIDDER)**

A. Provide a list of personnel the Contractor proposes to use on this project including their training/qualifications and prior experience performing the types of tasks described.

Shonda Johnson, Chelsea Dickey, Danny Alexander, Tim Venable, Joshua Schawe, Cameron Hansbarger

B. Provide a list of all tools and equipment that will be available for performing the tasks described.

Mowers, Blowers, Weed Eaters, Edgers, Rakes, Shovels, Hedge Trimmers

LOCAL BUSINESS CERTIFICATION

The undersigned, as a duly authorized representative of the firm listed herein, certifies to the best of his/her knowledge, that the firm meets the definition of a "Local Business". "Local Business" is defined as a business which:

1. Has had a fixed office located in and having a street address within Bay County for at least twelve (12) months immediately prior to the issuance of the request for competitive bids or request for proposals by the county, which office shall operate and perform business on a daily basis; and
2. Is the principal offeror who is a single offeror; a business that is the prime contractor and not a subcontractor; or a partner or joint venturer submitting an offer in conjunction with other businesses; and
3. If applicable, holds any business license required by Bay County and/or municipality within Bay County.

Business Name:

Brandows Lawn and Landscape LLC

Current Local Address:

9222 James Way, Panama City, FL 32404-5673

Is this a branch, satellite or regional office? ☒ YES ☐ NO

Length of time at this address: 10 years

If the above address has been for less than 12 months, please provide prior address:

Describe the primary business functions occurring at this location on a daily basis:

Office,equipment storage and maintenance

List the names of the employees at this location and list the hours worked per week by each at this location:

Cameron Hansbarger 40, Danny Alexander 40, Tim Venable 40, Joshua Schawe 40

Shonda Johnson 20, Chelsea Dickey 20

Principal Office Address:

9222 James Way, Panama City, FL 32404

Length of time at this address: 10

If the above address has been for less than 12 months, please provide prior address:

Describe the primary business functions occurring at this location on a daily basis:

Office, equipment storage and maintenance

List the names of the employees at this location and list the hours worked per week by each at this location:

Cameron Hansbarger 40, Danny Alexander 40, Tim Venable 40, Joshua Schawe 40
Shonda Johnson 20, Chelsea Dickey 20

Authorized Signature: _____ 

Printed Name: _____ Gene Brandow

Title: _____ Owner

Date: _____ 8/14/2017

**EXHIBIT 3
BAY COUNTY
INSURANCE REQUIREMENTS**

1. LOSS CONTROL/SAFETY

a. Precaution shall be exercised at all times by the Contractor for the protection of all persons, including employees, and property. The Contractor shall be expected to comply with all laws, regulations or ordinances related to safety and health, shall make special effort to detect hazardous conditions and shall take prompt action where loss control/safety measures should reasonably be expected.

b. The County may order work to be stopped if conditions exist that present immediate danger to persons or property. The Contractor acknowledges that such stoppage will not shift responsibility for any damages from the Contractor to the County.

c. The Contractor acknowledges that possession, use, or threat of use of weapons or firearms is not permitted on County property, including in the Contractor's vehicles, unless such possession or use of a weapon is a necessary and an approved requirement of the contract.

2. DRUG FREE WORK PLACE REQUIREMENTS

All contracts with individuals or organizations that wish to do business with the Bay County Board of Commissioners, a stipulation will be made in the contract or purchase order that requires contractors, subcontractors, vendors or consultants to have a substance abuse policy. The employees of such contractors, subcontractors, vendors or consultants will be subject to the same rules of conduct and tests as the employees of the Bay County Board of Commissioners. In the event of an employee of a supplier of goods or services is found to have violated the Substance Abuse Policy, that employee will be denied access to the County's premises and job sites. In addition, if the violation(s) is/are considered flagrant, or the County is not satisfied with the actions of the contractor, subcontractor, vendor, or consultant, the County can exercise its right to bar all of the contractor's, subcontractor's, vendor's, or consultants employees from its premises or decline to do business with the contractor, subcontractor, vendor or consultant in the future. All expenses and penalties incurred by a contractor, subcontractor, vendor or consultant as a result of a violation of the County's Substance Abuse Policy shall be borne by the contractor, subcontractor, vendor, or consultant.

3. INSURANCE - BASIC COVERAGES REQUIRED

a. The Contractor shall procure and maintain the following described insurance, except for coverages specifically waived by the County, on policies and with insurers acceptable to the County. These insurance requirements shall not limit the liability of the Contractor. All subcontractors are subject to the same coverages and limits as the Contractor. The County does not represent these types or amounts of insurance to be sufficient or adequate to protect the Contractor's interests or liabilities, but are merely minimums.

b. Except for workers' compensation and professional liability, the Contractor's insurance policies shall be endorsed to name the County as an additional insured to the extent of the County's interests arising from this agreement, contract, or lease.

c. Except for workers' compensation, the Contractor waives its right of recovery against the County, to the extent permitted by its insurance policies.

d. The Contractor's deductibles/self-insured retentions shall be disclosed to the County and may be disapproved by the County. They shall be reduced or eliminated at the option of the County. The Contractor is responsible for the amount of any deductible or self-insured retention.

e. Insurance required of the Contractor or any other insurance of the Contractor shall be considered primary, and insurance of the County shall be considered excess, as may be applicable to claims which arise out of the Hold Harmless, Payment on Behalf of the County, Insurance, Certificates of Insurance and any Additional Insurance provisions of this agreement, contract or lease.

f. **WORKERS' COMPENSATION COVERAGE**

The Contractor shall take out and maintain during the life of this contract the applicable statutory Worker's Compensation Insurance, and in the case of any work sublet, the Contractor shall require the subcontractor similarly to provide statutory Worker's Compensation Insurance for the latter's employees. The Contractor shall require each of his subcontractors similarly to maintain Employer's Liability Insurance similarly to the Contractor. The Contractor shall provide to the County an Affidavit stating that he meets all the requirements of Florida Statute 440.

Worker's Compensation – Required limits:

Coverage A – Coverage will include statutory requirements

Coverage B – Employers Liability

\$500,000 each Person

\$500,000 each Person by Disease

\$500,000 Policy Limit - Disease

g. **GENERAL, AUTOMOBILE AND EXCESS OR UMBRELLA LIABILITY COVERAGE**

The Contractor shall purchase and maintain coverage on forms no more restrictive than the latest editions of the Commercial or Comprehensive General Liability and Business Auto policies of the Insurance Services Office. **Minimum limits of \$1,000,000 per occurrence** for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employers liability required in the Workers' compensation Coverage section) and the amount of coverage required.

h. GENERAL LIABILITY COVERAGE

Commercial General Liability - Occurrence Form Required

Coverage A shall include bodily injury and property damage liability for premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement contract or lease, and broad form property damage, and property damage resulting from explosion, collapse or underground (x,c,u) exposures. Coverage B shall include personal injury. Coverage C, medical payments, is not required.

i. PRODUCTS/COMPLETED OPERATIONS

The Contractor is required to continue to purchase products and completed operations coverage, at least to satisfy this agreement, contract or lease, for a minimum of three years beyond the County's acceptance of renovation or construction projects.

j. BUSINESS AUTO LIABILITY COVERAGE

Business Auto Liability coverage is to include bodily injury and property damage arising out of ownership, maintenance or use of any auto, including owned, non-owned and hired automobiles and employee non-ownership use.

k. EXCESS OR UMBRELLA LIABILITY COVERAGE

Umbrella Liability insurance is preferred, but an Excess Liability equivalent may be allowed. Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages.

I. CERTIFICATES OF INSURANCE

1. Required insurance shall be documented in Certificates of Insurance which provide that the County shall be notified at least 30 days in advance of cancellation, nonrenewal or adverse change. The Certificate Holder will be addressed as the BAY COUNTY BOARD OF COMMISSIONERS, 840 W. 11th Street, Panama City, Florida 32401. All certificates, cancellation, nonrenewal or adverse change notices should be mailed to this address. Each Certificate will address the service being rendered to the County by the Contractor. **The County shall be named as an Additional Insured for both General Liability and Business Auto Liability.**

2. New Certificates of Insurance are to be provided to the County at least 15 days after coverage renewals.

3. If requested by the County, the Contractor shall furnish complete copies of insurance policies, forms and endorsements.

4. For the Commercial General Liability coverage the Contractor shall, at the option of the County, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of the liability coverage.

m. **RECEIPT OF INSUFFICIENT CERTIFICATES**

Receipt of certificates or other documentation of insurance or policies or copies of policies by the County, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of the Contractor's obligation to fulfill the insurance requirements herein.

4. ADDITIONAL INSURANCE

If checked below, the County requires the following additional types of insurance.

☐

Professional Liability/Malpractice/Errors or Omissions Coverage

The Contractor shall purchase and maintain professional liability or malpractice or errors or omissions insurance with minimum limits of _____ per occurrence. If a claims made form of coverage is provided, the retroactive date of coverage shall be no later than the inception date of claims made coverage, unless the prior policy was extended indefinitely to cover prior acts.

Coverage shall be extended beyond the policy year either by a supplemental extended reporting period (ERP) of as great duration as available, and with no less coverage and with reinstated aggregate limits, or by requiring that any new policy provide a retroactive date no later than the inception date of claims made coverage.

☐

Property Coverage for Leases

The Contractor shall procure and maintain for the life of the lease, all risk/special perils (including sinkhole) property insurance (or its equivalent) to cover loss resulting from damage to or destruction of the building and personal property/contents. The policy shall cover 100% replacement cost, and shall include an agreed value endorsement to waive coinsurance.

☐

**Commercial General Liability Increased General Aggregate Limit
(or separate aggregate)**

Because the Commercial General Liability form of coverage includes an annual aggregate limitation on the amount of insurance provided, a separate project aggregate limit of _____ is required by the County for this agreement or contract.

☐

Liquor Liability

In anticipation of alcohol being served, the Contractor shall provide evidence of coverage for liquor liability in an amount equal to the general/umbrella/excess liability coverage. If the general liability insurance covers liquor liability (e.g. host or other coverage), the Contractor's agent or insurer should provide written documentation to confirm that coverage already applies to this agreement, contract or lease. If needed coverage is not included in the general/umbrella excess liability policy(ies), the policy(ies) must be endorsed to extend coverage for liquor liability, or a separate policy must be purchased to provide liquor liability coverage in the amount required.

☐ **Owners Protective Liability Coverage**

For renovation or construction contracts the Contractor shall provide for the County an owners protective liability insurance policy (preferably through the Contractor's insurer) in the name of the County. This is redundant coverage if the County is named as an additional insured in the Contractor's Commercial General Liability insurance policy. However, this separate policy may be the only source of coverage if the Contractor's liability coverage limit is used up by other claims.

☐ **Builders Risk Coverage**

Builders Risk insurance is to be purchased to cover subject property for all risks of loss (including theft and sinkhole), subject to a waiver of coinsurance, and covering off-site storage, transit and installation risks as indicated in the Installation Floater and Motor Truck Cargo insurance described hereafter, if such coverages are not separately provided. If flood and/or earthquake risks exist, flood and earthquake insurance are to be purchased. If there is loss of income, extra expense and/or expediting expense exposure, such coverage is to be purchased. If boiler and machinery risks are involved, boiler and machinery insurance, including coverage for testing, is to be purchased.

The Builders Risk insurance is to be endorsed to cover the interests of all parties, including the County and all contractors and subcontractors. The insurance is to be endorsed to grant permission to occupy.

☐ **Installation Floater Coverage**

Installation Floater insurance is to be purchased when Builder's Risk insurance is inappropriate, or when Builder's Risk insurance will not respond, to cover damage or destruction to renovations, repairs or equipment being installed or otherwise being handled or stored by the Contractor, including off-site storage, transit and installation.

The amount of coverage should be adequate to provide full replacement value of the property, repairs, additions or equipment being installed, otherwise being handled or stored on or off premises. All risks coverage is preferred.

☐ **Motor Truck Cargo Coverage**

If the Installation Floater insurance does not provide transportation coverage, separate Motor Truck Cargo or Transportation insurance is to be provided for materials or equipment transported in the Contractor's vehicles from place of receipt to building sites or other storage sites. All risks coverage is preferred.

☒ **Contractor's Equipment Coverage**

Contractor's Equipment insurance is to be purchased to cover loss of equipment and machinery utilized in the performance of work by the Contractor. All risks coverage is preferred. The contract may declare self-insurance for contractor equipment.

☐ **Fidelity/Dishonesty/Liability Coverage – Third Party**

Fidelity/Dishonesty/Liability insurance is to be purchased or extended to cover

dishonest acts of the Other Party's employees resulting in a loss to decedent, i.e. theft of valuables.

☐ **Fidelity/Dishonesty Coverage for Employer (Contractor)**

Fidelity/Dishonesty insurance is to be purchased to cover dishonest acts of the Contractor's employees, including but not limited to theft of vehicles, materials, supplies, equipment, tools, etc., especially property necessary to work performed.

☐ **Fidelity/Dishonesty/Liability Coverage for County**

Fidelity/Dishonesty/Liability insurance is to be purchased or extended to cover dishonest acts of the Contractor's employees resulting in loss to the County.

☐ **Electronic Data Liability Insurance**

The Other Party shall purchase Electronic Data Liability with limits of

☐ **Garage Liability Coverage**

Garage Liability insurance is to be purchased to cover the Contractor and its employees for its garage and related operations while in the care, custody and control of the County's vehicles.

☐ **Garage Keepers Coverage (Legal Liability Form)**

Garage Keepers Liability insurance is to be purchased to cover damage or other loss, including comprehensive and collision risks, to the County's vehicles while in the care, custody and control of the Contractor. This form of coverage responds on a legal liability basis, and without regard to legal liability on an excess basis over any other collectible insurance.

☐ **Damage to Premises Rented/Leased to you- (Legal Liability Form)**

Provide property coverage for leased premises due to liability incurred because the insured's negligence results in fire or explosion. Specified limit of liability required.

☐ **Watercraft Liability Coverage**

Because the Contractor's provision of services involves utilization of watercraft, watercraft liability coverage must be provided to include bodily injury and property damage arising out of ownership, maintenance or use of any watercraft, including owned, non-owned and hired.

Coverage may be provided in the form of an endorsement to the general liability policy, or in the form of a separate policy coverage Watercraft Liability or Protection and Indemnity.

☐ **Aircraft Liability Coverage**

Because the Contractor's provision of services involves utilization of aircraft, aircraft liability coverage must be provided to include bodily injury and property damage

arising out of ownership, maintenance or use of any aircraft, including owned, non-owned and hired.

The minimum limits of coverage shall be _____ per occurrence, Combined Single Limits for Bodily Injury (including passenger liability) and Property Damage.

☐

Pollution Legal Liability Coverage

Pollution legal liability insurance is to be purchased to cover pollution and/or environmental legal liability which may arise from this agreement or contract.

☐

United States Longshoremen and Harbor workers Act Coverage

The Workers Compensation policy is to be endorsed to include United States Longshoremen and Harbor workers Act Coverage for exposures which may arise from this agreement or contract.

☐

Jones Act Coverage

The Workers Compensation policy is to be endorsed to include Jones Act Coverage for exposures which may arise from this agreement or contract.



Bay County Board of County Commissioners Agenda Item Summary

McCall Everitt Park Submerged Lands Lease Renewal

DEPARTMENT MAKING REQUEST/NAME:

Public Works Department Keith Bryant, P.E., PTOE, Director

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board: 1) Approve the renewal of the McCall Everitt Park Submerged Lands Easement; and, 2) Authorize the Chairman to execute the legal instrument. **(District IV)**

AGENDA

Public Works - Consent

BUDGETED ITEM? N/A

BUDGET ACTION:

None needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

N/A

BACKGROUND:

As part of the construction of the McCall Everitt boat ramp in 1987, the county was required to obtain a Submerged Land Easement which expires this year **(EXHIBIT 1)**. The boat ramp is still in use and the easement is in need of renewal. The legal instrument renewing the easement has been forwarded by the Department of Environmental Protection for approval **(EXHIBIT 2)**.

ATTACHMENTS:**Description**

McCall Everitt Park Exhibit 1

McCall Everitt Park Exhibit 2

Type

Exhibit

Exhibit



BAY COUNTY
PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION
840 W. 11TH ST.
PANAMA CITY, FL 32401
PHONE: (850) 248-8301

LOCATION MAP

Scale	Date Drawn	By	Checked By	Project#	Page
1"=1000'	08-30-17	AG	JC	N/A	1 of 1

This Instrument Prepared By:
Tiana D. Brown
Action No. 34876
Bureau of Public Land Administration
3900 Commonwealth Boulevard
Mail Station No. 125
Tallahassee, Florida 32399

BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND
OF THE STATE OF FLORIDA

SOVEREIGNTY SUBMERGED LANDS EASEMENT RENEWAL

EASEMENT NO. 27984 (3751-03)
BOT FILE NO. 031195061

THIS EASEMENT is hereby granted by the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida, hereinafter referred to as the Grantor.

WITNESSETH: That for the faithful and timely performance of and compliance with the terms and conditions stated herein, the Grantor does hereby grant to Bay County, Florida, hereinafter referred to as the Grantee, a nonexclusive easement on, under and across the sovereignty lands, if any, contained in the following legal description:

A parcel of sovereignty submerged land in Section 35,
Township 02 South, Range 14 West, in Deer Point Lake/North Bay,
Bay County, Florida, as is more particularly described and shown on
Attachment A, dated February 12, 1987.

TO HAVE THE USE OF the hereinabove described premises from May 27, 2017, the effective date of this easement renewal, through May 27, 2067, the expiration date of this easement renewal. The terms and conditions on and for which this easement renewal is granted are as follows:

1. USE OF PROPERTY: The above described parcel of land shall be used solely for a boat ramp with sheet pile groins and a storm water discharge overflow pipe disappator. All of the foregoing subject to the remaining conditions of this easement.

2. EASEMENT CONSIDERATION: In the event the Grantor amends its rules related to fees and the amended rules provide the Grantee will be charged a fee or an increased fee for this activity, the Grantee agrees to pay all charges required by such amended rules within 90 days of the date the amended rules become effective or by a date provided by an invoice from the Department, whichever is later. All fees charged under this provision shall be prospective in nature; i.e. they shall begin to accrue on the date that the amended rules become effective.

3. WARRANTY OF TITLE/GUARANTEE OF SUITABILITY OF USE OF LAND: Grantor neither warrants title to the lands described herein nor guarantees the suitability of any of the lands for any particular use.

4. RIGHTS GRANTED: The rights hereby granted shall be subject to any and all prior rights of the United States and any and all prior grants by the Grantor in and to the submerged lands situated within the limits of this easement.

5. DAMAGE TO EASEMENT PROPERTY AND INTERFERENCE WITH PUBLIC AND PRIVATE RIGHTS: Grantee shall not damage the easement lands or unduly interfere with public or private rights therein.

6. GRANTOR'S RIGHT TO GRANT COMPATIBLE USES OF THE EASEMENT PROPERTY: This easement is nonexclusive, and the Grantor, or its duly authorized agent, shall retain the right to enter the property or to engage in management activities not inconsistent with the use herein provided for and shall retain the right to grant compatible uses of the property to third parties during the term of this easement.

7. RIGHT TO INSPECT: Grantor, or its duly authorized agent, shall have the right at any time to inspect the works and operations of the Grantee in any matter pertaining to this easement.

8. LIABILITY/INVESTIGATION OF ALL CLAIMS: The Grantee shall investigate all claims of every nature at its expense. Each party is responsible for all personal injury and property damage attributable to the negligent acts or omissions of that party and the officers, employees and agents thereof. Nothing herein shall be construed as an indemnity or a waiver of sovereign immunity enjoyed by any party hereto, as provided in Section 768.28, Florida Statutes, as amended from time to time, or any other law providing limitations on claims.

9. ASSIGNMENT OF EASEMENT: This easement shall not be assigned or otherwise transferred without prior written consent of the Grantor or its duly authorized agent and which consent shall not be unreasonably withheld. Any assignment or other transfer without prior written consent of the Grantor shall be null and void and without legal effect.

10. TERMINATION: The Grantee, by acceptance of this easement, binds itself, its successors and assigns, to abide by the provisions and conditions herein set forth, and said provisions and conditions shall be deemed covenants of the Grantee, its successors and assigns. In the event the Grantee fails or refuses to comply with the provisions and conditions herein set forth or in the event the Grantee violates any of the provisions and conditions herein, this easement may be terminated by the Grantor upon 30 days written notice to the Grantee. If terminated, all of the above-described parcel of land shall revert to the Grantor. Any costs or expenses incurred by the Grantor in removing the Grantee or its property from the easement area shall be paid by the Grantee. All notices required to be given to the Grantee by this easement or applicable law or administrative rules shall be sufficient if sent by U.S. Mail to the following address:

Bay County, Florida
840 West 11th Street
Panama City, Florida 32401

The Grantee agrees to notify the Grantor by certified mail of any changes to this address at least ten (10) days before the change is effective.

11. TAXES AND ASSESSMENTS: The Grantee shall assume all responsibility for liabilities that accrue to the subject property or to the improvements thereon, including any and all drainage or special assessments or taxes of every kind and description which are now or may be hereafter lawfully assessed and levied against the subject property during the effective period of this easement which result from the grant of this easement or the activities of Grantee hereunder.

12. REMOVAL OF STRUCTURES/ADMINISTRATIVE FINES: If the Grantee does not remove said structures and equipment occupying and erected upon the premises after expiration or cancellation of this easement, such structures and equipment will be deemed forfeited to the Grantor, and the Grantor may authorize removal and may sell such forfeited structures and equipment after ten (10) days written notice by certified mail addressed to the Grantee at the address specified in paragraph 10 or at such address on record as provided to the Grantor by the Grantee. However, such remedy shall be in addition to all other remedies available to Grantor under applicable laws, rules and regulations including the right to compel removal of all structures and the right to impose administrative fines.

13. ENFORCEMENT OF PROVISIONS: No failure, or successive failures, on the part of the Grantor to enforce any provision, nor any waiver or successive waivers on its part of any provision herein, shall operate as a discharge thereof or render the same inoperative or impair the right of the Grantor to enforce the same upon any renewal thereof or in the event of subsequent breach or breaches.

14. AMENDMENT/MODIFICATIONS: This easement is the entire and only agreement between the parties. Its provisions are not severable. Any amendment or modification to this easement must be in writing and must be accepted, acknowledged and executed by the Grantee and Grantor.

15. USACE AUTHORIZATION: Prior to commencement of construction and/or activities authorized herein, the Grantee shall obtain the U.S. Army Corps of Engineers (USACE) permit if it is required by the USACE. Any modifications to the construction and/or activities authorized herein that may be required by the USACE shall require consideration by and the prior written approval of the Grantor prior to the commencement of construction and/or any activities on sovereign, submerged lands.

16. ADDITIONAL STRUCTURES OR ACTIVITIES/EMERGENCY STRUCTURAL REPAIRS: No additional structures shall be erected and/or activities undertaken, including but not limited to, dredging, relocation/realignment or major repairs or renovations made to authorized structures, on, in or over sovereignty, submerged lands without the prior written consent from the Grantor, with the exception of emergency repairs. Unless specifically authorized in writing by the Grantor, such activities or structures shall be considered unauthorized and a violation of Chapter 253, Florida Statutes, and shall subject the Grantee to administrative fines under Chapter 18-14, Florida Administrative Code. If emergency repairs are required to be undertaken in the interests of public health, safety or welfare, the Grantee shall notify the Grantor of such repairs as quickly as is practicable; provided, however, that such emergency activities shall not exceed the activities authorized by this easement.

17. UPLAND RIPARIAN PROPERTY INTEREST: During the term of this easement, Grantee must have satisfactory evidence of sufficient upland interest as defined in subsection 18-21.003(60), Florida Administrative Code, to the extent required by paragraph 18-21.004(3)(b), Florida Administrative Code, in order to conduct the activity described in this easement. If at any time during the term of this easement, Grantee fails to comply with this requirement, use of sovereignty, submerged lands described in this easement shall immediately cease and this easement shall terminate and title to this easement shall revert to and vest in the Grantor immediately and automatically.

IN WITNESS WHEREOF, the Grantor and the Grantee have executed this instrument on the day and year first above written.

WITNESSES:

BOARD OF TRUSTEES OF THE INTERNAL
IMPROVEMENT TRUST FUND OF THE STATE
OF FLORIDA

Original Signature

(SEAL)

Print/Type Name of Witness

BY: _____

Cheryl C. McCall, Chief, Bureau of Public Land Administration,
Division of State Lands, State of Florida Department of
Environmental Protection, as agent for and on behalf of the
Board of Trustees of the Internal Improvement Trust Fund of the
State of Florida

Original Signature


Print/Type Name of Witness

"GRANTOR"

STATE OF FLORIDA
COUNTY OF LEON

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by
Cheryl C. McCall, Chief, Bureau of Public Land Administration, Division of State Lands, State of Florida Department of
Environmental Protection, as agent for and on behalf of the Board of Trustees of the Internal Improvement Trust Fund of the State
of Florida. She is personally known to me.

APPROVED AS SUBJECT TO PROPER EXECUTION:



DEP Attorney

8/20/2017

Date

Notary Public, State of Florida

Printed, Typed or Stamped Name

My Commission Expires: _____

Commission/Serial No. _____

WITNESSES:

Bay County, Florida (SEAL)
By its Board of County Commissioners

Original Signature

BY: _____

Original Signature of Executing Authority

Typed/Printed Name of Witness

William T. Dozier

Typed/Printed Name of Executing Authority

Original Signature

Chairman

Title of Executing Authority

Typed/Printed Name of Witness

"GRANTEE"

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by William T. Dozier as Chairman, for and on behalf of Board of County Commissioners of Bay County, Florida. He is personally known to me or who has produced _____, as identification.

My Commission Expires:

Notary Public, State of _____

Commission/Serial No. _____

Printed, Typed or Stamped Name



BUCHANAN & HARPER, INC.

CIVIL ENGINEERING — LAND SURVEYING

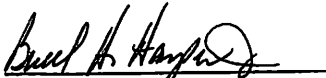
1312 BALBOA AVENUE — PANAMA CITY, FLORIDA 32401 — TELEPHONES: 769-7427 & 769-4826

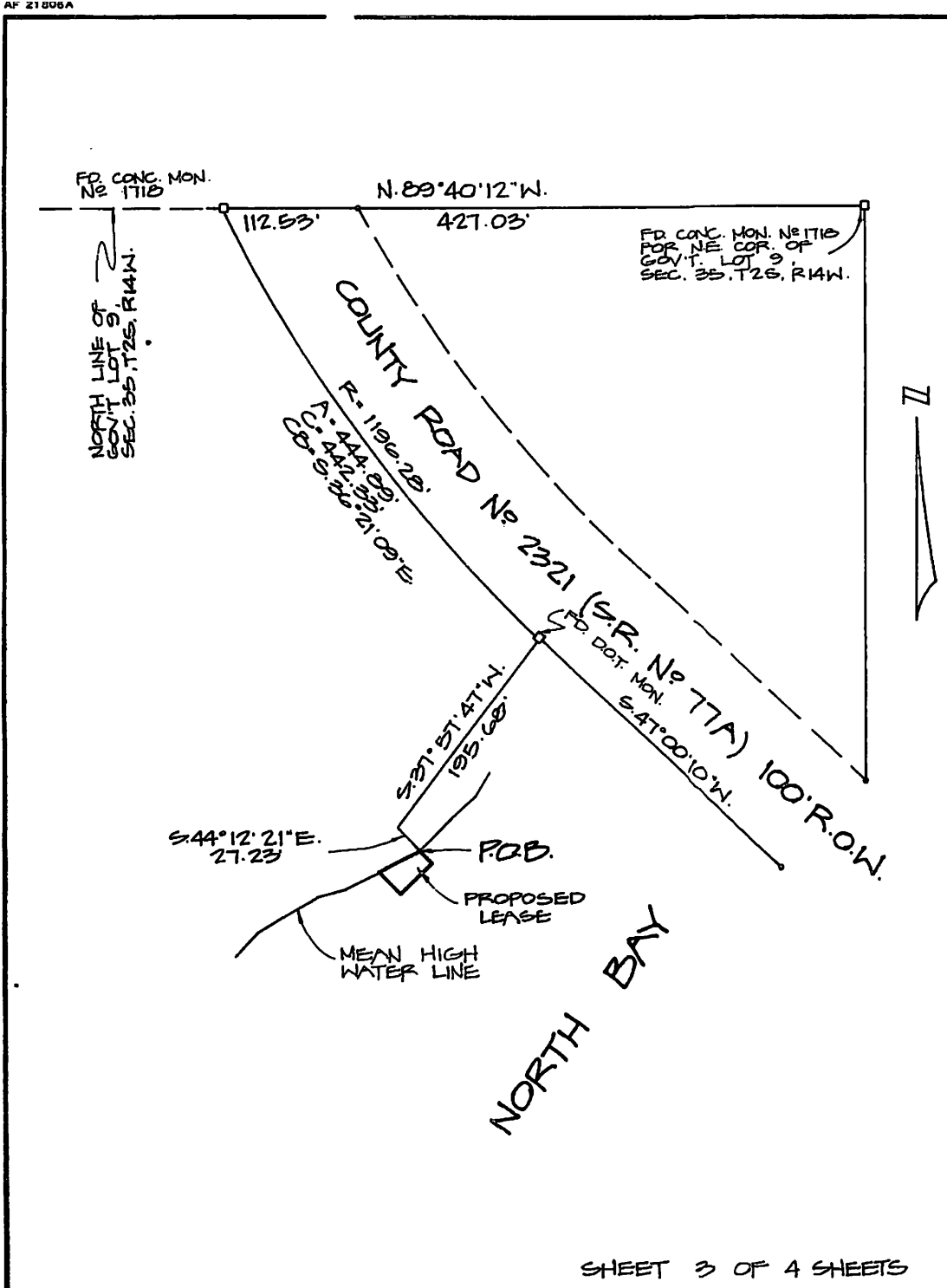
February 17, 1987

FOR: Bay County Parks and Recreation Department

REF: Job No. 6602, File No. A-1741

DESCRIPTION OF PROPOSED LEASE: Commence at the Northeast corner of U.S. Government Lot 9, Section 35, Township 2 South, Range 14 West, Bay County, Florida. Thence North $89^{\circ} 40' 12''$ West along the North line of said Government Lot 9 for 539.56 feet to the Westerly right of way line of County Road No. 2321 (State Road No. 77-A), said right of way line being a curve concave to the Northeast and having a radius of 1196.28 feet; thence Southeasterly along said curving right of way line for an arc distance of 444.89 feet, said arc having a chord of 442.33 feet bearing South $36^{\circ} 21' 09''$ East; thence South $37^{\circ} 57' 47''$ West for 195.68 feet; thence South $44^{\circ} 12' 21''$ East for 27.23 feet to the mean high water line of North Bay for the Point of Beginning. Thence continue South $44^{\circ} 12' 21''$ East for 14.27 feet; thence South $45^{\circ} 47' 39''$ West for 36.66 feet; thence North $44^{\circ} 12' 21''$ West for 25.50 feet to said mean high water line; thence North $63^{\circ} 10' 11''$ East along said mean high water line for 7.76 feet; thence North $64^{\circ} 26' 04''$ East along said mean high water line for 27.87 feet; thence North $45^{\circ} 49' 30''$ East along said mean high water line for 2.85 feet to the Point of Beginning, containing 715 square feet, more or less.


Buell H. Harper, Jr.
Florida Land Surveyor
Certificate No. 1718 •

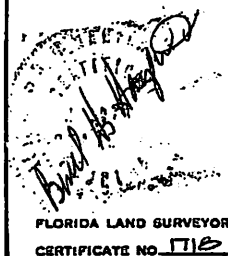


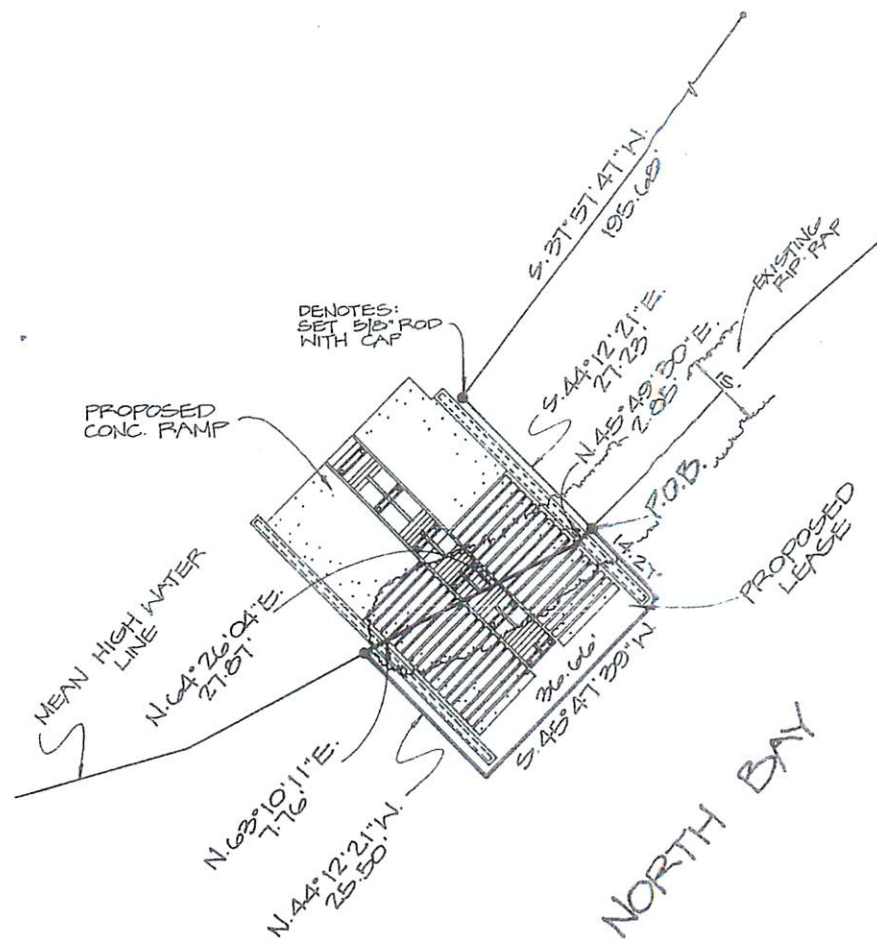
BUCHANAN & HARPER, INC.

CIVIL ENGINEERING - LAND SURVEYING
1312 BALBOA AVENUE - PANAMA CITY, FLORIDA 32401 - TELEPHONE (904) 769-4826

I HEREBY CERTIFY THE SURVEY SHOWN HEREON MEETS THE MINIMUM TECHNICAL STANDARDS SET FORTH BY THE FLORIDA BOARD OF LAND SURVEYORS, PURSUANT TO SECTION 472.07, FLORIDA STATUTES.

TYPE OF SURVEY SPECIFIC PURPOSE SCALE 1" = 100'
 SURVEYED 2-12-87 IMPROVEMENTS PROPOSED
 REVISED _____
 REVISED _____
 SOURCE OF INFORMATION NEW PARCEL
 BEARING REFERENCE N. 89° 40' 12" W. ON N. LINE OF GOV'T. LOT 9
 ELEVATION REFERENCE NGVD-NGS BENCHMARK H-42 ~ EL. = 8.533
 F. B. 432 PA. 46 JOB NO. 6602 FILE NO. A-1741





APPROVED - FLDNR / BSM
 Date: 2 MAR 87
 # 0311 95061

Mean high water based on tide study performed September 26 and 27, 1979, in which Tidal Bench Mark Lynn Haven No. 3 was used for control. The study and mean high tide survey of the parent tract was approved by the Bureau of Surveying and Mapping. Mean high water elevation at site is 1.37 NGVD.

SHEET 4 OF 4 SHEETS

BUCHANAN & HARPER, INC.	
CIVIL ENGINEERING - LAND SURVEYING	
1312 BALBOA AVENUE - PANAMA CITY, FLORIDA 32401 - TELEPHONE (904) 769-4826	
I HEREBY CERTIFY THE SURVEY SHOWN HEREON MEETS THE MINIMUM TECHNICAL STANDARDS SET FORTH BY THE FLORIDA BOARD OF LAND SURVEYORS, PURSUANT TO SECTION 472.07, FLORIDA STATUTES.	
TYPE OF SURVEY <u>SPECIFIC PURPOSE</u>	SCALE <u>1" = 20'</u>
SURVEYED <u>2-12-87</u>	IMPROVEMENTS <u>PROPOSED</u>
REVISED _____	
REVISED _____	
SOURCE OF INFORMATION <u>NEW PARCEL</u>	
BEARING REFERENCE <u>N. 89° 40' 12" W. ON N. LINE OF GOV'T. LOT 9</u>	
ELEVATION REFERENCE <u>NGVD ~ NGS BENCHMARK H-42 ~ EL. = 8.533</u>	
P. B. <u>432</u> PA. <u>40</u> JOB NO. <u>0602</u> FILE NO. <u>A-1741</u>	

FLORIDA LAND SURVEYOR
 CERTIFICATE NO. 1716



Bay County Board of County Commissioners Agenda Item Summary

Trash Collection Services Contract

DEPARTMENT MAKING REQUEST/NAME:

Purchasing Department Wendi Sellers, Director

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board approve and authorize the Chairman to execute a two (2) year contract, subject to three additional one-year renewals with Mr. Trash, LLC to provide trash collection services at various Bay County locations.

AGENDA

Purchasing Office - Consent

BUDGETED ITEM? Yes**BUDGET ACTION:**

None needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

Financial impact is spread among various funds depending on pickup location.

BACKGROUND:

The objective of this solicitation is to acquire services of a contractor to provide trash collection services at twenty-seven (27) various County sites.

ITB 17-40 Trash Collection Services was advertised on July 21, 2017. Four responses were received and opened on August 23, 2017.

The site locations, frequency of services, and their associated costs per site are delineated in the contract, **Exhibit 1**.

Vendor	Total Monthly Cost All Sites
Mr. Trash, LLC	\$3,331.89
Coqui Disposal Services, LLC	\$3,337.92
Nate's Sanitation Service, Inc.	\$3,637.40
Waste Pro of Florida, Inc.	\$5,150.00

Staff has evaluated the bids and Mr. Trash, LLC was the lowest, responsive, responsible bidder.

ATTACHMENTS:

Description

Ex. 1-Contract

Type

Exhibit

CONTRACT 17-40 TRASH COLLECTION SERVICES

This Contract, dated September 19, 2017 is between the Bay County Board of County Commissioners, located at 840 West 11th Street, Panama City, FL 32401 ("County"), and Mr. Trash, located at 1108 School Avenue, Panama City, FL 32401 ("Contractor").

1. Scope of Work

The County desires to hire Contractor to provide all necessary labor, supervision, equipment, and supplies to provide trash collection services at various County locations.

The Contractor will perform trash collection services as stated in the attached Scope of Services **Exhibit 1**. The Contractor hereby agrees to provide the services to the County according to ITB17-40 said documents being incorporated into this agreement as if fully set out herein, and the Contractor's response thereto, said documents being incorporated into this agreement as if fully set out herein, to the extent they are not inconsistent with this Agreement.

2. Term

This Contract shall commence October 1, 2017 and continue in effect through September 30, 2019. At the sole discretion of the County and based on the satisfactory performance of Contractor, the Contract may be renewed for three (3) additional one-year periods under the same terms and conditions. No price adjustments may be allowed during the first twelve (12) months of the contract. Price increases will be considered after the first 12 months if substantiated by the producer price index. Written notice of a request for pricing changes and proof to substantiate must be submitted to the Bay County Purchasing Department at no less than 90 days prior to the anniversary date of this contract.

3. Contract Price

The County shall pay the Contractor for goods provided in accordance with the Florida Prompt Payment Act of the Florida Statutes, Chapter 218.70, upon receipt of the Contractor's invoice and written approval of same by the County's Designated Representative indicating that services have been delivered in conformity with this Agreement.

The Contractor agrees that for the performance of the Services as outlined in Section 1 above, it shall be remunerated by the County according to the unit prices contained in the Contractor's price proposal contained in Exhibit 2.

4. Payments

Monthly invoices shall be submitted to the County in a format and distribution schedule defined by the County, no later than the 10th day of the following month. If the

Contractor cannot submit their monthly invoice on time, the Contractor shall notify the County, prior to the due date the reason for the delay and the planned submittal date.

5. Independent Contractor

The Contractor shall at all times, relevant to this contract, be an independent contractor and in no event shall the Contractor, nor any employees or sub-contractors under it, be considered to be employees of Bay County.

6. Contractor's Personnel

Contractor has the exclusive right to hire and terminate its employees and may transfer or reassign any of its employees to other work of the Contractor. The direction of the work of Contractor's employees shall be under the exclusive control of Contractor. If the County objects to the presence or performance of any employee of Contractor, Contractor shall remove such employee from County premises.

7. Cooperation

Contractor agrees to perform each phase of the work at the scheduled time and in the scheduled sequence. Contractor will cooperate with the Purchasing Director or their designee as requested and specifically to allow the County to inspect the performance of work of this Contract.

8. Materials, Supplies, Etc.

Contractor shall furnish and supply all tools, materials, consumable supplies and equipment, safety devices and equipment, and any special clothing that are required to perform the work of this Contract and consistent with the requirements of the ITB.

9. Records / Audits

The County is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

a. Keep and maintain public records required by the County in order to perform the service;

b. Upon request from the County's custodian of public records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S. or as otherwise provided by law.

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the County.

d. Upon completion of the contract, transfer, at no cost to the County, all public records in possession of the Contractor, or keep and maintain public records required by the County to perform the service. If the Contractor transfers all public records to the

County upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the County, upon request from the County's custodian of public records in a format that is compatible with the information technology systems of the County.

e. The Contractor shall maintain books, records and documents directly pertinent to performance under this Contract in accordance with generally accepted accounting principles consistently applied. The County, the State of Florida, or their authorized representatives shall have access to such records for audit purposes during the term of this Contract and for five (5) years following Contract completion.

10. Public Records Custodian

If the Contractor has questions regarding the application of Chapter 119, Florida Statutes, to the Contractor's duty to provide public records relating to this contract contact Bob Majka, Custodian of Public Records, at (850) 248-8145, publicrecords@baycountyfl.gov or 840 W. 11th Street, Panama City, Florida 32401.

11. County Representative

The Purchasing Director or a designee has authority to designate the work to be done by Contractor, to inspect such work, and to resolve questions which arise between the parties. The Contractor or the Contractor's designee will deal with the County's representative on matters relating to the performance of the work. The County shall have the authority to stop the work whenever it deems such action necessary to secure the safe and proper performance of the work assignment.

12. Laws, Rules and Regulations

a. General Laws: Contractor shall give all notices required of it by law and shall comply with all Federal, State and local laws, ordinances, rules and regulations governing Contractor's performance of this Contract and the preservation of public health and safety. Upon request by the County, Contractor shall provide proof of such compliance to the County.

b. Illegal Alien Labor: Contractor shall comply with all provisions state and federal law regarding the hiring and continued employment of aliens not authorized to work in the United States. Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor is in compliance with such laws. Contractor agrees that it shall confirm the employment eligibility of all employees through participation in E-Verify or an employment eligibility program approved by the Social Security Administration and will require the same of any subcontractors. Contractor shall pay all cost incurred to initiate and sustain the verification programs.

c. Termination for Cause: Failure of the Contractor to comply with the provision of this section shall constitute grounds for the County to immediately terminate this Contract for cause and declare the Contractor to be non-responsible for bidding or proposing on future contracts for one year from the date the County notifies the Contractor of such non-compliance.

13. Insurance

During the term of this Contract, Contractor will purchase and maintain insurance and comply with the Bay County Insurance Requirements which are attached as **Exhibit 3** to this Contract and incorporated by reference.

14. Hold Harmless and Indemnification

a. The Contractor shall indemnify and hold harmless the County, and its officers and employees, from any and all claims, suits, actions, damages, liabilities, expenditures, or causes of action of any kind, losses, penalties, interest, demands, judgments, and costs of suit, including attorneys' fees and paralegals' fees, for any expense, damage, or liability incurred by any of them, whether for bodily or personal injury, death, property damage, direct or consequential damages, or economic loss, including environmental impairment, arising directly or indirectly, on account of or in connection with Contractor's performance of the contract or by any person, firm, or corporation to whom any portion of the performance of this Agreement is subcontracted to or used by the Contractor, or by any other person.

b. The parties understand and agree that such indemnification by the Contractor relating to any matter which is the subject of this Agreement shall extend throughout the term of this Contract and any statutes of limitations thereafter.

c. The Contractor's obligation shall not be limited by or in any way to any insurance coverage or by any provision in or exclusion or omission from any policy of insurance.

d. This section survives termination or expiration of this Contract.

15. Duty to Pay Defense Cost and Expenses

a. The Contractor agrees to reimburse and pay on behalf of the County the cost of the County's legal defense, through and including all appeals, and to include all attorneys' fees, costs, and expenses of any kind for any and all 1) claims described in the Hold Harmless and Indemnification paragraph or 2) other claims arising out of the Contractor's performance of the Contract and in which the County has prevailed.

b. The County shall choose its legal defense team, experts, and consultants and invoice the Contractor accordingly for all fees, costs and expenses upon the conclusion of the claim.

c. Such payment on the behalf of the County shall be in addition to any and all other legal remedies available to the County and shall not be considered to be the County's exclusive remedy.

d. This section survives termination or expiration of this Contract.

16. Notices

Any notice to be given by the parties shall be in writing and deemed to have been duly given if and when deposited in the United States registered mail, return receipt requested, properly stamped and addressed to:

For the County:

Bay County Purchasing Department
Attn: Wendi Sellers, Director
840 W. 11th Street
Panama City, FL 32401

For the Contractor:

Mr. Trash, LLC
Attn: Joseph Kennedy
1108 School Avenue
Panama City, FL 32401

The Contractor shall notify the Bay County Purchasing Department of any change to its address. The Purchasing Department will disseminate the address change to all applicable departments and agencies including Finance. The Contractor's notification of address change is sufficient if sent by email or facsimile.

17. Assignment

Contractor shall not assign in whole or in part any part of the work of this Contract except with prior written consent of the County.

18. Entire Agreement

All proposals, negotiations and representations regarding the work of this Contract are merged in this instrument. Any amendment or modification of this Contract shall be in writing and signed by the duly authorized representatives of the parties.

19. Termination for Convenience

The County may terminate this Contract at any time for any reason by giving at least thirty (30) days' notice in writing to the Contractor. If the Contract is terminated by the County as provided herein, the Contractor will be entitled to receive payment for those services reasonably performed to the date of termination.

20. Termination for Cause

a. If the Contractor fails to comply with any of the terms and conditions of this Contract, Bay County may give notice, in writing, to the Contractor of any or all deficiencies claimed. The notice will be sufficient for all purposes if it describes the default in general terms. If all defaults are not cured and corrected within a reasonable period as specified in the notice, Bay County may, with no further notice, declare this Contract to be terminated. The Contractor will thereafter be entitled to receive payment for those services reasonably performed to the date of termination, less the amount of reasonable damages suffered by Bay County by reason of the Contractor's failure to comply with this contract.

b. Notwithstanding the above, the Contractor is not relieved of liability to Bay County for damages sustained by Bay County by virtue of any breach of this Contract by the Contractor and Bay County may withhold any payments to the Contractor for the

purpose of setoff until such time as the amount of damages due Bay County from the Contractor is determined.

c. Failure of the Contractor to comply with the provisions of Section 12 Laws, Rules, and Regulations shall constitute grounds for the County to immediately terminate this Contract for cause and declare the Contractor to be non-responsible for bidding or proposing on future contracts for one year from the date the County notifies the Contractor of such non-compliance.

d. This Contract may be terminated by the County if the successful bidder is found to have submitted a false certification as required under section 215.471 (5), Florida Statutes, been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or been engaged in business operations in Cuba or Syria.

21. Conflicts

In the case of any conflict between the provisions of this Contract and other contract documents, the following priority for interpretation of those document provisions shall be followed:

- a. The provisions of this contract prevail first.
- b. The bid form and attachments are next.
- c. The initial bid provisions are final priority.

22. Severability

The invalidity, in whole or in part, of any section or part of any section of this Contract shall not affect the validity of the remainder of such section or the Contract.

23. Governing Law & Venue

This Contract is governed by the laws of the State of Florida. The proper venue for any action regarding this contract is in the appropriate Court in Bay County, Florida.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed this Contract as of the day and year first written above.

Executed by:

**BOARD OF COUNTY COMMISSIONERS
BAY COUNTY FLORIDA**

By: _____
William T. Dozier, Chairman

Attest:

Bill Kinsaul, Clerk of Court

Approved as to form

Office of Bay County Attorney

MR. TRASH, LLC

By: _____
(Authorized Representative)

Its: _____

State of _____
County of _____

This Contract was acknowledged and subscribed before me the undersigned notary this _
day of _____, 2017, by _____, as _____
of _____ and with proper
authority, and who is personally known by me or produced identification of
_____.

Notary Public

EXHIBITS:

1. Scope of services
2. Location and Pricing Schedule
3. Insurance Requirements

EXHIBIT 1 SCOPE OF WORK

SCOPE OF WORK

The Contractor shall supply totes, dumpsters, and roll-off dumpsters as per the site list included in Exhibit 2. The monthly price is inclusive of all costs including providing totes, dumpster, and roll-offs. Additional roll-off dumpsters may be on-call as needed. The pull charge is inclusive of all costs including tipping fee. Contractor shall provide roll-off, pick-up, empty, and return to location specified on an as needed basis. The Contractor shall furnish its own office/warehouse, facilities, communications, management, supervision, labor, vehicles, materials, equipment and supplies to accomplish the work specified herein. The County reserves the right to add and/or delete containers at the unit prices contained in Exhibit 2.

METHOD OF DISPOSAL

The Contractor shall deliver all garbage and other refuse collected under the contract to a disposal site approved by and acceptable to all regulatory agencies having jurisdiction, or as directed by the County.

TRANSITION PERIOD

The Contractor shall deliver the specified containers to County locations within 24 hours of removal of the current contractor's containers. The current contractor will remove existing containers the last week of September 2017. The awarded Contractor should have containers in place to begin services the first week of October 2017. Scheduling of pickup and delivery will be coordinated through the Purchasing Department and both Contractors.

CONTAINER SUPPLY AND MAINTENANCE

The Contractor shall supply the specified container at each County facility included in this bid. Please refer to Exhibit 2 for the size of containers and facility locations. The Contractor shall maintain sufficient spare containers to replace any that require maintenance.

All front load dumpsters shall be provided with lids to prevent litter and reduce moisture accumulation. Containers may be placed within enclosures with gates. The Contractor will be responsible for opening and closing the gates to the enclosure.

The Contractor shall provide standard maintenance and care of the containers to ensure proper operation, prevent leakage, and provide a professional appearance and representation of both the Contractor and the County. The Contractor shall maintain the integrity of all painted surfaces of the containers according to the Contractor's color code. Containers demonstrating improper operation, including but not limited to, damaged, immovable or inoperable lids, or frozen or broken wheels, shall be removed and replaced with a container in kind. Repairs to containers shall be conducted at a location other than the collection site at no additional cost to the County. The Contractor shall replace the container within three (3) business days of notification from the County.

It is possible that over time a container may accumulate residual garbage causing an odor. Upon request by the County, the Contractor shall remove the container and replace it with a container that has been cleaned. Cleaning of any container shall be conducted at a location other than the collection site at no additional cost to the County. The Contractor shall respond to this request within two (2) business days of notification from the County.

The Contractor shall provide sufficient staff to insure services provided are in compliance with all requirements, conditions, and standards as specified herein.

The Contractor shall not pack, compact, release trash, purge fluids or effluent of any type, from any containers, regardless of size or configuration, while providing services at any County facilities. It shall be the sole responsibility of the contractor to provide all labor, equipment, materials, supplies and all associated cost for any site cleanup.

COLLECTION SERVICES

The Contractor shall service each container on a regular schedule or on-call as determined by the County. For on-call collection, the County will notify the Contractor of the office location requiring collection services and Contractor shall service the container within two (2) business days of notification.

The Contractor will notify the County of debris or other litter accumulation in the vicinity of the container that is not the result of the Contractor's collection service of the container.

All of the Contractor's vehicles shall be maintained in good working order and shall be constructed, operated, and maintained so as to reduce unnecessary noise, spillage, and odor.

DAMAGES

The Contractor shall repair or replace any signs, fencing, containers, enclosure structures, or other property damaged by the Contractor resulting from collection operations upon request from the County at no additional cost to the County. The Contractor shall report any damages to the County's Contract Manager on the same working day as the damage is observed or caused.

HOLIDAYS AND WEEKENDS

For collections that fall on a holiday and the County facility is closed and locked, pickup shall be the following workday at no additional cost to the County. The County observes the following holidays

New Year's Day	Martin Luther King, Jr. Day
Good Friday	Memorial Day
Independence Day	Labor Day
Veteran's Day	Thanksgiving Day
Friday after Thanksgiving	Christmas Eve
Christmas Day	

**EXHIBIT 2
LOCATION AND PRICING SCHEDULE**

Service Location	Bill To:	Container(s)/ # weekly pickups	Cost
Mosquito Control	Mosquito Control	4 CY Dumpster	\$43.86
4800 Fire Tower Rd.	4800 Fire Tower Rd.	1	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Becky Winters		
	rwinters@baycountyfl.gov		
	(850) 248-8720		
Roads and Bridges	Roads and Bridges	6 CY Dumpster	\$67.08
74836 Fire Tower Rd.	4836 Fire Tower Rd.	1	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Kim Barbero		
	kbarbero@baycountyfl.gov		
	(850) 248-8818		
Traffic Control	Traffic Engineering	4 CY Dumpster	\$43.86
4740 Fire Tower Rd.	840 W. 11th Street	1	
Panama City, FL 32404	Panama City, FL 32401		
	Contact: Janet Tipton		
	jtipton@baycountyfl.gov		
	(850) 248-8740		
Lab	Utility Services Lab	(2) 30 Gal Totes	\$16.00
3420 Transmitter Rd.	3420 Transmitter Rd.	2	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Shelia Williams		
	swilliams@baycountyfl.gov		
	(850) 248-5018		
Utility Services Admin Office	Utility Services Admin	(2) 96 Gal Tote	\$134.16
3410 Transmitter Rd.	3410 Transmitter Rd.	2	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Shelia Williams		
	swilliams@baycountyfl.gov		
	(850) 248-5018		
Water Treatment Plant	Utility Services Admin	6 CY Dumpster	\$40.00
3400 Transmitter Rd.	3410 Transmitter Rd.	2	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Shelia Williams		
	swilliams@baycountyfl.gov		
	(850) 248-5018		

Water Treatment Plant	Utility Services Admin	8 CY Dumpster	\$83.20
"C" Street	3410 Transmitter Rd.	1	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Shelia Williams		
	swilliams@baycountyfl.gov		
	(850) 248-5018		
Animal Services	Animal Services	6 CY Dumpster	\$134.16
6401 Bayline Dr.	6401 Bayline Dr.	2	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Sherry Hatton		
	shatton@baycountyfl.gov		
	(850) 248-8495		
Under The Oaks Park	Parks & Recreation	6 CY Dumpster	\$67.08
5843 U.S. 98	8110 John Pitts Road	1	
Parker, FL 32404	Panama City, FL 32404		
	Contact: Janie Lucas		
	jlucas@baycountyfl.gov		
	(850) 248-8730		
H.G. Harders Park	Parks & Recreation	(2)6 CY Dumpster	\$268.32
8110 John Pitts Rd.	8110 John Pitts Road	2	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Janie Lucas		
	jlucas@baycountyfl.gov		
	(850) 248-8730		
M.B. Miller Pier	Parks & Recreation	(2)6 CY Dumpster	\$268.32
12213 Front Beach Rd.	8110 John Pitts Road	2	
PCB, FL 32412	Panama City, FL 32404		
	Contact: Janie Lucas		
	jlucas@baycountyfl.gov		
	(850) 248-8730		
Thomas Dr. Fire District	Fire Services	4 CY Dumpster	\$43.86
2913 Thomas Dr.	700 Hwy 2300	1	
PCB, FL 32408	Panama City, FL 32409		
	Contact: Brooke Powell		
	bpowell@baycountyfl.gov		
	(850) 248-6050		
Thomas Dr. Fire District	Fire Services	96 Gal Tote	\$14.00

2911 Allison Ave, PCB, FL 32408	700 Hwy 2300 Panama City, FL 32409 Contact: Brooke Powell bpowell@baycountyfl.gov (850) 248-6050	1	
Thomas Dr. Fire District 4024 Holiday Dr. PCB, FL 32408	Fire Services 700 Hwy 2300 Panama City, FL 32409 Contact: Brooke Powell bpowell@baycountyfl.gov (850) 248-6050	96 Gal Tote 1	\$14.00
West End Fire District 20512 PCB Pkwy Laguna Beach, FL 32413	Fire Services 700 Hwy 2300 Panama City, FL 32409 Contact: Brooke Powell bpowell@baycountyfl.gov (850) 248-6050	2 CY Dumpster 1	\$21.99
West Bay Fire District 6924 Laird Park Cir. PCB, FL 32417	Fire Services 700 Hwy 2300 Panama City, FL 32409 Contact: Brooke Powell bpowell@baycountyfl.gov (850) 248-6050	2 CY Dumpster 1	\$21.99
Southport Fire District 2115 Hwy 2321 Southport, FL 32409	Fire Services 700 Hwy 2300 Panama City, FL 32409 Contact: Brooke Powell bpowell@baycountyfl.gov (850) 248-6050	2 CY Dumpster 1	\$21.99
Sandhills Fire District 13010 Hwy 77 Southport, FL 32409	Fire Services 700 Hwy 2300 Panama City, FL 32409 Contact: Brooke Powell bpowell@baycountyfl.gov (850) 248-6050	4 CY Dumpster 1	\$43.86
Bear Creek/Youngstown 11771 Hwy 231 Youngstown, FL 32466	Fire Services 700 Hwy 2300 Panama City, FL 32409	2 CY Dumpster 1	\$21.99

	Contact: Brooke Powell		
	bpowell@baycountyfl.gov		
	(850) 248-6050		
Bayou George Fire District	Fire Services	2 CY Dumpster	\$21.99
9033 Hwy 2301	700 Hwy 2300	1	
Youngstown, FL 32466	Panama City, FL 32409		
	Contact: Brooke Powell		
	bpowell@baycountyfl.gov		
	(850) 248-6050		
Hiland Park Fire Station	Fire Services	96 Gal Tote	\$14.00
2801 Lafayette Road	700 Hwy 2300	1	
Panama City, FL 32405	Panama City, FL 32409		
	Contact: Brooke Powell		
	bpowell@baycountyfl.gov		
	(850) 248-6050		
EMS Beach Substation	Emergency Medical Servs	2 CY Dumpster	\$21.99
10005 Hutchinson Boulevard	4931 Star Avenue North	1	
Panama City Beach, FL 32407	Panama City, FL 32404		
	Contact: Gayle Rogers		
	grogers@baycountyfl.gov		
	(850) 248-6071		
EMS Headquarters	Emergency Medical Servs	6 CY Dumpster	\$67.08
4931 Star Avenue North	4931 Star Avenue North	1	
Panama City, FL 32404	Panama City, FL 32404		
	Contact: Gayle Rogers		
	grogers@baycountyfl.gov		
	(850) 248-6071		
Tax Collector Callaway	Bay County Tax Collector	95 Gal Tote	\$14.00
805 S. Tyndall Parkway	850 W. 11th Street	1	
Callaway, FL 32404	Panama City, FL 32401		
	Contact: Jane Callipo		
	jcallipo@tcmail.co.bay.fl.us		
	(850) 248-8501		
Tax Collector Beach Office	Bay County Tax Collector	2 CY Dumpster	\$21.99
17001 PCB Pkwy	850 W. 11th Street	1	
PCB, FL	Panama City, FL 32401		
	Contact: Jane Callipo		
	jcallipo@tcmail.co.bay.fl.us		

	(850) 248-8501		
Bay County Jail	Bay County Facilities Maintenance	(6)8 CY Dumpster	\$1,717.92
5700 Star Lane	840 W. 11th Street	3	
Panama City, FL 32404	Panama City, FL 32401		
	Contact: Michelle Arnold		
	marnold@baycountyfl.gov		
	(850) 248-8120		
Bay County UF Extension Office	Bay County Facilities Maintenance	8 CY Dumpster	\$83.20
2728 E. 14th Street	840 W. 11th Street	1	
Panama City, FL 32401	Panama City, FL 32401		
	Contact: Michelle Arnold		
	marnold@baycountyfl.gov		
	(850) 248-8120		

Adding/Deleting Locations – The County may request additional services under this contract. Such services may include additional container locations and/or increase or decrease in the frequency of pickup. The pricing submitted below will be used for such services.

	Number of Weekly Pickups				
	1x	2x	3x	4x	5x
96 Gal Tote	\$14.00	\$20.00	\$26.00	\$32.00	\$38.00

	Number of Weekly Pickups				
Dumpster	1x	2x	3x	4x	5x
2 Cubic Yards	\$21.99	\$43.86	\$65.79	\$87.72	\$109.65
4 Cubic Yards	\$43.86	\$87.72	\$131.58	\$175.44	\$219.30
6 Cubic Yards	\$67.08	\$134.16	\$201.24	\$268.32	\$335.40
8 Cubic Yards	\$83.20	\$178.88	\$268.32	\$357.76	\$447.20

Roll-Off Dumpster	Cost Per Pull (Inclusive of All Costs)
10 Cubic Yards	\$265.00
20 Cubic Yards	\$275.00
30 Cubic Yards	\$285.00

**EXHIBIT 3
BAY COUNTY
INSURANCE REQUIREMENTS**

1. LOSS CONTROL/SAFETY

a. Precaution shall be exercised at all times by the Contractor for the protection of all persons, including employees, and property. The Contractor shall be expected to comply with all laws, regulations or ordinances related to safety and health, shall make special effort to detect hazardous conditions and shall take prompt action where loss control/safety measures should reasonably be expected.

b. The County may order work to be stopped if conditions exist that present immediate danger to persons or property. The Contractor acknowledges that such stoppage will not shift responsibility for any damages from the Contractor to the County.

c. The Contractor acknowledges that possession, use, or threat of use of weapons or firearms is not permitted on County property, including in the Contractor's vehicles, unless such possession or use of a weapon is a necessary and an approved requirement of the contract.

2. DRUG FREE WORK PLACE REQUIREMENTS

All contracts with individuals or organizations that wish to do business with the Bay County Board of Commissioners, a stipulation will be made in the contract or purchase order that requires contractors, subcontractors, vendors or consultants to have a substance abuse policy. The employees of such contractors, subcontractors, vendors or consultants will be subject to the same rules of conduct and tests as the employees of the Bay County Board of Commissioners. In the event of an employee of a supplier of goods or services is found to have violated the Substance Abuse Policy, that employee will be denied access to the County's premises and job sites. In addition, if the violation(s) is/are considered flagrant, or the County is not satisfied with the actions of the contractor, subcontractor, vendor, or consultant, the County can exercise its right to bar all of the contractor's, subcontractor's, vendor's, or consultants employees from its premises or decline to do business with the contractor, subcontractor, vendor or consultant in the future. All expenses and penalties incurred by a contractor, subcontractor, vendor or consultant as a result of a violation of the County's Substance Abuse Policy shall be borne by the contractor, subcontractor, vendor, or consultant.

3. INSURANCE - BASIC COVERAGES REQUIRED

a. The Contractor shall procure and maintain the following described insurance, except for coverages specifically waived by the County, on policies and with insurers acceptable to the County. These insurance requirements shall not limit the liability of the Contractor. All subcontractors are subject to the same coverages and limits as the Contractor. The County does not represent these types or amounts of insurance to be sufficient or adequate to protect the Contractor's interests or liabilities, but are merely minimums.

b. Except for workers' compensation and professional liability, the Contractor's insurance policies shall be endorsed to name the County as an additional insured to the extent of the County's interests arising from this agreement, contract, or lease.

c. Except for workers' compensation, the Contractor waives its right of recovery against the County, to the extent permitted by its insurance policies.

d. The Contractor's deductibles/self-insured retentions shall be disclosed to the County and may be disapproved by the County. They shall be reduced or eliminated at the option of the County. The Contractor is responsible for the amount of any deductible or self-insured retention.

e. Insurance required of the Contractor or any other insurance of the Contractor shall be considered primary, and insurance of the County shall be considered excess, as may be applicable to claims which arise out of the Hold Harmless, Payment on Behalf of the County, Insurance, Certificates of Insurance and any Additional Insurance provisions of this agreement, contract or lease.

f. **WORKERS' COMPENSATION COVERAGE**

The Contractor shall take out and maintain during the life of this contract the applicable statutory Worker's Compensation Insurance, and in the case of any work sublet, the Contractor shall require the subcontractor similarly to provide statutory Worker's Compensation Insurance for the latter's employees. The Contractor shall require each of his subcontractors similarly to maintain Employer's Liability Insurance similarly to the Contractor. The Contractor shall provide to the County an Affidavit stating that he meets all the requirements of Florida Statute 440.

Worker's Compensation – Required limits:

Coverage A – Coverage will include statutory requirements

Coverage B – Employers Liability

\$500,000 each Person

\$500,000 each Person by Disease

\$500,000 Policy Limit - Disease

g. **GENERAL, AUTOMOBILE AND EXCESS OR UMBRELLA LIABILITY COVERAGE**

The Contractor shall purchase and maintain coverage on forms no more restrictive than the latest editions of the Commercial or Comprehensive General Liability and Business Auto policies of the Insurance Services Office. **Minimum limits of \$1,000,000 per occurrence** for all liability must be provided, with excess or umbrella insurance making up the difference, if any, between the policy limits of underlying policies (including employers liability required in the Workers' compensation Coverage section) and the amount of coverage required.

h. GENERAL LIABILITY COVERAGE

Commercial General Liability - Occurrence Form Required

Coverage A shall include bodily injury and property damage liability for premises, operations, products and completed operations, independent contractors, contractual liability covering this agreement contract or lease, and broad form property damage, and property damage resulting from explosion, collapse or underground (x,c,u) exposures. Coverage B shall include personal injury. Coverage C, medical payments, is not required.

i. PRODUCTS/COMPLETED OPERATIONS

The Contractor is required to continue to purchase products and completed operations coverage, at least to satisfy this agreement, contract or lease, for a minimum of three years beyond the County's acceptance of renovation or construction projects.

j. BUSINESS AUTO LIABILITY COVERAGE

Business Auto Liability coverage is to include bodily injury and property damage arising out of ownership, maintenance or use of any auto, including owned, non-owned and hired automobiles and employee non-ownership use.

k. EXCESS OR UMBRELLA LIABILITY COVERAGE

Umbrella Liability insurance is preferred, but an Excess Liability equivalent may be allowed. Whichever type of coverage is provided, it shall not be more restrictive than the underlying insurance policy coverages.

I. CERTIFICATES OF INSURANCE

1. Required insurance shall be documented in Certificates of Insurance which provide that the County shall be notified at least 30 days in advance of cancellation, nonrenewal or adverse change. The Certificate Holder will be addressed as the BAY COUNTY BOARD OF COMMISSIONERS, 840 W. 11th Street, Panama City, Florida 32401. All certificates, cancellation, nonrenewal or adverse change notices should be mailed to this address. Each Certificate will address the service being rendered to the County by the Contractor. **The County shall be named as an Additional Insured for both General Liability and Business Auto Liability.**

2. New Certificates of Insurance are to be provided to the County at least 15 days after coverage renewals.

3. If requested by the County, the Contractor shall furnish complete copies of insurance policies, forms and endorsements.

4. For the Commercial General Liability coverage the Contractor shall, at the option of the County, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of the liability coverage.

m. **RECEIPT OF INSUFFICIENT CERTIFICATES**

Receipt of certificates or other documentation of insurance or policies or copies of policies by the County, or by any of its representatives, which indicate less coverage than required does not constitute a waiver of the Contractor's obligation to fulfill the insurance requirements herein.

4. ADDITIONAL INSURANCE

If checked below, the County requires the following additional types of insurance.

☐ **Professional Liability/Malpractice/Errors or Omissions Coverage**

The Contractor shall purchase and maintain professional liability or malpractice or errors or omissions insurance with minimum limits of _____ per occurrence. If a claims made form of coverage is provided, the retroactive date of coverage shall be no later than the inception date of claims made coverage, unless the prior policy was extended indefinitely to cover prior acts.

Coverage shall be extended beyond the policy year either by a supplemental extended reporting period (ERP) of as great duration as available, and with no less coverage and with reinstated aggregate limits, or by requiring that any new policy provide a retroactive date no later than the inception date of claims made coverage.

☐ **Property Coverage for Leases**

The Contractor shall procure and maintain for the life of the lease, all risk/special perils (including sinkhole) property insurance (or its equivalent) to cover loss resulting from damage to or destruction of the building and personal property/contents. The policy shall cover 100% replacement cost, and shall include an agreed value endorsement to waive coinsurance.

☐ **Commercial General Liability Increased General Aggregate Limit (or separate aggregate)**

Because the Commercial General Liability form of coverage includes an annual aggregate limitation on the amount of insurance provided, a separate project aggregate limit of _____ is required by the County for this agreement or contract.

☐ **Liquor Liability**

In anticipation of alcohol being served, the Contractor shall provide evidence of coverage for liquor liability in an amount equal to the general/umbrella/excess liability coverage. If the general liability insurance covers liquor liability (e.g. host or other coverage), the Contractor's agent or insurer should provide written documentation to confirm that coverage already applies to this agreement, contract or lease. If needed coverage is not included in the general/umbrella excess liability policy(ies), the policy(ies) must be endorsed to extend coverage for liquor liability, or a separate policy must be purchased to provide liquor liability coverage in the amount required.

☐ **Owners Protective Liability Coverage**

For renovation or construction contracts the Contractor shall provide for the County an owners protective liability insurance policy (preferably through the Contractor's insurer) in the name of the County. This is redundant coverage if the County is named as an additional insured in the Contractor's Commercial General Liability insurance policy. However, this separate policy may be the only source of coverage if the Contractor's liability coverage limit is used up by other claims.

☐ **Builders Risk Coverage**

Builders Risk insurance is to be purchased to cover subject property for all risks of loss (including theft and sinkhole), subject to a waiver of coinsurance, and covering off-site storage, transit and installation risks as indicated in the Installation Floater and Motor Truck Cargo insurance described hereafter, if such coverages are not separately provided. If flood and/or earthquake risks exist, flood and earthquake insurance are to be purchased. If there is loss of income, extra expense and/or expediting expense exposure, such coverage is to be purchased. If boiler and machinery risks are involved, boiler and machinery insurance, including coverage for testing, is to be purchased.

The Builders Risk insurance is to be endorsed to cover the interests of all parties, including the County and all contractors and subcontractors. The insurance is to be endorsed to grant permission to occupy.

☐ **Installation Floater Coverage**

Installation Floater insurance is to be purchased when Builder's Risk insurance is inappropriate, or when Builder's Risk insurance will not respond, to cover damage or destruction to renovations, repairs or equipment being installed or otherwise being handled or stored by the Contractor, including off-site storage, transit and installation.

The amount of coverage should be adequate to provide full replacement value of the property, repairs, additions or equipment being installed, otherwise being handled or stored on or off premises. All risks coverage is preferred.

☐ **Motor Truck Cargo Coverage**

If the Installation Floater insurance does not provide transportation coverage, separate Motor Truck Cargo or Transportation insurance is to be provided for materials or equipment transported in the Contractor's vehicles from place of receipt to building sites or other storage sites. All risks coverage is preferred.

☒ **Contractor's Equipment Coverage**

Contractor's Equipment insurance is to be purchased to cover loss of equipment and machinery utilized in the performance of work by the Contractor. All risks coverage is preferred. The contract may declare self-insurance for contractor equipment.

☐ **Fidelity/Dishonesty/Liability Coverage – Third Party**

Fidelity/Dishonesty/Liability insurance is to be purchased or extended to cover

dishonest acts of the Other Party's employees resulting in a loss to decedent, i.e. theft of valuables.

☐ **Fidelity/Dishonesty Coverage for Employer (Contractor)**

Fidelity/Dishonesty insurance is to be purchased to cover dishonest acts of the Contractor's employees, including but not limited to theft of vehicles, materials, supplies, equipment, tools, etc., especially property necessary to work performed.

☐ **Fidelity/Dishonesty/Liability Coverage for County**

Fidelity/Dishonesty/Liability insurance is to be purchased or extended to cover dishonest acts of the Contractor's employees resulting in loss to the County.

☐ **Electronic Data Liability Insurance**

The Other Party shall purchase Electronic Data Liability with limits of

☐ **Garage Liability Coverage**

Garage Liability insurance is to be purchased to cover the Contractor and its employees for its garage and related operations while in the care, custody and control of the County's vehicles.

☐ **Garage Keepers Coverage (Legal Liability Form)**

Garage Keepers Liability insurance is to be purchased to cover damage or other loss, including comprehensive and collision risks, to the County's vehicles while in the care, custody and control of the Contractor. This form of coverage responds on a legal liability basis, and without regard to legal liability on an excess basis over any other collectible insurance.

☐ **Damage to Premises Rented/Leased to you- (Legal Liability Form)**

Provide property coverage for leased premises due to liability incurred because the insured's negligence results in fire or explosion. Specified limit of liability required.

☐ **Watercraft Liability Coverage**

Because the Contractor's provision of services involves utilization of watercraft, watercraft liability coverage must be provided to include bodily injury and property damage arising out of ownership, maintenance or use of any watercraft, including owned, non-owned and hired.

Coverage may be provided in the form of an endorsement to the general liability policy, or in the form of a separate policy coverage Watercraft Liability or Protection and Indemnity.

☐ **Aircraft Liability Coverage**

Because the Contractor's provision of services involves utilization of aircraft, aircraft liability coverage must be provided to include bodily injury and property damage

arising out of ownership, maintenance or use of any aircraft, including owned, non-owned and hired.

The minimum limits of coverage shall be _____ per occurrence, Combined Single Limits for Bodily Injury (including passenger liability) and Property Damage.

☐

Pollution Legal Liability Coverage

Pollution legal liability insurance is to be purchased to cover pollution and/or environmental legal liability which may arise from this agreement or contract.

☐

United States Longshoremen and Harbor workers Act Coverage

The Workers Compensation policy is to be endorsed to include United States Longshoremen and Harbor workers Act Coverage for exposures which may arise from this agreement or contract.

☐

Jones Act Coverage

The Workers Compensation policy is to be endorsed to include Jones Act Coverage for exposures which may arise from this agreement or contract.



Bay County Board of County Commissioners Agenda Item Summary

Authorize Life Insurance Program

DEPARTMENT MAKING REQUEST/NAME:

Eve Tooley Risk Management Director

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Authorize issuance of life insurance program as negotiated with Reliance Life Insurance for Plan year, January 1, 2018 through December 31, 2018.

AGENDA

Risk
Management -
Consent

BUDGETED ITEM? Yes

BUDGET ACTION:

None needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

The FY 2018 budget will be able to absorb the additional costs. The additional cost will be spread over all the funds under the Board of Commissioners.

BACKGROUND:

The Board of County Commissioners has provided \$10,000 group life insurance benefits for benefit eligible employees participating in the County's group health plan through Reliance Life Insurance for over 25 years. Reliance Life has informed us effective January 1, 2018 that all eligible employees are to be included in this group, and not just those participating in our health insurance plan, per FI. Statute 627.552.

For FY2018, in addition to complying with this Statute we propose to change our coverage level from \$10,000 to 1 times annual salary, up to a maximum of \$50,000. This will provide employee's families with a better means to move forward in today's economy upon the death of their family member.

The net cost to the Board to make these changes for FY2018 will be approximately \$42,500.



Bay County Board of County Commissioners Agenda Item Summary

Fees & Fines FY 2018

DEPARTMENT MAKING REQUEST/NAME:

Budget Office Johnathan A. Stukey, Budget Officer

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Requesting that the Board adopt a resolution of the Fiscal Year 2017-2018 Fees & Fines Schedule.

AGENDA

Budget Office - Regular

BUDGETED ITEM? Yes**BUDGET ACTION:**

None needed. These fees are incorporated into the FY 2018 budget.

FINANCIAL IMPACT SUMMARY STATEMENT:

See attached schedule Exhibit 1.

BACKGROUND:

In previous years, the Board has approved a Fees and Fines Schedule for the appropriate departments and the Public Health Unit to ensure uniformity and consistency in the charging of fees for services. For the new 2017-2018 fiscal year, the Fees and Fines Schedule (**EXHIBIT 1**) is proposed for adoption by resolution (**EXHIBIT 2**).

Summary:

The following departments have changes in either additional services, cost of existing services, or established pricing just recently added to the schedule: Animal Services, Code Enforcement, Bay County Library, MSTU-Fire Services, Builders Services, GIS, Parks & Recreation, Public Works, Solid Waste, and Utilities.

ATTACHMENTS:**Description**

FY 2018 Fees & Fines Schedule EXHIBIT 1

FY 2018 Fees & Fines Resolution EXHIBIT 2

Type

Exhibit

Exhibit

Parks & Recreation
Effective October 1, 2017

Division	Description of Services	2017	2018
Softball/Baseball Fields	Men's/women/church softball leagues	\$455.00	\$455.00
	Co-ed softball leagues	\$375.00	\$375.00
Baseball Leagues	Labor/manpower per person (hourly upon request)	\$15.00	\$15.00
	Utility fee (billed monthly)	Cost of Utilities	Cost of Utilities
	Materials used (upon request)	Cost of Materials	Cost of Materials
Softball/Baseball Tournament Fees	Initial field preparation (per field per day \$75.00 non-refundable deposit to secure complex, including dragging, lining, without utilities)	\$100.00	\$100.00
	Utility fee (per field, per hour charge)	\$25.00	\$25.00
	Labor/manpower (per person hourly upon request)	\$15.00	\$15.00
	Materials used (chalk, field dry, etc.)	Cost of Materials	Cost of Materials
	Daily adult admission gate fee	\$5.00	\$5.00
	Daily children admission gate fee	\$3.00	\$3.00
	Adult weekend gate fee	\$12.00	\$12.00
	Children weekend gate fee	\$6.00	\$6.00
Soccer Fields/Soccer Leagues	Utility fee per field (per hour charge)	\$25.00	\$25.00
	Labor/manpower (per person, hourly upon request)	\$15.00	\$15.00
	Materials used	Cost of Materials	Cost of Materials

Parks & Recreation
Effective October 1, 2017

Division	Description of Services	2017	2018
Soccer Tournament Fees	Initial field preparation (per field per day \$75.00 non-refundable deposit to secure complex, including dragging, lining, without utilities)	\$100.00	\$100.00
	Utility fee (per field per hour charge)	\$25.00	\$25.00
	Labor/manpower (per person, hourly upon request)	\$15.00	\$15.00
	Materials used	Cost of Materials	Cost of Materials
Football Fields Football Leagues	Utility fee	Cost of Mthly Bill	Cost of Mthly Bill
	Labor/manpower (per person, hourly upon request)	\$15.00	\$15.00
	Materials used	Cost of Materials	Cost of Materials
	Flag football league fee	\$400.00	\$400.00
	Harder's Park utility fee (per field per hour)	\$25.00	\$25.00
Football Tournament Fees	Initial field preparation (per field per day \$75.00 non-refundable deposit to secure stadium)	\$100.00	\$100.00
	Utility fee (per field per hour charge)	\$25.00	\$25.00
	Labor/manpower (per person, hourly upon request)	\$15.00	\$15.00
	Materials used	Cost of Materials	Cost of Materials
Practice, Clinics Camps Field Fees	Practice field usage (per field)	\$25.00	\$25.00
	Fields used for clinics/camps (per field)	\$75.00	\$75.00
	Utility lights for practice or clinics/camps (per field, per hours)	\$25.00	\$25.00

Parks & Recreation
Effective October 1, 2017

Division	Description of Services	2017	2018
Community Buildings Special Event Set Up Fees	Cost of labor/materials charge for support of event	Varies by Event	Varies by Event
	Community building rental fee (per day)	\$75.00	\$75.00
	Refundable deposit (per day)	\$75.00	\$75.00
Beach Permit Fees	Vehicle registration	\$65.00	\$65.00
	Decal	\$5.00	\$5.00
	Jet ski registration	\$20.00	\$20.00
	Decal	\$5.00	\$5.00
	Moped/scooter registration	\$50.00	\$50.00
	Decal	\$5.00	\$5.00
	Tow boat/parasail registration	\$90.00	\$90.00
	Decal	\$5.00	\$5.00
	Water amusements inflatables registration	\$75.00	\$75.00
	Decal	\$5.00	\$5.00
Parks & Recreational	Countywide - Effective 10-1-13		
	Single family (due to BOCC ordinance the amount charged is 50%)	\$329.87	\$329.87
	Multi-family	\$522.07	\$261.04
	Mobile home (due to BOCC ordinance the amount charged is 50%)	\$336.36	\$336.36

Parks & Recreation
Effective October 1, 2017

Division	Description of Services	2017	2018
Facilities Impact Fees	Unincorporated County—Effective 10-1-13		
	Single family-	\$0.00	
	Multi family-	\$0.00	
	Mobile home	\$0.00	
Fishing Fishing rod reel daily: Three rods allowed \$2.00 per extra rod. Five rod maximum, excluding one bait rod.	Over six years	\$6.00	\$6.00
	Children under six years	Free	Free
	Military	\$3.00	\$3.00
	Over 65	\$3.00	\$3.00
	Military or disabled	\$3.00	\$3.00
	Spectators	\$3.00	\$3.00
Passes Rates set & collected by City of PCB. All passes sold at Frank Brown Park and honored at both M.B. Miller & Russell Fields City Pier allowing unlimited usage at both piers.	20 Visits pass	N/A	N/A
	Three month pass	N/A	N/A
	Annual pass over six years	N/A	N/A
	Over age 65 passes	1/2 Normal Rate	1/2 Normal Rate
	Military or disabled	1/2 Normal Rate	1/2 Normal Rate
Other	Cooler w/rolling cart	No Charge	No Charge

Library
Effective October 1, 2017

Division	Description of Services	2017	2018
Late Return of Materials	Per item (per day Library is open)	\$0.10	\$0.10
	Per item (maximum for library-owned materials)	\$5.00	\$5.00
	Late return of Interlibrary Loan Material (per day)	\$0.25	\$0.25
Loss or Replacement	Non-resident card (per year)	\$15.00	\$15.00
	Lost or damaged materials	Price of item	Price of item
	Lost library card	\$2.00	\$2.00
	Replacement bar code	\$5.00	\$5.00
	Replace kit bag	\$5.00	\$5.00
	Replace CD/DVD case	\$7.00	\$7.00
Miscellaneous	Mailing fee (per copy)	\$3.00	\$3.00
	Exam proctor fee	\$10.00	\$10.00
Copy/Print Rates (per page)	Black and white photocopies	\$0.10	\$0.10
	Color photocopies	\$0.20	\$0.20
	Black and white prints from public computers	\$0.10	\$0.10
	Color prints from public computers	\$0.20	\$0.20
	3D Printed Objects		\$0.05 per gram of filament used
	5x7	\$5.00	\$5.00

Library
Effective October 1, 2017

Division	Description of Services	2017	2018
Photo Reproductions	8x10	\$10.00	\$10.00
	11x14	\$15.00	\$15.00
	Images on compact disc (per image)	\$10.00	\$10.00
Meeting Room Rental	For-profit organization use (the first four hours)	\$20.00	\$20.00
	Reservation periods exceeding four hours (all groups)	\$40.00	\$40.00
Library Impact Fees	Single Family (due to BOCC ordinance the amount charged is 50%)	\$82.76	\$82.75
	Multi-Family	\$131.62	\$65.81
	Mobile Homes (due to BOCC ordinance the amount charged is 50%)	\$84.05	\$84.05
Interlibrary Loan Materials & Services	Although the NWRLS cannot charge for Interlibrary Loan Services, some lending libraries charge for copies, postage, and/or insurance. The customer is responsible for all costs except for return postage and insurance. If interlibrary loan materials are lost or damaged, the customer is responsible for all costs assessed by the lending library.		

MSTU-Fire Services
Effective October 1, 2017

Division	Description of Services	2017	2018
Residential Impact Fees	Single family (due to BOCC ordinance the amount charged is 50%)	\$187.44	\$187.44
	Multi-family	\$10.70	\$5.35
	Mobile homes (due to BOCC ordinance the amount charged is 50%)	\$26.29	\$26.29
Non Residential Impact Fees (per square foot)	Hotel/motel	\$1.31	\$0.66
	Group living	\$0.03	\$0.03
	Office	\$0.13	\$0.07
	Retail	\$0.77	\$0.39
	Restaurant/bar/lounge	\$1.39	\$0.70
	Industrial/manufacturing	\$0.16	\$0.08
	Leisure/outdoors	\$0.61	\$0.31
	Agriculture	\$0.14	\$0.07
	Church	\$0.26	\$0.13
	Schools/colleges	\$0.80	\$0.80
	Government/public/buildings	\$0.86	\$0.86
	Commercial propane tank placement permit	\$50.00	\$50.00

Planning & Zoning
Effective October 1, 2017

Division	Description of Services	2017	2018
Comprehensive Plan Amendment Review (s.163.3184, F.S.)	Large-scale (over 10 acres)	\$2,720.00	\$2,720.00
	Small-scale (under 10 acres)	\$1,450.00	\$1,450.00
Discretionary Permit Review	Appeals (pursuant to s. 209 LDR)	\$800.00	\$800.00
	Variances (pursuant to s. 208 LDR)	\$1,210.00	\$1,210.00
	Conditional use permit (CUP pursuant to chapter 12, LDR)	\$1,210.00	\$1,210.00
	Amendment to CUP requiring Planning Commission approval	\$700.00	\$700.00
	Planned unit development (PUD pursuant to Chapter 12, LDR)	\$1,210.00	\$1,210.00
	Amendment to PUD requiring BOCC approval	\$700.00	\$700.00
	Administrative amendment to PUD	\$200.00	\$200.00
	Zone change (pursuant to s. 307 LDR)	\$1,450.00	\$1,450.00
	Development Agreement (pursuant to s. 163.3221 F.S. & s. 1710 LDR)	\$2,200.00	\$2,200.00
Development of Regional Impact (DRI) (pursuant to chapter 380 LDR)	DRI project	\$3,630.00	\$3,630.00
	Substantial deviation	\$1,210.00	\$1,210.00
	Notice of proposed change	\$1,210.00	\$1,210.00
	Determination of DRI compliance	\$220.00	\$220.00
Development Order Review (pursuant to chapter s. 1803 LDR)	Development order review	\$800.00	\$800.00
	Development order resubmittal review (three or more submittals)	\$300.00	\$300.00
	Time extension	\$300.00	\$300.00

Planning & Zoning
Effective October 1, 2017

Division	Description of Services	2017	2018
	Subdivision review (pursuant to s. 2906 LDR)	\$900.00	\$900.00
	Request for substantial deviation	\$550.00	\$550.00
	Detailed specific area plan development order (pursuant to s. 163.3245 3(b) F.S.)	\$7,500.00	\$7,500.00
Land Clearing Permit (pursuant to s. 1702 LDR)	Residential lot	\$10.00	\$10.00
	Other	\$35.00	\$35.00
	Excavation permit	\$35.00	\$35.00
	Fill permit	\$35.00	\$35.00
	Grading permit	\$35.00	\$35.00
Liquor License Review	Office review only	\$0.00	\$0.00
	Site inspection required	\$55.00	\$55.00
Other	Artificial reef permits (pursuant to Ordinance 94-08)	\$30.00	\$30.00
	Proportionate fair share mitigation review	\$575.00	\$575.00
	Zone verification letter	\$50.00	\$50.00
	Parking lot vendor permit (pursuant to Ordinance 12-29)	\$50.00	\$50.00
	Special events permit (pursuant to Ordinance 12-28)	\$350.00	\$350.00
Signs (pursuant to s. 3008 LDR)	Off premise signs	\$210.00	\$210.00
	On premise signs	\$120.00	\$120.00
Tree Removal Permits	Dead or dangerous tree	\$0.00	\$0.00

Planning & Zoning
Effective October 1, 2017

Division	Description of Services	2017	2018
(pursuant to s. 1911 LDR)	Other	\$20.00	\$20.00

Any applicant requesting a particular service specified herein shall make formal application to the Division herein and shall pay the appropriate fee. No portion of the appropriate fee shall be refunded whether the request is withdrawn by the applicant or denied or granted by Bay County.

GIS
Effective October 1, 2017

Division	Description of Services	2017	2018
Standard Map Fees - Sizes (sparse and dense shading)	8.5 x 11 A	\$1.00	\$1.00
	8.5 x 14	\$1.00	\$1.00
	11 x 17 B	\$1.00	\$1.00
	17 x 24 C	\$5.00	\$5.00
	24 x 36 D	\$10.00	\$10.00
	34 x 44 36 x 48 E	\$15.00	\$15.00
Custom Fees	Staff rate hourly plus media (calculated in 15-minute increments; no charge for first 15 minutes)	\$35.00	\$35.00
	CD/DVD data	\$1.00	\$1.00
	Map book	\$5.00	\$5.00
	Standard aerials (2013 MrSids)	\$10.00	\$10.00
Projection	State Plane NAD83 Feet (Lambert Conformal Conic) Florida North Zone aka Zone 3576 aka FIPS Zone 903.		
Data Extent	Esri shapefile (.shp) or file geodatabase (.gdb). Imagery formats include: TIF, JPG, SID or PDF.		
General Fees	To recover some costs of staff, media, ink, and equipment. Collected by GIS staff at 840 W. 11th St., Panama City, FL 32401; due upon pickup or before mailing. Paid by cash, purchase order, or check, payable to: Bay County Board of County Commissioners. Under special circumstances with a written agreement, fees can be waived or discounted. Use GIS website or FTP site for downloading of maps and data.		
Shipping Fees	Normally shipped by U.S. Postal Service; FedEx standard overnight delivery is available upon request by extra fee or by providing FedEx number.		
Standard Request	Copies of existing, non-draft, non-proprietary data, and maps used by county; copies on standard media. Requests are fulfilled as time permits, usually next business day or sooner or as defined in scope of request.		

GIS
Effective October 1, 2017

Division	Description of Services	2017	2018
Formalities	Data is compiled from a variety of sources. This information is provided with the understanding that conclusions drawn from such information are solely the responsibility of the user. This GIS data is not a legal representation of any of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Any errors or omissions should be reported to Bay County GIS Division. Data in its original form shall not be sold for profit. Bay County GIS Division should be acknowledged as a data source when this data is used in projects. Bay County GIS Division may update this data without notification. Bay County GIS Division is interested in additional data derived from this data. Providers of any useful data may be awarded future discounts in exchange for sharing their data.		

Builders Services
Effective October 1, 2017

Division	Description of Services	2017	2018
Address Permit	Each new address	\$40.00	\$45.00
	Subdivision each address for 1 thru 7	\$40.00	\$45.00
	Each additional subdivision address for 8 or more	\$10.00	\$10.00
Administrative	Permit lien search	\$25.00	\$50.00
	Residential Plan Review		\$25.00
Alternate Energy Permit - Electrical, Mechanical, Plumbing	Permit	\$50.00	\$50.00
	1st \$1,000 or fraction	\$50.00	\$50.00
	Each additional \$1,000 or fraction	\$8.00	\$8.00
	Each additional \$1,000 or fraction over \$1,000,000	\$1.00	\$1.00
Building Permits	Based on valuation determined from Schedule B & Appendix B	Valuation Table at 75%	Valuation Table at 80%
Burglar Alarms	Up to 3,000 sq. ft.	\$55.00	\$55.00
Commercial - Electrical, Plumbing, Mechanical, Gas	Permit	\$50.00	\$50.00
	1st \$1,000 or fraction	\$50.00	\$50.00
	Each additional \$1,000 or fraction	\$8.00	\$8.00
	Each additional \$1,000 or fraction over 1,000,000	\$1.00	\$1.00
	Registration fee	\$55.00	\$55.00

Builders Services
Effective October 1, 2017

Division	Description of Services	2017	2018
Contractor Exam	Contractor reciprocity letter	\$5.00	\$5.00
	Copies	\$0.15	\$0.15
Contractor Licenses/Competency Card Initial Registration *Plumbing, electrical, mechanical, roofing, pool, & specialty contractors.	General contractor	\$75.00	\$75.00
	Building contractor (F.S. 489)	\$50.00	\$50.00
	Residential* (F.S. 489)	\$25.00	\$50.00
Contractor Licenses/Competency Card Renewal	Bay County resident	\$50.00	\$50.00
	Out of county	\$150.00	\$200.00
	Out of state	\$300.00	\$350.00
	Inactive status	1/2 renewal fee	1/2 renewal fee
	Journeyman tradesman	\$10.00	\$25.00
Demolition Permit - Residential & Commercial	Structure under 500 sq. ft.	\$50.00	\$50.00
	Structure over 500 sq. ft	\$100.00	\$100.00
	Pollutant storage tank removal	\$25.00	\$25.00
Fire Alarms & Annunciator Systems	Each floor up to 5,000 sq. ft. (each)	\$55.00	\$55.00
	First 3,000 sq. ft & up to five residential units	\$50.00	\$50.00
	Over 3,000 sq. ft. & up to 10, 000 sq. ft.	\$75.00	\$75.00

Builders Services
Effective October 1, 2017

Division	Description of Services	2017	2018
Fire Safety Inspection (Commercial-standard fire prevention or life safety inspection for change of occupancy)	Over 10,000 sq. ft. & up to 50,000 sq. ft.	\$100.00	\$100.00
	Over 50,000 sq. ft.	\$200.00	\$200.00
	Each additional 1,000 sq. ft. over 50,000 sq. ft.	\$1.00	\$1.00
	Commercial propane tank placement permit	\$50.00	\$50.00
Fire Suppression - Sprinkler System	Minimum permit fee for buildings under 5,000 sq. ft. for repair or addition to sprinkler system up to five heads or devices	\$55.00	\$55.00
Renovation or Repair Fire Alarm, Fire or Smoke Detection & Annunciator Systems - Renovation or Repair	Up to \$5,000 estimated cost, six heads or more	\$55.00	\$55.00
	Per additional \$1,000	\$4.00	\$4.00
	Re-inspection fee	\$30.00	\$30.00
Fire Suppression System	Piping, each floor up to 5,000 sq. ft.	\$55.00	\$55.00
	Over 5,000 sq. ft., per 1,000 additional sq. ft. or fraction thereof	\$4.00	\$4.00
	Hood suppression	\$25.00	\$25.00
	Fire cabinets (each)	\$15.00	\$15.00
	Sprinkler heads (each)	\$1.00	\$1.00
	Fire pump connection	\$15.00	\$15.00
	Garbage or laundry chutes (per floor)	\$4.00	\$4.00
Fire Suppression System - Renovation	Supplemental inspection fee	\$50.00	\$50.00

Builders Services

Effective October 1, 2017

Division	Description of Services	2017	2018
Fire Suppression System - Renovation or Repair Commercial Fire Suppression System	Up to \$5,000 estimated cost, six heads or more	\$55.00	\$55.00
	Per additional \$1,000	\$4.00	\$4.00
Mobile Home Set-Up Permit	Triple wide	\$150.00	\$150.00
	Double wide	\$100.00	\$100.00
	Single wide	\$75.00	\$75.00
Moving Permit DCA Modular - Moving Residential & Commercial	Any size	\$150.00	\$150.00
Reinspection	All electrical, plumbing, mechanical, & gas (building & structure permits)	\$50.00	\$50.00
	After hour, emergency inspections (1st hour)	\$80.00	\$80.00
	Each additional hour	\$60.00	\$60.00
Residential Electrical Existing Dwellings (Additions with service change, rewires with service change.)	Permit	\$35.00	\$45.00
	First 500 sq. ft. or fraction	\$10.00	\$10.00
	Each additional 500 sq. ft. or fraction	\$2.50	\$2.50
Residential Electrical New Dwellings (Additions with service change, rewires with service change.)	Permit	\$35.00	\$45.00
	First 1,500 sq. ft. or fraction	\$15.00	\$15.00
	Each additional 500 sq. ft. or fraction	\$2.50	\$2.50

Builders Services
Effective October 1, 2017

Division	Description of Services	2017	2018
Residential Electrical Other Permits	Electrical for residential pool	\$35.00	\$45.00
	Electrical for commercial pool	\$65.00	
	Change of service	\$35.00	\$45.00
	Each added circuit	\$2.50	\$2.50
	Service repair	\$35.00	\$45.00
	Each added circuit	\$2.50	\$2.50
	Mobile home service pole	\$35.00	\$45.00
	Temporary service pole	\$35.00	\$45.00
	Miscellaneous service pole	\$35.00	\$45.00
	Electrical for sign (each)	\$35.00	
	Pre-inspection for power	\$30.00	\$30.00
	Temporary power request	\$30.00	\$30.00
Residential Gas	Permit	\$35.00	\$45.00
	Each water heater or vent	\$1.50	\$1.50
	Each gas piping system of 1 to 3 (each outlet)	\$10.00	\$10.00
	Each gas piping system of 4 or more (each outlet)	\$1.50	\$1.50

Builders Services
Effective October 1, 2017

Division	Description of Services	2017	2018
Residential Mechanical	Permit	\$35.00	\$45.00
	Heating, ventilation, air conditioning, duct work and refrigeration systems	\$35.00	\$45.00
	Each \$1,000 or fraction	\$3.00	\$3.00
	Repairs, alterations or additions	\$35.00	\$45.00
	Each \$1,000 or fraction over \$500 (each)	\$3.00	\$3.00
Residential Plumbing	Permit	\$35.00	\$45.00
	Floor drains, traps, hot water heater, or plumbing fix	\$3.50	\$3.50
	Sewer tap	\$10.00	\$10.00
Roofing Permit	1 to 5 squares	\$35.00	\$45.00
	6 to 15 squares	\$55.00	\$65.00
	Each additional square over 15 squares	\$1.00	\$1.00
Sign Permit	Outdoor off premise sign permit	\$185.00	\$185.00
	On premise sign	\$55.00	\$55.00
Swimming Pool Permit	Residential	\$65.00	\$75.00
	Commercial	\$125.00	Based on valuation and Appendix B

Builders Services

Effective October 1, 2017

Division	Description of Services	2017	2018
Tent Permit	Commercial	\$65.00	\$65.00
Tower Co-Locate	Plan review	\$80.00	\$80.00
	Antenna permit	\$160.00	\$160.00
	All other tents	\$20.00	\$20.00

*Based on valuation, determined by group and type of construction, Appendix B and Building Valuation Data Table (Schedule B); includes vinyl siding - method based on updated Building Value Data Sheet using ~~75%~~ 80% of calculated value, as historically implemented.

Permit Transfers: New permit holder will pay 100% of the original permit fee provided construction is less than 90% complete.

Refunding of Permit Fees: 50% of the paid permit fee may be refunded provided no inspections have been made.

Plan Review Fee: Half the permit fee for commercial projects - paid at submission of Permit Application. **Residential Plan Review fee \$25.00**

State Surcharges: Department of Community Affairs Surcharge: ~~4-5~~ 1% with a minimum charge of \$2.00 for each permit. This applies to all building & sub-permits.

Department of Business & Professional Regulation Surcharge: 1.5 percent with a minimum charge of \$2.00 for each permit. This applies to all building & sub-permits.

Notes: Municipalities and County contracted work requiring inspections will require full permit. In-house work not requiring permits will be given "No Fee Permits".

Builders Services

Effective October 1, 2017

Group (2012 International Building Code)	Design Type of Construction								
	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	183.41	175.28	171.04	164.03	154.36	149.89	158.85	140.95	135.78
A-1 Assembly, theaters, without stage	166.37	160.12	155.88	148.87	139.32	134.84	143.69	125.90	120.74
A-2 Assembly, nightclubs	141.99	137.87	134.39	128.95	121.56	118.20	124.41	110.07	106.34
A-2 Assembly, restaurants, bars, banquet halls	141.19	137.07	132.79	128.15	119.96	117.40	123.61	108.47	105.54
A-3 Assembly, churches	167.96	161.70	157.46	150.45	141.05	136.57	145.27	127.64	122.47
A-3 Assembly, general, community halls, libraries, museums	140.10	133.85	128.81	122.60	112.40	108.72	117.41	98.98	94.62
A-4 Assembly, arenas	165.57	159.32	154.28	148.07	137.72	134.04	142.89	124.30	119.94
B Business	144.90	139.54	134.94	128.21	116.94	112.56	123.18	102.67	98.17
E Educational	153.83	148.38	144.12	137.69	128.58	122.04	132.95	112.37	108.94
F-1 Factory and industrial, moderate hazard	86.83	82.83	78.05	75.05	67.33	64.28	71.89	56.45	52.86
F-2 Factory and industrial, low hazard	86.03	82.03	78.05	74.25	67.33	63.48	71.09	56.45	52.06
H-1 High Hazard, explosives	81.28	77.28	73.30	69.50	62.75	58.90	66.34	51.87	0.00
H234 High Hazard	81.28	77.28	73.30	69.50	62.75	58.90	66.34	51.87	47.48
H-5 HPM	144.90	139.54	134.94	128.21	116.94	112.56	123.18	102.67	98.17
I-1 Institutional, supervised environment	144.58	139.31	135.42	128.90	119.25	116.03	128.90	106.95	103.55
I-2 Institutional, hospitals	243.84	238.49	233.89	227.16	215.14	0.00	222.12	200.87	0.00
I-2 Institutional, nursing homes	168.96	163.61	159.00	152.28	141.81	0.00	147.24	127.54	0.00
I-3 Institutional, restrained	164.86	159.51	154.91	148.18	138.10	132.91	143.14	123.83	117.73
I-4 Institutional, day care facilities	144.58	139.31	135.42	128.90	119.25	116.03	128.90	106.95	103.55
M Mercantile	105.79	101.67	97.38	92.74	84.95	82.39	88.21	73.45	70.53
R-1 Residential, hotels	145.82	140.56	136.67	130.14	120.69	117.47	130.14	108.39	104.99
R-2 Residential, multiple family	122.28	117.02	113.13	106.60	97.63	94.41	106.60	85.33	81.92
R-3 Residential, one- and two-family	115.14	111.97	109.21	106.26	102.36	99.69	104.46	95.78	90.12

Builders Services

Effective October 1, 2017

Group (2012 International Building Code)	Design Type of Construction								
	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
R-4 Residential, care/assisted living facilities	144.58	139.31	135.42	128.90	119.25	116.03	128.90	106.95	103.55
S-1 Storage, moderate hazard	80.48	76.48	71.70	68.70	61.15	58.10	65.54	50.27	46.68
S-2 Storage, low hazard	79.68	75.68	71.70	67.90	61.15	57.30	64.74	50.27	45.88
U Utility, miscellaneous	62.26	58.78	55.24	52.42	47.38	44.25	50.07	37.47	35.70

Multiply the total square footage under roof by the amount in the column for occupancy classification (defined in Chapter 3 FBC) and design type of construction (defined in Chapter 6 FBC). The higher of the calculated amount or the actual cost to build is then used to determine the permit fee from Appendix B. This table is the minimum valuation used. Zero value indicates not allowed.

- a. Private garages use utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = Not permitted

Builders Services

Effective October 1, 2017

Total Valuation	Fee
\$1,000 and less	\$35.00 \$45.00 minimum inspection fee.
\$1,000 to \$50,000	\$35.00 \$45.00 minimum for up to \$5,000.00 plus \$5.00 for each additional or fraction thereof, to and including \$50,000.00.
\$50,000 to \$100,000	\$260.00 for the first \$50,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,000 to \$500,000	\$460.00 for the first \$100,000.00 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,000 and up	\$1,660.00 for the first \$500,000.00 plus \$2.00 for each additional thousand or fraction thereof.
Building Valuation Data	Type of Construction: See Chapter 6 of Florida Building Code
Type I & II	Totally non combustible of metal, concrete or masonry
Type III	Exterior Walls - Non-combustible/roof and interior non-bearing walls can be combustible
Type IV	Heavy timber
Type V	Combustible roof and walls, generally wood framing

Fire resistance of members is classified as either A or B according to Table 601 FBC. Required fire resistance is determined from Table 503 along with any allowable height and area increases from Chapter 5.

The **commercial plan review fee** is calculating at 50% of the permit fee determined above. ~~except for buildings constructed under the Residential Building Code.~~ **Residential plan review fee is \$25.00.**

Example: Improvements within the building footprint of \$221,200.00.

1. Round up to \$222,000.00
2. \$460.00 for first \$1,000,000.00 plus \$122.00 x \$3.00 = \$826.00 permit fee
3. 50% of \$826.00 for plan review = \$413.00
4. 3% state surcharge for total of permit fee and plan review fee = \$37.17
5. Total charge is \$1,276.17

Impact fees may apply in many cases, but will vary. Please call (850) 248-8350 for charges regarding impact fees.

The permit fee is determined based on the higher of the actual contracted price or from the Building Valuation Table for design type of construction and occupancy classification.

Utilities
Effective October 1, 2017

Division	Description of Services	2017	2018
Wholesale Water System	Industrial raw water monthly base charge	TBD By Contract	TBD By Contract
	WestRock CP, LLC monthly base charge	\$22,318.38	\$22,318.38
	Arizona Chemical Company monthly base charge	\$4,850.76	\$4,850.76
	Industrial raw water (per million gallons)	\$46.65	\$48.52
	Municipal treated wholesale water (per thousand gallons)	\$1.89	\$1.89
	Wholesale water impact fees (per ERU-equivalent residential unit)	\$650.50	\$650.50
Military Point AWTF-Wastewater	Treated municipal wastewater rate (per thousand gallons)	\$2.50	\$2.57
	Tyndall Air Force Base reuse water rate (per thousand gallons)	\$0.3770	\$0.3770
Retail Water & Wastewater (per ERU minimum)	Water impact fee (per one ERU minimum)	\$710.00	\$710.00
	Wastewater impact fee (per one ERU Minimum)	\$2,102.50	\$2,102.50
	Water line tap (minimum fee each) ⁽¹⁾	\$551.00	\$551.00
	Wastewater line tap (minimum fee each) ⁽¹⁾	\$930.00	\$930.00
Retail Water Rate (per thousand gallons)	0-3,000	\$2.37	\$2.37
	3,001-6,000	\$2.63	\$2.63
	6,001-9,000	\$3.29	\$3.29
	Above 9,000	\$3.93	\$3.93
	Treated retail water for irrigation	\$3.93	\$3.93

Utilities
Effective October 1, 2017

Division	Description of Services	2017	2018
	Retail late payment charge	10%	10%
Residential Retail Water & Residential Irrigation Monthly Base Rate (meter size)	3/4 inch	\$20.08	\$20.08
	1 inch	\$33.47	\$33.47
	1-1/2 inch	\$66.94	\$66.94
	2 inch	\$107.08	\$107.08
Commercial Water & Commercial Irrigation Monthly Base Rate (meter size)	3/4 inch	\$20.08	\$20.08
	1 inch	\$33.47	\$33.47
	1-1/2 inch	\$66.94	\$66.94
	2 inch	\$107.08	\$107.08
	3 inch	\$200.78	\$200.78
	4 inch	\$334.63	\$334.63
	6 inch	\$669.26	\$669.26
	8 inch	\$1,070.80	\$1,070.80
	10 inch	\$1,539.28	\$1,539.28
	12 inch	\$2,877.77	\$2,877.77
Residential Retail Water & Residential Irrigation Meter Installation Fee	3/4 inch	\$220.00	\$295.00
	1 inch ⁽²⁾	\$325.00	\$325.00

Utilities
Effective October 1, 2017

Division	Description of Services	2017	2018
Irrigation Meter Installation Fee (meter size)	1-1/2 inch ⁽²⁾	\$625.00	\$625.00
	2 inch ⁽²⁾	\$790.00	\$790.00
Commercial Water & Commercial Irrigation Meter Installation Fee (meter size)	3/4 inch	\$220.00	\$295.00
	1 inch ⁽²⁾	\$325.00	\$325.00
	1-1/2 inch ⁽²⁾	\$625.00	\$625.00
	2 inch ⁽²⁾	\$790.00	\$790.00
	3 inch ⁽²⁾	*	*
	4 inch ⁽²⁾	*	*
	6 inch and above ⁽²⁾	*	*
Residential Water Deposit (meter size)	3/4 inch	\$60.00	\$60.00
	1 inch	\$165.00	\$165.00
	1-1/2 inch	\$330.00	\$330.00
	2 inch	\$535.00	\$535.00
	Service Fee	\$15.00	\$40.00
Commercial Water Deposit (meter size)	\$150 Minimum (or two months estimated billing, whichever is greater)	\$150.00	\$150.00
	Service Fee	\$15.00	\$40.00

Utilities
Effective October 1, 2017

Division	Description of Services	2017	2018
Retail Wastewater Rate (per thousand gallons)	Retail wastewater rate	\$10.86	\$10.86
Retail Late Payment Charge	Retail late payment charge	10%	10%
Residential Wastewater Base Rate (meter size)	3/4 inch	\$35.24	\$35.24
	1 inch	\$58.74	\$58.74
	1 1/2 inch	\$117.46	\$117.46
	2 inch	\$187.94	\$187.94
	3 inch	\$352.38	\$352.38
	4 inch	\$587.30	\$587.30
	6 inch	\$1,174.60	\$1,174.60
	8 inch	\$1,879.34	\$1,879.34
	10 inch	\$2,701.56	\$2,701.56
	12 inch	\$5,050.72	\$5,050.72
	3/4 inch	\$70.49	\$70.49
	1 inch	\$70.49	\$70.49
	1 1/2 inch	\$117.46	\$117.46
	2 inch	\$187.94	\$187.94

Utilities
Effective October 1, 2017

Division	Description of Services	2017	2018
Commercial Wastewater Base Rate (meter size)	3 inch	\$352.38	\$352.38
	4 inch	\$587.30	\$587.30
	6 inch	\$1,174.60	\$1,174.60
	8 inch	\$1,879.34	\$1,879.34
	10 inch	\$2,701.56	\$2,701.56
	12 inch	\$5,050.72	\$5,050.72
Wastewater Deposit	Residential	\$110.00	\$110.00
	Commercial \$150 Minimum (or two months estimated billing, whichever is greater)	\$150.00	\$150.00
	Service Fee	\$15.00	\$40.00
Wastewater Pretreatment (per hour plus mileage)	Industrial users inspection	Cost+mileage	Cost+mileage
	Municipal Users Inspection	Cost+mileage	Cost+mileage
	FDEP inspections	Cost+mileage	Cost+mileage
	Wastewater pretreatment (Lab testing costs)	Cost+Shipping & 10% Admin Fee	Cost+Shipping & 10% Admin Fee
Trip Charge Service Fee	Residential and commercial Normal business hours (\$25.00/hr+\$15.00/truck)	\$40.00	\$40.00
	After hours residential (\$37.50/hr x2+\$15.00/truck after 5:00 p.m.)	\$90.00	\$90.00
Water Meter Accuracy	First meter accuracy test (within 12 months)	No Charge	No Charge

Utilities
Effective October 1, 2017

Division	Description of Services	2017	2018
Testing	Additional meter accuracy test (within 12 months) ⁽³⁾	\$150.00	\$150.00
Water Tanker Filling (per thousand gallons)	Deposit	\$100.00	\$100.00
	Service fee	\$15.00	\$40.00
	Up to 5,000 gallons	\$10.00	\$10.00
	5,000 - 9,000 gallons	\$10.00+\$3.29	\$10.00+\$3.29
	9,000 gallons and above	\$10.00+\$3.93	\$10.00+\$3.93
Fire Hydrant Meter Repair cost is actual labor, and material plus 10%. Equipment charges is based on the latest FEMA schedule.	Deposit	\$100.00	\$100.00
	Service fee	\$15.00	\$40.00
	Monthly base charge	\$80.00	\$80.00
	Treated retail water (per thousand gallons)	\$3.93	\$3.93
	Hydrant Flow Test		\$120.00
Annual Fire Protection (watermain size)	4 inch	\$100.00	\$100.00
	6 inch	\$100.00	\$100.00
	8 inch	\$125.00	\$125.00
	10 inch	\$150.00	\$150.00
	12 inch	\$175.00	\$175.00
Water Permit	Review	\$120.00	

Utilities
Effective October 1, 2017

Division	Description of Services	2017	2018
Water System Plan Review three reviews 30%, 60%, 90%)	Commercial	\$160.00	\$160.00
	Industrial	\$160.00	\$160.00
	Residential/subdivision	\$250.00	\$250.00
	Commerical/industrial subdivision	\$300.00	\$300.00
	Water regulatory permit review	\$150.00	\$150.00
	Additional plan review fee (three or more submittals)	\$100.00	\$100.00
Wastewater System Plan Review (includes three reviews 30%, 60%, 90%)	Commercial	\$160.00	\$160.00
	Industrial	\$160.00	\$160.00
	Residential/subdivision	\$250.00	\$250.00
	Commerical/industrial subdivision	\$300.00	\$300.00
	Regulatory permit review	\$150.00	\$150.00
	Additional plan review fee (three or more submittals)	\$100.00	\$100.00
Other	Equipment SCADA/radio integration services	Cost+20% Admin Fee	Cost+20% Admin Fee
	Damaged Infrastructure Repairs ⁽⁴⁾		Cost+10% Admin Fee
	Sampling	Hourly+Equip Cost+Mileage	Hourly+Equip Cost+Mileage

Emergency Management - EMS
Effective October 1, 2017

Division	Description of Services	2017	2018
Plan Review	Facilities with more than 16 Beds	up to \$500	up to \$500
	Facilities with less than 16 Beds	up to \$250	up to \$250
Disaster Re-entry	Credentials (re-entry pass)	\$5.00	\$5.00
Call Charges	E-911 charges (per phone line)	\$0.40	\$0.40
Ambulance	Ground mileage (per mile)	\$20.27	\$20.27
	Advanced life support non-emergency	\$1,218.90	\$1,218.90
	Advanced life support emergency	\$1,218.90	\$1,218.90
	Basic life support non-emergency	\$812.66	\$812.66
	Basic life support emergency	\$914.00	\$914.00
	Advanced life support 2 (specialized intervention)	\$1,422.60	\$1,422.60

Public Works
Effective October 1, 2017

Division	Description of Services	2017	2018
Engineering Roads & Bridges	Commercial driveway permits (pursuant to s.12.07.03 LDC unless part of development order)	\$150.00	\$150.00
	Drainage connection permit	\$150.00	\$150.00
	Construction in right-of-way permit (pursuant to s.2610 LDC ⁽¹⁾ unless part of development order)	\$200.00	\$200.00
	Right-of-way use permit	\$150.00	\$150.00
	Right-of-way abandonment (pursuant to F.S.336.09)	\$2,500.00	\$2,500.00
	Plat annulment/vacation ⁽²⁾	\$2,000.00	\$2,000.00
	Residential driveway permit	\$70.00	\$70.00
	Copy of large section map or drawing (per sheet)	\$1.00	\$1.00
	Plat review and approval	\$300.00	\$300.00
	Plat review resubmittal (three or more submittals)	\$100.00	\$100.00
Traffic	Equipment/vehicle	Cost per FEMA Schedule	Cost per FEMA Schedule + 10%
	Fiber optic repair equipment (per hour)	\$80.00	\$80.00
	Locate equipment (per hour)	\$10.00	\$10.00
	Rental equipment	Actual Cost	Actual Cost
	Materials (hardware, signs, misc. electrical components, etc.)	Actual Cost	Actual Cost + 10%
	Labor (<i>see note below</i>)	Reg/OT Salary & Benefits	Reg/OT Salary & Benefits + 10%

Public Works
Effective October 1, 2017

Division	Description of Services	2017	2018
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⁽¹⁾A permit is required for all construction in the County's Right of Way, but the fee does not apply to businesses subject to telecommunications tax; fee does not apply to governmental or cooperative entities.

⁽²⁾Does not include original St. Andrews Bay Development Company Subdivision (circa 1911).

Note: Minimum of two (2) hours shall be charged for County labor and equipment for response to any request for service after normal working hours. Overtime shall be charged when the services are not during normal County working hours. Any applicant requesting a particular service specified herein shall make formal application to the Division herein and shall pay the appropriate fee. No portion of the appropriate fee shall be refunded whether the request is withdrawn by the applicant or denied or granted by Bay County.

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Solid Waste
Effective January 1, 2018

Division	Description of Services	2017	2018
Mixed Loads Containing Tires (per ton unless otherwise specified)	Municipal solid waste	\$51.91	\$53.47
	Minimum charge	\$5.00	\$5.00
	Discount card (resident prepaid in lieu of flat rate, each)	\$30.00	\$30.00
	Yard trash (Landfill)	\$30.37	\$31.28
	Minimum charge	\$5.00	N/C
	Waste tires (Landfill)	\$162.59	\$167.47
	Waste tires (WTE) Commercial Only		\$53.47
	Car and light truck tire (each)	\$2.50	\$2.50
	Tires larger than car and light truck (each) (Landfill Only)	\$5.00	\$5.00
	Control burns (WTEF only)	\$162.59	\$167.47
	Minimum charge	\$162.59	\$167.47
	Asbestos (Landfill only)	\$162.59	\$167.47
	1 Ton Minimum charge for Asbestos Disposal	\$162.59	\$167.47
	Special handling waste	\$73.43	\$75.63
	Mixed load separation fee	\$94.97	\$97.82
	1 Ton Minimum charge for Mixed Load Separation	\$181.04	\$97.82

Solid Waste
Effective January 1, 2018

Division	Description of Services	2017	2018
	Uncovered load fee (each)	\$5.00	\$5.00
	Weight certification (each)	\$5.00	\$5.00
	Out-of-county waste (WTEF only)	Per Contract	Per Contract
	Credit card service fee (licensed commercial haulers only)	3%	3%
License Fees Annually	Private landfill	\$100.00	\$100.00
	Collector & transporter of solid waste	\$100.00	\$100.00

Animal Services
Effective October 1, 2017

Division	Description of Services	2017	2018
Impoundments	1st Impoundment	\$50.00	\$50.00
	2nd Impoundment	\$100.00	\$100.00
	3rd Impoundment	\$200.00	\$200.00
	Subsequent impounds	\$200.00	\$200.00
Dangerous Dog Certification	Initial and annual renewal certification	\$150.00	\$150.00
	Dangerous dog sign	\$20.00	\$20.00
Penalties for Violation Section 4-201, 4-304, 4-104 & 4-107	1st Infraction	\$100.00	\$100.00
	1st Infraction if contested	\$200.00	\$200.00
	2nd Infraction	\$200.00	\$200.00
	2nd Infraction if contested	\$400.00	\$400.00
	3rd Infraction	\$300.00	\$300.00
	3rd Infraction if contested	\$500.00	\$500.00
Penalties for Violation of Other Sections	1st Infraction	\$60.00	\$60.00
	1st Infraction if contested	\$120.00	\$120.00
	2nd Infraction	\$150.00	\$150.00
	2nd Infraction if contested	\$300.00	\$300.00
	3rd Infraction	\$250.00	\$250.00
	3rd Infraction if contested	\$500.00	\$500.00
	Each Subsequent Infraction	\$500.00	\$500.00
Shelter Fees	Adoption	\$25.00	\$25.00
	Boarding (per day)	\$10.00	\$10.00

Animal Services
Effective October 1, 2017

Division	Description of Services	2017	2018
	Dead animal disposal fee	\$30.00	\$30.00
Other Shelter Services	Euthanasia services only (owner provides burial)	\$30.00	\$30.00
	Private euthanasia (cremation with ashes returned)	\$70.00	\$70.00
	Euthanasia service with cremation (disposal service)	\$50.00	\$50.00
	Electronic chip	\$15.00	\$15.00
	Quarantine (per day)	\$15.00	\$15.00
	Emergency veterinarian treatment	Actual Amount	Actual Amount
	Rescue transfers (animals altered, microchipped & tested)	\$30.00	\$25.00
Refundable Deposits	Spay/neuter deposit ⁽¹⁾	\$100.00	\$100.00
	Trap rental deposit - dog ⁽²⁾	\$50.00	\$50.00
	Trap rental deposit - cat ⁽²⁾	\$35.00	\$35.00
Livestock Fees	Transport of livestock	\$60.00	\$60.00
	Boarding of livestock (per day)	\$20.00	\$20.00

Code Enforcement
Effective October 1, 2017

Division	Description of Services	2017			2018		
Administrative	Lien Search	\$25.00			\$50.00		
		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>
Class I Violations Bay County Codes/Land Development Regulations exceeding scope of permit	Nuisances	\$75.00	\$150.00	\$300.00	\$75.00	\$150.00	\$300.00
	Right-of-way	\$75.00	\$150.00	\$300.00	\$75.00	\$150.00	\$300.00
	Dumpster screening	\$75.00	\$150.00	\$300.00	\$75.00	\$150.00	\$300.00
Class II Violations Bay County Codes/Land Development Regulations exceeding scope of permit	Boat & beach regulations	\$75.00	\$150.00	\$300.00	\$75.00	\$150.00	\$300.00
	Fences	\$75.00	\$150.00	\$300.00	\$75.00	\$150.00	\$300.00
	Other	\$75.00	\$150.00	\$300.00	\$75.00	\$150.00	\$300.00
	Open storage screening	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Signs	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Illegal dumping	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Fill material	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Home occupations	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00

Code Enforcement
Effective October 1, 2017

Division	Description of Services	2017			2018		
	Recreational vehicle regulations	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Required permits	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Swimming pool regulations	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Site clearing	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Other	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
	Construction site erosion control	\$200.00	\$300.00	\$400.00	\$200.00	\$300.00	\$400.00
Class III Violations Code Enforcement Board action may be taken at any time	Tree removal	\$425.00	\$450.00	\$475.00	\$425.00	\$450.00	\$475.00
	Dune removal	\$425.00	\$450.00	\$475.00	\$425.00	\$450.00	\$475.00
	Setback & buffer regulations	\$425.00	\$450.00	\$475.00	\$425.00	\$450.00	\$475.00
	Structure regulations	\$425.00	\$450.00	\$475.00	\$425.00	\$450.00	\$475.00

**Public Health Clinical
Effective October 1, 2017**

Division	Description of Services	2017
Adult Health-Office Visits	Office visit - new problem focus	\$100 + labs
	New patient office visit - expanded problem focus	\$110 + labs
	New patient office visit - detailed low	\$120 + labs
	New patient office visit - comprehensive moderate	\$130 + labs
	Established patient office visit - minimum	\$70 + labs
	Established patient office visit - problem focus	\$105 + labs
	Established patient office visit - expanded problem focus	\$110 + labs
	Established patient office visit - detailed	\$120 + labs
Nurse Only Visits	RN office visit - minimum under MD supervision	\$60.00
	RN field visit	\$60.00
	Initial family planning exam (ages 5-11)	\$155.00
Family Planning Visits	Initial family planning exam (ages 12-17)	\$155.00
	Initial family planning exam (ages 18-39)	\$155.00
	Initial family planning exam (ages 40-64)	\$155.00
	Annual family planning exam (ages 5-11)	\$140.00
	Annual family planning exam (ages 12-17)	\$140.00
	Annual family planning exam (ages 18-39)	\$140.00
	Annual family planning exam (ages 40-64)	\$140.00
	Family planning counseling visit	\$75.00

Public Health Clinical
Effective October 1, 2017

Division	Description of Services	2017
	Family planning supply visit	\$75.00
	Family planning - Depo Provera	\$75.00
	Pregnancy test with counseling	\$60.00
	IUD	Pharmacy Cost
	IUD insertion	\$115.00
	IUD removal	\$100.00
	Emergency ECP contraceptive	\$75.00
	Sterilization - Tubal ligation (V.25.2) contracted services outside provider (increase in provider Medicaid rates)	\$1,200.00
	Sterilization - Vasectomy (V25.2) contracted services outside provider	\$550.00
	Implanon	Pharmacy Cost
	Implanon insertion	\$100.00
	Implanon removal	\$115.00
Communicable Disease STD/Infection Check - Office Visit Level of Care	New patient O.V. 99202	\$115.00 + Labs
	Established O.V. 99212	\$95.00 + Labs
School Physical Exam STD/Infection Check - Office Visit Level of Care	School physical - ages 1-4 years	\$35.00
	School physical - ages 5-11 years	\$35.00
	School physical - ages 12-17 years	\$35.00

Public Health Clinical
Effective October 1, 2017

Division	Description of Services	2017
Preventative Health Additional Lab Fee for Pap Smear	Pap and breast - new patient office visit - detailed	\$110.00 + Labs
	Pap and breast - established patient office visit	\$90.00 + Labs
	Pap smear re-check	\$90.00 + Labs
Treatment/Diagnostic Procedures Plus Level of Care Office Visit	Treatment/destruction of lesions on vulva	\$30.00
	Treatment/destruction of lesions on penis	\$30.00
	TB - PPD/TST plus assessment	\$20.00
	TB - PPD/TST plus assessment - no charge for contacts	\$0.00
	Chest x-Ray - single view, frontal (programs 03 & 04)	\$62.00
	Chest x-Ray - two views, frontal and lateral	\$62.00
	CT Thorax without contrast	\$537.00
	CT Thorax with contrast	\$593.00
	MRI - Chest without contrast	\$537.00
	MRI - Chest with contrast	\$593.00
	Ultrasound - abdomen	\$142.00
	Ultrasound - pelvis	\$142.00
	HIV test anonymous and counseling	\$20.00
	All adult immunizations will be charged an administration fee	\$20.00
Adult Immunizations *No Sliding Fee Scale	MMR - adult*	Pharmacy Cost + Admin Fee
	Diphtheria/Tetanus*	Pharmacy Cost + Admin Fee

Public Health Clinical
Effective October 1, 2017

Division	Description of Services	2017
	TDaP adult*	Pharmacy Cost + Admin Fee
	Influenza*	Pharmacy Cost + Admin Fee
	Pneumococcal*	Pharmacy Cost + Admin Fee
	Hepatitis A*	Pharmacy Cost + Admin Fee
	Hepatitis B vaccine*	Pharmacy Cost + Admin Fee
	Yellow Fever vaccine*	Pharmacy Cost + Admin Fee
	Typhoid*	Pharmacy Cost + Admin Fee
	PPD/TST (TB) test work related includes reading	Pharmacy Cost + Admin Fee
	Rabies vaccine*	Pharmacy Cost + Admin Fee
	Adult Varicella (chickenpox) vaccine*	Pharmacy Cost + Admin Fee
	IPV (adult Polio, international travel)*	Pharmacy Cost + Admin Fee
	Menemune (international travel)*	Pharmacy Cost + Admin Fee
	Menatra*	Pharmacy Cost + Admin Fee
	HPV - Gardasil*	Pharmacy Cost + Admin Fee
	Zoster (Shingles) vaccine*	Pharmacy Cost + Admin Fee
Laboratory Fees Patients Receiving Lab Only Services	Venipuncture fee	\$20.00
Lab Only Patients - Blood Draw + Lab Cost All Other Labs will be Billed	HPV - high risk	\$18.00
	Pap	\$12.60

**Public Health Clinical
Effective October 1, 2017**

Division	Description of Services	2017
to Client at our Cost	CD4/CD8	\$13.00
	HSV 1 and 2 - Specific AB, IGG	\$5.00
	HLA B5701 test	\$45.00
	Lipid panel	\$1.75
	Hepatic function panel	\$1.16
	Hemoglobin A1C	\$2.00
	Lead Blood (pediatric or adult)	\$4.00
	Human Chorionic Gonodotropin (HCG)	\$4.50
	Toxoplasma	\$8.00
	Comprehensive metabolic panel	\$1.51
	Urinalysis complete	\$1.50
	Prostate - specific	\$3.50
	CBC with Diff	\$1.10
	TSH+Free T4	\$5.00
	Uric Acid Serum	\$0.88
	QuantiFERON-TB	\$25.00
	T-Spot testing for TB	\$25.00
In-House Laboratory	Pregnancy test urine	\$5.00
	Wet mount	\$15.00

**Public Health Clinical
Effective October 1, 2017**

Division	Description of Services	2017
State Laboratory Test	Amplified Chlamydia/Gonorrhea (age 0-26 yrs)	\$5.00
	Amplified Chlamydia/Gonorrhea (age 26 yrs & older)	\$9.50
	Viral load	\$76.00
	Genotype infectious agent	\$290.00
Miscellaneous	Returned check fee	\$25.00
	Background fingerprinting fee	\$100.00
	Background fingerprinting with photograph fee	\$125.00
	International travel certificate	\$10.00
	Photocopy of documents (per page)	\$0.15
	Patient prescription program	\$9.00 per Rx with \$35.00 max per visit
Wellness, Nutrition & Health Promotion	Weight management (4-6 week class)	\$100.00
	Individual wellness consult (per hour)	\$35.00
	Presentations/training (per hour)	\$125.00
Medical Nutrition Therapy Per Hour	Initial assessment	\$75.00
	Individual counseling	\$75.00
	Individual follow-up	\$35.00

Public Health Clinical
Effective October 1, 2017

Division	Description of Services	2017
Menus	Revisions and approval - per one week	\$60.00
Continuing Education Professional seminars leading to credit hours for registered dietitians or licensed dietitians/nutritionists	Continuing Professional Education (CPEU) - per CPEU	\$10.00
Vital Statistics-Out of County Exception: Family Planning O.V. remains a global fee per federal funding	Birth certificate	\$15.00
	Birth certificate additional copies	\$8.00
	Child Welfare Training fee (CWT)	\$1.50
	Crimes Against Children fee (CAC)	\$2.00
	Birth certificate - manual photo copy	\$15.00
	Birth certificate - manual photo each additional copy	\$10.00
	Child Welfare Training (CWT)	\$1.50
	Crimes Against Children (CAC)	\$2.00
	Mailing certificates other than US Postal Service	Cost of Service
Emergency Room Diversion Clinic	Minimum co-payment for emergency room diversion patients	\$15.00

2018
\$100 + labs
\$110 + labs
\$120 + labs
\$130 + labs
\$70 + labs
\$105 + labs
\$110 + labs
\$120 + labs
\$60.00
\$60.00
\$155.00
\$155.00
\$155.00
\$155.00
\$140.00
\$140.00
\$140.00
\$140.00
\$75.00

2018
\$75.00
\$75.00
\$60.00
Pharmacy Cost
\$115.00
\$100.00
\$75.00
\$1,200.00
\$550.00
Pharmacy Cost
\$100.00
\$115.00
\$115.00 + Labs
\$95.00 + Labs
\$35.00
\$35.00
\$35.00

2018
\$110.00 + Labs
\$90.00 + Labs
\$90.00 + Labs
\$30.00
\$30.00
\$20.00
\$0.00
\$62.00
\$62.00
\$537.00
\$593.00
\$537.00
\$593.00
\$142.00
\$142.00
\$20.00
\$20.00
Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee

2018
Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee
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Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee
Pharmacy Cost + Admin Fee
\$20.00
\$18.00
\$12.60

2018
\$13.00
\$5.00
\$45.00
\$1.75
\$1.16
\$2.00
\$4.00
\$4.50
\$8.00
\$1.51
\$1.50
\$3.50
\$1.10
\$5.00
\$0.88
\$25.00
\$25.00
\$5.00
\$15.00

2018
\$5.00
\$9.50
\$76.00
\$290.00
\$25.00
\$100.00
\$125.00
\$10.00
\$0.15
\$9.00 per Rx with \$35.00 max per visit
\$100.00
\$35.00
\$125.00
\$75.00
\$75.00
\$35.00

2018
\$60.00
\$10.00
\$15.00
\$8.00
\$1.50
\$2.00
\$15.00
\$10.00
\$1.50
\$2.00
Cost of Service
\$15.00

**Public Health Environmental
Effective October 1, 2017**

Division	Description of Services	2017	2018
Environmental Health Fees	Copies of records (per page)	\$0.15	\$0.15
	Double sided copies (per page)	\$0.20	\$0.20
	Copies of codes (per page)	\$0.15	\$0.15
	Copies faxed to contractors/clients (per copy)	\$0.15	\$0.15
	Research fee (per hour)	\$10.00	\$10.00
	Group care/county fee per capacity/enrollment minimum	\$50.00	\$50.00
	Group care/county fee per capacity/enrollment maximum	\$350.00	\$350.00
	Foster home/county inspection fee (per inspection)	\$50.00	\$50.00
Group Care	Group Care/County fee per capacity/enrollment minimum	\$50.00	\$50.00
	Group Care/County fee per capacity/enrollment maximum	\$350.00	\$350.00
	Group Care/County fee chartered and public schools	\$150.00	\$150.00
	Foster Home/County inspection fee (per inspection)	\$50.00	\$50.00
	Plan review (per hour)	\$40.00	\$40.00
Food Establishments	Food worker training	\$10.00	\$10.00
	Request for inspection	\$40.00	\$40.00
	Re-inspection (after 1st re-inspection)	\$75.00	\$75.00
	Late renewal fees	\$25.00	\$25.00
	Alcohol beverage inspection approval	\$30.00	\$30.00
	Annual permit for fraternal/civic	\$190.00	\$190.00

Public Health Environmental
Effective October 1, 2017

Division	Description of Services	2017	2018
Annual Operating Permits *County application fee of \$100.00 \$125.00 applies	Annual permit school cafeteria operating for 9 months or less*	\$170.00	\$170.00
	Annual permit school cafeteria operating for more than 9 months*	\$200.00	\$200.00
	Annual permit for hospital food service*	\$250.00	\$250.00
	Annual permit for nursing homes*	\$250.00	\$250.00
	Annual permit for movie theaters*	\$190.00	\$190.00
	Annual permit for detention/jails/prisons*	\$250.00	\$250.00
	Annual permit for bars/lounges* (drink service only)	\$190.00	\$190.00
	Annual permit for residential facilities*	\$135.00	\$135.00
	Annual permit for child care centers*	\$110.00	\$110.00
	Annual permit for limited food service*	\$110.00	\$110.00
	Annual permit for other food service*	\$190.00	\$190.00
	Caterer*	\$180.00	\$180.00
	Mobile food unit*	\$180.00	\$180.00
	Vending machine dispensing*	\$85.00	\$85.00
Temporary Event Food Service Establishment	Sponsor without an existing sanitation certificate	\$100.00	\$100.00
	Vendor/booth at an establishment or location without an existing sanitation certificate	\$50.00	\$50.00
Mobile Home & Recreational Vehicle Parks/Camps	Annual permit fee 5 to 14 spaces	\$100.00	\$100.00
	Annual permit fee 15 to 171 spaces (per space)	\$4.00	\$4.00
	Annual permit fee 172 and above spaces	\$600.00	\$600.00

Public Health Environmental
Effective October 1, 2017

Division	Description of Services	2017	2018
	County application fee	\$0.00	\$0.00
Drinking Water *County application fee of \$100.00 applies	Water testing (fecal or bacti, per sample)	\$35.00	\$35.00
	1st year public water annual operations permit - construction permit - limited use*	\$90.00	\$90.00
	2nd year public water annual operations permit limited use*	\$90.00	\$90.00
	Multi-family water construction permit serving 3 or 4 non-rental residences*	\$75.00	\$75.00
	Initial operating permit after March 31 of any year*	\$45.00	\$45.00
	Bacterial sample collection	\$50.00	\$50.00
	Chemical sample collection	\$60.00	\$60.00
	Combined chemical microbiological	\$70.00	\$70.00
	Re-inspection of multi-family water system (after 1st re-inspection)	\$40.00	\$40.00
	Re-inspection of public water system (after 1st re-inspection)	\$40.00	\$40.00
	Delineated area clearance fee	\$50.00	\$50.00
	Limited use commercial registered system*	\$15.00	\$15.00
	Operating permit family day care establishment*	\$30.00	\$30.00
	Family day care establishment after March 31 of any year*	\$15.00	\$15.00
	Re-inspection fee (after 1st re-inspection)	\$30.00	\$30.00
	Private water system variance fee	\$75.00	\$75.00
	Limited use public water system variance fee	\$75.00	\$75.00
	Annual renewal permit late fee	\$25.00	\$25.00

**Public Health Environmental
Effective October 1, 2017**

Division	Description of Services	2017	2018
Swimming Pools *County application fee of \$100.00 applies	Initial operating permit*	\$150.00	\$150.00
	Annual permit - up to (and including) 25,000 gallons	\$125.00	\$125.00
	County application fee	\$200.00	\$200.00
	Annual permit - more than 25,000 gallons	\$250.00	\$250.00
	County application fee	\$200.00	\$200.00
	Exempted condo pools (over 32 units)*	\$50.00	\$50.00
	Exempted condo pools (32 units or less)	\$50.00	\$50.00
	Re-inspection fee (after 1st re-inspection)	\$50.00	\$50.00
	Water Therapy facilities (every two years)	\$50.00	\$50.00
	Annual renewal permit late fee	\$25.00	\$25.00
Tanning Facilities *County application fee of \$100.00 applies Annual Operating Permits *County application fee of \$125.00 applies	Annual license fee*	\$150.00	\$150.00
	Each additional device (maximum fee of \$315.00)	\$55.00	\$55.00
	Late fee	\$25.00	\$25.00
	Re-inspection fee (after 1st re-inspection)	\$30.00	\$30.00
Body Piercing Bay County Only *County application fee of \$100.00 applies Annual Operating Permits Annual Operating Permits *County application fee of \$125.00 applies	Initial license (prorated quarterly)	\$150.00	\$150.00
	Temporary establishment	\$75.00	\$75.00
	Annual renewal license fee	\$150.00	\$150.00
	Late fee (annual renewal after October 1) FS 381*	\$100.00	\$100.00

**Public Health Environmental
Effective October 1, 2017**

Division	Description of Services	2017	2018
Tattooing	Initial establishment license fee	\$200.00	\$200.00
	Temporary establishment license fee	\$200.00	\$200.00
	Annual establishment renewal license fee	\$200.00	\$200.00
	County application fee	\$150.00	\$150.00
	Tattoo artist license fee	\$60.00	\$60.00
	County application fee	\$40.00	\$40.00
	Tattoo artist license renewal fee	\$60.00	\$60.00
	Guest tattoo initial artist registration fee	\$35.00	\$35.00
	Guest tattoo artist re-registration fee	\$35.00	\$35.00
	Reactivation of tattoo establishment license fee	\$75.00	\$75.00
	Reactivation of tattoo artist license fee	\$25.00	\$25.00
	County application fee (tattoo artist license excluded)	\$100.00	\$100.00
Onsite Sewage Treatment & Disposal System Program (OSTDS)	Application and plan review for construction permit for new system	\$100.00	\$100.00
	Application and approval for existing system, if system inspection is not required	\$35.00	\$35.00
	County fee-for all applications submitted for OSTDS approvals/permits	\$100.00	\$125.00
	Application and existing system evaluation	\$50.00	\$50.00
	Research/training surcharge, new and repair permits	\$5.00	\$5.00
	County fee - for all corrections/revisions on submitted application in plan review process	\$0.00	\$0.00

Public Health Environmental
Effective October 1, 2017

Division	Description of Services	2017	2018
	Application for permitting of a new performance-based treatment system	\$125.00	\$125.00
	Site evaluation for a new system, repair or modification of system	\$115.00	\$115.00
	Site re-evaluation, new or repair or modification	\$50.00	\$50.00
	Permit or permit amendment for new system, repair or modification to system	\$55.00	\$55.00
	New system, repair or modification initial installation inspection	\$75.00	\$75.00
	Repair permit issuance which includes inspection	\$50.00	\$50.00
	System re-inspection (stabilization, non-compliance, or other inspection after the initial inspection)	\$50.00	\$50.00
	System abandonment permit, includes permit issuance and inspection	\$50.00	\$50.00
	Annual operating permit fee for systems in IM and equivalent areas, and for systems receiving commercial waste	\$150.00	\$150.00
	Amendments or changes to the operating permit during the permit period per change or amendment	\$50.00	\$50.00
	Biennial operating permit for aerobic treatment unit or performance-based treatment system	\$100.00	\$100.00
	Tank manufacturer's inspection per annum	\$100.00	\$100.00
	Septage disposal service permit per annum	\$75.00	\$75.00
	Additional charge per pump or vehicle	\$35.00	\$35.00
	Portable or temporary toilet service permit per annum	\$75.00	\$75.00
	Additional charge per pump or vehicle	\$35.00	\$35.00
	Septage stabilization facility inspection fee per annum	\$150.00	\$150.00

**Public Health Environmental
Effective October 1, 2017**

Division	Description of Services	2017	2018
	Septage disposal site evaluation fee per annum	\$200.00	\$200.00
	Aerobic treatment unit maintenance entity permit per annum	\$25.00	\$25.00
	Variance application for a multi-family or commercial building per each building site	\$300.00	\$300.00
	Application for innovative product approval	\$2,500.00	\$2,500.00
	Variance application for a single family residence per each lot or building site	\$200.00	\$200.00
Biomedical Waste Generator	Initial operating permit	\$85.00	\$85.00
	Annual renewal before October 1	\$85.00	\$85.00
	Annual renewal after October 1 or later	\$105.00	\$105.00
	County application fee	\$0.00	\$0.00
Biomedical Waste Storage Facility	Initial operating permit	\$85.00	\$85.00
	Annual renewal before October 1	\$85.00	\$85.00
	Annual renewal after October 1 or later	\$105.00	\$105.00
	County application fee	\$0.00	\$0.00
Biomedical Waste Treatment Facility	Initial operating permit	\$85.00	\$85.00
	Annual renewal before October 1	\$85.00	\$85.00
	Annual renewal after October 1 or later	\$105.00	\$105.00
	County application fee	\$0.00	\$0.00
Biomedical Waste Transportation Registration	Initial registration fee (one vehicle)	\$85.00	\$85.00
	Each additional vehicle renewal	\$10.00	\$10.00

Public Health Environmental
Effective October 1, 2017

Division	Description of Services	2017	2018
	Transporter registration renewal (one vehicle) before October 1	\$85.00	\$85.00
	Each additional vehicle renewal	\$10.00	\$10.00
	Transporter registration renewal October 1 or later	\$105.00	\$105.00
	Each additional vehicle renewal October 1 or Later	\$10.00	\$10.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
Evaluations	Periodic oral evaluation	\$35.00	\$35.00
	Limited oral evaluation	\$17.84	\$17.84
	Oral evaluation (for a patient under three years of age and counseling w/primary care)	\$40.00	\$40.00
	Comprehensive oral evaluation	\$45.00	\$45.00
	Re-evaluation, limited focused EST	\$25.00	\$25.00
	Comprehensive periodontal evaluation	\$30.00	\$30.00
X-rays	Full intraoral x-ray	\$75.00	\$75.00
	1st intraoral periapical x-ray	\$14.00	\$14.00
	Additional intraoral periapical x-ray	\$10.00	\$10.00
	Intraoral occlusal x-ray	\$20.00	\$20.00
	Single bitewing x-ray	\$14.00	\$14.00
	Bitewing x-ray (2)	\$22.00	\$22.00
	Bitewing x-ray (3)	\$25.00	\$25.00
	Bitewing x-ray (4)	\$29.00	\$29.00
	Bitewing x-ray (7)	\$31.00	\$31.00
	Panoramic x-ray	\$70.00	\$70.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
Testing	Pulp vitality testing - includes multiple teeth	\$10.00	\$10.00
	Diagnostic casts	\$50.00	\$50.00
	Adult oral prophylaxis	\$50.00	\$50.00
	Child prophylaxis - up to 14 years old	\$35.00	\$35.00
Flouride Application	Pediatric topical fluoride application	\$25.00	\$25.00
	Adult topical fluoride application	\$18.00	\$18.00
	Topical fluoride varnish (therapeutic application for moderate to high carries risk patient)	\$25.00	\$25.00
Consultation Services	Nutri-counsel oral disease	\$15.00	\$15.00
	Tobacco counsel oral disease	\$15.00	\$15.00
	DET oral hygiene instructions	\$15.00	\$15.00
	Occlusal sealant (per tooth)	\$25.00	\$25.00
Removal - Restoration Services	Space maintainer (FIX UN)	\$165.00	\$165.00
	Space maintainer (FIX BI)	\$234.00	\$234.00
	Re-cementation space maintainer	\$40.00	\$40.00
	Removal of fixed space maintainer (not originally placed)	\$60.00	\$60.00
	Amalgam restoration one surface (PER/PRI)	\$65.00	\$65.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Amalgam restoration two surfaces (PER/PRI)	\$82.00	\$82.00
	Amalgam restoration three surfaces (PER/PRI)	\$97.00	\$97.00
	Amalgam restoration four+ surfaces (PER/PRI)	\$115.00	\$115.00
	Resin 1 - surf PRI/PERM ANT	\$75.00	\$75.00
	Resin 2 - surf PRI/PERM ANT	\$92.00	\$92.00
	Resin 3 - surf PRI/PERM ANT	\$112.00	\$112.00
	Resin 4 + surf - incisal RRI/PERM ANT	\$130.00	\$130.00
	Resin - based composite Crown-ANT	\$200.00	\$200.00
	Resin 1 - surf POS PERM/PRI	\$85.00	\$85.00
	Resin 2 - surf POS PERM/PRI	\$115.00	\$115.00
	Resin 3 - surf POS PERM/PRI	\$140.00	\$140.00
	Resin - based comp four+ surf POS	\$155.00	\$155.00
	Inlay - metallic one surface	\$500.00	\$500.00
	Inlay - metallic two surfaces	\$525.00	\$525.00
	Inlay - metallic three+ surfaces	\$550.00	\$550.00
	Onlay metallic two surfaces	\$550.00	\$550.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Onlay metallic three surfaces	\$575.00	\$575.00
	Onlay metallic four+ surfaces	\$600.00	\$600.00
	Crown-full resin - lab	\$260.00	\$260.00
	Crown-resin with pre base metal	\$500.00	\$500.00
	Crown-full PROC	\$775.00	\$775.00
	Crown-porcelain fused to high noble metal	\$725.00	\$725.00
	Crown-porcelain fused to base metal	\$725.00	\$725.00
	Crown-porcelain fused/noble metal	\$725.00	\$725.00
	Crown-full cast high noble metal	\$650.00	\$650.00
	Crown-full cast noble metal	\$650.00	\$650.00
	Crown-full cast base metal	\$650.00	\$650.00
	Provisional crown to be worn at least six months	\$225.00	\$225.00
	Recement inlay	\$50.00	\$50.00
	Recement cast or prefabricated post and core	\$50.00	\$50.00
	Recement crown	\$50.00	\$50.00
	Stainless steel crown-primary tooth	\$140.00	\$140.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Stainless steel crown-permanent tooth	\$300.00	\$300.00
	Prefabricated resin crown	\$225.00	\$225.00
	Stainless steel crown/resin with resin window	\$200.00	\$200.00
	Temp sedative restoration	\$50.00	\$50.00
	Core buildup with pins	\$135.00	\$135.00
	Pin retention per tooth in addition to restoration	\$27.00	\$27.00
	Cast post and core - add to crown	\$200.00	\$200.00
	Prefabricated post and core - add to crown	\$160.00	\$160.00
	Labial veneer (resin laminate) chair side	\$250.00	\$250.00
	Labial veneer (resin laminate) laboratory	\$550.00	\$550.00
	Veneers (labial veneer porcelain laminate lab)	\$725.00	\$725.00
	Temporary crown (as immediate protection not to be used as temporization during crown)	\$225.00	\$225.00
	Pulp cap - direct	\$15.00	\$15.00
	Pulp cap - indirect	\$15.00	\$15.00
	Therapeutic pulpotomy (primary or permanent - excluding final restoration)	\$90.00	\$90.00
	Pulpal debridement primary and permanent tooth	\$75.00	\$75.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Pupal therapy (resorbable filling) ANT PRI	\$100.00	\$100.00
	Pulpal therapy (resorbable filling) POST PRIM	\$125.00	\$125.00
	Anterior endodontic	\$400.00	\$400.00
	Premolar endodontic	\$460.00	\$460.00
	Molar endodontic	\$600.00	\$600.00
	Treatment of root canal obstruction; non-surgical	\$146.00	\$146.00
	Internal root repair of preformation defects	\$126.00	\$126.00
	Endodontic retreatment - ANT	\$485.00	\$485.00
	Endodontic retreatment - premolar	\$560.00	\$560.00
	Endodontic retreatment - molar	\$690.00	\$690.00
	Apexification - initial treatment	\$181.00	\$181.00
	Apexification - interim treatment	\$92.00	\$92.00
	Apexification - final visit	\$253.00	\$253.00
	Apicoectomy - anterior	\$350.00	\$350.00
	Retrograde filling - per root	\$125.00	\$125.00
	Root Amputation - per root	\$215.00	\$215.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Intentional removal and replantation with splinting	\$300.00	\$300.00
	Gingivoplasty - per quadrant four or more teeth	\$300.00	\$300.00
	Gingivoplasty - one - three teeth in quad or space	\$80.00	\$80.00
	Gingival flap procedure, including root planning, four or more teeth	\$300.00	\$300.00
	Gingival flap procedure including root planning, one - three teeth per quadrant	\$250.00	\$250.00
	Clinical crown lengthening	\$400.00	\$400.00
	Osseous surgery (four or more contiguous teeth including flap entry and closure)	\$600.00	\$600.00
	Osseous surgery (one - three contiguous teeth including flap entry and closure)	\$650.00	\$650.00
	Bone replacement graft - first site in quadrant	\$200.00	\$200.00
	Bone replacement graft - each additional site in quadrant	\$225.00	\$225.00
	Free soft tissue graft	\$500.00	\$500.00
	Provisional splinting - extra coronal	\$275.00	\$275.00
	Per scaling - root planning - quad four plus	\$125.00	\$125.00
	Per scaling plan quad one - three	\$100.00	\$100.00
	Full mouth debridement	\$85.00	\$85.00
	Periodontal maintenance	\$70.00	\$70.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Complete denture (maxillary)	\$750.00	\$750.00
	Complete denture (mandibular)	\$750.00	\$750.00
	Immediate upper denture	\$750.00	\$750.00
	Immediate lower denture	\$750.00	\$750.00
	Maxillary partial denture resin	\$500.00	\$500.00
	Mandibular partial denture resin	\$500.00	\$500.00
	Maxillary partial denture cast	\$800.00	\$800.00
	Mandibular partial denture - cast	\$800.00	\$800.00
	Maxillary partial denture - flexible base (including any clasps rests and teeth)	\$700.00	\$700.00
	Mandibular partial denture - flexible base (including any clasps, rests, and teeth)	\$700.00	\$700.00
	Adjust complete denture, upper	\$45.00	\$45.00
	Complete denture adjustment, lower	\$45.00	\$45.00
	Partial denture adjustment, upper	\$45.00	\$45.00
	Partial denture adjustment, lower	\$45.00	\$45.00
	Repair broken complete denture base	\$95.00	\$95.00
	Replace missing or broken teeth - complete	\$110.00	\$110.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Repair resin/partial base	\$100.00	\$100.00
	Repair case framework	\$100.00	\$100.00
	Repair or replace broken clasp	\$100.00	\$100.00
	Replace broken tooth (per tooth)	\$95.00	\$95.00
	Add tooth to exist partial denture clasp exist partial	\$105.00	\$105.00
	Add clasp to existing partial denture	\$100.00	\$100.00
	Replace all teeth and acrylic maxillary partial denture	\$350.00	\$350.00
	Replace all teeth and acrylic mandibular partial denture	\$350.00	\$350.00
	Reline maxillary denture (chair side)	\$150.00	\$150.00
	Reline mandibular complete (chair side)	\$150.00	\$150.00
	Reline maxillary partial denture (chair side)	\$135.00	\$135.00
	Reline mandibular partial denture (chair side)	\$135.00	\$135.00
	Reline maxillary complete denture (lab)	\$225.00	\$225.00
	Reline mandibular complete denture (lab)	\$225.00	\$225.00
	Reline maxillary partial denture (lab)	\$200.00	\$200.00
	Reline mandibular partial denture (lab)	\$200.00	\$200.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Interim partial denture maxillary	\$325.00	\$325.00
	Interim partial denture mandibular	\$325.00	\$325.00
	Maxillary tissue conditioning	\$75.00	\$75.00
	Mandibular tissue conditioning	\$75.00	\$75.00
	Precision attachment by report	\$75.00	\$75.00
	Open face crown for denture	\$130.00	\$130.00
	Surgical stent	\$103.00	\$103.00
	Fluoride gel carrier	\$65.00	\$65.00
	Implant abutment (supported removable denture for completely edentulous arch)	\$800.00	\$800.00
	Implant abutment (supported removable denture for partially edentulous arch)	\$800.00	\$800.00
	Dental implant support connecting bar	\$1,200.00	\$1,200.00
	Prefabricated abutment - includes placement	\$300.00	\$300.00
	Custom abutment - includes placement	\$400.00	\$400.00
	Abutment supported porcelain ceramic crown	\$775.00	\$775.00
	Abutment supported porcelain fused to metal crown (high noble metal)	\$725.00	\$725.00
	Abutment supported cast metal crown (high noble metal)	\$650.00	\$650.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Abutment supported retainer for porcelain ceramic FPD	\$725.00	\$725.00
	Abutment supported retainer for porcelain (fused to metal FPD-high noble metal)	\$725.00	\$725.00
	Abutment supported retainer (cast metal FPD-high noble metal)	\$650.00	\$650.00
	Implant abutment supported (fixed denture for completely edentulous arch)	\$750.00	\$750.00
	Implant abutment supported (fixed denture for partially edentulous arch)	\$750.00	\$750.00
	Repair implant supported prosthesis, by report	\$125.00	\$125.00
	Recement implant abutment supported crown	\$50.00	\$50.00
	Recement implant abutment supported fixed partial denture	\$60.00	\$60.00
	Repair implant abutment, by report	\$125.00	\$125.00
	Fixed partial denture - pontic gold high noble	\$650.00	\$650.00
	Fixed partial denture - pontic porcelain fused to high noble metal	\$725.00	\$725.00
	Retainer, cast metal for resin bonded fixed prosthesis	\$300.00	\$300.00
	Fixed partial denture - abutment porcelain fused to high noble metal	\$725.00	\$725.00
	Fixed partial denture - abutment gold high noble	\$650.00	\$650.00
	Recement fixed partial denture	\$60.00	\$60.00
	Stress breaker	\$175.00	\$175.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Extraction deciduous teeth	\$65.00	\$65.00
	Extraction, erupted tooth or exposed root	\$85.00	\$85.00
	Surgical removal erupted tooth	\$145.00	\$145.00
	Removal of impaction - soft tissue	\$180.00	\$180.00
	Removal of impaction - part bony	\$240.00	\$240.00
	Removal of impaction - comp bony	\$270.00	\$270.00
	Removal of impaction - difficult	\$300.00	\$300.00
	Surgical removal residual root	\$150.00	\$150.00
	Orantal fistula closure	\$400.00	\$400.00
	Tooth replantation and stability	\$300.00	\$300.00
	Surgical exposure of impacted or unerupted - not to be extracted	\$300.00	\$300.00
	Biopsy of oral tissue - hard	\$150.00	\$150.00
	Biopsy of oral tissue - soft	\$120.00	\$120.00
	Alveoplasty/extraction - four or more teeth or tooth spaces, per quad	\$150.00	\$150.00
	Alveoplasty/extraction - one to three teeth or tooth spaces, per quad	\$125.00	\$125.00
	Alveoplasty/no extract - four or more teeth or tooth spaces, per quad	\$200.00	\$200.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Alveoplasty/no extract - one to three teeth or tooth spaces, per quad	\$175.00	\$175.00
	Excision of benign lesion up to 1.25 CM	\$150.00	\$150.00
	Removal odontogenic CYST<1.25 CM	\$250.00	\$250.00
	Removal of exostosis	\$400.00	\$400.00
	Incision and drainage of abscess - introral soft	\$100.00	\$100.00
	Incision and drainage of abcess - extroral soft tissue	\$150.00	\$150.00
	Removal of foreign body from mucosa, skin, or subcutaneous	\$85.00	\$85.00
	Removal of reaction producing foreign bodies, musculoskeletal system	\$250.00	\$250.00
	Close reduction TMJ dislocation	\$62.00	\$62.00
	Occlusal orthotic device, by report	\$432.00	\$432.00
	Suture small wound >5 CM	\$90.00	\$90.00
	Complicated suture >5 CM	\$260.00	\$260.00
	Frenulectomy	\$200.00	\$200.00
	Excision - hyperplastic tissue per arch	\$225.00	\$225.00
	Excision - pericoronal gingivae on impacted or partially erupted	\$100.00	\$100.00
	Limited ortho treatment of the PRI dentition	\$250.00	\$250.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Limited ortho treatment of the transitional dentition	\$250.00	\$250.00
	Limited ortho treatment of the adolescent - dentition	\$250.00	\$250.00
	Limited ortho treatment of the adult dentition	\$250.00	\$250.00
	Comprehensive ortho treatment - transitional	\$3,000.00	\$3,000.00
	Comprehensive ortho treatment - adolescent	\$3,200.00	\$3,200.00
	Comprehensive ortho treatment - adult denture	\$3,500.00	\$3,500.00
	Removable habit appliance	\$300.00	\$300.00
	Fixed habit appliance	\$300.00	\$300.00
	Emergency/palliative treatment	\$50.00	\$50.00
	Fixed partial denture sectioning	\$75.00	\$75.00
	Local anesthesia	\$15.00	\$15.00
	Trigeminal division block anesthesia	\$15.00	\$15.00
	General anesthesia/deep sedation first 30 minutes	\$153.00	\$153.00
	General anesthesia - each add 15 minutes	\$73.00	\$73.00
	Analgesia - nitrous oxide per 15 minutes	\$35.00	\$35.00
	Professional consultation	\$45.00	\$45.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Office visit	No Charge	No Charge
	Office visit, after regular scheduled hours	\$75.00	\$75.00
	Other drugs and/or medicaments, by report	\$11.00	\$11.00
	Desensitizing medication per visit	\$26.00	\$26.00
	Application of desensitizing resin (for cervical and/or root surface per tooth)	\$26.00	\$26.00
	Behavior management (15 minute increments)	\$50.00	\$50.00
	Post - surgical complications	\$50.00	\$50.00
	Occlusal guard in house	\$65.00	\$65.00
	Occlusal guard off site lab	\$325.00	\$325.00
	Fabrication - athletic mouthguard	\$75.00	\$75.00
	Repair and/or reline of occlusal guard	\$75.00	\$75.00
	Occlusion analysis - mounted case	\$100.00	\$100.00
	Occlusal adjustment - limited	\$25.00	\$25.00
	Complete occlusal adjustment	\$250.00	\$250.00
	Odontoplasty one - two teeth	\$15.00	\$15.00
	Bleaching external per arch	\$125.00	\$125.00

Public Health Dental Clinic
Effective October 1, 2017

Division	Description of Services	2017	2018
	Internal bleaching per tooth	\$25.00	\$25.00
	Unspecified by report	\$50.00	\$50.00
	Bleaching tube only, two tubes	\$25.00	\$25.00

**Public Health Clinical
Effective October 1, 2017**

Division	Description of Services	2017	2018
Medical Nutrition Therapy	New patient individual therapy - 15 minutes	\$50.00	\$50.00
	Subsequent therapy individual - 15 minutes	\$50.00	\$50.00
	Group therapy - 30 minutes	\$25.00	\$25.00
Diabetes Self-Management Therapy	Individual therapy - 30 minutes	\$145.00	\$145.00
	Group therapy - 30 minutes	\$136.00	\$136.00
	MNT individual therapy - 15 minutes	\$50.00	\$50.00
	MNT group therapy - 15 minutes	\$76.00	\$76.00
Glucose Monitors	Insertion of glucose monitor	\$210.00	\$210.00
	Interpretation of CGM	\$60.00	\$60.00
Other	Chronic care management	\$88.46	\$88.46
	Obesity	\$50.00	\$50.00
	Glycated hemoglobin test	\$20.00	\$20.00
	Organizational education (individual)	\$50.00	\$50.00
	Organizational education (group class, up to 20 participants)	\$250.00	\$250.00
	National Diabetes Prevention program educational packet	\$35.00	\$35.00
	Organizational education for professionals - 4 hours (up to 10 participants)	\$500.00	\$500.00
Consultation Services National Diabetes Prevention Program Development	Option 1	\$7,500.00	\$7,500.00
	Option 2	\$6,000.00	\$6,000.00
	Option 3	\$5,000.00	\$5,000.00

Public Health Clinical
Effective October 1, 2017

Division	Description of Services	2017	2018
Diabetes Self-Management Education Program Development	Option 1	\$7,000.00	\$7,000.00
	Option 2	\$5,500.00	\$5,500.00
	Option 3	\$5,000.00	\$5,000.00
	Option 4	\$5,000.00	\$5,000.00
	Option 5	\$4,000.00	\$4,000.00

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BAY COUNTY FLORIDA ADOPTING A SCHEDULE OF FEES TO BE INSTITUTED FOR CERTAIN COUNTY SERVICES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

RECITALS

WHEREAS, the Board of County Commissioners of Bay County, Florida (the “Board”) provides certain services for which it has determined that the expense of providing should be primarily paid by those that are utilizing the service and not by property owners in ad valorem taxes;

WHEREAS, the Board previously adopted Resolution No. 3413 providing a schedule of fees as amended during FY 2017; the Board does hereby determine that the best interests of the citizens of Bay County are served by requiring the users of County services to be primarily responsible for paying the cost of such services; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Bay County, Florida as follows:

Section 1. The Board has reviewed the attached schedule of fees and does hereby find that the fees levied herein are necessary and should be adjusted from time to time by the Board to reflect the Board’s intent that such fees recover a portion of the associated costs incurred in providing the services.

Section 2. This resolution shall become effective on the 19th day of September 2017.

DONE AND ADOPTED by the Board of County Commissioners of Bay County, Florida this 19th day of September 2017.

**BOARD OF COUNTY COMMISSIONERS OF
BAY COUNTY, FLORIDA**

William T. Dozier, Chairman

ATTEST:

APPROVED AS TO FORM:

Bill Kinsaul, Clerk

Office of the County Attorney



Bay County Board of County Commissioners Agenda Item Summary

Non-Habitable Structures on Vacant Parcels in Residential Zone Districts

DEPARTMENT MAKING REQUEST/NAME:

Community Development - Martin J. Jacobson, AICP, Director

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board to discuss and provide direction to staff regarding the allowing of non-habitable structures on vacant parcels in Residential zone districts.

AGENDA

Community Development - Regular

BUDGETED ITEM? N/A

BUDGET ACTION:

None needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

N/A

BACKGROUND:

At the August 1st Board of County Commissioners meeting, the Board directed staff to develop criteria that would allow limited use of non-habitable structures on vacant residential properties. The limitations would vary by County Service Area or Rural Community Special Treatment Zones as contained in the Bay County Comprehensive Plan. A map outlining the Service Areas and the Rural Community Special Treatment Zones is attached for your information (**Exhibit 1**). For purposes of this discussion, the term "accessory" is discontinued because a non-habitable structure on a vacant property will be the primary use of the property and not "accessory" as defined in the Land Development Regulations. The following is a preliminary draft of the potential limitations on the use of non-habitable structures.

Rural Service Area. All properties in the Rural Service Area are located in either the Agriculture, Agriculture/Timberland, or one of three Conservation zone districts. Non-habitable structures are allowed in these zones on vacant parcels so no change to the LDRs is needed to continue this practice.

Rural Communities (Fountain, Youngstown, and Sand Hills). A majority of the parcels in the Rural Communities are in one of the County's six Residential zone districts. The LDRs would need to be amended to allow non-habitable structures on vacant parcels. Consideration should be given to requiring a minimum one-acre parcel size, limit the number of structures to one per parcel, allow a maximum size of 400 square feet (20 feet, squared), and require the structures to meet the minimum required setbacks specified for residential property in the LDRs. Connection to water and sewer is prohibited.

Urban and Suburban Service Areas. We combine these two Service Areas because their issues are similar, if not identical. The LDRs would need to be amended to allow non-habitable

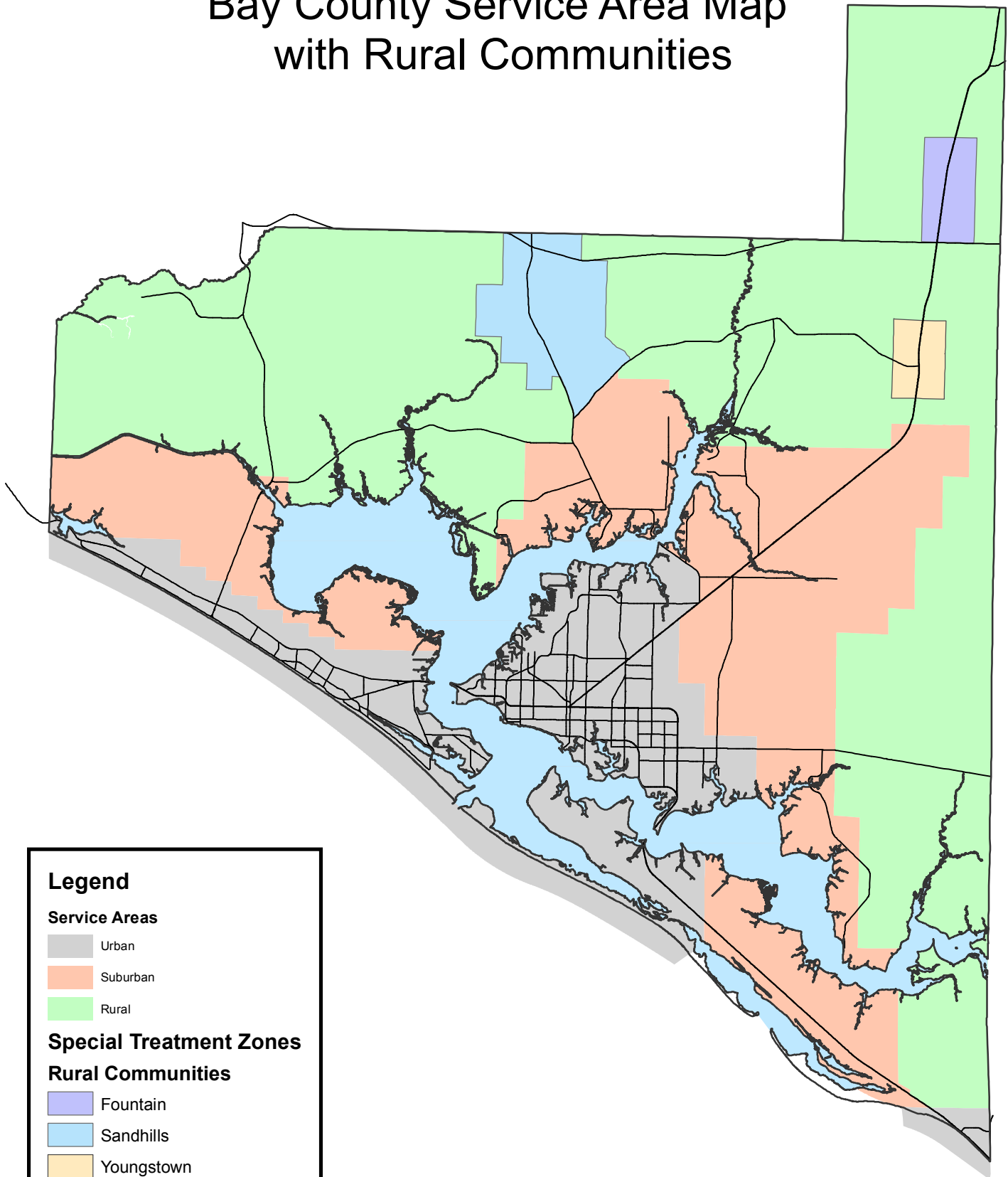
structures on vacant parcels in these Services Areas. Require a minimum one-half acre parcel size, limit the number of structures to one per parcel, allow a maximum size of 225 square feet (15 feet, squared), and require the structures to meet the minimum required setbacks specified for residential property in the LDRs. Additionally, require a Conditional Use Permit following the procedures outlined in the Land Development Regulations. Because we estimate only half the typical amount of staff time will be needed to process a CUP for these structures, reduce the processing fee by one-half to \$605.00. Connection to water and sewer is prohibited.

Staff seeks direction from the Board concerning this issue. If changes are desired, staff will schedule proposed amendments to the LDRs before the Planning Commission who will conduct a public hearing and forward recommendations to the Board.

ATTACHMENTS:

Description	Type
Exhibit 1, Service Areas and Rural Communities Map	Cover Memo

Bay County Service Area Map with Rural Communities



1 in = 5.25 miles

Map created using ArcReader provided by Bay County GIS.
Projection: NAD_1983_StatePlane_Florida_North_FIPS_0903_Feet
This GIS data is not a legal representation of the features depicted; any
assumption of the legal status of this data is hereby disclaimed.

Prepared by
Bay County
Planning and Zoning



Bay County Board of County Commissioners Agenda Item Summary

CR 2321 & SR 390 Bypass Property

DEPARTMENT MAKING REQUEST/NAME:

Holly Melzer, Assistant County Attorney; and Keith Bryant, P.E., PTOE,
Public Works Director

MEETING

DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board: 1) Approve the Conveyance Agreement between the Bay County Board of County Commissioners and The St. Joe Company; and 2) authorize the Chairman to sign all related legal documents.

AGENDA

County Attorney -
Regular

BUDGETED ITEM? N/A**BUDGET ACTION:**

None needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

There is no financial impact for this conveyance, however the overall project is budgeted for in the Surtax Project Fund.

BACKGROUND:

The intersections of CR 2321 and SR 390 at US 231 are very congested during peak traffic flows. The County has been exploring traffic alternatives and the most effective means for solving this problem is to provide a bypass roadway connecting CR 2321 and SR 390 (**EXHIBIT 1**). The bypass roadway will connect the current terminus of Titus Road to County Road 390 approximately 1,440 feet west of the intersection of CR 390 and Hwy. 231/2321.

Public Works staff contacted The St. Joe Company ("St. Joe") regarding the property needed for the bypass roadway. St. Joe agreed to assist the County by donating and dedicating the property consisting of approximately 12.5 acres for a road right of way and 2.5 acres for a stormwater pond associated with the right of way.

Staff recommends the Board approve the Conveyance Agreement (**EXHIBIT 2**) and authorize the Chairman to sign the Conveyance Agreement and all other documents to effect the property transfer.

The project is currently listed as a Surtax project with funds available under this program.

ATTACHMENTS:

Description

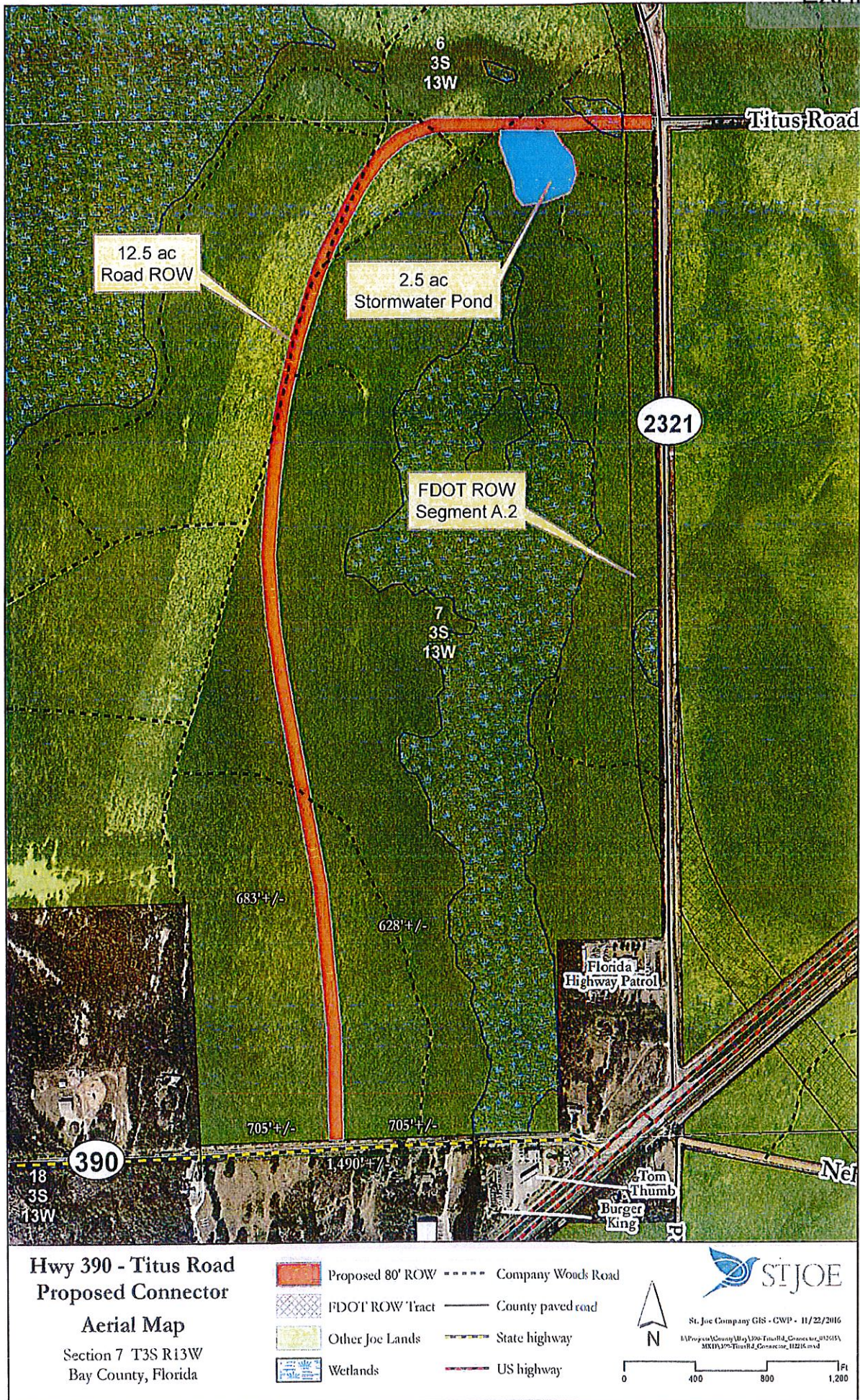
Type

Ex. 1

Exhibit

Ex. 2

Exhibit



CONVEYANCE AGREEMENT

This Conveyance Agreement ("Agreement") is entered into this ____ day of _____, 2017, ("Effective Date") by and between Bay County, a political subdivision of the State of Florida, by and through its Board of County Commissioners ("County"), and The St. Joe Company, a Florida corporation, or its affiliates or assigns ("St. Joe").

WHEREAS, St. Joe is the owner of certain land located in Sections 6 and 7, Township 3 South, Range 13 West, Bay County, Florida as generally depicted on **Exhibit "A"** attached hereto and made a part hereof (the "Land"); and

WHEREAS, County wishes to acquire title to the Land and, as part of the consideration for the conveyance of the Land, County will agree to perform certain construction and maintenance activities (as defined herein).

NOW THEREFORE, IN CONSIDERATION of the mutual terms, conditions, and promises contained herein, and for good and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, St. Joe and County agree as follows:

1. **Recitals.** The Recitals set forth above and the referenced exhibits are incorporated herein by reference.
2. **Conveyance of Land.** St. Joe agrees to convey and dedicate the Land consisting of approximately 12.5 acres for a road right of way and 2.5 acres for a stormwater pond associated with the road right of way to County in connection with the construction of the road right of way and stormwater facility as more fully described herein. The parties shall revise **Exhibit "A"** to contain an appropriate legal description upon completion of the survey by County. Conveyance of the Land shall be made by standard warranty deed free and clear of all liens and encumbrances except taxes and assessments for the current year, if any, within thirty (30) days of completion of the survey ("Closing"). The conveyance documents shall specify that use of the Land shall be for installation and maintenance of a road right of way and stormwater facility. Title to the Land shall revert to St. Joe, upon St. Joe's election, if (i) the Board of County Commissioners has not approved funds for construction of the road right of way and stormwater facility within twenty four (24) months of the Effective Date hereof ("Approval"); (ii) construction of the Roadway Improvements (as hereinafter defined) has not commenced on or before July 31, 2020; or (iii) the parcels are not used for the following purposes:
 - a. Ingress, egress, and travel by all manner of persons, vehicles, and equipment.
 - b. Construction, maintenance and repairs to the improved roadway, together with all stormwater facilities, drainage systems, landscaping and utilities.
 - c. Installation of utilities along the road right of way including the right to excavate for, install, bury, construct, maintain, repair, alter, and operate water, wastewater, reuse, stormwater, and any other public utilities.

In the event the Approval has not been granted within said twenty four (24) month period, the parties may mutually agree to extend such period prior to St. Joe exercising the reverter. County agrees that upon conveyance of the Land, it will accept ownership and all maintenance for the Land and Roadway Improvements (hereinafter defined) at its sole cost and expense.

St. Joe warrants and represents to the County that it holds fee simple title to the Land, free of all liens and encumbrances except taxes and assessments, if any, for the current year. This warranty

shall survive closing of the transaction. At least thirty (30) days prior to Closing, the County at its expense, shall examine title to the Land and ~~either~~ shall deliver written notice to St. Joe of any defects that make any title unmarketable. St. Joe shall use its best efforts to cure the defects as expeditiously as practicable and at its expense; provided, however, that if St. Joe elects not to cure any such defect in title, or such cure is not practicable or possible, then the County shall elect, by written notice delivered to St. Joe within twenty (20) days after St. Joe's election, either (i) to waive such defect and acquire the Land subject to such uncured defect, or (ii) to terminate this Agreement.

3. **Construction of Road Right of Way and Stormwater Facility.** County agrees to engineer and construct, at its sole cost and expense, a two (2) lane rural roadway approximately 80 feet in width, together with associated drainage systems and a stormwater pond on the Land ("Roadway Improvements") as generally depicted on **Exhibit "B"** attached hereto and made a part hereof. Said roadway shall connect the current terminus of Titus Road to County Road 390 approximately 1,440 feet west of the intersection of County Road 390 and Highway 231/2321. County shall design and permit the required amount of stormwater retainage to accommodate the 80 foot right of way; said stormwater water retention pond shall be located approximately 560 feet west of the existing Titus Road and CR 2321 intersection. County shall provide design plans for the Roadway Improvements to St. Joe for review and approval, which shall not be unreasonably withheld, prior to commencement of construction. County shall commence construction of the Roadway Improvements and stormwater facility on or before July 31, 2020.
4. **Reservation of Rights.** St. Joe shall reserve for itself, its successors and assigns, perpetual easements upon, under, over and across the Land in addition to the right to tie into all roadways currently constructed or to be constructed on the Land with driveways and/or additional road rights-of-way. County agrees that it will not take any action which would interfere with or create a burden upon St. Joe's easement rights.
5. **Permits.** County will be responsible for all permitting related to the Roadway Improvements at its sole cost and expense. County shall provide copies of all permits to St. Joe prior to conveyance of the Land.
6. **Future Roadway Widening.** Nothing contained herein shall obligate the County to widen the roadways in the future; however, in the event widening is necessary to address future access, ingress, and egress needs, the parties shall meet in good faith to discuss a mutually beneficial resolution.
7. **Costs Relating to Conveyance.** County agrees to pay all costs associated with the conveyance including, but not limited to: (i) title searches; (ii) title insurance policies; (iii) recording fees and transfer taxes; (iv) attorneys' fees and costs; and (v) surveys.

Real property taxes shall be prorated and adjusted on the basis of thirty (30) days of each month. St. Joe shall be responsible for the payment of all real property taxes for all days prior to and including the date of conveyance of the Land.

8. **Remedies.** The parties agree that due to the nature of this Agreement, certain remedies to address a breach of this Agreement by either party would be inadequate. Therefore, each party agrees that the other party shall be entitled to the remedy of specific performance in the event of a breach of this Agreement. In addition, the prevailing party in any action or claim regarding a breach of

this Agreement shall be entitled to collect from the breaching party all attorneys' fees and costs incurred by the non-breaching party in prosecuting the claim of breach.

9. **Amendments and Modifications.** No amendment, modification, or alteration of the terms or conditions contained in this Agreement shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.
10. **Notices.** All notices and communications required or allowed by this Agreement shall be in writing and delivered in person, by overnight delivery, by electronic mail delivery, or by Certified Mail, Return Receipt Requested, postage prepaid or as otherwise provided in this Section, addressed to the party or person to whom the notice is being given at the following addresses:

TO ST. JOE: Jorge Gonzalez
The St. Joe Company
133 S. Watersound Parkway
Watersound, FL 32461
Phone: (850) 231-6433
Email: jorge.gonzalez@joe.com

WITH A COPY TO: Ken Borick
The St. Joe Company
133 S. Watersound Parkway
Watersound, FL 32461
Phone: (850) 231-6575
Email: ken.borick@joe.com

TO COUNTY: Robert J. Majka
County Manager
840 W. 11th Street
Panama City, FL 32402
Phone: (850) 248-8140
Email: bmajka@baycountyfl.gov

WITH A COPY TO: Don Banks
County Attorney
840 W. 11th Street
Panama City, FL 32402
Phone: (850) 248-8175
Email: dbanks@baycountyfl.gov

11. **Prior Agreements.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained herein; and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements whether oral or written.

12. **Applicable Law and Venue.** This Agreement shall be governed, construed and controlled according to the laws of the State of Florida and any applicable laws of the United States of America. Any claim, objection or dispute arising out of the terms of this Agreement shall be litigated in the appropriate court situated in Bay County, Florida.
13. **Severability.** If any part of this Agreement is found by a court of competent jurisdiction to be contrary to, or prohibited by, or deemed to be invalid under applicable laws or regulations, such provisions shall be inapplicable and shall be deemed omitted to the extent so contrary, prohibited or invalid, but the remaining provisions hereof shall not be invalidated thereby and shall be given effect as far as possible.
14. **Interpretation.** The section headings used in this Agreement are for convenience of reference only and are not intended to affect the construction of, or to be taken into consideration in interpreting this Agreement.
15. **Joint Preparation.** The preparation of this Agreement has been a joint effort of the parties hereto and the resulting document shall not, solely as a matter of judicial construction be constructed more severely against one of the parties than the other.
16. **Authority.** Each party to this Agreement represents and warrants to each of the other parties to this Agreement, severally, that it is authorized to cause this Agreement to be executed in its name and to perform all of its obligations undertaken in this Agreement, and that the person signing this Agreement on its behalf is duly authorized to do so, and that to its knowledge the execution of this Agreement and the performance of its obligations under this Agreement will not violate any other agreement or law by which it is bound.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement.

WITNESS:

April Wilkes

April Wilkes

Print Name:

THE ST. JOE COMPANY

By:

Name:

Title:

Jorge Gonzalez
President and CEO

**BAY COUNTY BOARD OF
COUNTY COMMISSIONERS**

By:

Name: William T. Dozier

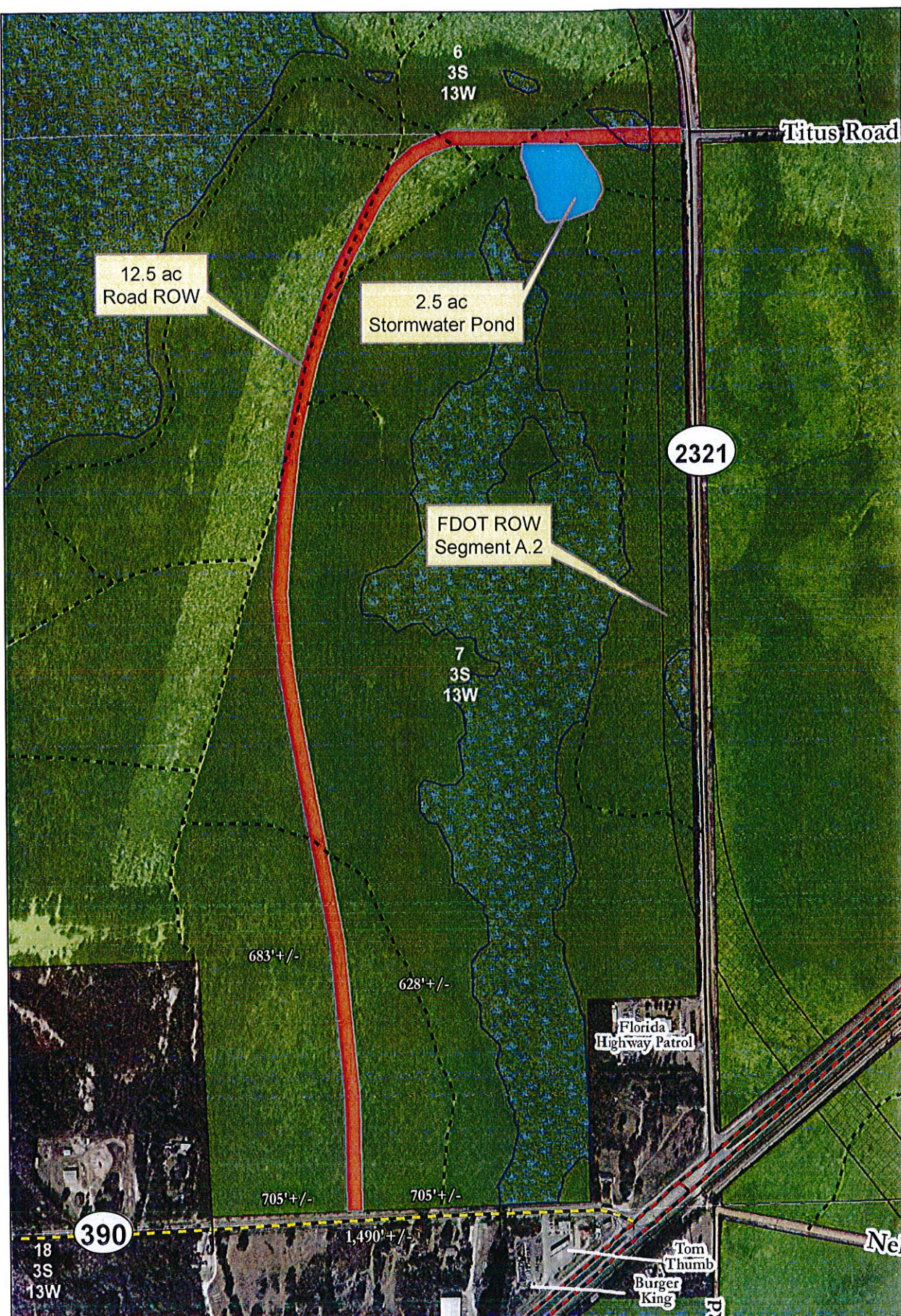
Title: Chairman

ATTEST:

Approved as to form:

Bill Kinsaul, Clerk

County Attorney's Office



Hwy 390 - Titus Road Proposed Connector

Aerial Map

Section 7 T3S R13W
Bay County, Florida

- | | | | |
|--|------------------|--|--------------------|
| | Proposed 80' ROW | | Company Woods Road |
| | FDOT ROW Tract | | County paved road |
| | Other Joe Lands | | State highway |
| | Wetlands | | US highway |



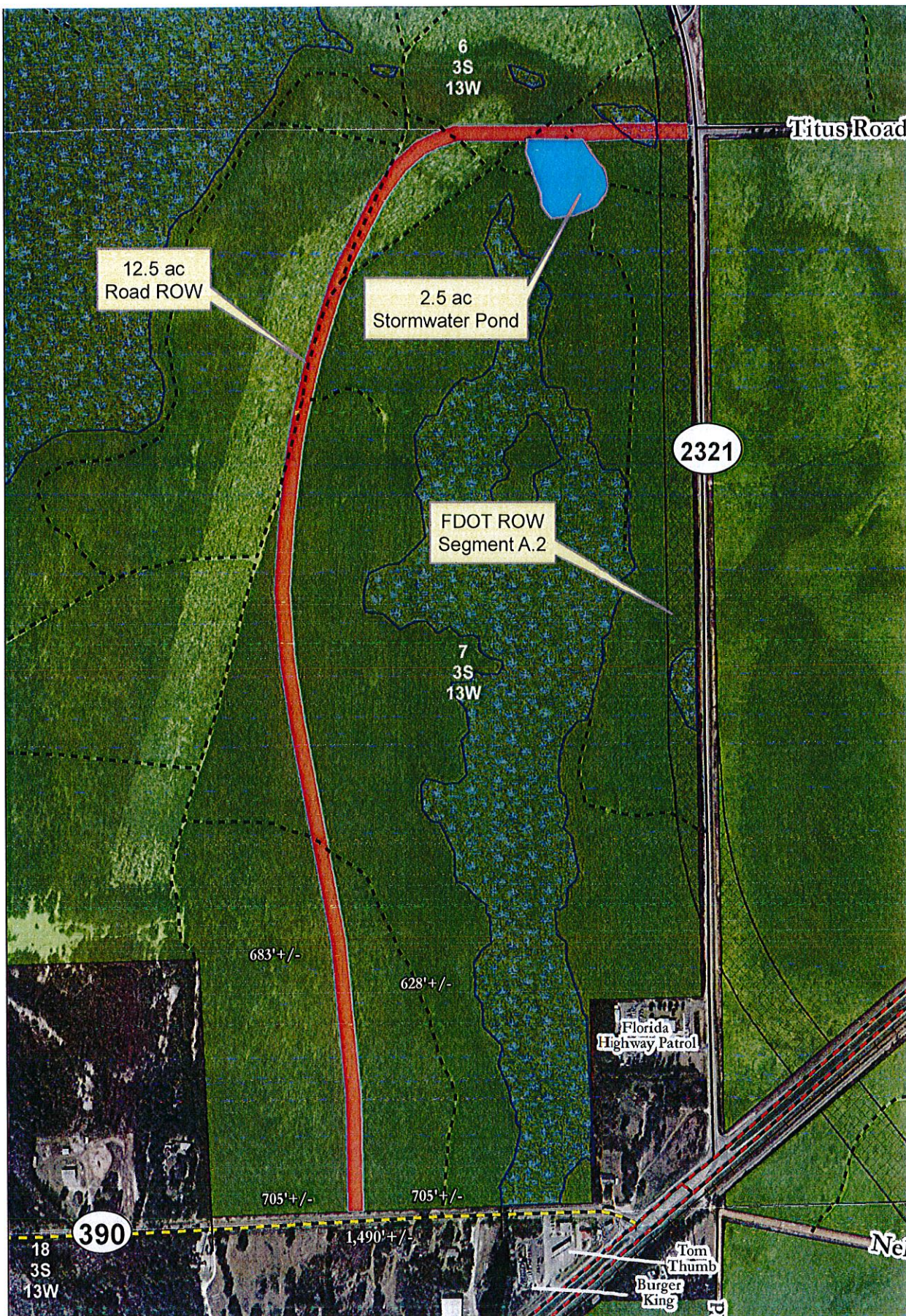
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St. Joe Company GIS - CWP - 11/22/2016
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Exhibit "B"

Roadway Improvements



Hwy 390 - Titus Road Proposed Connector

Aerial Map

Section 7 T3S R13W
Bay County, Florida

- | | | | |
|--|------------------|--|--------------------|
| | Proposed 80' ROW | | Company Woods Road |
| | FDOT ROW Tract | | County paved road |
| | Other Joe Lands | | State highway |
| | Wetlands | | US highway |



STJOE
St. Joe Company GIS - CWP - 11/22/2016
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Bay County Board of County Commissioners Agenda Item Summary

PZ 17-107 Rezoning Public Hearing - "A" Street

DEPARTMENT MAKING REQUEST/NAME:

Community Development - Ian Crelling, AICP, Planning
Manager

MEETING

DATE: 9/19/2017

REQUESTED MOTION/ACTION:

The Board to conduct a quasi-judicial public hearing pursuant to Section 307 of the Land Development Regulations to consider a request to change the zoning of 6.0+/- acres from the "R-5A" Multi-Family Light zone district to the "R-1" Single Family zone district. Requires a Zone Change. Property is located on "A" Street at the northeast corner of the intersection of "A" and "E" Streets. (District I).

AGENDA

Community Development - Public Hearing

BUDGETED ITEM? N/A

BUDGET ACTION:

None Needed.

FINANCIAL IMPACT SUMMARY STATEMENT:

N/A

BACKGROUND:

On August 17, 2017, the Bay County Planning Commission conducted a public hearing to consider a request from Skinner Private Capitol Group to change the zoning of 6.0+/- acres from the "R-5A" Multi-Family Light zone district to the "R-1" Single-Family zone district (**Exhibit 1**). The subject property is located at the northeast corner of the intersection of "A" and "E" Streets, in unincorporated Panama City (District I).

The parcel is designated as "Residential" on the Future Land Use Map. The owner intends to develop the site as a 12-lot single-family residential subdivision. The proposed frontages would not meet the "R-5A" minimum frontage requirements; however, the proposed frontages will comply with the "R-1" requirements.

At the conclusion of the public hearing, the Planning Commission voted 5-0 to find the proposed zone change consistent with the Bay County Comprehensive Plan and Land Development Regulations.

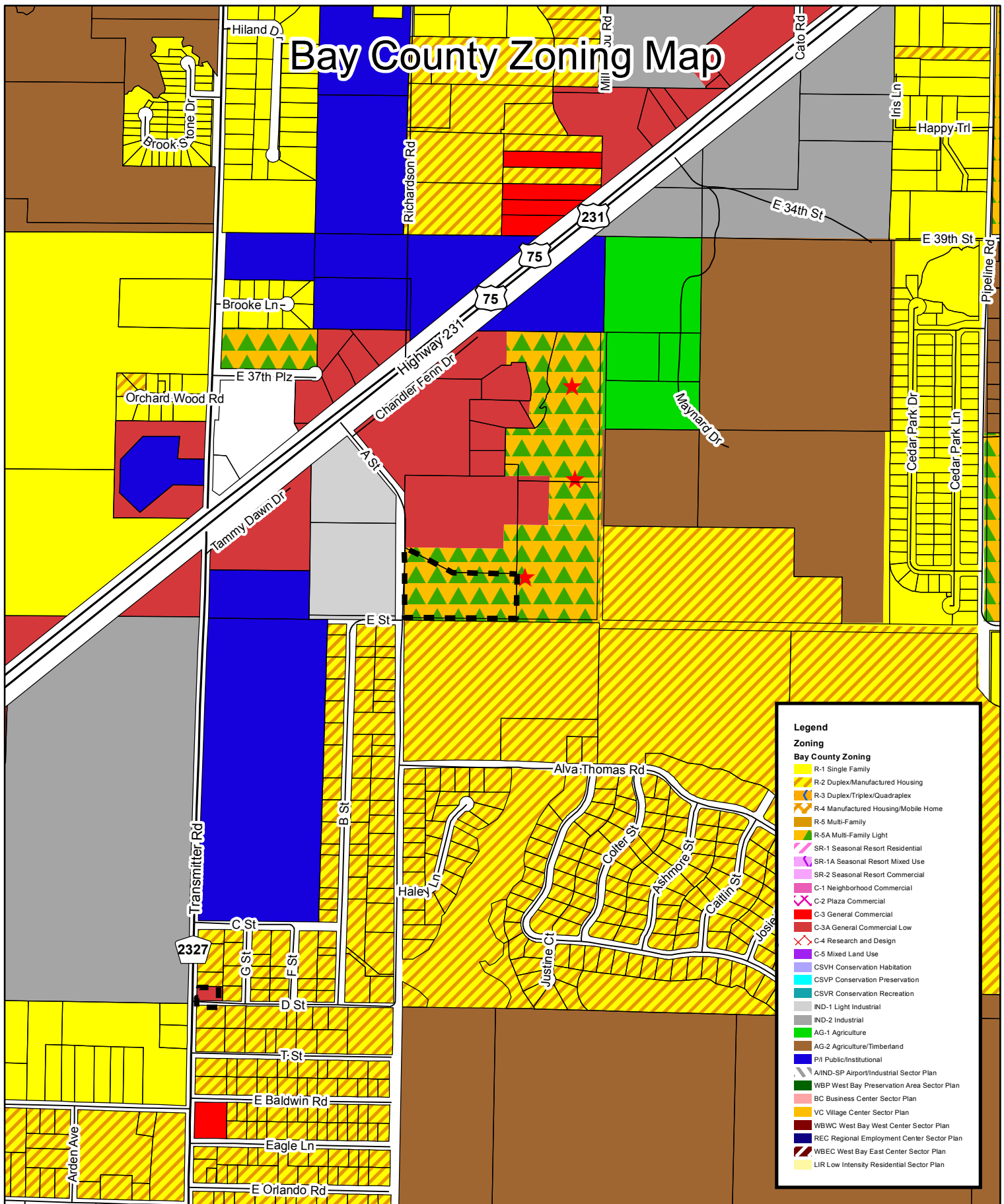
Staff agrees with the Planning Commission's findings.

It is therefore recommended the Board conduct a quasi-judicial public hearing pursuant to Section 307 of the Land Development Regulations, approve the proposed zone change, and adopt the attached ordinance (**Exhibit 2**).

This item has been noticed as a public hearing in accordance with Section 206 of the Land Development Regulations.

ATTACHMENTS:

Description	Type
Exhibit 1 - Map and Application	Exhibit
Exhibit 2 - Proposed Ordinance	Ordinance



Map created using ArcReader provided by Bay County GIS.
 Projection: NAD_1983_StatePlane_Florida_North_FIPS_0903_Feet
 This GIS data is not a legal representation of the features depicted; any
 assumption of the legal status of this data is hereby disclaimed.

Prepared by
Bay County
Planning and Zoning

1 in = 0.16 miles

BAY COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING AND ZONING DIVISION
840 W. 11th Street Room 2350 - Panama City, FL 32401
Phone: 850-248-8250 - Fax: 850-248-8267
E-mail: planning@baycountyfl.gov

Agenda Date: August 17, 2017

Application No.: PZ 17-107, Zone Change

Applicant: Cameron Skinner

Owner: Skinner Private Capital Group

Parcel ID Number: 11908-010-000

Project Description: The applicant is requesting approval to change the zoning of 6.0+/- acres from the "R-5A" Multi-Family Light zone district to the "R-1" Single-Family zone district.

Project Location: The property is located on the east side of "A" Street at the intersection of "E" Street, about 1,000 feet south of Highway 231, in unincorporated Panama City. (District I)

Parcel Information:

Parcel size:	6.0+/- acres
Land Use Designation:	Residential
Zoning:	R-5A (requesting R-1 / Single-Family)
Existing Land Use:	Vacant
Surrounding Land Uses:	North: Residential / Commercial (R-5A / C-3A) South: Residential (R-2) East: Residential (R-5A) West: "A" Street / Industrial (IND-1)
Project Site Access:	"A" Street
Service Area:	Urban (also within the North Bay Ecosystem Management Area)

Standards of Review

In accordance with Section 307.3. of the Bay County Land Development Regulations, the Planning Commission and Board of County Commissioners are required to make the following findings in the affirmative prior to approving any proposed zone change.

1. The proposed zone change is consistent with the Comprehensive Plan in that the proposal is within the proper land use category shown on the Future Land Use Map, complies with all standards and criteria associated with that category, and the application is not inconsistent or in conflict with the Plan, Policy 3.2.1, as follows:
 - a. Potential for threat to the health, safety, and welfare of the general public;
 - b. Potential to create public nuisance(s);
 - c. Site suitability;
 - d. Compatibility between zones;

- e. Consistency with the Comprehensive Plan;
 - f. Availability of infra-structure facilities and services;
 - g. Would not create "spot" zoning; and
 - h. Criteria specified in Table 3A of the Comprehensive Plan.
2. Whether or not the application for zone change represents a logical and consistent extension of present uses in the general area of the property involved.
 3. Granting the application for zone change will not adversely affect other properties in the general vicinity of the property involved.
 4. The impact of the rezoning to the environment or natural resources, and the impact upon concurrency issues and requirements.
 5. Granting the application for zone change will not interfere, contradict, or conflict with the infra-structure improvement plans of Bay County or any other governmental agency, or otherwise create a physical or financial burden for Bay County.

Analysis & Discussion

The applicant is requesting approval to rezone 6.0+/- acres from "R-5A" (Multi-Family Light) to "R-1" (Single-Family). Because this parcel has a Future Land Use Map designation of Residential (RES), a Small Scale Amendment is not required.

The subject property is located on the east side of "A" Street at the intersection of "E" Street, about 1,000 feet south of Highway 231, in the unincorporated portion of Panama City, within the Urban Service Area. The site is also within the North Bay Ecosystem Management Area. The site is a vacant parcel for which a development order application has been received. The proposed plan is to develop the site as a 12-lot single-family residential subdivision. It was discovered in the review that the proposed lots did not meet the minimum frontage requirements for the "R-5A" zoning, which are 100 feet for square or rectangular lots and 50 feet for irregular or cul-de-sac lots. The minimum frontages for the requested "R-1" zoning are 35 feet for square or rectangular lots and 20 feet for irregular or cul-de-sac lots.

A copy of the proposed subdivision plan was included with the application. The change to "R-1" would allow review of the proposed residential development to continue moving forward.

As provided in LDR Section 404.1, allowable "R-1" uses include:

- a. Single-Family dwellings built to Florida Building Code Standards pursuant to Chapter 553, F.S.
- b. Home office of convenience.
- c. Community facilities (e.g. neighborhood centers, golf courses, tennis courts, swimming pools, etc.).
- d. Family day care homes (Section 125.0109, F.S.).
- e. Non-for-profit parks or playgrounds.
- f. Low impact public utilities.
- g. Home Occupations.

Conditional uses and accessory use are respectively provided under LDR Sections 404.2. and 404.3.

The prescribed Bulk Regulations in Table 4.1, of the LDR, for "R-1" allow a maximum density of eight (8) dwelling units per acre (Urban Service Area, with central water & sewer services), a maximum building height of 45 feet and a maximum Impervious Surface Ratio of 60 percent. The minimum Lot

Frontages are 35 feet for square or rectangular lots and 20 feet for irregular or cul-de-sac lots. Minimum Yard Setbacks are: Front – 20 feet, Side – 5 feet, and Rear – 10 feet.

The requested zoning is consistent with the proposed development plan for the parcel. Staff supports the requested change of the 6.0+/- acres from "R-5A" to "R-1."

Staff Recommendation:

It is therefore recommended the Commission:

1. Find the proposed change from "R-5A" to "R-1" consistent with the Comprehensive Plan and Land Development Regulations; and,
2. Forward a recommendation to the Bay County Board of County Commissioners to change the zoning of the 6.0+/- acres to the "R-1" Single-Family district.



Bay County Property Appraiser

Dan Sowell, CFA

860 W. 11th Street, Panama City, Florida 32401
(850) 248-8401 Phone | (850) 248-8449 Fax

[Sales In Area](#)

[Previous Parcel](#)

[Next Parcel](#)

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Owner and Parcel Information

Owner Name	SKINNER PRIVATE CAPITAL GROUP	Today's Date	April 10, 2017
Mailing Address	2023 THOMAS DR.	Parcel Number	11908-010-000
	PANAMA CITY BEACH, FL 32408	Tax District	Fire County Mosquito (District 55)
Location Address	A ST	2016 Final Millage Rates	12.7416
Property Usage	VACANT (000000)	Acreage	6.02
Section Township Range	24-3S-14W	Homestead	N

[Show Parcel Maps](#)

[Generate Owner List By Radius](#)

[Comparative Market Analysis](#)

[Card View Print](#)

[Show Assessment Notice](#)

Value Information

	2016 Certified Values	2017 Working Values
Building Value	\$0	\$0
Extra Feature Value	\$0	\$0
Land Value	\$41,170	\$41,170
Land Agricultural Value	\$0	\$0
Agricultural (Market) Value	\$0	\$0
Just (Market) Value*	\$41,170	\$41,170
Assessed Value	\$41,170	\$41,170
Exempt Value	\$0	\$0
Taxable Value	\$41,170	\$41,170
Maximum Save Our Homes Portability	\$0	\$0
AGL Amount		

*Just (Market) Value" description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price.

[Tax Collector Information](#)

Legal Information

24 3S 14W -11.1- 116D ST ANDREWS BAY DEV CO PLAT BEG AT THE SW COR OF LOT 59 THRU N 475' S62 DEG E 374.54' TH E 343.44' S 310' W 729.63' TO POB AKA PRCL D (SUB TO OVERHEAD GULF POWEREASEMENT ORB 3666 P 473) ORB 3863 P 1856

The legal description shown here may be condensed for assessment purposes. Exact description should be obtained from the recorded deed.

Building Information

No buildings associated with this parcel.

Extra Features Data

Description	Number of Items	Unit Length x Width x Height	Units	Effective Year Built
No records associated with this parcel.				

Land Information

LAND USE	NUMBER OF UNITS	UNIT TYPE	Frontage	Depth
SFR RURAL	2.12	AC	0	0
SWAMP	3.9	AC	0	0

Sale Information

Multi-Parcel Sale	Sale Date	Sale Price	Instrument	Deed Book	Deed Page	Sale Qualification	Vacant or Improved	Grantor	Grantee
No	01-06-2016	\$ 130,000	Warranty Deed	3863	1856	Qualified	Vacant	SAMUEL I PHILLIPS	SKINNER PRIVATE CAPITAL GROUP, LLC.
No	06-17-2005	\$ 260,000	Warranty Deed	2630	2243	Qualified	Vacant	HANSON PIPE & PRODUCTS SOUTHEAST INC	SAMUEL I PHILLIPS

[Sales In Area](#)

[Previous Parcel](#)

[Next Parcel](#)

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The Bay County Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The Property Appraiser's office does not assign addresses nor is it responsible for the accuracy of addresses on this site. Click [here](#) for a list of addressing contacts for the various jurisdictions in Bay County for address verifications. The Senior Exemption Does Not Apply to All Taxing Authorities. Just (Market) Value is established by the Property Appraiser for ad valorem tax purposes. It does not represent anticipated selling price. Working values are subject to change. For more detailed land and building information, please click on Card View Print. Information on this site should not be relied upon for insurance related matters. Current year assessments are as of January 1st and are based on previous year sales activity. Website Updated: April 10, 2017

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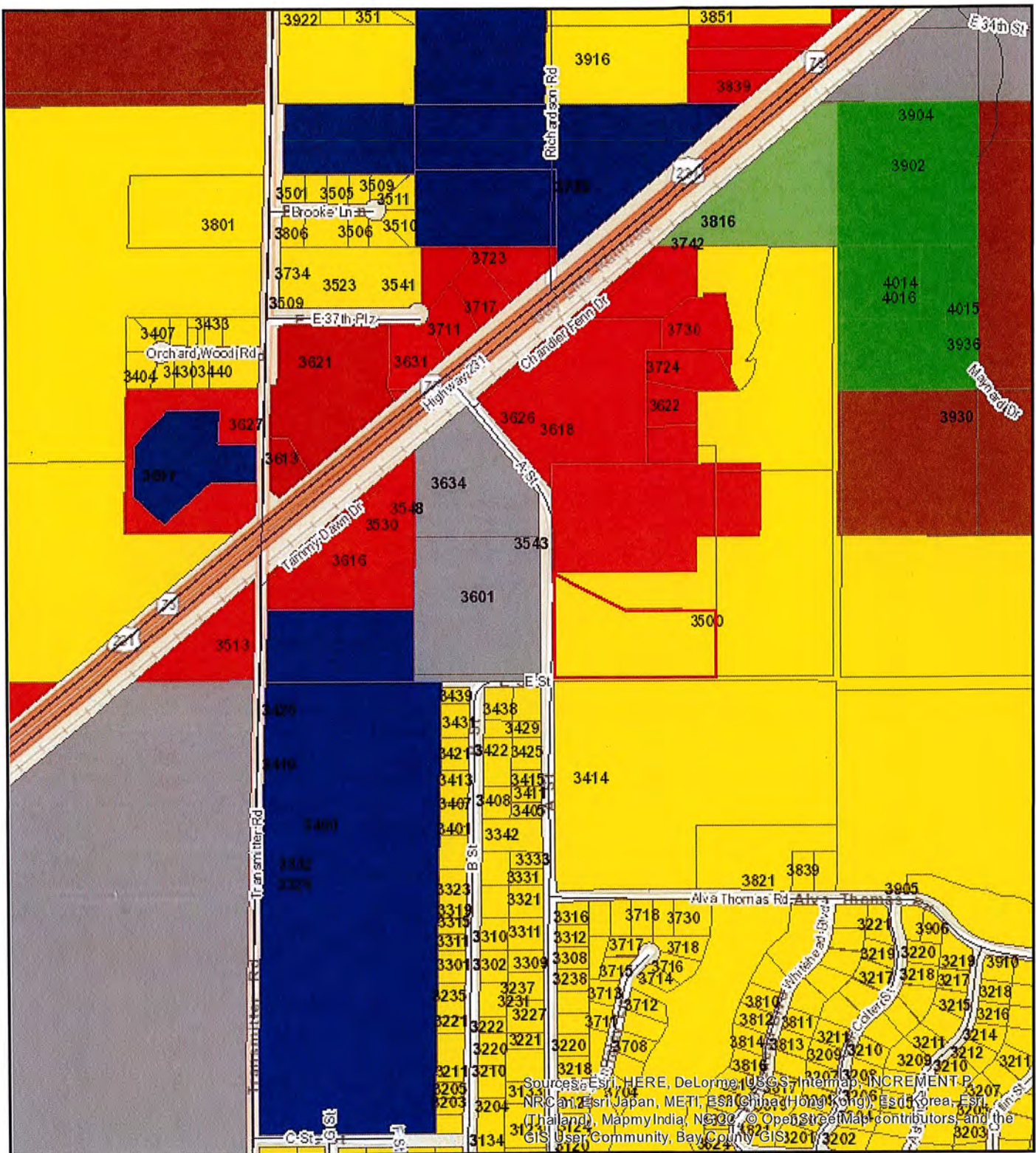
Source: <http://maps.baycountyfl.gov>

Overall Site Location



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 7/26/2017



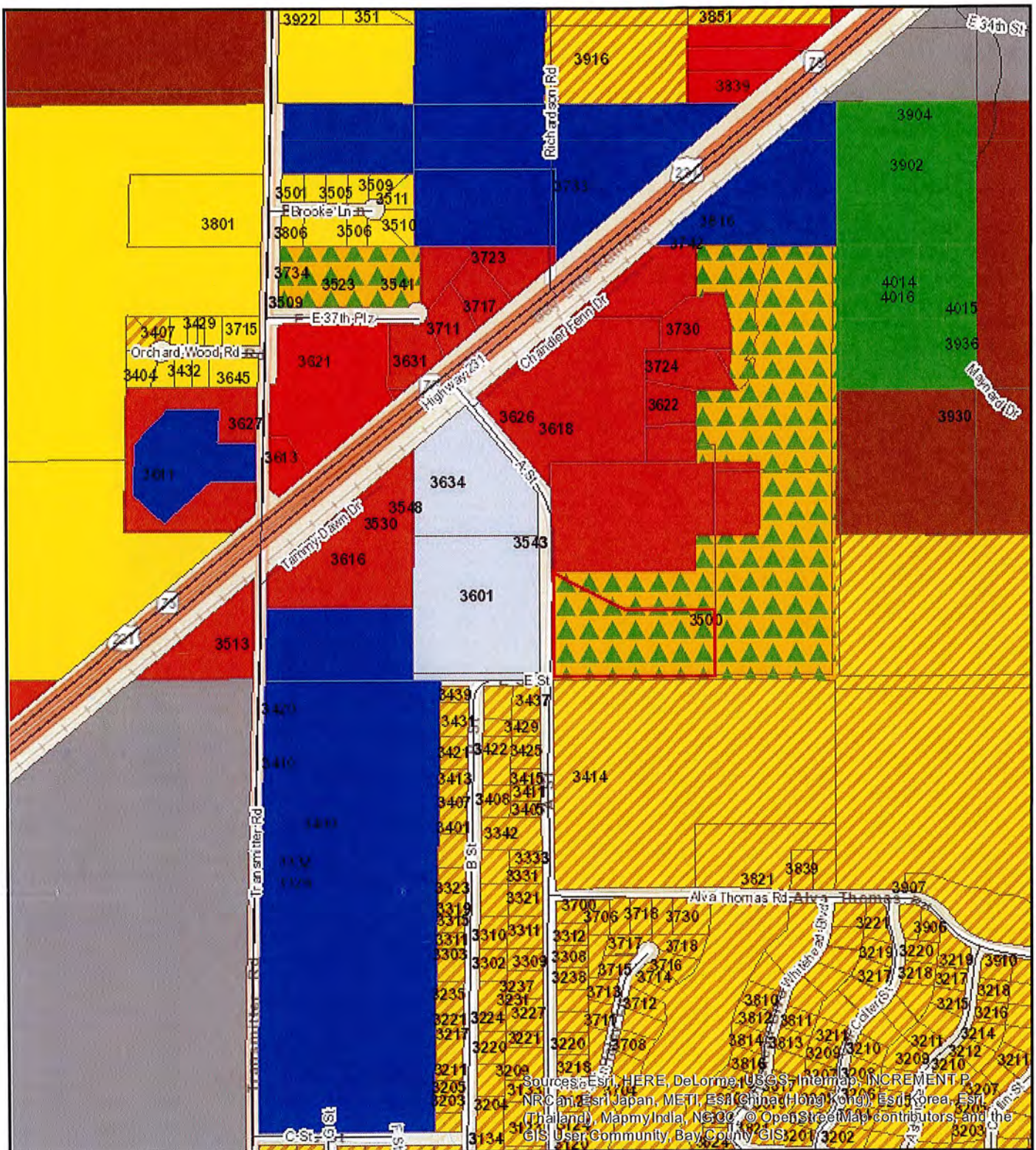
Source: <http://maps.baycountyfl.gov>

Future Land Use Map (RES)



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 7/26/2017



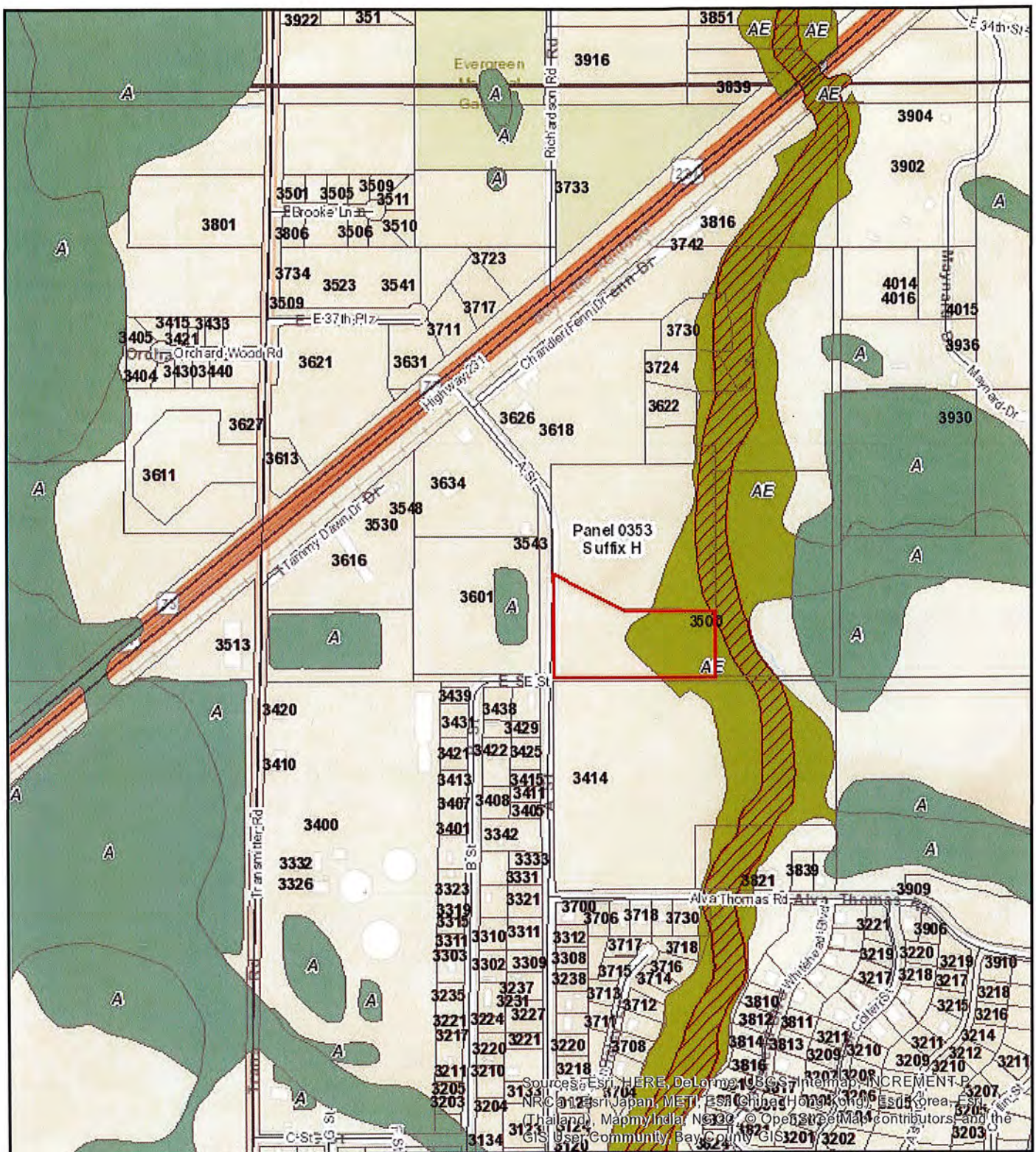
Source: <http://maps.baycountyfl.gov>

Zoning Map (R-5A)



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 7/26/2017



Source: <http://maps.baycountyfl.gov>

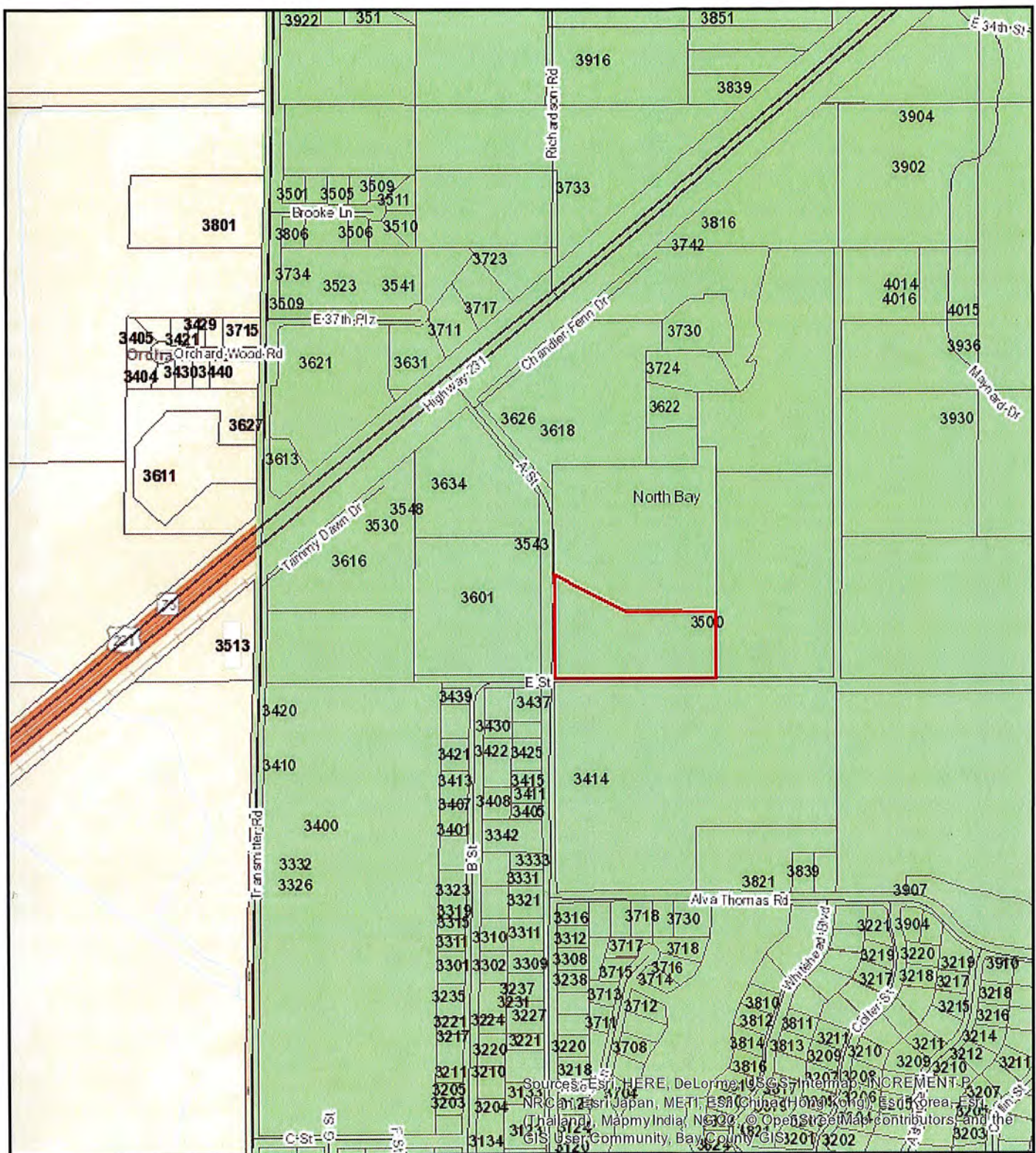


Flood Zone & Floodway Map (2009)



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 7/26/2017



Source: <http://maps.baycountyfl.gov>



North Bay Ecosystem Mgt. Area



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 7/26/2017

SECTION 410. Bulk Regulations. Standards and criteria for all residential zones shall be as prescribed in Table 4.1.

**TABLE 4.1
RESIDENTIAL ZONING BULK REGULATIONS**

	ZONE					
	R-1	R-2	R-3	R-4	R-5	R-5A
Regulation	Single Family	Single Family and Duplex Dwellings	Duplex, Triplex and Quadraplex	Manufactured Housing and Mobile Homes	Multi-family	Multi-family Light
Maximum Density³						
Urban	8 du/acre	15 du/acre	15 du/acre	6 du/acre	25 du/acre ²	25 du/acre ²
Suburban	5 du/acre	5 du/acre	5 du/acre	5 du/acre	5 du/acre	5 du/acre
Rural Community (paved road)	1 du/acre	1 du/acre	1 du/acre	1 du/acre	N/A	N/A
Rural Community (unpaved road)	1 du/3 acres	1 du/3 acres	1 du/3 acres	1 du/3 acres	N/A	N/A
Minimum Lot Frontage¹ (in feet)						
Square or Rectangular	35	50	50	50	100	100
Irregular or Cul-de-sac	20	20	20	20	50	50
Yard Setbacks (in feet)¹						
Front	20	15	20	20	25	25
Side	5	5	5	5	10	10
Rear	10	10	10	10	10	10
Maximum Building Height (in feet)						
Urban Areas	45	45	45	45	100	50
Suburban Areas	45	45	45	45	85	50
Impervious Surface Ratio	60%	60%	60%	60%	75%	75%
¹ Townhouse Developments will not require minimum lot frontage or side setbacks with exception of the "end" unit having a five (5) foot setback at the property line.						
² Allowable density is limited to fifteen (15) dwelling units per acre in the Coastal Planning Area/Beaches Special Treatment Zone.						
³ Maximum allowable density subject to availability of central water and sewer services.						
⁴ The intensity of non-residential uses shall not exceed a floor area ratio of 50 percent (0.5 FAR).						

Application to Amend the Bay County Zoning Map

(Please type or print clearly)

RECEIVED

File No.: P217-107

Date Received: _____

JUL 24 2017

BAY COUNTY
PLANNING AND ZONING

A) Applicant Information

Owners name:	Skinner Private Capital Group	Authorized agent:	Cameron Skinner
Mailing address:	2023 Thomas Drive Panama City Beach, Florida 32408	Mailing address:	2023 Thomas Drive Panama City Beach, Florida 32408
E-mail:		E-mail:	cfskinner@comcast.net
Telephone:		Telephone:	850-258-8888
FAX:		FAX:	

Attach a letter from the property owner granting authorization if an agent is submitting application.

B) Requested Zone Change

Change from: R-5A
Existing zoning

to: R-1
Proposed zoning

C) Site Information

Address/location of proposed site:	A Street
Property ID number(s):	11908-010-000
Property size (acres / square feet):	6.0± Acres
Future Land Use Map designation:	Residential
A legal description must be attached in order for an application to be considered complete. Please include a survey if available. Provide an 8.5 X 11 copy.	
A copy of a signed deed or other instrument documenting legal interest in the property to be amended must be attached for application to be considered complete. Provide an 8.5 X 11 copy.	
Two aerial photographs obtained from the Bay County Property Appraisers Office which identifies the subject property and all property within a 500 foot radius of the subject property must be attached to this amendment application. Provide an 8.5 X 11 copy.	

D) Review Fee Attached:

1. Zone Change: \$1,450

E) Site Information

Current property use	Vacant
FIRM Zone & Panel No.	X & AE; Panel 0353 Suffix H
Wetlands	Attached Survey
Aquifer Recharge	N.A.
Coastal Area	N.A.
Wildlife Habitat	N.A.
Surrounding land uses North:	Residential
South:	Residential
East:	Residential
West:	A Street - Industrial

F) Utilities

Applicants must provide information as to how the site will have access to potable water, sewage disposal, solid waste disposal, roads, and stormwater control.

1. Water and Sewer Service:**a. Potable Water Service**

Provider	Permitted capacity (gallons per day – gpd)	Current demand – gpd	Available capacity – gpd
Bay County			
Private Well (s)____			

Current potable water demand of site under existing designation: _____ 3600+ gpd

Anticipated potable water demand if amendment is approved: _____ 3600 gpd

b. Sanitary Sewer Service/Wastewater Treatment

Provider *	Permitted capacity - gpd	Current demand - gpd	Available capacity - gpd
Bay County			
Septic tanks or other individual on-site systems ____			

* If wastewater is to be treated using a package system, please fill-in "Package Plant" in the provider column and state the capacity of the proposed system in the second column.

Current wastewater demand of site under existing designation: _____ 3600+ gpd

Anticipated wastewater demand if amendment is approved: _____ 3600 gpd

Note: If potable water and sewage disposal is to be through a provider other than Bay County, then the applicant must attach a letter from the proposed provider certifying that adequate capacity and immediate hookups are available to the site.

2. Stormwater: Describe how stormwater will be controlled and treated:

Stormwater will be designed by a licensed Florida professional engineer and will meet the treatment and attenuation requirements of Bay County, Northwest Florida Water Management District, and Florida Department of Environmental Protection.

If rezoning to a higher density the following information must be included:

3. Transportation: Use professionally acceptable methodology to determine the impacts of proposed development on transportation infrastructure. A traffic study shall be required if the proposed development will impact a facility at or near its maximum acceptable level of service, and/or if the proposed development will generate 100 or more trips in the peak hour (Land Development Regulations Section 2008-6, 7). The Traffic Impact Analysis (TIA) must be performed using a traffic micro-simulation model

such as Synchro or HCS2000. The Bay County Transportation Planning Organization Congestion Management System must be used to determine whether or not a facility is at or near its maximum capacity for the road segment's AADT. For roads where counts do not exist for AADT, counts must be collected by applicant.

ITE code	Land use	Units/sq. footage	Daily trips	Peak trips

Road segment	Existing LOS	Projected LOS	Acceptable LOS

In which hurricane evacuation zone(s) is the subject property located:

☐ Tropical storm
 ☐ Category 1 hurricane
 ☐ Category 2 hurricane
☐ Category 3 hurricane
 ☐ Category 4-5 hurricane
☒ N/A

G) Project Information/Justification

Provide a detailed description of the purpose of the proposed zone change, and how the proposed change is consistent with the following Findings Guidelines (Section 307.3).

- a. The application for zone change is consistent with the Comprehensive Plan. To be consistent means: that the zone change is within the proper land use category shown on the Comprehensive Plan Future Land Use Map and complies with all standards and criteria associated with that category, and; the application for zone change is not inconsistent or in conflict with the Comprehensive Plan, Policy 3.2.1 of the Future Land Use Element as follows.
 - i. Potential for threat to the health, safety, and welfare of the general public;
 - ii. Potential to create public nuisance(s);

- iii. Site suitability;
 - iv. Compatibility between zones;
 - v. Consistency with the Comprehensive Plan;
 - vi. Availability of infra-structure facilities and services;
 - vii. Would not create "spot" zoning, and;
 - viii. Criteria specified in Table 3A of the Comprehensive Plan.
- b. Whether or not the application for zone change represents a logical and consistent extension of present uses in the general area of the property involved.
 - c. Granting the application for zone change will not adversely affect other properties in the general vicinity of the property involved.
 - d. Granting the application for zoning change will not interfere, contradict, or conflict with infrastructure improvement plans of Bay County or any other governmental agency, or otherwise create a physical or financial burden for Bay County

See attached "Standards of Review"

H) Provide one copy of the deed to the property, a site plan of the property proposed for a zone change, and a vicinity map.

Please be advised that your property may be subject to private covenants and restrictions which, under Policy 8.5.2 of the Bay County Comprehensive Plan, are encouraged and supported by the Bay County Board of County Commissioners provided such restrictions do not conflict with the Plan.

I) Certification and Authorization

- (1) By my signature, I certify that the information contained in this application is true and correct and understand that deliberate misrepresentation of such information will be grounds for denial and reversal of this application and or revocation of any approval based on this application.
- (2) I authorize County staff to enter upon my property at any reasonable time for the purpose of site inspection.
- (3) I authorize the placement of a public notice sign on my property at a location to be determined by County staff.
- (4) I Cameron Skinner (print name) as the property owner or authorized property owner representative have read and understand the attached information concerning Application for Amendment to the Bay County Zoning Map.

Cameron Skinner

Applicant Name (Type or Print)



Applicant Signature

President, Full Circle Development, Inc.

Title and Company (if applicable)

July 21, 2017

Date

ZONING MAP AMENDMENT APPLICATION COMPLETENESS CHECKLIST

Planning and Zoning Staff will only accept complete applications.

Requirements	Check if Complete
Complete Application Form	X
\$1,450.00 Fee	X
Letter of Authorization (If Necessary)	X
Site Plan (8.5 X 11 copy)	X
Signed Deed to Property (8.5 X 11 copy)	X
Survey/Map of Property (8.5 X 11 copy)	X
When submitting an application, please submit COPIES of any original documents – the documents may get folded, hole-punched, or stapled.	



**BAY COUNTY COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING AND ZONING DIVISION
840 West 11th Street, Room 2350
Panama City, Florida 32401
(850) 248-8250 FAX (850) 248-8267
e-mail: planning@baycountyfl.gov**

Skinner Private Capital Group, LLC

2023 Thomas Drive
Panama City Beach, Florida 32408

July 21, 2017

Mr. Martin Jacobson
Bay County Planning & Zoning Division
840 West 11th Street
Panama City, FL 32401

Re: Letter of Authorization
Zone Change Application – A Street
Bay County Property Identification Number: 11908-010-000

Dear Mr. Jacobson:

Please accept this letter as authorization for personnel of McNeil Carroll Engineering, Inc. to act as the Authorized Agent for our property to submit a Zone Change application to the Bay County Planning & Zoning Division on behalf of the undersigned authority. Further, personnel from McNeil Carroll Engineering, Inc. may represent subject property with Bay County employees, Planning Commission, and County Commission with regard to the referenced application.

Should you have any questions or desire additional information, please contact us.

Sincerely,



Cameron Skinner
Managing Member

Prepared by:
Darlene C. Robinson
Omega Title, LLC
2222 Jenks Avenue
Panama City, Florida 32405

File Number: 16-9171D

General Warranty Deed

Made this January 6, 2017 A.D. By **Samuel I Phillips**, 5115 Deep Bayou Drive, Panama City, Florida 32404, hereinafter called the grantor, to **Skinner Private Capital Group, LLC, a Florida Limited Liability Company**, whose post office address is: 2023 Thomas Drive, Panama City Beach, Florida 32408, hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in Bay County, Florida, viz:

BEGIN AT THE INTERSECTION OF THE NORTH RIGHT OF WAY LINE OF "E" STREET WITH THE EAST RIGHT OF WAY LINE OF "A" STREET AND BEING THE SOUTHWEST CORNER OF LOT 59 PER PLAT OF ST. ANDREWS BAY DEVELOPMENT COMPANY'S AS RECORDED OF THE PUBLIC RECORDS OF BAY COUNTY, FLORIDA; THENCE NORTH 00°47'33" EAST, ALONG SAID EAST RIGHT OF WAY LINE OF "A" STREET AND WEST LINE OF SAID LOT 56 AND LOT 54 A DISTANCE OF 475.00 FEET TO THE NORTHWEST CORNER OF THE SOUTH HALF OF LOT 54; THENCE SOUTH 88°50'02" EAST, ALONG THE NORTH LINE OF SAID SOUTH HALF OF LOT 54 A DISTANCE OF 51.03 FEET; THENCE SOUTH 62°41'45" EAST, 374.54 FEET TO A POINT ON THE NORTH LINE OF AFORESAID LOT 59 AND SAID POINT BEING 253.80 FEET WEST OF THE NORTHEAST CORNER OF SAID LOT 59; THENCE SOUTH 88°50'02" EAST, ALONG SAID NORTH LINE OF LOT 59 AND NORTH LINE OF LOT 60 A DISTANCE OF 343.44 FEET TO A POINT ON THE NORTH LINE OF SAID LOT 60 AND SAID POINT BEING 89.63 FEET EAST OF THE NORTHWEST CORNER OF SAID LOT 60; THENCE SOUTH 00°47'33" WEST, BEING PARALLEL WITH THE EAST LINE OF SAID LOT 59 A DISTANCE OF 310.00 FEET TO AFORESAID NORTH RIGHT OF WAY LINE OF "E" STREET AND SAID POINT BEING ON THE SOUTH LINE OF SAID LOT 60 SAID POINT BEING 89.63 FEET EAST OF THE SOUTHWEST CORNER OF SAID LOT 60; THENCE NORTH 88°50'02" WEST, ALONG SAID NORTH RIGHT OF WAY LINE AND SAID SOUTH LINE OF LOT 59 A DISTANCE OF 729.63 FEET TO THE POINT OF BEGINNING.

Said property is not the homestead of the Grantor(s) under the laws and constitution of the State of Florida in that neither Grantor(s) or any members of the household of Grantor(s) reside thereon.

Parcel ID Number: **11908-010-000**

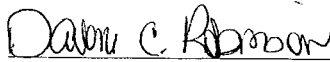
Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

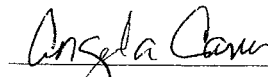
And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, 2016.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in our presence:



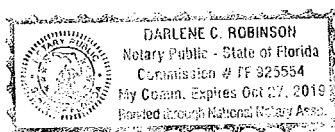
Witness Printed Name **Darlene C. Robinson**



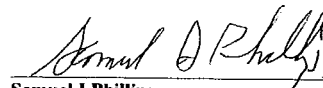
Witness Printed Name **Angela Cannady**

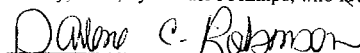
State of Florida
County of Bay

The foregoing instrument was acknowledged before me this 6th day of January, 2017, by Samuel I Phillips, who is/are personally known to me or who has produced a drivers license as identification.



DEED Individual Warranty Deed With Non-Homestead-Legal on Face

 (Seal)
Samuel I Phillips
Address: 5115 Deep Bayou Drive, Panama City, Florida 32404


Notary Public
Print Name: **Darlene C. Robinson**
My Commission Expires: _____

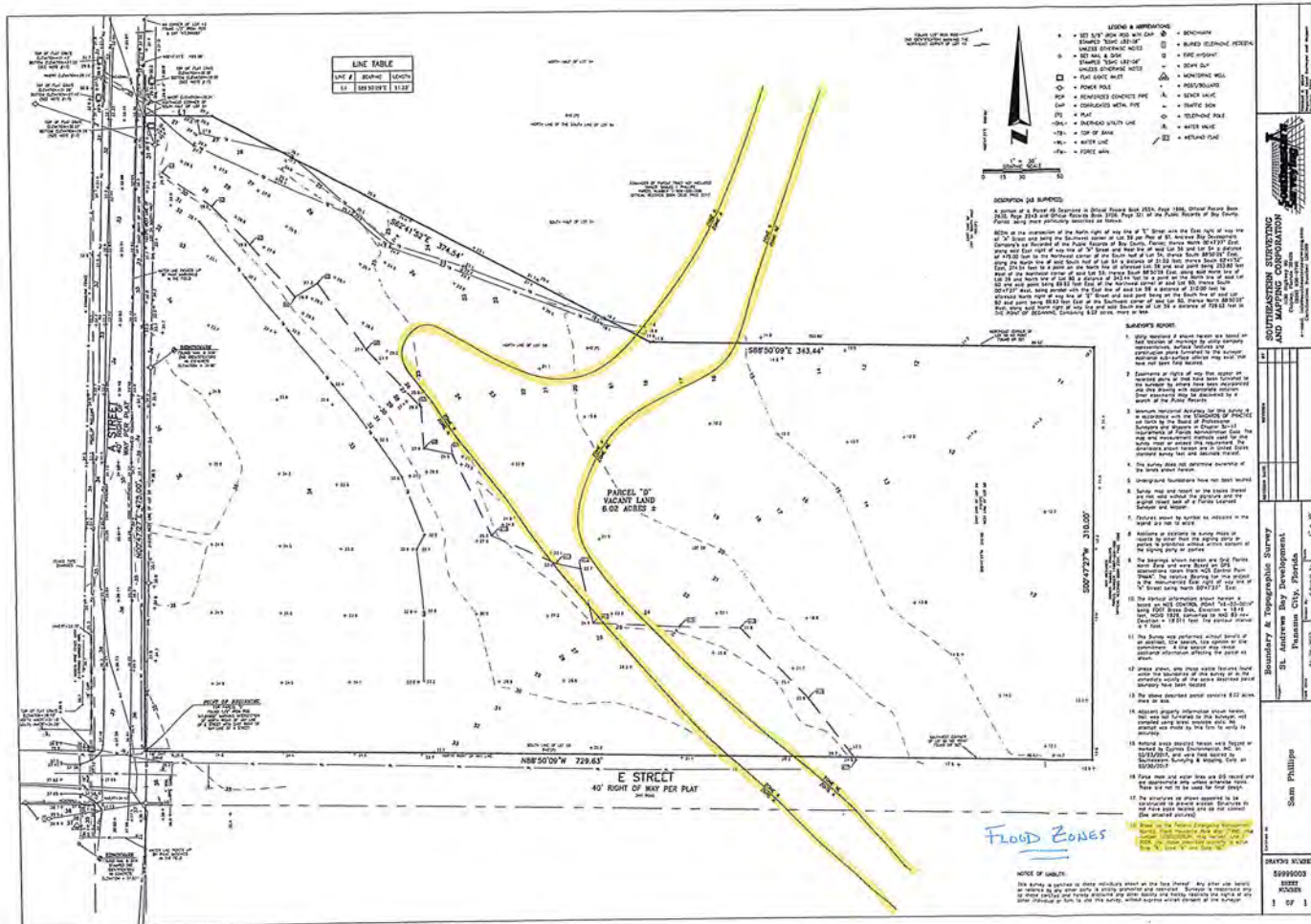
July 21, 2017

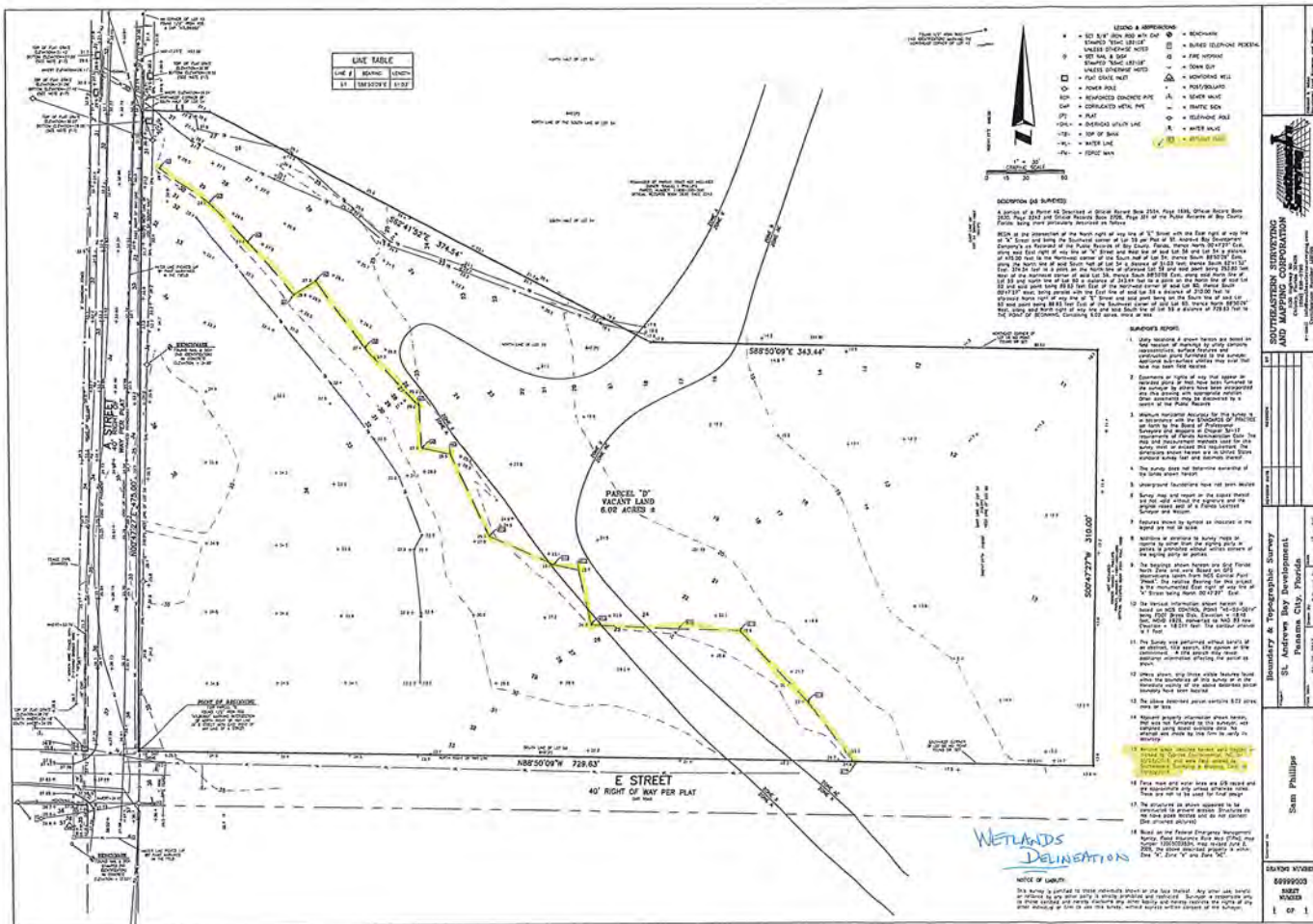


Project Information/Justification
Zone Change Application
Skinner Private Capital Group, LLC

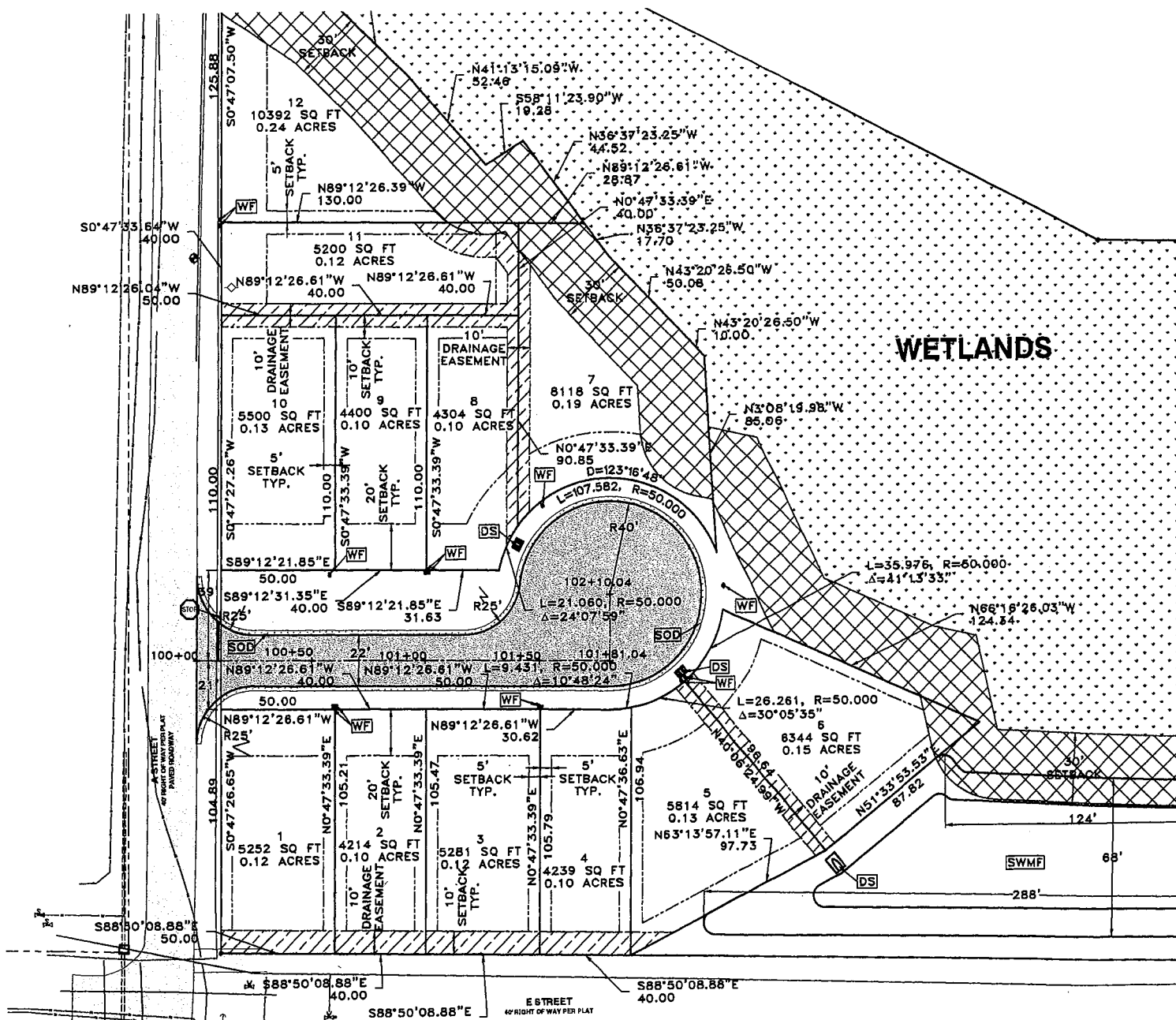
In accordance with the Bay County Comprehensive Plan and Land Development Regulations (LDR), the following criteria are presented for review:

1. The granting of the zone change will not impact the health, safety, and welfare of the general public.
2. The granting of the zone change will not create a public nuisance.
3. The property is suitable for single family development.
4. The granting of the zone change is compatible to surrounding zones.
5. The proposed request is consistent with policies of the Bay County Comprehensive Plan.
6. The subject property has adequate infra-structure facilities and services to support single family development.
7. The subject property is contiguous to existing residential designated property and will not create "spot" zoning.
8. The granting of the zone change meets the criteria specified in Table 3A of the Comprehensive Plan. The subject property can support single family residential uses with no, or minimal, potential to create public nuisances.
9. The granting of the zone change represents a logical and consistent extension of uses in the general proximity.
10. The granting of the zone change will not adversely affect other properties in proximity of the subject property.
11. There are no known infrastructure improvement plans that will interfere with the subject property.









ORDINANCE NO.____

AN ORDINANCE AMENDING ORDINANCE NO. 04-29
ENTITLED "THE BAY COUNTY OFFICIAL ZONING
DISTRICT MAP", AS AMENDED; PROVIDING FOR
AUTHORITY AND PURPOSE; PROVIDING A SHORT
TITLE; PROVIDING FOR CHANGES TO THE OFFICIAL
ZONING MAP; PROVIDING FOR SEVERABILITY;
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Bay County, Florida (the "Board"), approved Ordinance No. 04-29 (the "Bay County Official Zoning District Map") on September 21, 2004;

WHEREAS, the Board has approved other ordinances amending the Bay County Official Zoning District Map (Zoning District Map);

WHEREAS, Skinner Private Capital Group (the "applicant") submitted an application to change the zoning designation of the land described in Exhibit 1 on the Zoning District Map (the "rezoning");

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations Staff conducted a technical analysis of the application for rezoning resulting in findings and recommendations;

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations and Section 163.3174, F.S. the Planning Commission conducted a public hearing on August 17, 2017, to hear and consider comments from the staff, the applicant, and the public on the rezoning;

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations and Section 125.66, F.S. the Board conducted a quasi-judicial public hearing on September 19, 2017, to hear and consider the recommendations of the Planning Commission concerning the rezoning and to hear and consider comments from staff, the applicant, and the public;

WHEREAS, the Board found the proposed rezoning to be generally consistent with the Bay County Comprehensive Plan.

NOW, THEREFORE, be it ordained by the Board of County Commissioners of Bay County:

Section 1. Authority and Purpose. This ordinance is adopted pursuant to the authority granted counties in Chapter 125 and is enacted to provide for the health, safety and welfare of the citizens of Bay County, Florida and to implement the Bay County Comprehensive Plan and Bay County Land Development Regulations pursuant to Chapter 163, Part II, Florida Statutes.

Section 2. Short Title. This ordinance shall be known as "Bay County Rezoning ZC 17-107 to the Bay County Official Zoning District Map".

Section 3. Changes to the Zoning District Map. The Zoning District Map is hereby changed as follows and described in Exhibit 1.

<u>Reference</u>	<u>Action Taken</u>	<u>Location</u>
ZC 17-107	Change 6.0± acres from "Multi-Family Light (R-5A)" to "Single-Family Residential (R-1)" on the Zoning District Map	See Exhibit 1

Section 4. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decisions shall not effect the validity of the remaining portions hereof. The Board hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared illegal, invalid, or unconstitutional, and all ordinances and parts or ordinances in conflict with the provision of this ordinance are hereby repealed.

Section 5. Effective date. This Ordinance shall become effective as provided by law.

PASSED AND ADOPTED this 19th day of September 2017.

BOARD OF COUNTY COMMISSIONERS
OF BAY COUNTY FLORIDA

William T. Dozier, Chairman

ATTEST:

Clerk

Approved as to correctness of form:

Office of the County Attorney

Cc: Property Appraiser



Bay County Board of County Commissioners Agenda Item Summary

PZ 17-109 Rezoning Public Hearing - 16th Street

DEPARTMENT MAKING REQUEST/NAME:

Community Development - Ian Crelling, AICP, Planning Manager

MEETING

DATE: 9/19/2017

REQUESTED MOTION/ACTION:

The Board to conduct a quasi-judicial public hearing pursuant to Section 307 of the Land Development Regulations to consider a request to change the zoning of 0.52+/- acres from the "R-2" Single-Family and Duplex Dwellings zone district to the "R-1" Single-Family zone district. Requires a Zone Change. Property is located on 16th Street approximately 120 feet northwest of the intersection of 16th Street and First Avenue (District V).

AGENDA

Community Development - Public Hearing

BUDGETED ITEM? N/A

BUDGET ACTION:

N/A

FINANCIAL IMPACT SUMMARY STATEMENT:

N/A

BACKGROUND:

On August 17, 2017, the Bay County Planning Commission conducted a public hearing to consider a request from Sanders Real Estate, LLC to change the zoning of 0.52+/- acres from the "R-2" Single-Family and Duplex Dwellings zone district to the "R-1" Single-Family zone district (**Exhibit 1**). The subject property is located on the west side of 16th Street, about 120 feet northwest of the intersection of 16th Street and First Avenue, in unincorporated Panama City Beach (District V).

The parcel is designated as "Residential" on the Future Land Use Map. The applicant intends to develop the site as a 4-lot single-family residential subdivision. The proposed frontages would not meet the current "R-2" minimum frontage requirements; however, the proposed frontages will comply with the "R-1" requirements.

At the conclusion of the public hearing, the Planning Commission voted 5-0 to find the proposed zone change consistent with the Bay County Comprehensive Plan and Land Development Regulations.

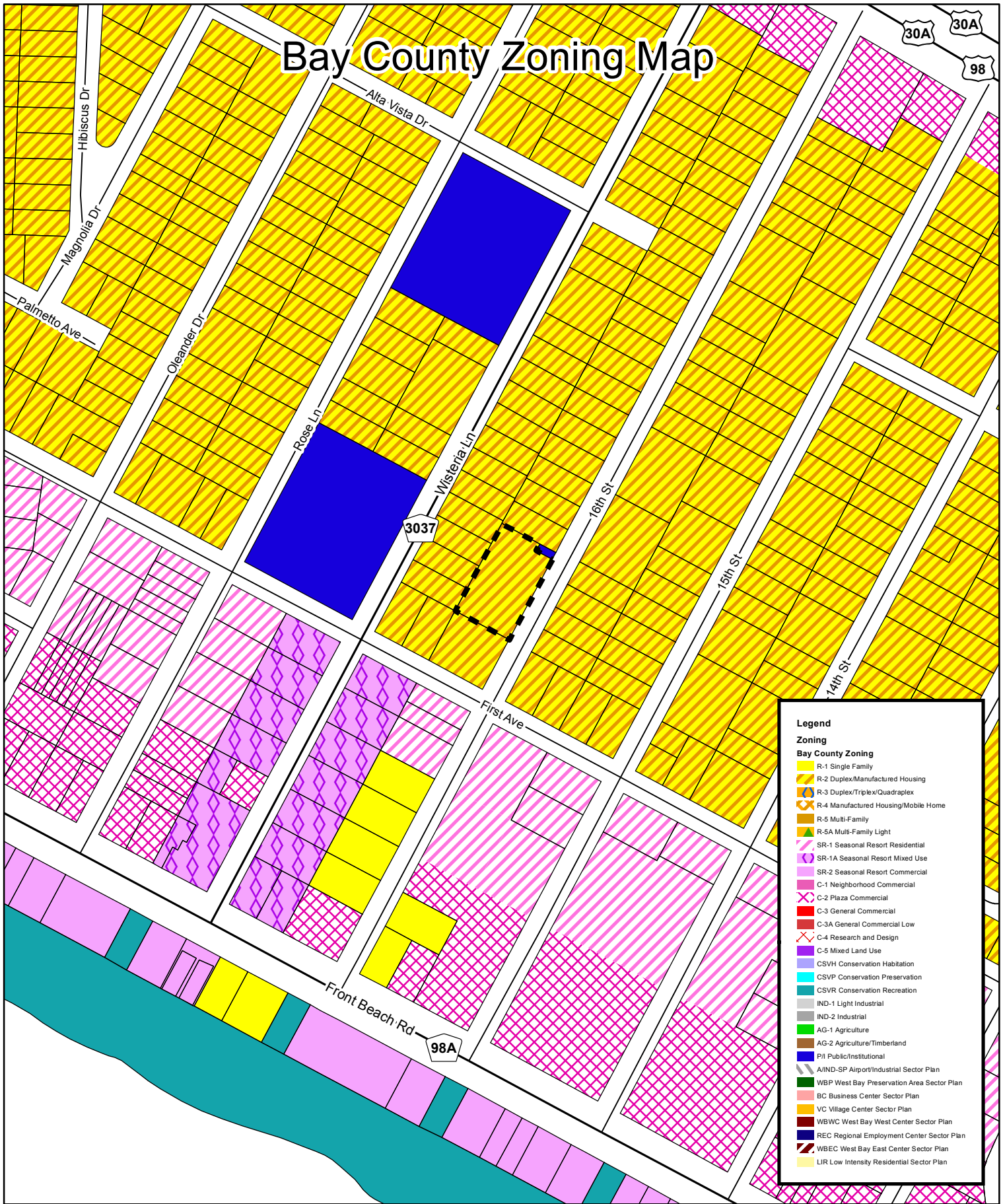
Staff agrees with the Planning Commission's findings.

It is therefore recommended the Board conduct a quasi-judicial public hearing pursuant to Section 307 of the Land Development Regulations, approve the proposed zone change, and adopt the attached ordinance (**Exhibit 2**).

This item has been noticed as a public hearing in accordance with Section 206 of the Land Development Regulations.

ATTACHMENTS:

Description	Type
Exhibit 1 - Map and Application	Exhibit
Exhibit 2 - Proposed Ordinance	Ordinance



Map created using ArcReader provided by Bay County GIS.
 Projection: NAD_1983_StatePlane_Florida_North_FIPS_0903_Feet
 This GIS data is not a legal representation of the features depicted; any
 assumption of the legal status of this data is hereby disclaimed.

Prepared by
Bay County
Planning and Zoning

1 in = 0.05 miles

BAY COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING AND ZONING DIVISION
840 W. 11th Street Room 2350 - Panama City, FL 32401
Phone: 850-248-8250 - Fax: 850-248-8267
E-mail: planning@baycountyfl.gov

Agenda Date: August 17, 2017

Application No.: PZ 17-109, Zone Change

Applicant: Todd Gorrell (authorized agent)

Owner: Sanders Real Estate, LLC

Parcel ID Number: 36567-000-000

Project Description: The applicant is requesting approval to change the zoning of 0.52+/- acres from the "R-2" Single-Family and Duplex Dwellings zone district to the "R-1" Single-Family zone district.

Project Location: The property is located on the west side of 16th Street, about 120 feet north of First Avenue, in unincorporated Panama City Beach. (District V)

Parcel Information:

Parcel size:	0.52+/- acres
Land Use Designation:	Residential
Zoning:	R-2 (requesting R-1 / Single-Family)
Existing Land Use:	Vacant
Surrounding Land Uses:	North: Residential (R-2 / P/I) South: Residential (R-2) East: 16 th Street / Residential (R-2) West: Residential (R-2)
Project Site Access:	16 th Street
Service Area:	Urban (also within the Beaches Special Treatment Zone and Coastal Planning Area)

Standards of Review

In accordance with Section 307.3. of the Bay County Land Development Regulations, the Planning Commission and Board of County Commissioners are required to make the following findings in the affirmative prior to approving any proposed zone change.

1. The proposed zone change is consistent with the Comprehensive Plan in that the proposal is within the proper land use category shown on the Future Land Use Map, complies with all standards and criteria associated with that category, and the application is not inconsistent or in conflict with the Plan, Policy 3.2.1, as follows:
 - a. Potential for threat to the health, safety, and welfare of the general public;
 - b. Potential to create public nuisance(s);

- c. Site suitability;
 - d. Compatibility between zones;
 - e. Consistency with the Comprehensive Plan;
 - f. Availability of infra-structure facilities and services;
 - g. Would not create "spot" zoning; and
 - h. Criteria specified in Table 3A of the Comprehensive Plan.
2. Whether or not the application for zone change represents a logical and consistent extension of present uses in the general area of the property involved.
 3. Granting the application for zone change will not adversely affect other properties in the general vicinity of the property involved.
 4. The impact of the rezoning to the environment or natural resources, and the impact upon concurrency issues and requirements.
 5. Granting the application for zone change will not interfere, contradict, or conflict with the infra-structure improvement plans of Bay County or any other governmental agency, or otherwise create a physical or financial burden for Bay County.

Analysis & Discussion

The applicant is requesting approval to rezone 0.52+/- acres from "R-2" (Single-Family and Duplex Dwellings) to "R-1" (Single-Family). Because this parcel has a Future Land Use Map designation of Residential (RES), a Small Scale Amendment is not required.

The subject property is located on the west side of 16th Street, approximately 120 feet north of First Avenue, in the unincorporated portion of Panama City Beach, within the Urban Service Area. The site is also within the Beaches Special Treatment Zone and Coastal Planning Area. The site is a vacant parcel, previously owned by Gulf Power, for which a developer intends to divide into four single-family residential lots. It was revealed in a discussion with the developer that three of the proposed lots would not meet the minimum frontage requirements for the "R-2" zoning, which are 50 feet for square or rectangular lots and 20 feet for irregular or cul-de-sac lots. The minimum frontages for the requested "R-1" zoning are 35 feet for square or rectangular lots and 20 feet for irregular or cul-de-sac lots.

A copy of the proposed subdivision plan was included with the application. The change to "R-1" would allow review of the proposed residential development to proceed.

As provided in LDR Section 404.1, allowable "R-1" uses include:

- a. Single-Family dwellings built to Florida Building Code Standards pursuant to Chapter 553, F.S.
- b. Home office of convenience.
- c. Community facilities (e.g. neighborhood centers, golf courses, tennis courts, swimming pools, etc.).
- d. Family day care homes (Section 125.0109, F.S.).
- e. Non-for-profit parks or playgrounds.
- f. Low impact public utilities.
- g. Home Occupations.

Conditional uses and accessory use are respectively provided under LDR Sections 404.2. and 404.3.

The prescribed Bulk Regulations in Table 4.1, of the LDR, for "R-1" allow a maximum density of eight (8) dwelling units per acre (Urban Service Area, with central water & sewer services), a maximum

building height of 45 feet and a maximum Impervious Surface Ratio of 60 percent. The minimum Lot Frontages are 35 feet for square or rectangular lots and 20 feet for irregular or cul-de-sac lots. Minimum Yard Setbacks are: Front – 20 feet, Side – 5 feet, and Rear – 10 feet.

The requested zoning is consistent with the proposed development plan for the parcel. Staff supports the requested change of the 0.53+/- acres from "R-2" to "R-1."

Staff Recommendation:

It is therefore recommended the Commission:

1. Find the proposed change from "R-2" to "R-1" consistent with the Comprehensive Plan and Land Development Regulations; and,
2. Forward a recommendation to the Bay County Board of County Commissioners to change the zoning of the 0.53+/- acres to the "R-1" Single-Family district.



Bay County Property Appraiser

Dan Sowell, CFA

 860 W. 11th Street, Panama City, Florida 32401
 (850) 248-8401 Phone | (850) 248-8449 Fax

Sales In Area	Previous Parcel	Next Parcel	Return to Main Search	Bay Home
Owner and Parcel Information				
Owner Name	GULF POWER CO.		Today's Date	July 28, 2017
Mailing Address	SOUTHERN ACCOUNTS PAYABLE P.O BOX 830736		Parcel Number	36567-000-000
	BIRMINGHAM, AL 35283		Tax District	Fire Gulf (District 56)
Location Address	1ST ST		2016 Final Millage Rates	12.8371
Property Usage	VACANT (000000)		Acreage	0
Section Township Range	10-3S-17W		Homestead	N
Show Parcel Maps Generate Owner List By Radius Comparative Market Analysis Card View Print Show Assessment Notice				

Value Information			Legal Information
	2016 Certified Values	2017 Working Values	
Building Value	\$0	\$0	10 3S 17W -10- 13D1 PCL IN SW1/4 OF NE1/4 120' BY 300' LESS SLY 110' DB 145 P 69 The legal description shown here may be condensed for assessment purposes. Exact description should be obtained from the recorded deed.
Extra Feature Value	\$945	\$945	
Land Value	\$168,000	\$170,000	
Land Agricultural Value	\$0	\$0	
Agricultural (Market) Value	\$0	\$0	
Just (Market) Value*	\$168,945	\$170,945	
Assessed Value	\$17,628	\$19,391	
Exempt Value	\$0	\$0	
Taxable Value	\$17,628	\$19,391	
Maximum Save Our Homes Portability	\$0	\$0	
AGL Amount	\$151,554	\$151,554	
Just (Market) Value description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price.			
Tax Collector Information			

Building Information
No buildings associated with this parcel.

Extra Features Data				
Description	Number of Items	Unit Length x Width x Height	Units	Effective Year Built
CL FENCE A	1	0 x 0 x 0	540 UT	1992

Land Information				
LAND USE	NUMBER OF UNITS	UNIT TYPE	Frontage	Depth
VACANT	4	LT	0	0

Sale Information									
Multi-Parcel Sale	Sale Date	Sale Price	Instrument	Deed Book	Deed Page	Sale Qualification	Vacant or Improved	Grantor	Grantee
No Sales Information available for this parcel									

Sales In Area	Previous Parcel	Next Parcel	Return to Main Search	Bay Home
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The Bay County Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The Property Appraiser's office does not assign addresses nor is it responsible for the accuracy of addresses on this site. Click [here](#) for a list of addressing contacts for the various jurisdictions in Bay County for address verifications. The Senior Exemption Does Not Apply to All Taxing Authorities. Just (Market) Value is established by the Property Appraiser for ad valorem tax purposes. It does not represent anticipated selling price. Working values are subject to change. For more detailed land and building information, please click on Card View Print. Information on this site should not be relied upon for insurance related matters. Current year assessments are as of January 1st and are based on previous year sales activity. Website Updated: July 23, 2017

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Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community, Bay County GIS.

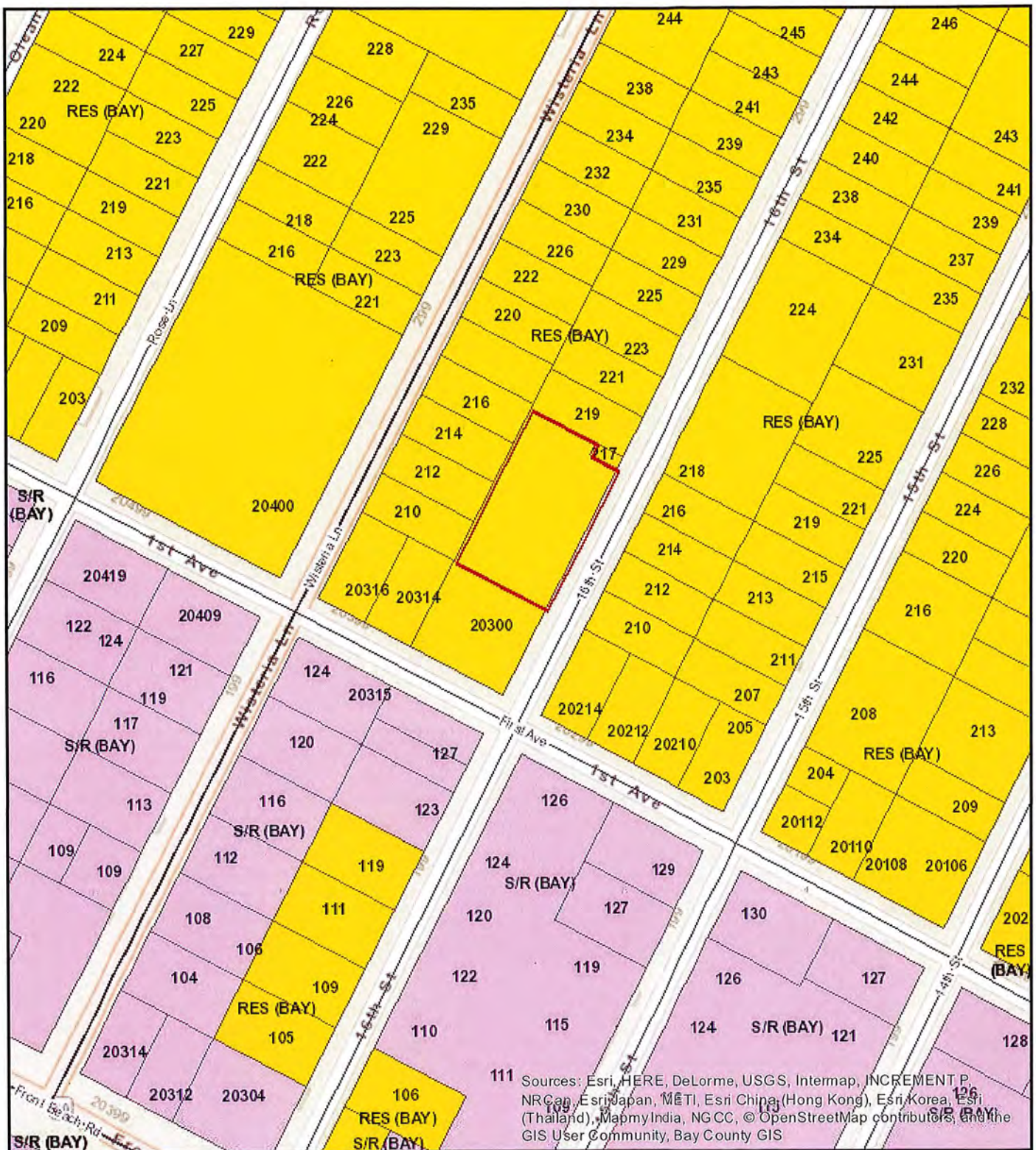
Source: <http://maps.baycountyfl.gov>

Overall Site Location



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 7/28/2017



Source: <http://maps.baycountyfl.gov>

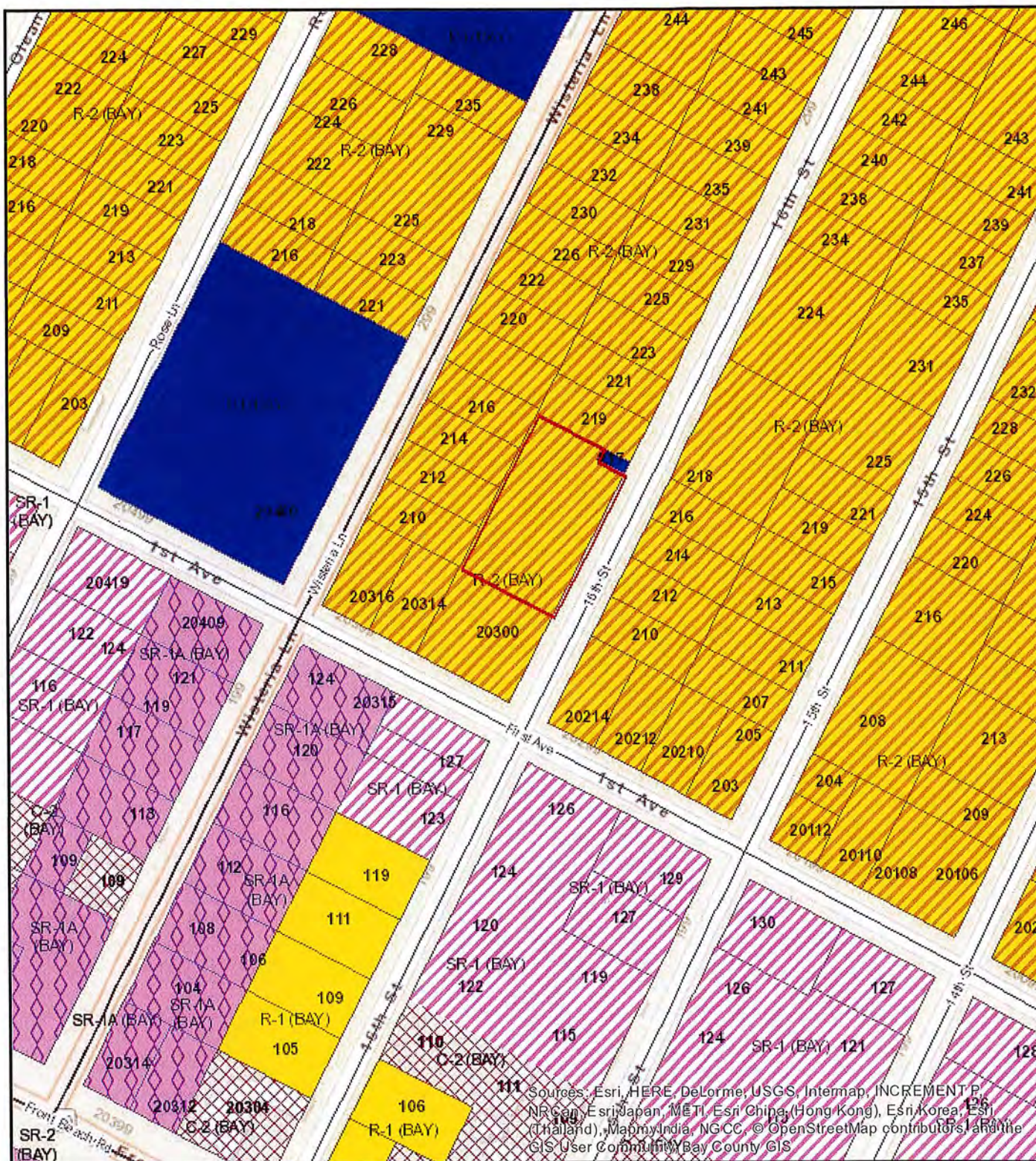


Future Land Use Map (RES)



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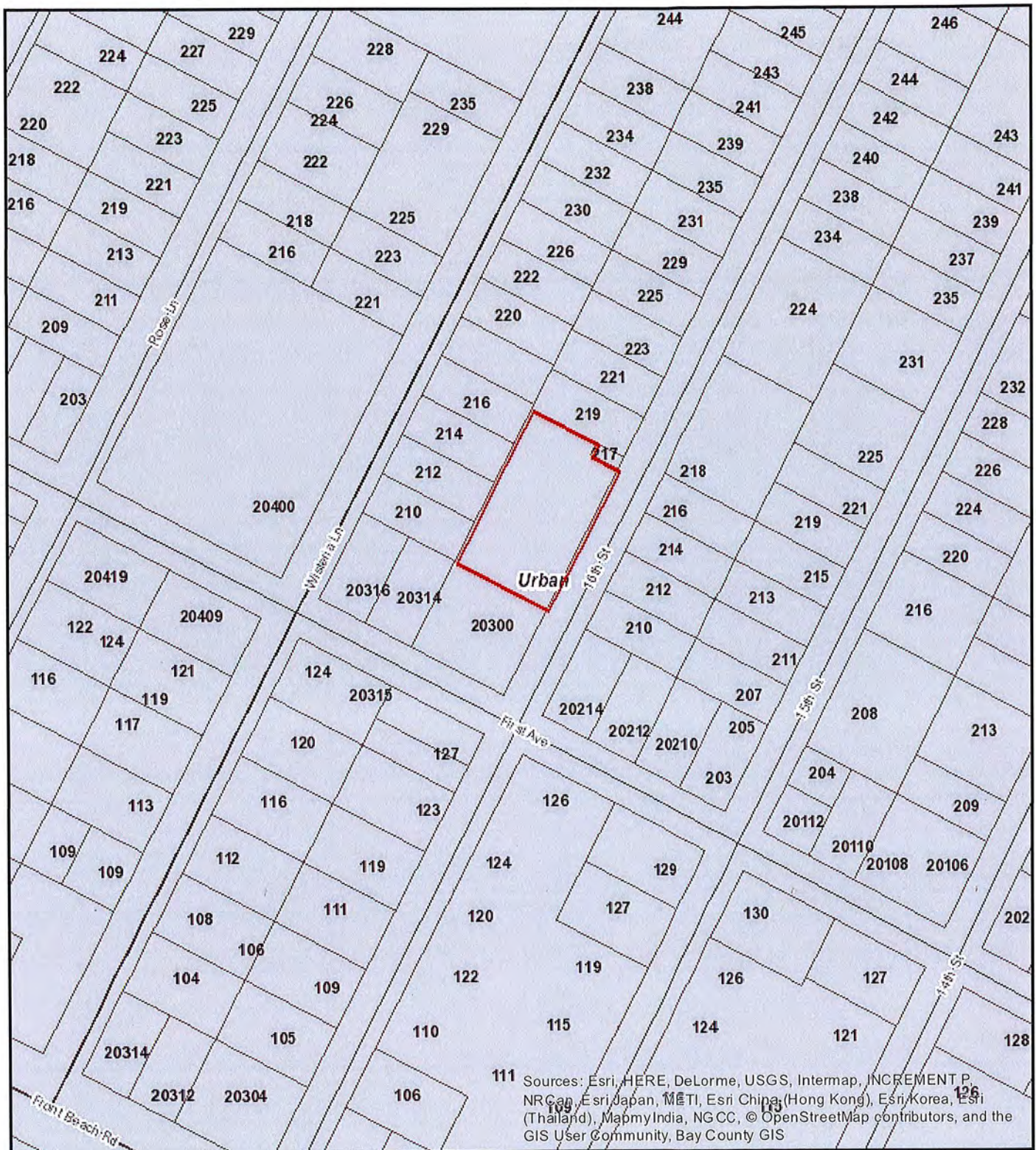


Zoning Map (R-2)



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Source: <http://maps.baycountyfl.gov>



Service Area Map (Urban)



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Printed: 7/28/2017



Source: <http://maps.baycountyfl.gov>

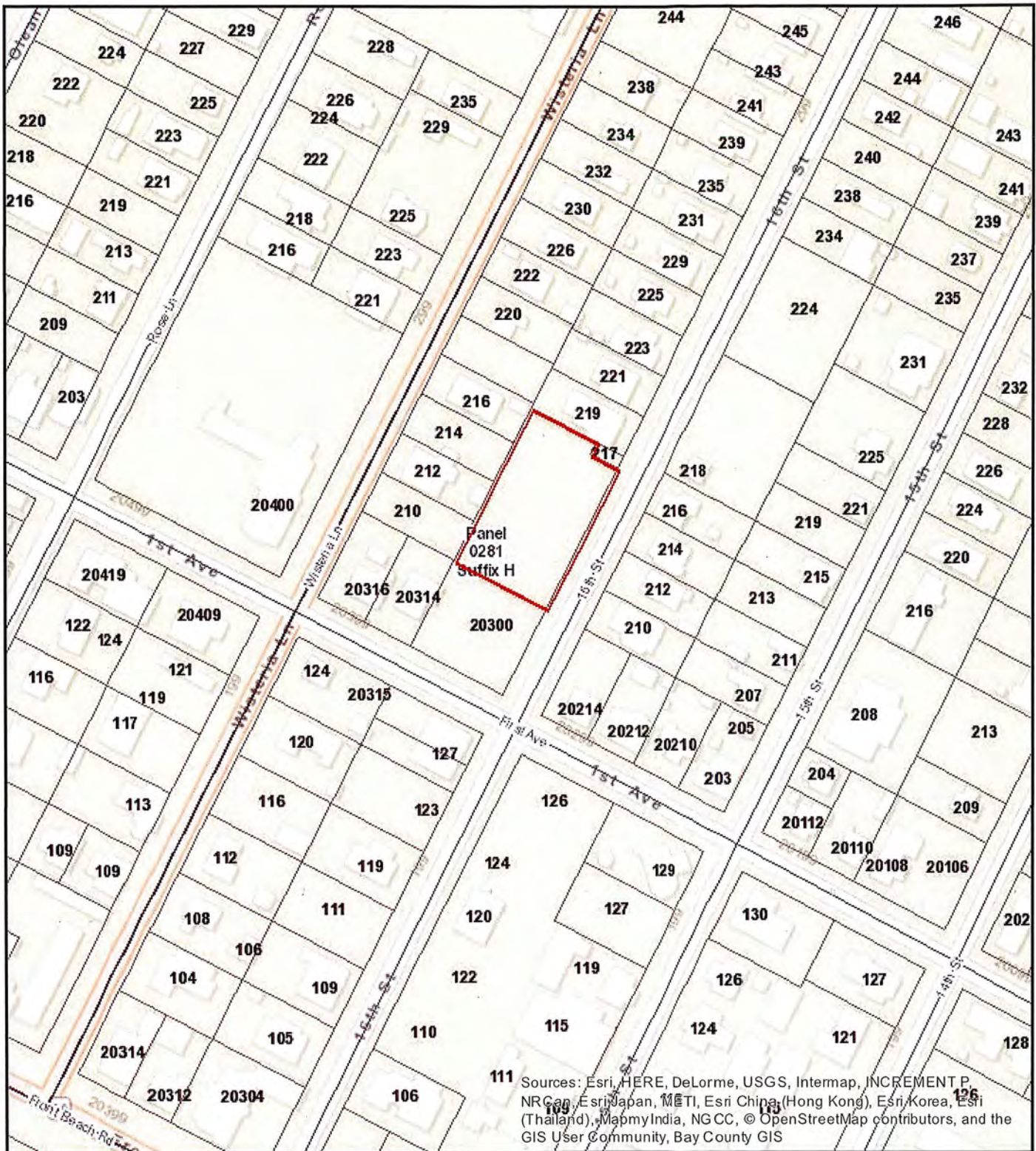


Special Treatment Zones Map



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 7/28/2017



Source: <http://maps.baycountyfl.gov>

Flood Zone Map (2009)



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 - gis.division@baycountyfl.gov

Printed: 7/28/2017

SECTION 410. Bulk Regulations. Standards and criteria for all residential zones shall be as prescribed in Table 4.1.

TABLE 4.1
RESIDENTIAL ZONING BULK REGULATIONS

	ZONE					
	R-1	R-2	R-3	R-4	R-5	R-5A
Regulation	Single Family	Single Family and Duplex Dwellings	Duplex, Triplex and Quadraplex	Manufactured Housing and Mobile Homes	Multi-family	Multi-family Light
Maximum Density³						
Urban	8 du/acre	15 du/acre	15 du/acre	6 du/acre	25 du/acre ²	25 du/acre ²
Suburban	5 du/acre	5 du/acre	5 du/acre	5 du/acre	5 du/acre	5 du/acre
Rural Community (paved road)	1 du/acre	1 du/acre	1 du/acre	1 du/acre	N/A	N/A
Rural Community (unpaved road)	1 du/3 acres	1 du/3 acres	1 du/3 acres	1 du/3 acres	N/A	N/A
Minimum Lot Frontage¹ (in feet)						
Square or Rectangular	35	50	50	50	100	100
Irregular or Cul-de-sac	20	20	20	20	50	50
Yard Setbacks (in feet)¹						
Front	20	15	20	20	25	25
Side	5	5	5	5	10	10
Rear	10	10	10	10	10	10
Maximum Building Height (in feet)						
Urban Areas	45	45	45	45	100	50
Suburban Areas	45	45	45	45	85	50
Impervious Surface Ratio	60%	60%	60%	60%	75%	75%
¹ Townhouse Developments will not require minimum lot frontage or side setbacks with exception of the "end" unit having a five (5) foot setback at the property line.						
² Allowable density is limited to fifteen (15) dwelling units per acre in the Coastal Planning Area/Beaches Special Treatment Zone.						
³ Maximum allowable density subject to availability of central water and sewer services.						
⁴ The intensity of non-residential uses shall not exceed a floor area ratio of 50 percent (0.5 FAR).						

Application to Amend the Bay County Zoning Map

(Please type or print clearly)

RECEIVED

File No.: 9217-109

Date Received: JUL 26 2017

A) Applicant Information

BAY COUNTY
PLANNING AND ZONING

Owners name:	Sanders Real Estate LLC	Authorized agent:	Todd Gorrell
Mailing address:	604 Hwy 80 W, Suite J Clinton MS 39056	Mailing address:	315 Bayshore Dr. Panama City Beach FL 32407
E-mail:	bsanders@sandersengineer.com	E-mail:	gorrellt@hotmail.com
Telephone:	251 366 5777	Telephone:	850 865 7540
FAX:		FAX:	

Attach a letter from the property owner granting authorization if an agent is submitting application.

B) Requested Zone Change

Change from: R-2
Existing zoning

to: R-1
Proposed zoning

C) Site Information

Address/location of proposed site:	16 St, Panama City Beach FL 32413
Property ID number(s):	36567-000-000
Property size (acres / square feet):	.528/22,988.66
Future Land Use Map designation:	Residential

A legal description must be attached in order for an application to be considered complete. Please include a survey if available. Provide an 8.5 X 11 copy.

A copy of a signed deed or other instrument documenting legal interest in the property to be amended must be attached for application to be considered complete. Provide an 8.5 X 11 copy.

Two aerial photographs obtained from the Bay County Property Appraisers Office which identifies the subject property and all property within a 500 foot radius of the subject property must be attached to this amendment application. Provide an 8.5 X 11 copy.

D) Review Fee Attached:

1. Zone Change: \$1,450

E) Site Information

Current property use	Vacant (Residential)
FIRM Zone & Panel No.	
Wetlands	
Aquifer Recharge	
Coastal Area	
Wildlife Habitat	
Surrounding land uses North:	Residential
South:	Residential
East:	Residential
West:	Residential

F) Utilities

Applicants must provide information as to how the site will have access to potable water, sewage disposal, solid waste disposal, roads, and stormwater control.

1. Water and Sewer Service:**a. Potable Water Service**

Provider	Permitted capacity (gallons per day – gpd)	Current demand - gpd	Available capacity – gpd
City of Panama City Beach	Currently undeveloped	Currently undeveloped	
Private Well (s)_____	N/A		

Current potable water demand of site under existing designation: 0 (undeveloped) gpd

Anticipated potable water demand if amendment is approved: 850 total gpd

b. Sanitary Sewer Service/Wastewater Treatment

Provider*	Permitted capacity - gpd	Current demand - gpd	Available capacity - gpd
City of Panama City Beach	Currently undeveloped	Currently undeveloped	
Septic tanks or other individual on-site systems _____	N/A		

* If wastewater is to be treated using a package system, please fill-in "Package Plant" in the provider column and state the capacity of the proposed system in the second column.

Current wastewater demand of site under existing designation: 0 (undeveloped) gpd

Anticipated wastewater demand if amendment is approved: 850 total gpd

Note: If potable water and sewage disposal is to be through a provider other than Bay County, then the applicant must attach a letter from the proposed provider certifying that adequate capacity and immediate hookups are available to the site.

2. Stormwater: Describe how stormwater will be controlled and treated:

No special control required. No changes to property that will modify existing stormwater drainage.

If rezoning to a higher density the following information must be included:

3. Transportation: Use professionally acceptable methodology to determine the impacts of proposed development on transportation infrastructure. A traffic study shall be required if the proposed development will impact a facility at or near its maximum acceptable level of service, and/or if the proposed development will generate 100 or more trips in the peak hour (Land Development Regulations Section 2008-6, 7). The Traffic Impact Analysis (TIA) must be performed using a traffic micro-simulation model

such as Synchro or HCS2000. The Bay County Transportation Planning Organization Congestion Management System must be used to determine whether or not a facility is at or near its maximum capacity for the road segment's AADT. For roads where counts do not exist for AADT, counts must be collected by applicant.

ITE code	Land use	Units/sq. footage	Daily trips	Peak trips
N/A				

Road segment	Existing LOS	Projected LOS	Acceptable LOS
N/A			

In which hurricane evacuation zone(s) is the subject property located: See attached Bay County Evacuation Zones Map

☐ Tropical storm ☐ Category 1 hurricane ☐ Category 2 hurricane
☐ Category 3 hurricane ☐ Category 4-5 hurricane ☐ N/A

G) Project Information/Justification

Provide a detailed description of the purpose of the proposed zone change, and how the proposed change is consistent with the following Findings Guidelines (Section 307.3).

- a. The application for zone change is consistent with the Comprehensive Plan. To be consistent means: that the zone change is within the proper land use category shown on the Comprehensive Plan Future Land Use Map and complies with all standards and criteria associated with that category, and; the application for zone change is not inconsistent or in conflict with the Comprehensive Plan, Policy 3.2.1 of the Future Land Use Element as follows.
 - i. Potential for threat to the health, safety, and welfare of the general public;
 - ii. Potential to create public nuisance(s);

- iii. Site suitability;
 - iv. Compatibility between zones;
 - v. Consistency with the Comprehensive Plan;
 - vi. Availability of infra-structure facilities and services;
 - vii. Would not create "spot" zoning, and;
 - viii. Criteria specified in Table 3A of the Comprehensive Plan.
- b. Whether or not the application for zone change represents a logical and consistent extension of present uses in the general area of the property involved.
 - c. Granting the application for zone change will not adversely affect other properties in the general vicinity of the property involved.
 - d. Granting the application for zoning change will not interfere, contradict, or conflict with infrastructure improvement plans of Bay County or any other governmental agency, or otherwise create a physical or financial burden for Bay County

The existing property was used by Gulf Power for electrical equipment in the midst of a residential subdivision. After Gulf Power removed equipment and electrical components, the property is now simply a large vacant lot within the residential area. Rezoning this vacant property to allow single family residences will in no way be considered any threat to health, safety, welfare of the general public. The requested rezoning will provide compatibility with adjacent zones, will not cause "spot" zoning, and will be in agreement with the residential area comprehensive plan. This property is surrounded on all sides by existing single family homes. The property has continuous road frontage along the East side on 16th Street. Existing public utilities are available.

H) Provide one copy of the deed to the property, a site plan of the property proposed for a zone change, and a vicinity map.

Please be advised that your property may be subject to private covenants and restrictions which, under Policy 8.5.2 of the Bay County Comprehensive Plan, are encouraged and supported by the Bay County Board of County Commissioners provided such restrictions do not conflict with the Plan.

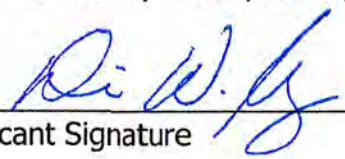
I) Certification and Authorization

- (1) By my signature, I certify that the information contained in this application is true and correct and understand that deliberate misrepresentation of such information will be grounds for denial and reversal of this application and or revocation of any approval based on this application.
- (2) I authorize County staff to enter upon my property at any reasonable time for the purpose of site inspection.
- (3) I authorize the placement of a public notice sign on my property at a location to be determined by County staff.

(4) I Dennis Sanders (print name) as the property owner or authorized property owner representative have read and understand the attached information concerning Application for Amendment to the Bay County Zoning Map.

Dennis Sanders

Applicant Name (Type or Print)


Applicant Signature

President - Sanders Real Estate, LLC.

Title and Company (if applicable)

July 18, 2017

Date

ZONING MAP AMENDMENT APPLICATION COMPLETENESS CHECKLIST

Planning and Zoning Staff will only accept complete applications.

Requirements	Check if Complete
Complete Application Form	✓
\$1,450.00 Fee	✓
Letter of Authorization (If Necessary)	✓
Site Plan (8.5 X 11 copy)	✓
Signed Deed to Property (8.5 X 11 copy)	✓
Survey/Map of Property (8.5 X 11 copy)	✓
When submitting an application, please submit COPIES of any original documents – the documents may get folded, hole-punched, or stapled.	



**BAY COUNTY COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING AND ZONING DIVISION
840 West 11th Street, Room 2350
Panama City, Florida 32401
(850) 248-8250 FAX (850) 248-8267
e-mail: planning@baycountyfl.gov**

SANDERS REAL ESTATE, LLC

604 Hwy 80 W, Suite J

Clinton MS 39056

Phone: 251-366-5777

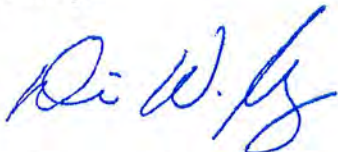
Fax: 601-924-6812

July 18, 2017

To Whom It May Concern,

Todd Gorrell is authorized to act as my agent, in the event of my absence, in the matter of Re-Zoning and Requesting a Development Order for my property located near the corner of 16th Street and 1st Avenue in Panama City Beach, FL (Parcel No. 36567-000-000).

Sincerely,

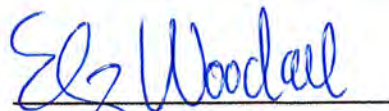


Dennis W. Sanders, President
Sanders Real Estate

State of MS

County of Hinds

Subscribed and sworn to before me on this 18th day of July, 2017 by
Dennis W. Sanders.


Notary Public

Elizabeth Woodall
Printed Name



THIS INSTRUMENT WAS PREPARED BY:
JESSICA C. ANDRADE of BEGGS & LANE, RLLP
501 COMMENDENCIA STREET
PENSACOLA, FLORIDA 32502

Tax ID# 36567-000-000

SPECIAL CORPORATE WARRANTY DEED

STATE OF FLORIDA
COUNTY OF BAY

KNOW ALL MEN BY THESE PRESENTS: That **GULF POWER COMPANY**, a Florida corporation ("Grantor or Company"), for and in consideration of One and No/100 Dollars (\$1.00) and other good and valuable considerations to it in hand paid, the receipt whereof is hereby acknowledged, does bargain, sell, convey and grant and quitclaim unto **SANDERS REAL ESTATE, LLC**, a Mississippi limited liability company, with an address of 604 Highway 80 West, Suite J, Clinton, Mississippi 39056 ("Grantee"), his successors and assigns, forever, the following described real property, situated and located in the County of Bay, State of Florida (herein the "Property"), to-wit:

SEE ATTACHED EXHIBIT "A" INCORPORATED HEREIN

Restrictive Covenants Running With The Property: Gulf Power has previously used the Property as a site for an electric transmission substation. Gulf Power previously conducted an environmental assessment and site rehabilitation work upon the Property due to the presence of certain levels of arsenic in soils. The contamination resulted from the historical application of a herbicide containing arsenic trioxide. The site work was completed in accordance with applicable Florida law and the Florida Department of Environmental Protection issued its correspondence of August 13, 2002 advising that no further action is required for the soil cleaning (copy attached as **Exhibit "B"** and by reference incorporated herein as if set forth herein in full). However, some level of arsenic concentration in soils may remain on the Property and other naturally occurring arsenic concentration in soils may remain on the Property. The Property is hereby restricted so as to provide that no water well to be used for purposes of drinking, bathing, washing clothes, cooking, or for washing of cooking and eating utensils will be permitted to be drilled or maintained on the Property. However, a water well for irrigation purposes only will be permitted provided: That Grantee maintains a permanent sign on the Property advising that the irrigation water is not suitable for drinking or bathing; and that Grantee and Grantee's successors and assigns agree, by acceptance of a deed to the Property, to indemnify and hold Gulf Power harmless as to any and all illness, injury, death, or any other damages, if any, arising out of the drilling and maintaining of an irrigation well on the Property.

It is understood and agreed that Grantor disclaims all warranties or representations of any kind or character, express or implied, with respect to the Property, except for matters of title. Grantee acknowledges and agrees that Grantor is hereby selling and conveying the property and improvements, if any, to Grantee and Grantee is accepting the property "AS IS, WHERE IS", where is", with all faults, and there are no oral agreements, warranties or representations collateral to or affecting the Property to Grantee by Grantor or any third party. Grantor is without knowledge as to whether the Property can be used for Grantee's purposes. Neither party considers that there are any improvements on the Property.

There are excepted from the warranties herein contained the following: any restrictions and easements of record in Bay County, Florida; the lien of ad valorem real property taxes for 2017 and subsequent years; any and all oil, gas and mineral conveyances, reservations, and/or leases of record; submerged land rights, if any; any and all rights, dedications, easements, interests or claims which may exist or arise by reason of rights-of-way, dirt roads, trail roads, paths, power or other utility lines, fences or improvements of any kind located on the Property, encroaching from the Property onto adjacent lands, or encroaching from adjacent lands onto the Property; the exact acreage content of the Property; the restrictive covenants herein set forth; any and all matters that would be reflected by a current and

accurate survey or personal inspection of the Property; and all title exceptions set forth in the Chicago Title Insurance Company commitment for title insurance, Order Number 6448243, issued in conjunction with this transaction and the owner's title insurance policy that will be issued following the recording of this deed.

TO HAVE AND TO HOLD unto the said Grantees, their heirs, personal representatives, successors and assigns, forever, together with all and singular the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining, together with all riparian rights, if any, free from all exemptions and right of homestead. Grantor covenants with Grantees that it specially warrants the title to the Property conveyed hereby and that Grantor and its personal representatives will forever warrant and defend the title to the Property for Grantees and their personal representatives, successors, and assigns, from and against the claims and demand of Grantor and all persons claiming by, through, or under Grantor, except as hereinabove set forth, but not against the claims of any others, and title is subject to all easements, restrictions and other matters as hereinabove set forth or referenced.

IN WITNESS WHEREOF, the said Grantor has executed this instrument this 16th day of July, 2017.

Signed, sealed and delivered
in the presence of:

Sign: Wendy Brooks
Print: Wendy Brooks

Sign: Wendy Brooks
Print: Wendy Brooks

GULF POWER COMPANY, a Florida corporation

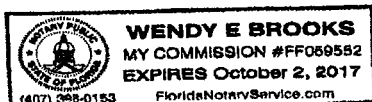
By: J. Fletcher
Jim Fletcher, Vice President
External Affairs and Corporate Services

Attest: Sharon A. Jordan
Sharon Jordan
Its Assistant Secretary
(Corporate Seal)

Grantor's Mailing Address is:
One Energy Place
Pensacola, Florida 32520-0093

STATE OF FLORIDA
COUNTY OF Escambia

The foregoing instrument was acknowledged before me this 5 day of July, 2017, by Jim Fletcher, Vice President, and Sharon Jordan, Assistant Secretary, of Gulf Power Company, a Florida corporation, on behalf of the corporation. They are personally known to me, or have produced valid Florida Driver's Licenses as identification, and did not take an oath.



Wendy E Brooks
Notary Public, State of Florida at Large

My Commission Expires: 10/2/17

Commission Number: FF059552

EXHIBIT "A"

A parcel of land adjacent to Laguna Beach Estates, a plat of which is recorded in Plat Book 7, at Pages 23 and 33, and which is located in the Southwest Quarter (SW 1/4) of the Northeast Quarter (NE 1/4) of Section 10, Township 3 South, Range 17 West, Bay County, Florida, more particularly described as follows:

Begin at the Southeast Corner of Block Two (2) of said Laguna Beach Estates and run thence North 23 degrees 15 minutes East a distance of Six Hundred Ten Feet (610'), more or less, to point of beginning of this description; thence continue North 23 degrees 15 minutes East a distance of Three Hundred Feet (300'), more or less, to a point; thence run North 66 degrees 45 minutes West a distance of One Hundred Twenty Feet (120'), more or less, to a point; thence run South 23 degrees 15 minutes West a distance of Three Hundred Feet (300'), more or less, to a point; thence run South 66 degrees 45 minutes East a distance of One Hundred Twenty Feet (120'), more or less, to Point of Beginning.

LESS AND EXCEPT the Southerly 110 feet thereof, fronting 110 feet, more or less, on 16th Street and fronting 120 feet, more or less, on 1st Avenue, as described in Warranty Deed recorded in Official Records Book 3634, Page 1440, of the Public Records of Bay County, Florida.

AND LESS AND EXCEPT any portion of above described property lying within Tract B, Laguna-Gulf Subdivision, according to plat thereof recorded in Plat Book 16, Page 7, of the Public Records of Bay County, Florida.

Randy Newton

From: Ian Crelling
Sent: Wednesday, July 26, 2017 5:36 PM
To: Randy Newton
Subject: FW: Proposed Zoning Change for Parcel #36567-000-000

Randy – please print out Mr. Gorrell’s email and put it in the package for the PC.

Thanks,

Ian

From: Todd Gorrell [<mailto:gorrellt@hotmail.com>]
Sent: Wednesday, July 26, 2017 5:11 PM
To: Ian Crelling
Cc: Butch Sanders
Subject: Proposed Zoning Change for Parcel #36567-000-000

Hello Ian,

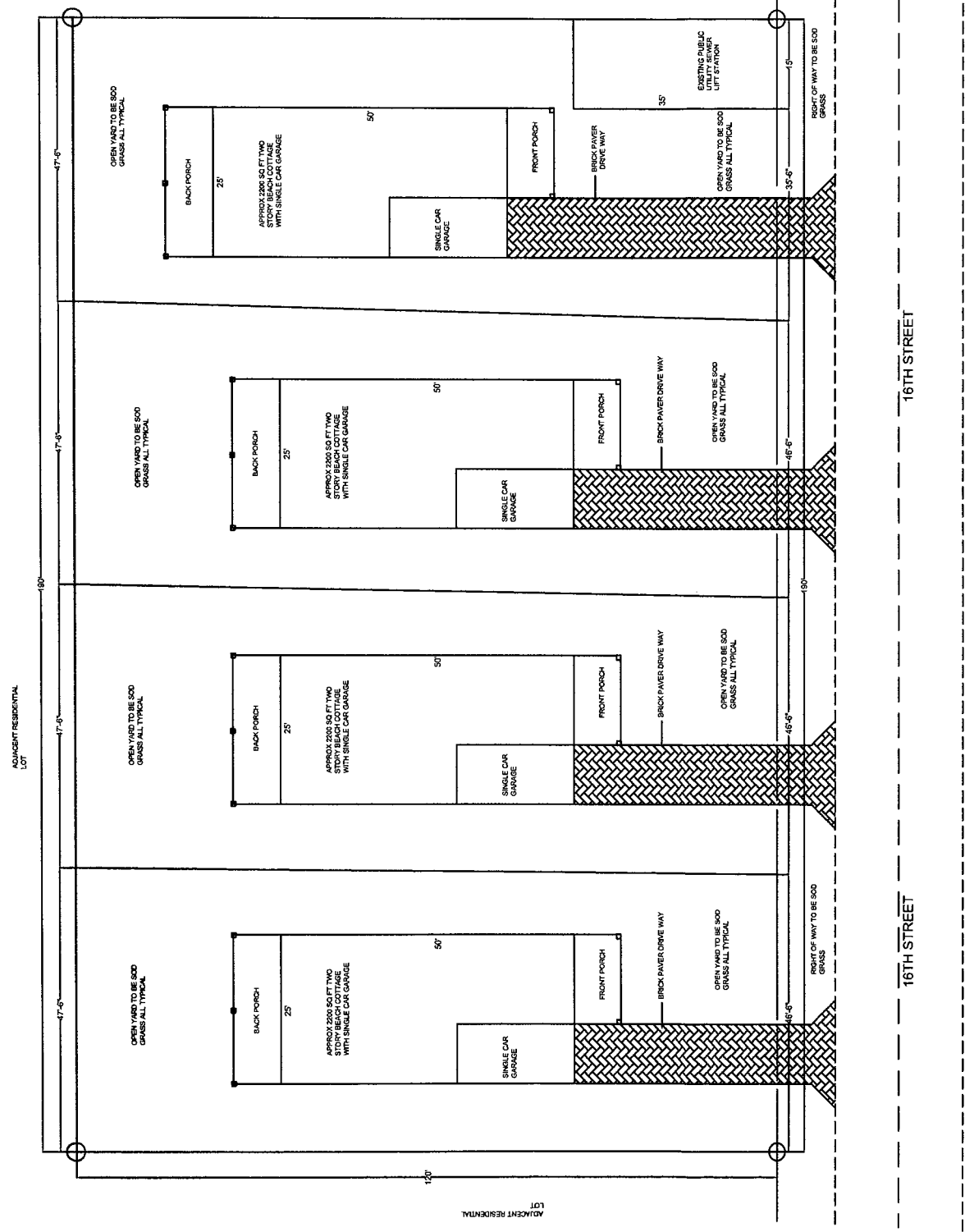
Per our conversation today, I am requesting the Zoning change from R2 to R1 to accommodate a 35 foot road frontage versus the current 50 requirement. I would like to divide this parcel to 3ea lots to 46.5 ft frontage and one to 35.5 ft frontage.

Thank you for this consideration and for your help this afternoon.

Todd Gorrell
850 865 7540

Dennis Sanders
251 366-5777

BASIC PROJECT SUMMARY: SUBDIVIDE OLD GULF POWER ELECTRIC PROPERTY INTO FOUR (4) LOTS, EACH TO BE DEVELOPED SIMILAR TO EXISTING SURROUNDING PROPERTY. CONSTRUCT FOUR NEW TWO STORY BEACH COTTAGE STYLE SINGLE FAMILY HOMES, EACH WITH APPROX. 2200-2300 SQUARE FOOT EACH. EXISTING UTILITIES IN PLACE ALONG 16TH STREET WILL BE UTILIZED.



SITE PLAN
SCALE: 1/8" = 1'-0"



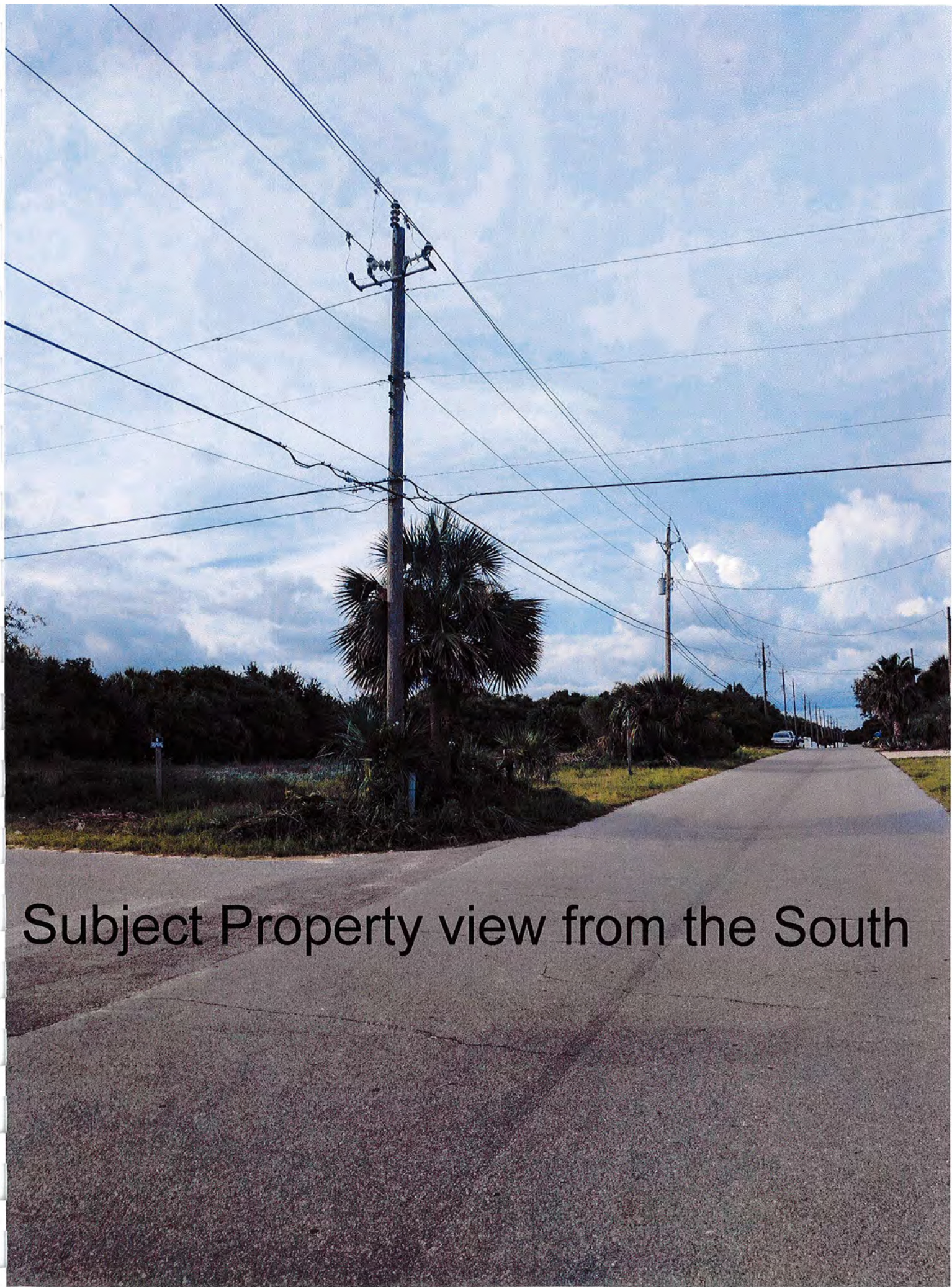
SANDERS CONSULTING ENGINEERS, INC.
MECHANICAL, ELECTRICAL, PLUMBING AND CONSTRUCTION
775 ALANTA ROAD, SUITE 100, ALANTA, ALABAMA 36826
904-488-8777

DATE: MAY 2017
DRAWN BY: J. SANDERS
CHECKED BY: J. SANDERS
PROJECT NUMBER: 1285002

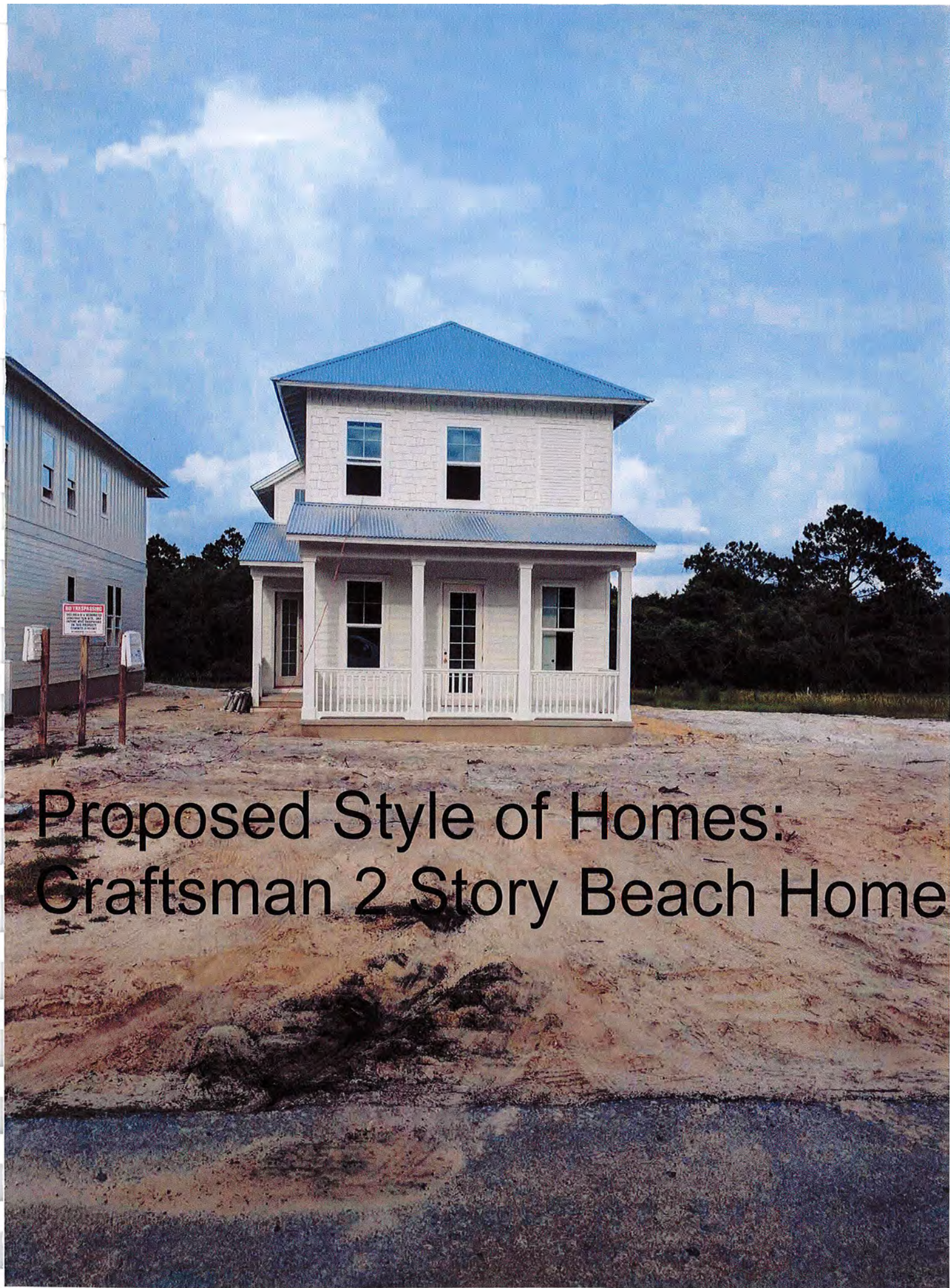
16TH STREET VILLAS
REVITALIZATION OLD GULF POWER PROPERTY
PANAMA CITY BEACH, FLORIDA



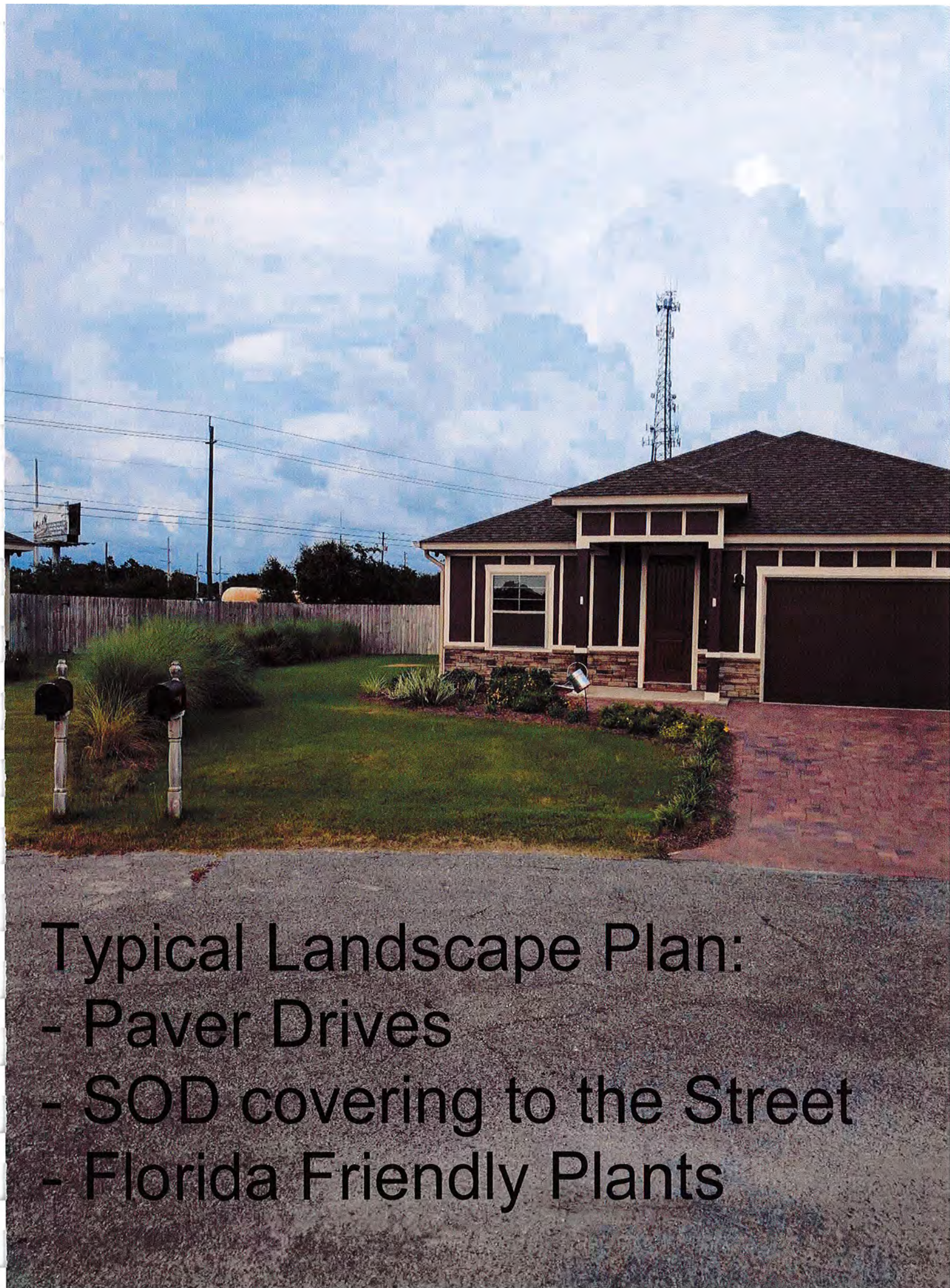
PROJECT NUMBER: 1285002
SHEET NUMBER: S1.1
PROJECT NAME: 16TH STREET VILLAS



Subject Property view from the South



Proposed Style of Homes:
Craftsman 2 Story Beach Home



Typical Landscape Plan:

- Paver Drives
- SOD covering to the Street
- Florida Friendly Plants

ORDINANCE NO.____

AN ORDINANCE AMENDING ORDINANCE NO. 04-29
ENTITLED "THE BAY COUNTY OFFICIAL ZONING
DISTRICT MAP", AS AMENDED; PROVIDING FOR
AUTHORITY AND PURPOSE; PROVIDING A SHORT
TITLE; PROVIDING FOR CHANGES TO THE OFFICIAL
ZONING MAP; PROVIDING FOR SEVERABILITY;
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Bay County, Florida (the "Board"), approved Ordinance No. 04-29 (the "Bay County Official Zoning District Map") on September 21, 2004;

WHEREAS, the Board has approved other ordinances amending the Bay County Official Zoning District Map (Zoning District Map);

WHEREAS, Sanders Real Estate, LLC (the "applicant") submitted an application to change the zoning designation of the land described in Exhibit 1 on the Zoning District Map (the "rezoning");

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations Staff conducted a technical analysis of the application for rezoning resulting in findings and recommendations;

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations and Section 163.3174, F.S. the Planning Commission conducted a public hearing on August 17, 2017, to hear and consider comments from the staff, the applicant, and the public on the rezoning;

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations and Section 125.66, F.S. the Board conducted a quasi-judicial public hearing on September 19, 2017, to hear and consider the recommendations of the Planning Commission concerning the rezoning and to hear and consider comments from staff, the applicant, and the public;

WHEREAS, the Board found the proposed rezoning to be generally consistent with the Bay County Comprehensive Plan.

NOW, THEREFORE, be it ordained by the Board of County Commissioners of Bay County:

Section 1. Authority and Purpose. This ordinance is adopted pursuant to the authority granted counties in Chapter 125 and is enacted to provide for the health, safety and welfare of the citizens of Bay County, Florida and to implement the Bay County Comprehensive Plan and Bay County Land Development Regulations pursuant to Chapter 163, Part II, Florida Statutes.

Section 2. Short Title. This ordinance shall be known as "Bay County Rezoning ZC 17-109 to the Bay County Official Zoning District Map".

Section 3. Changes to the Zoning District Map. The Zoning District Map is hereby changed as follows and described in Exhibit 1.

<u>Reference</u>	<u>Action Taken</u>	<u>Location</u>
ZC 17-109	Change 0.52± acres from "Single-Family and Duplex Dwellings (R-2)" to "Single-Family Residential (R-1)" on the Zoning District Map	See Exhibit 1

Section 4. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decisions shall not effect the validity of the remaining portions hereof. The Board hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared illegal, invalid, or unconstitutional, and all ordinances and parts or ordinances in conflict with the provision of this ordinance are hereby repealed.

Section 5. Effective date. This Ordinance shall become effective as provided by law.

PASSED AND ADOPTED this 19th day of September 2017.

BOARD OF COUNTY COMMISSIONERS
OF BAY COUNTY FLORIDA

William T. Dozier, Chairman

ATTEST:

Clerk

Approved as to correctness of form:

Office of the County Attorney

Cc: Property Appraiser



Bay County Board of County Commissioners Agenda Item Summary

PZ 17-096 Rezoning Public Hearing - Pryor Avenue

DEPARTMENT MAKING REQUEST/NAME:

Community Development - Ian Crelling, Planning Manager

MEETING DATE: 9/19/2017

REQUESTED MOTION/ACTION:

Board to conduct a quasi-judicial public hearing pursuant to Section 307 of the Land Development Regulations and take action on a proposed zone change from "R-1" Single-Family to "R-3" Duplex, Triplex and Quadraplex, Application No. PZ 17-096. Located at 1906 Pryor Avenue, in the unincorporated Panama City Beach area. (District V)

AGENDA

Community Development - Public Hearing

BUDGETED ITEM? N/A

BUDGET ACTION:

N/A

FINANCIAL IMPACT SUMMARY STATEMENT:

N/A

BACKGROUND:

On August 17, 2017, the Bay County Planning Commission conducted a public hearing to consider a request from applicant Don Cooley to change the zoning designation of 0.4 acres from "R-1" Single-Family to "R-3" Duplex, Triplex and Quadraplex (**Exhibit 1**). The subject property is located at 1906 Pryor Avenue, in the unincorporated Panama City Beach area. At the conclusion of the public hearing, the Planning Commission voted 5-0 to find the proposed zone change consistent with the Bay County Comprehensive Plan and Land Development Regulations.

The proposed "R-3" zone allows for single-family, triplex, quadraplex and manufactured homes. It allows a maximum of 60 percent impervious coverage. The subject parcel complies with the minimal dimensional standards specified in Table 4.1 of the Land Development Regulations for the "R-3" zone. The parcel has approximately 240 feet of frontage along Singletary Street. 50-feet of frontage is required for the R-3 zoning designation. The proposed zone district implements the existing Residential land use designation as specified in Table 3.A of the Bay County Comprehensive Plan.

The property is located south of a multi-family townhouse development and west of existing triplex units. It is also located near commercial zonings that allow all residential uses within the Beaches Special Treatment Zone.

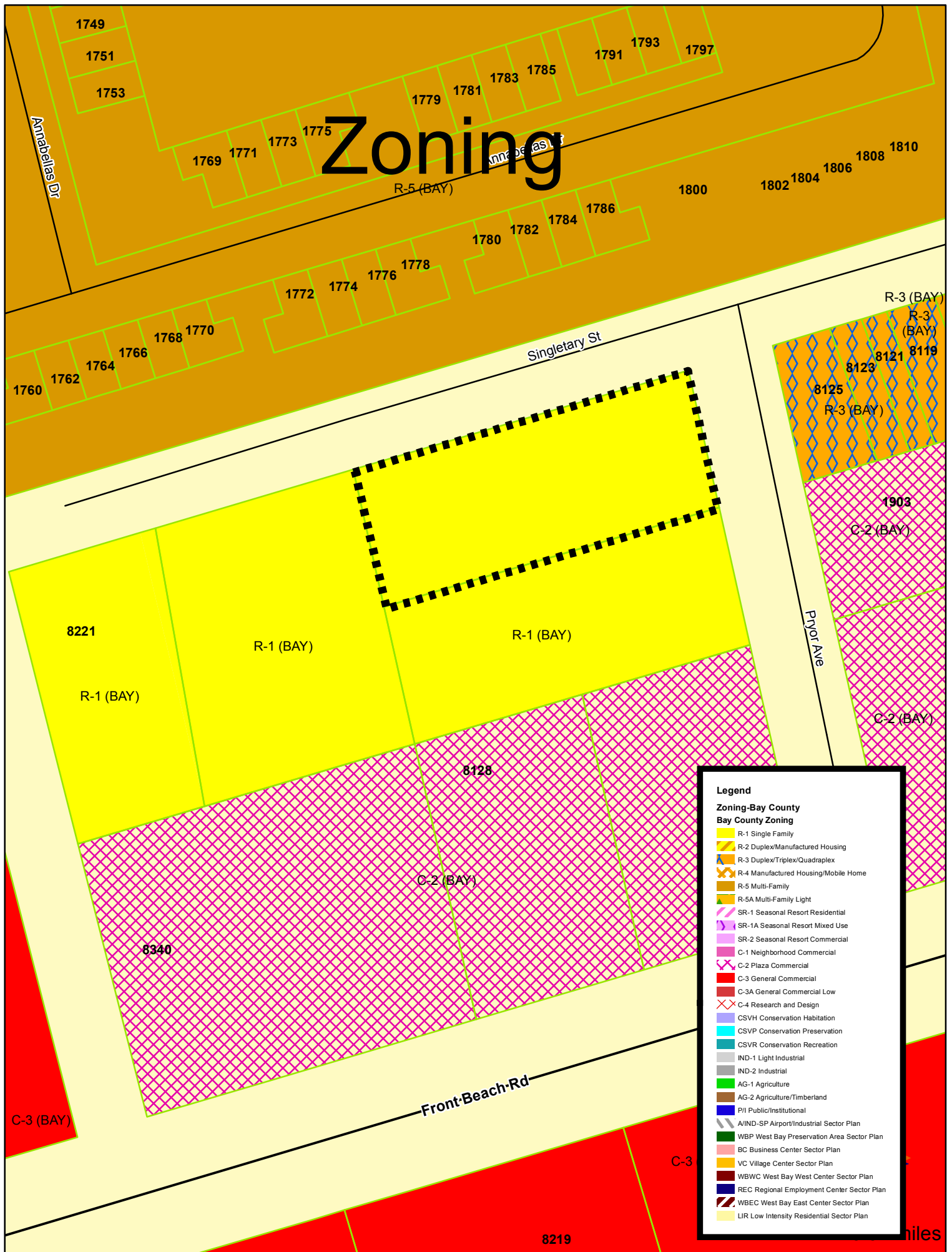
This item has been noticed as a public hearing in accordance with Section 206 of the Land Development Regulations.

Staff agrees with the Planning Commission and recommends the Board conduct a public hearing, approve the proposed amendment, and adopt the attached ordinance (**Exhibit 2**).

ATTACHMENTS:

Description	Type
Map w/ Legend	Exhibit
EXHIBIT 1 - Application	Exhibit
EXHIBIT 2 - Ordinance	Exhibit

Zoning



BAY COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING AND ZONING DIVISION

840 W. 11th Street, Room 2350 - Panama City FL 32401
Phone: 850-248-8350 - Fax: 850-248-8267
E-mail: planning@baycountyfl.gov

Agenda Date: August 17, 2017
Application No.: PZ 17-096 ZC

Applicant: Don Cooley
Owner: Don and Bubba Properties, LLC
Appraiser's Parcel Numbers: 27845-000-000

Project Description: The applicant is requesting an approval to change the zoning of a 0.4 acre parcel from the "R-1" Single-Family to the "R-3" Duplex, Triplex and Quadraplex zone.

Project Location: The parcel is located at 1906 Pryor Avenue, in the unincorporated area of Panama City Beach (District V).

Parcel Information

Parcel Size: 0.4 +/- acres
Land Use Designation: Residential
Zoning: "R-1" Single-Family
Existing Land Use: Vacant Single-Family
Surrounding Land Uses: North: Multi-Family; East: Residential Tri-Plex; South: Vacant Residential; West: Single-Family
Project Site Access: Pryor Avenue and Singletary Street
Service Area: Urban and Beaches Special Treatment Zone

Standards of Review

In accordance with Section 307.3. of the Bay County Land Development Regulations, the Planning Commission and Board of County Commissioners are required to make the following findings in the affirmative prior to approving any proposed zone change.

1. The proposed zone change is consistent with the Comprehensive Plan in that the proposal is within the proper land use category shown on the Future Land Use Map, complies with all standards and criteria associated with that category, and the application is not inconsistent or in conflict with the Plan, Policy 3.2.1, as follows:
 - a. Potential for threat to the health, safety, and welfare of the general public;
 - b. Potential to create public nuisance(s);
 - c. Site suitability;
 - d. Compatibility between zones;
 - e. Consistency with the Comprehensive Plan;
 - f. Availability of infra-structure facilities and services;
 - g. Would not create "spot" zoning; and

- h. Criteria specified in Table 3A of the Comprehensive Plan.
- 2. Whether or not the application for zone change represents a logical and consistent extension of present uses in the general area of the property involved.
- 3. Granting the application for zone change will not adversely affect other properties in the general vicinity of the property involved.
- 4. The impact of the rezoning to the environment or natural resources, and the impact upon concurrency issues and requirements.
- 5. Granting the application for zone change will not interfere, contradict, or conflict with the infrastructure improvement plans of Bay County or any other governmental agency, or otherwise create a physical or financial burden for Bay County.

Analysis & Discussion

The applicant is requesting approval to rezone the subject property from “R-1” to “R-3”. The property currently has a Residential Land Use designation and is located in an area where multi-family and similar R-3 uses and zoning designations currently exist.

The proposed “R-3” zone allows for single-family, triplex and quadraplexes. It allows a maximum of 60 percent impervious coverage. The subject parcel complies with the minimal dimensional standards specified in Table 4.1 of the Land Development Regulations for the “R-3” zone. The parcel has approximately 240 feet of frontage along Singletary Street. 50-feet of frontage is required for the R-3 zoning designation. The proposed zone district implements the existing Residential land use designation as specified in Table 3.A of the Bay County Comprehensive Plan.

The property is located south of a multi-family townhouse development and west of existing triplex units. It is also located near commercial zonings that allow all residential uses within the Beaches Special Treatment Zone.

Based on this analysis staff feels that the proposed zone change is consistent with Section 307.3 of the Bay County Land Development Regulations and consistent with the surrounding area.

Staff Recommendation

It is therefore recommended the Commission:

- 1. Find the proposed zone change, Application No. PZ 17-096, consistent with Comprehensive Plan and Land Development Regulations, and
- 2. Forward a recommendation to the Bay County Board of County Commissioners to approve the proposed zone change.

Application to Amend the Bay County Zoning Map

(Please type or print clearly)

RECEIVED

File No.: P217-096

Date Received: JUN 29 2017

A) Applicant Information

BAY COUNTY
PLANNING AND ZONING

Owners name:	Don and Bubba Properties, LLC	Authorized agent:	Don Cooley
Mailing address:	3216 Blue Heron Blvd Panama City Beach, Fl. 32408	Mailing address:	3216 Blue Heron Blvd Panama City Beach, Fl. 32408
E-mail:	doncooley1@gmail.com	E-mail:	doncooley1@gmail.com
Telephone:	850-832-4251	Telephone:	852-832-4251
FAX:		FAX:	

Attach a letter from the property owner granting authorization if an agent is submitting application.

B) Requested Zone Change

Change from: R-1
Existing zoning

to: R-3
Proposed zoning

C) Site Information

Address/location of proposed site:	1906 Pryor Ave Panama City, Fl. 32408
Property ID number(s):	27845-000-000
Property size (acres / square feet):	.418
Future Land Use Map designation:	Residential

A legal description must be attached in order for an application to be considered complete. Please include a survey if available. Provide an 8.5 X 11 copy.

A copy of a signed deed or other instrument documenting legal interest in the property to be amended must be attached for application to be considered complete. Provide an 8.5 X 11 copy.

Two aerial photographs obtained from the Bay County Property Appraisers Office which identifies the subject property and all property within a 500 foot radius of the subject property must be attached to this amendment application. Provide an 8.5 X 11 copy.

D) Review Fee Attached:

1. Zone Change: \$1,450

E) Site Information

Current property use	Vacant Land, R-1 zoning
FIRM Zone & Panel No.	Zone X / 12005C0317H
Wetlands	NA
Aquifer Recharge	NA
Coastal Area	NA
Wildlife Habitat	NA
Surrounding land uses North:	ROW / R-5
South:	R-1
East:	ROW / R-3
West:	R-1

F) Utilities

Applicants must provide information as to how the site will have access to potable water, sewage disposal, solid waste disposal, roads, and stormwater control.

1. Water and Sewer Service:

a. Potable Water Service

Provider	Permitted capacity (gallons per day – gpd)	Current demand - gpd	Available capacity – gpd
Panama City Beach	31.37 MGD	20.106 MGD (July 2016)	> 10 MGD
Private Well (s)____	NA		

Current potable water demand of site under existing designation: 300-400 gpd

Anticipated potable water demand if amendment is approved: 1,800 gpd

b. Sanitary Sewer Service/Wastewater Treatment

Provider*	Permitted capacity - gpd	Current demand - gpd	Available capacity - gpd
Panama City Beach	14.0 MGD MADF	11.274	> 2 MGD
Septic tanks or other individual on-site systems ____	NA		

* If wastewater is to be treated using a package system, please fill-in "Package Plant" in the provider column and state the capacity of the proposed system in the second column.

Current wastewater demand of site under existing designation: 300-400 gpd

Anticipated wastewater demand if amendment is approved: 1,800 gpd

Note: If potable water and sewage disposal is to be through a provider other than Bay County, then the applicant must attach a letter from the proposed provider certifying that adequate capacity and immediate hookups are available to the site.

2. Stormwater: Describe how stormwater will be controlled and treated:

Stormwater is to be controlled and treated per the requirements of Bay County LDR and the Florida Department of Environmental Protection. If required, a drainage system and retention/detention stormwater facility will be provided.

If rezoning to a higher density the following information must be included:

3. Transportation: Use professionally acceptable methodology to determine the impacts of proposed development on transportation infrastructure. A traffic study shall be required if the proposed development will impact a facility at or near its maximum acceptable level of service, and/or if the proposed development will generate 100 or more trips in the peak hour (Land Development Regulations Section 2008-6, 7). The Traffic Impact Analysis (TIA) must be performed using a traffic micro-simulation model

such as Synchro or HCS2000. The Bay County Transportation Planning Organization Congestion Management System must be used to determine whether or not a facility is at or near its maximum capacity for the road segment's AADT. For roads where counts do not exist for AADT, counts must be collected by applicant.

ITE code	Land use	Units/sq. footage	Daily trips	Peak trips
230	Res. Condo/Townhome	6	35	4

Road segment	Existing LOS	Projected LOS	Acceptable LOS
Front Beach Road - 107	B	B	D

In which hurricane evacuation zone(s) is the subject property located:

☐ Tropical storm ☐ Category 1 hurricane ☐ Category 2 hurricane
☐ Category 3 hurricane ☒ Category 4-5 hurricane ☐ N/A

G) Project Information/Justification

Provide a detailed description of the purpose of the proposed zone change, and how the proposed change is consistent with the following Findings Guidelines (Section 307.3).

- a. The application for zone change is consistent with the Comprehensive Plan. To be consistent means: that the zone change is within the proper land use category shown on the Comprehensive Plan Future Land Use Map and complies with all standards and criteria associated with that category, and; the application for zone change is not inconsistent or in conflict with the Comprehensive Plan, Policy 3.2.1 of the Future Land Use Element as follows.
 - i. Potential for threat to the health, safety, and welfare of the general public;
 - ii. Potential to create public nuisance(s);

- See Attached.

Please be advised that your property may be subject to private covenants and restrictions which, under Policy 8.5.2 of the Bay County Comprehensive Plan, are encouraged and supported by the Bay County Board of County Commissioners provided such restrictions do not conflict with the Plan.

I) Certification and Authorization

- (1) By my signature, I certify that the information contained in this application is true and correct and understand that deliberate misrepresentation of such information will be grounds for denial and reversal of this application and or revocation of any approval based on this application.
- (2) I authorize County staff to enter upon my property at any reasonable time for the purpose of site inspection.
- (3) I authorize the placement of a public notice sign on my property at a location to be determined by County staff.

(4) I Don Cooley (print name) as the property owner or authorized property owner representative have read and understand the attached information concerning Application for Amendment to the Bay County Zoning Map.

Don Cooley

Applicant Name (Type or Print)


Applicant Signature

CEO / Owner

Title and Company (if applicable)

29 June 2017

Date



June 29, 2017

Ian Crelling, AICP
Bay County Planning and Zoning Department
840 West 11th Street
Panama City, FL 32401

Re: 1906 Pryor Avenue
Rezone from R-1 to R-3

Mr. Crelling,

On behalf of Don and Bubba Properties, LLC; please find enclosed the Application to Amend the Bay County Zoning Map submittal package for 1906 Pryor Avenue (Bay County Parcel ID: 27845-000-000. Don and Bubba Properties, LLC wishes to construct two triplex units at this location. To accommodate this, they are seeking to rezone the parcel from an R-1 to an R-3 designation.

If you have any questions, please do not hesitate to call me at 850-249-2425.

Thank you.

Sincerely,
Gortemoller Engineering, Inc.

A handwritten signature in blue ink, appearing to be 'B. Harris', with a stylized flourish.

Brad M. Harris, P.E.
Project Engineer

G:\GEINC\Projects\DonBubbaPropertiesLLC\1906PryorAvenue\BayCountyRezoneLetter-062017.doc

708 Thomas Drive
Panama City Beach, Florida 32408
(850) 249-2425 – www.gorteng.com

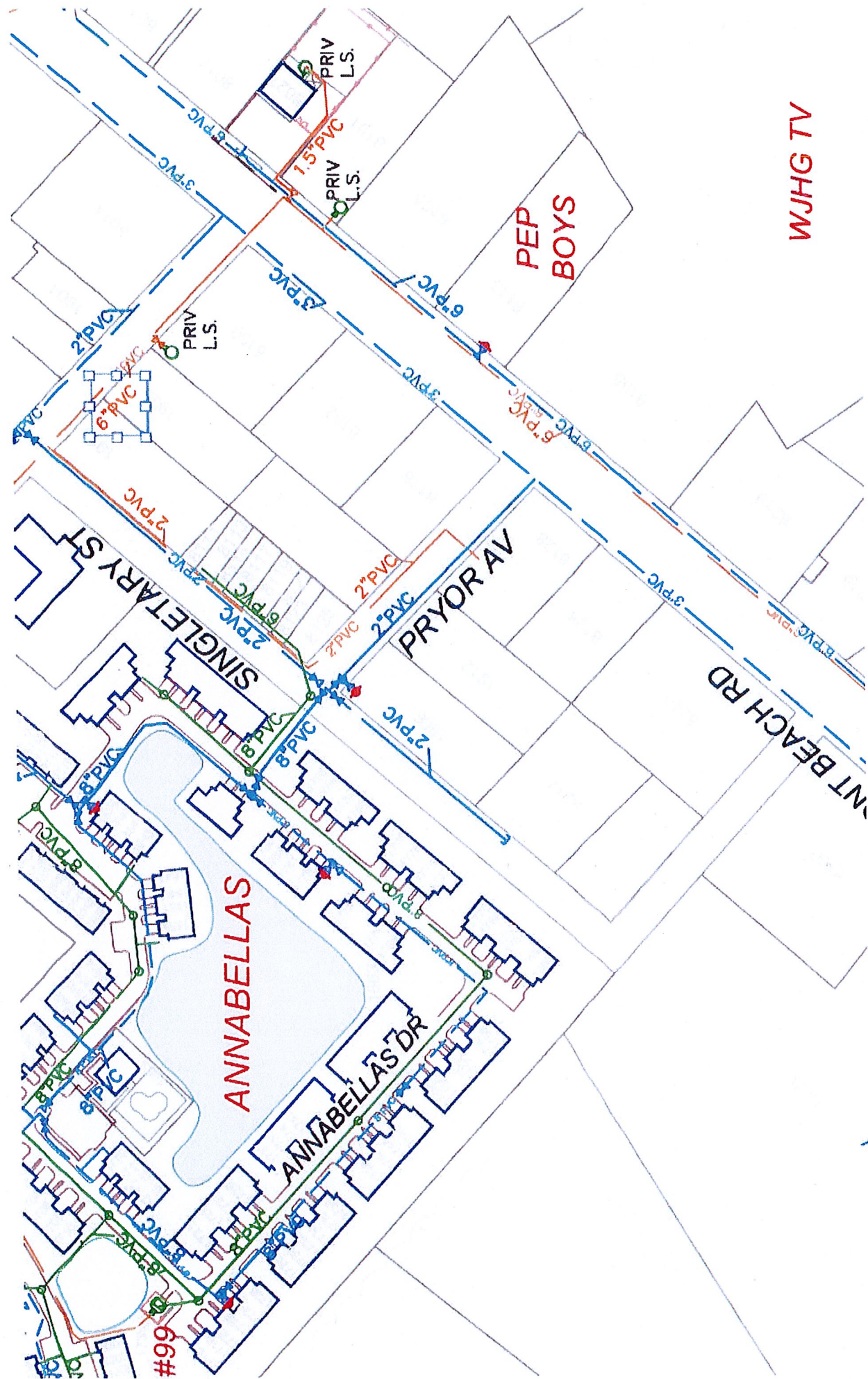


G) Project Information / Justification:

The proposed zoning request is for the parcel located at 1906 Pryor Avenue. The proposed zone change for the subject parcel is from R-1 to R-3. This zone change would allow for the construction of triplex residential units at this location. The proposed R-3 zoning is consistent with the Bay County Land Development Code and Comprehensive Plan. The proposed R-3 zoning is also consistent with the zoning in the general vicinity: R-1, R-3 and R-5. The proposed use of Residential is also consistent with the general vicinity and with the Bay County Future Land Use Map.

- A.** The application for zone change is consistent with the Comprehensive Plan. To be consistent means: that the zone change is within the proper land use category shown on the Comprehensive Plan Future Land Use Map and complies with all standards and criteria associated with that category, and; the application for zone change is not inconsistent or in conflict with the Comprehensive Plan, Policy 3.2.1 of the Future Land Use Element as follows.
- i.** Potential for threat to the health, safety, and welfare of the general public
 - Due to the proposed zoning and construction activities being similar to that which is in the general vicinity and being allowed within the Bay County LDR, no potential to health, safety, and welfare of the general public is anticipated.
 - ii.** Potential to create public nuisance(s)
 - Due to the proposed zoning and construction activities being similar to that which is in the general vicinity and being allowed within the Bay County LDR, no public nuisance is anticipated.
 - iii.** Site suitability
 - The lot is currently vacant and the proposed use is suitable for the surrounding area.
 - iv.** Compatibility between zones
 - Proposed R-3 is compatible with the surrounding area which has zonings of R-1, R-3 and R-5.
 - v.** Consistency with the Comprehensive Plan
 - Proposed zone, R-3, and the proposed use, residential triplex units, is consistent with the Comp Plan.
 - vi.** Availability of infra-structure facilities and services
 - Water / Sewer are available for this parcel and are provided by the City of Panama City Beach.
 - vii.** Would not create spot zoning
 - The zoning within the vicinity is R-1, R-3 and R-5; the proposed R-3 zoning is consistent and would not create spot zoning.
 - viii.** Criteria specified in Table 3A of the Comprehensive Plan
 - The proposed zoning/use meets the allowable use, density, intensity, etc criteria specified in Table 3A of the Comp Plan.
- B.** Whether or not the application for zone change represents a logical and consistent extension of present uses in the general area of the property involved.

- i. The proposed zoning, R-3, and use, Residential – Triplex units, is consistent with the general area.
- C. Granting the application for zone change will not adversely affect other properties in the general vicinity of the property involved.
 - i. Given the consistency with the general area and the allowance of use in accordance with the Bay County LDR, no adverse impacts are anticipated.
- D. Granting the application for zoning change will not interfere, contradict, or conflict with infrastructure improvement plans of Bay County or any other governmental agency, or otherwise create a physical or financial burden for Bay County.
 - i. Granting the zoning change will not interfere, contradict, or conflict with infrastructure improvement plans of Bay County or any other governmental agency, or otherwise create a physical or financial burden for Bay County.





PANAMA CITY BEACH

Home of the World's Most Beautiful Beach

June 29, 2017

Mr. Don Cooley
Don and Bubba Properties, LLC
3216 Blue Heron Blvd.
Panama City Beach, FL 32408

RE: Water and Wastewater Capacity Availability
1906 Pryor Avenue
Bay County Parcel No. 27845-000-000

Dear Mr. Cooley:

In accordance with your request this is to provide a water and sewer capacity availability for the referenced parcel planned for rezoning. As of this date, the City has the necessary water and wastewater treatment capacity to serve the proposed demands for the planned six unit condominium/townhome development. The projected demands you provided are as follow:

Potable Water: 1,800 gallons per day average daily consumptive use.

Wastewater: 1,800 gallons per day average daily flow.

Treatment capacity will not be reserved until impact fees are paid and therefore cannot be guaranteed at a later date. Existing utilities in this area are generally shown in the enclosed excerpt from City utility maps. As indicated, water service is available from 2-inch and main along the south side of Singletary Street and west side of Pryor Avenue with fire protection being available from a hydrant attached to an 8 inch main in the northeast corner of the subject property. Sewer service is available from an 8-inch sewer in the intersection of Singletary Street and Pryor Avenue. You will be required to extend this gravity sewer across your property frontage should you choose to develop the property.

Receipt of this letter does not constitute approval of the project or authorization to begin construction. Written authorization to begin construction of water and sewer utilities will be provided after project plans and specifications have been approved. Other regulatory permits may also be required prior to construction.

Mayor
Mike Thomas

Vice Mayor
Josie B. Strange

Council
John Reichard Hector Solis
Phil Chester

City Attorney
Amy E. Myers

City Manager
Mario Gisbert

City Clerk
Diane Fowler

Mr. Don Cooley
June 29, 2017
Page 2 of 2

If you have any questions, feel free to call me at (850) 233-5100 extension 2321.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark E. Shaeffer", followed by a long horizontal flourish.

Mark E. Shaeffer, P.E.
Utilities Engineer

Enc.

cc: A. Shortt, P.E. – Utilities Director

QUIT-CLAIM DEED

RAMCO FORM B

Return to: (enclose self-addressed stamped envelope)

Name

Address:

** OFFICIAL RECORDS **
BK 1215 PG 568

This instrument Prepared by: Timothy C. Campbell
Attorney at Law
222 East Fourth Street
Panama City, FL 32401

FILE# 89-01002
BAY COUNTY, FLORIDA

SPACE ABOVE THIS LINE FOR PROCESSING DATA

SPACE ABOVE THIS LINE FOR RECORDING DATA

This Quit-Claim Deed, Executed this 28th day of December, A. D. 19 88, by

JOHN C. PRYOR and his wife, ELIZABETH F. PRYOR

first party, to

SHANNON LEIGH PRYOR, subject to a Life Estate retained by JOHN C. PRYOR and his wife, ELIZABETH F. PRYOR,
whose postoffice address is
1305 West 13th Street, Panama City, Florida

second party:

(Wherever used herein the terms "first party" and "second party" shall include singular and plural, heir, legal representative, and assigns of individuals, and the successors and assigns of corporations, wherever the context so admits or requires.)

Witnesseth, That the said first party, for and in consideration of the sum of \$10.00 and other valuable considerations in hand paid by the said second party, the receipt whereof is hereby acknowledged, does hereby remise, release and quit-claim unto the said second party forever, all the right, title, interest, claim and demand which the said first party has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of Bay State of Florida, to-wit:

LOT 6, BLOCK F

GULF COAST HIGHWAY SUBDIVISION

Beginning at the northwest corner of lot (5) and running in a northerly direction 96.5 feet, thence in a westerly direction 240 feet, thence in a southerly direction 96.5 feet, thence in a easterly direction 240 feet to the point of beginning.

Documentary Tax Pd \$.55
Intangible Tax Pd \$ —
Harold Bazel, Clerk, Bay County,
By: J.C.

To Have and to Hold the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said first party, either in law or equity, to the only proper use, benefit and behoof of the said second party forever.

In Witness Whereof, The said first party has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in presence of:

Melodee Weber
Melodee Weber

John C. Pryor
JOHN C. PRYOR
Elizabeth F. Pryor
ELIZABETH F. PRYOR

STATE OF FLORIDA,
COUNTY OF BAY

I HEREBY CERTIFY that on the day before me, an officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, appeared

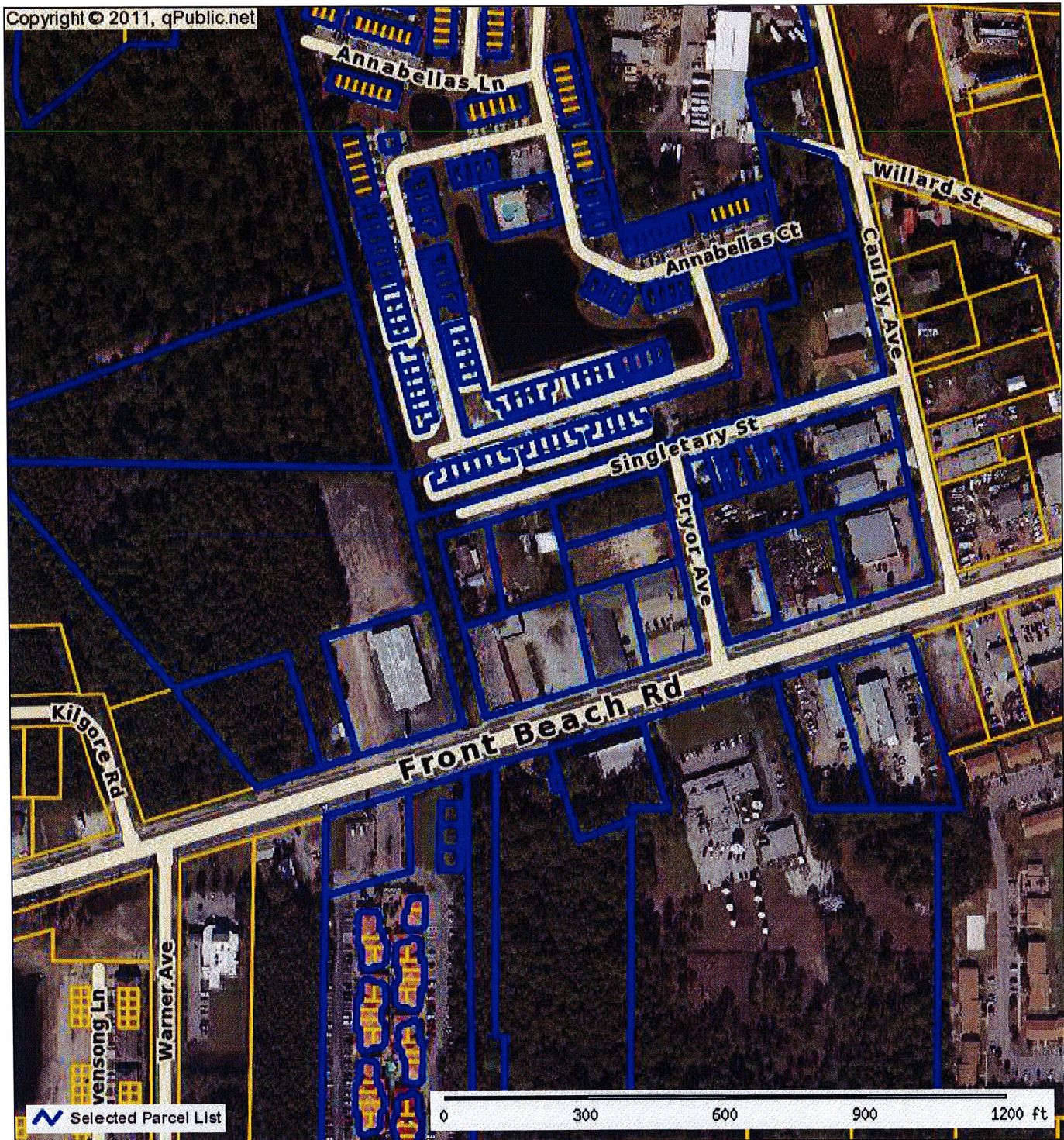
JOHN C. PRYOR and his wife, ELIZABETH F. PRYOR to me known to be the persons described in and who executed the foregoing instrument, and that they executed the same before me that they executed the same.

WITNESS my hand and official seal in the County and State last aforesaid this
December A. D. 19 88.

MY COMMISSION EXPIRES: 5/11/91

NOTARY PUBLIC

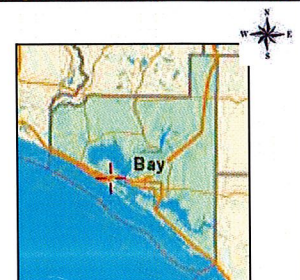
ROD: JAN 10 1989 9 34 AM
HAROLD BAZEL, CLERK



Approx. 500 Mail List

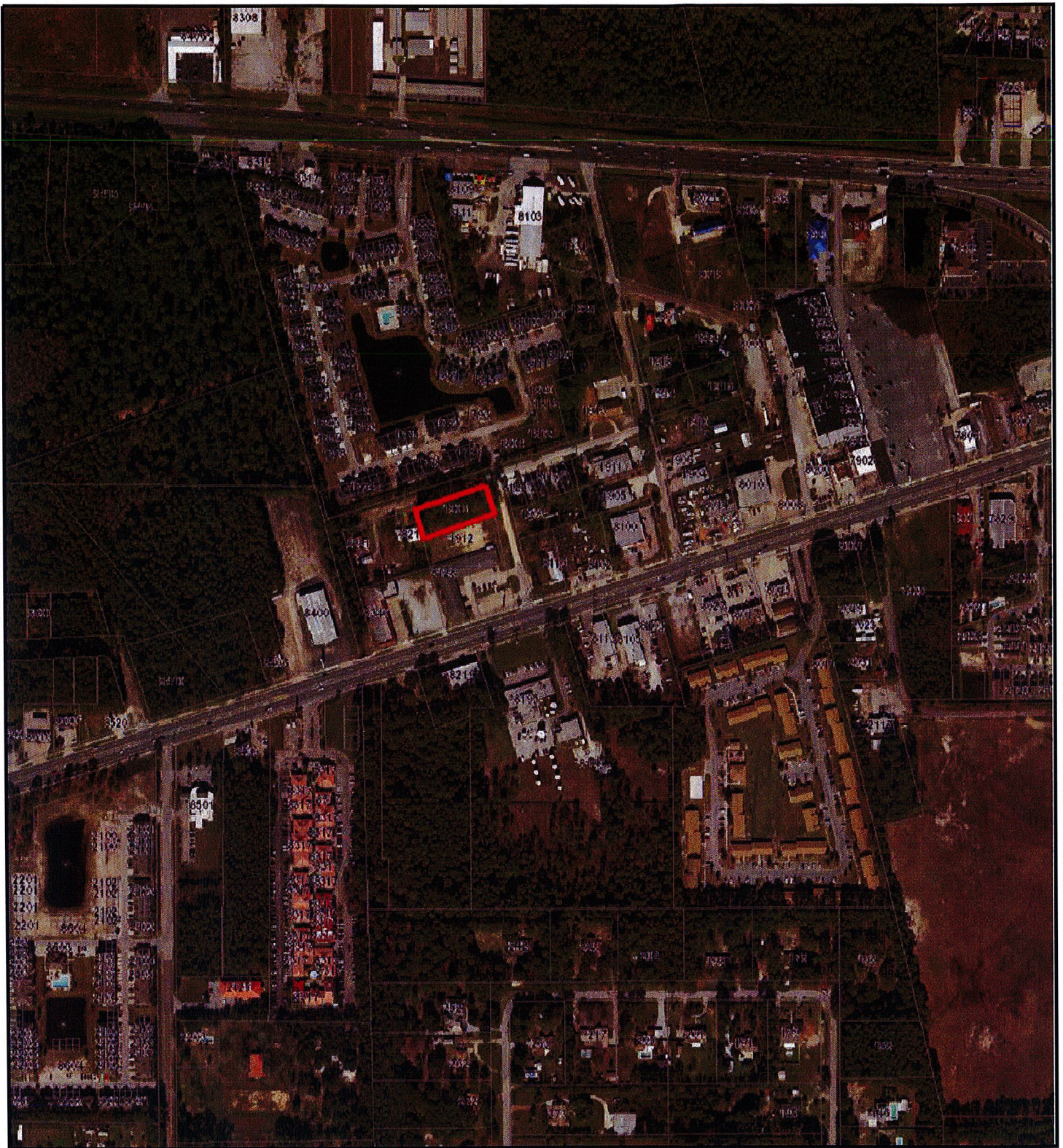
Parcel: undefined Acres:

Name:		Land Value:	
Site:		Building Value:	
Sale:		Misc Value:	
Mail:		Just Value:	
		Assessed Value	
		Exempt Value	
		Taxable Value	



Bay County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll.

Date printed: 06/29/17 : 12:44:39



Source: <http://maps.baycountyfl.gov>



Vicinity Map



This data is provided with understanding that the conclusions drawn from such information are solely the responsibilities of the user. The GIS data is not a legal representation of the features depicted, and any assumption of the legal status of this data is hereby disclaimed. Bay County GIS Division - 850.248.8071 -

Printed: Jun 20, 2017

Zoning

Annabelle Dr

Singletary St

Front Beach Rd

R-5 (BAY)

R-3 (BAY)

R-1 (BAY)

C-2 (BAY)

C-3 (BAY)

8221

8128

8340

8125

8121

8119

1749

1751

1753

1769

1771

1773

1775

1779

1781

1783

1785

1791

1793

1797

1800

1802

1804

1806

1808

1810

1760

1762

1764

1766

1768

1770

1772

1774

1776

1778

Ponyo Ave

1903

8219

Legend

Zoning-Bay County

Bay County Zoning

- R-1 Single Family
- R-2 Duplex/Manufactured Housing
- R-3 Duplex/Triplex/Quadplex
- R-4 Manufactured Housing/Mobile Home
- R-5 Multi-Family
- R-5A Multi-Family Light
- SR-1 Seasonal Resort Residential
- SR-1A Seasonal Resort Mixed Use
- SR-2 Seasonal Resort Commercial
- C-1 Neighborhood Commercial
- C-2 Plaza Commercial
- C-3 General Commercial
- C-3A General Commercial Low
- C-4 Research and Design
- CSVH Conservation Habitation
- CSVP Conservation Preservation
- CSVR Conservation Recreation
- IND-1 Light Industrial
- IND-2 Industrial
- AG-1 Agriculture
- AG-2 Agriculture/Timberland
- P/I Public/Institutional
- A/IND-SP Airport/Industrial Sector Plan
- WBP West Bay Preservation Area Sector Plan
- BC Business Center Sector Plan
- VC Village Center Sector Plan
- WBWC West Bay West Center Sector Plan
- REC Regional Employment Center Sector Plan
- WBEC West Bay East Center Sector Plan
- LIR Low Intensity Residential Sector Plan

8219

ORDINANCE NO. _____
AN ORDINANCE AMENDING ORDINANCE NO. 04-29
ENTITLED "THE BAY COUNTY OFFICIAL ZONING
DISTRICT MAP", AS AMENDED; PROVIDING FOR
AUTHORITY AND PURPOSE; PROVIDING A SHORT
TITLE; PROVIDING FOR CHANGES TO THE OFFICIAL
ZONING MAP; PROVIDING FOR SEVERABILITY;
PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Bay County, Florida (the "Board"), approved Ordinance No. 04-29 (the "Bay County Official Zoning District Map") on September 21, 2004;

WHEREAS, the Board has approved other ordinances amending the Bay County Official Zoning District Map (Zoning District Map);

WHEREAS, Don Cooley (the "applicant") submitted an application to change the zoning designation of the land described in Exhibit 1 on the Zoning District Map (the "rezoning");

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations Staff conducted a technical analysis of the application for rezoning resulting in findings and recommendations;

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations and Section 163.3174, F.S. the Planning Commission conducted a public hearing on August 17, 2017, to hear and consider comments from the staff, the applicant, and the public on the rezoning;

WHEREAS, pursuant to Section 307 of the Bay County Land Development Regulations and Section 125.66, F.S. the Board conducted a quasi-judicial public hearing on September 19, 2017, to hear and consider the recommendations of the Planning Commission concerning the rezoning and to hear and consider comments from staff, the applicant, and the public;

WHEREAS, the Board found the proposed rezoning to be generally consistent with the Bay County Comprehensive Plan.

NOW, THEREFORE, be it ordained by the Board of County Commissioners of Bay County:

Section 1. Authority and Purpose. This ordinance is adopted pursuant to the authority granted counties in Chapter 125 and is enacted to provide for the health, safety and welfare of the citizens of Bay County, Florida and to implement the Bay County Comprehensive Plan and Bay County Land Development Regulations pursuant to Chapter 163, Part II, Florida Statutes.

Section 2. Short Title. This ordinance shall be known as "Bay County Rezoning PZ 17-096 to the Bay County Official Zoning District Map".

Section 3. Changes to the Zoning District Map. The Zoning District Map is hereby changed as follows and described in Exhibit 1.

<u>Reference</u>	<u>Action Taken</u>	<u>Location</u>
PZ 17-096	Change 0.4+/- acres from "Single-Family (R-1)" to "Duplex, Triplex and Quadraplex(R-3)" on the Zoning District Map.	See Exhibit 1

Section 4. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason invalid or unconstitutional by the decision of any court or regulatory body of competent jurisdiction, such decisions shall not effect the validity of the remaining portions hereof. The Board hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared illegal,

invalid, or unconstitutional, and all ordinances and parts or ordinances in conflict with the provision of this ordinance are hereby repealed.

Section 5. Effective date. This Ordinance shall become effective as provided by law.

PASSED AND ADOPTED this 19th day of September, 2017.

BOARD OF COUNTY COMMISSIONERS
OF BAY COUNTY FLORIDA

William T. Dozier, Chairman

ATTEST:

Clerk

Approved as to correctness of form:

Office of the County Attorney

cc: Bay County Property Appraiser